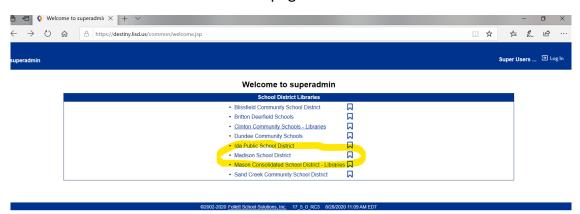
Madison District Library Log In, Book Search and Hold Procedures

Welcome to your "New" Library! Even though we have a different way of checking out/receiving books this year, we still have your favorites and lots of new titles too!

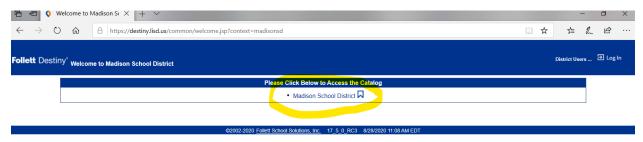
Please start by going to the website below:

https://destiny.lisd.us/common/welcome.jsp

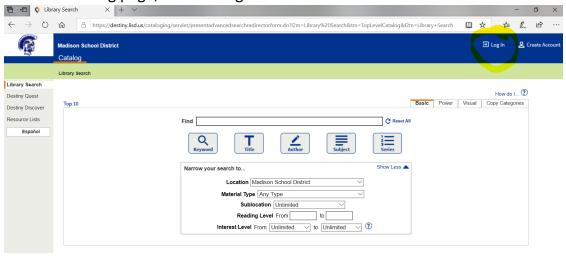
Select Madison School District at this page



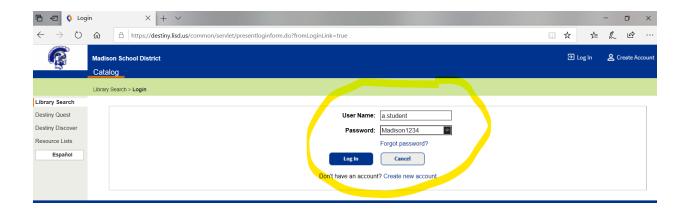
At the next page, select Madison School District again



At the following page, click on Log In



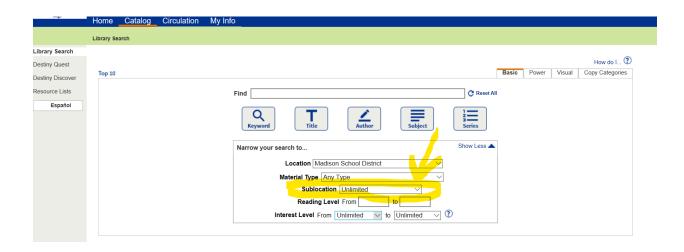
Sign on using your first initial.last name (HAC sign on) for your User Name and then Madison and the last 4 digits of your student ID number for the Password (your teacher can help you find this if you don't know it).



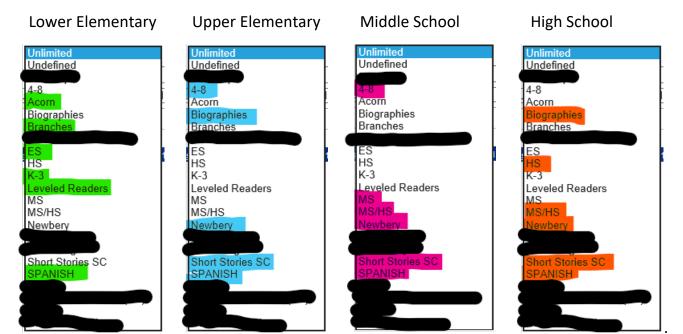
Once you are signed on, you can begin searching for books. Start by clicking on the Catalog tab in the upper left menu



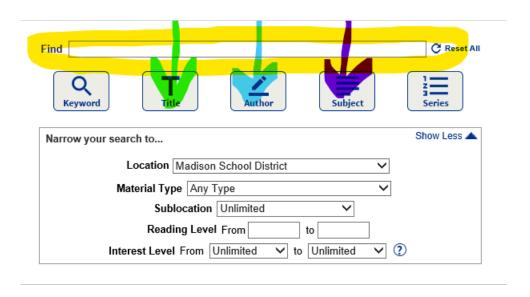
You will need to search for books in your level, go to the Sublocation section and click on the down arrow.



Please select from the following choices for your grade level:

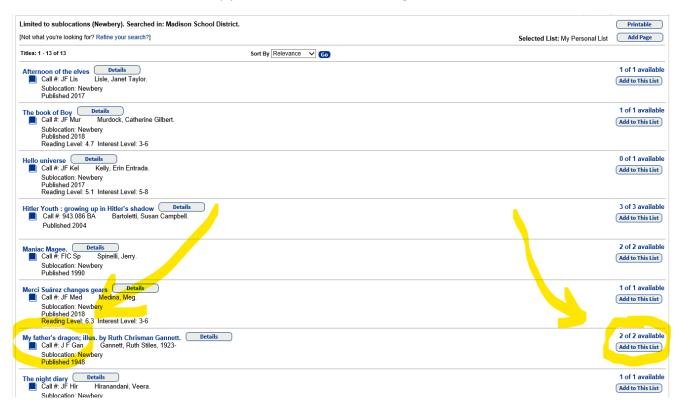


If you know the title of the book you'd like to check out, just type it into the Find section and click on Title. If you want a book from a particular Author, type the author's name into the Find section and click on Author. If you are looking for books on a certain subject, type the subject into the Find section and click on Subject.



Make your book selection from the list or do another search, if you can't find what you're looking for.

Please make sure there is a copy available before clicking on the book title.



After clicking on the book title, please click on the Hold It button.



Then Click on the Save button



This will hold the book for you until we can retrieve it, check it out and deliver it to you.

Library staff will be running a copy of the Hold List every morning, we will then select the books and check them out to the requesting students. Most books will be delivered the day we receive the request. Virtual Students will have Curbside Pick-up for their held books at the Middle School entrance.

The times will be as follows:

Monday 1:00-2:00 p.m.

Wednesday, 4:30-6:00 p.m.

Thursday, 12:30-1:30 p.m.

Once you have any books checked out, we will check out your new requested books to you and run a copy of all of your books checked out. Any former books must be returned to us before you can receive the new books.