

Madison Elementary School Improvement Team Meeting Agenda

Purpose of meeting: To review the Parent Teacher Compact and review academic and demographic data. To monitor STARS, Title I Team Time, At-Risk Supports.

SIT Members Present: Tanya Rahman, Laurie Zaszczurynski, Jackie Witt, Bill Koebbe, Jamie Weible, Chelsea Pawson, Amy Fancher (parent), Heidi Miller, Abby Miller, Linda Kaufman, Nate Pechaitis

Meeting Date		Time	Location	Facilitator(s)
5/15/16		3:45 – 5:00	Chelsea Pawson's room	Nate and Linda
Topic & items to bring	Specific outcome to achieve	Allocated time & person to facilitate the outcome	Results achieved	Next steps (What & who & by when)
Review Parent Teacher Compact	To review Parent Teacher Compact to update as a team for the 2016-17 school year	15 minutes Linda	The School Improvement Team reviewed the Parent/Teacher Compact. The Compact has also been reviewed for updates/suggestions by Student Council and P.A.T.T. Changes and updates were suggested for next year's compact.	SIT members suggested presenting the Parent/Teacher compact at winter conferences. Members will discuss this idea with their grade level team, and report back at the June SIT meeting.
Data Review: To review data (academic and demographic) based on the most current MISCHOOldata.	To review MISCHOOldata to analyze improvements against SIP objective statements and identify: <ul style="list-style-type: none"> Where are we now? What progress did we make? How close did we come to our measurable objective? Did we narrow our sub-group/s gap/s? 	45 minutes Nate, Linda, Heidi	MISCHOOldata was reviewed. We will continue to improve our social studies curriculum in order to improve test scores in this subject area. Our specific target group to work with is the bottom 30 th percentile.	School Improvement Team members will meet with their grade level team members to discuss what is needed to improve the social studies curriculum in that grade level. (Curriculum resources, professional development, etc.) Team members will share their grade level's suggestions at the June SIT meeting.

Monitor activities (STARS, Title I Team Time, Kdg. Parapro) in SIP as required by ESSA and PA25.	To monitor activities (STARS, Title I Team Time, CICO, Kdg. Parapro) in SIP as required by ESSA and PA25.	10 minutes Heidi, Nate and Linda	Title I activities were monitored and reviewed by School Improvement Team members.	Title I programs will be further monitored at the June School Improvement Team meeting.
Parent/Volunteer Background Checks	To review the process for background checks	10 minutes Heidi	Heidi reviewed the process for submitting background checks before field trips. Background checks must be submitted to Brenda Betz at least 5-7 days before the date of the field trip. Chaperone names must be sent to Brenda before each field trip, even if the parent has attended a different field trip previously in the school year.	School Improvement Team members will share this information with their grade level team, at the next grade level meeting.
June Agenda Outcomes	To set May Agenda Outcomes	5 minutes Nate and Linda	Agenda drafted.	Next month's meeting outcomes were established.

<p>Focus of meetings shall be on School Improvement ('Parking Lot' protocol for other information that arises.)</p> <p>important (We will leave meetings with consensus on all decisions.)</p> <p>children and the school.)</p>	<p>Consensus – All voices are</p> <p>Kids First (We will make decisions based on the best interest of</p> <p>Adhere to allocated time (Tanya is our timekeeper.)</p>
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