

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 24, 2016
6:00 PM – Board Room

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6605, 8321, 9700

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
517-263-0741
REGULAR MEETING
OCTOBER 24, 2016
6:00 PM – Board Room

**** AGENDA ****

1) CONSENT AGENDA

A. APPROVAL OF MINUTES

B. ACCEPTANCE OF REPORTS

C. APPROVAL OF BILLS/REIMBURSEMENT OF EXPENSES

2) 2015-2016 FISCAL YEAR AUDIT

3) NEOLA POLICY REVIEW FOR FIRST READING

A. **1619** GROUP HEALTH PLANS (ADMINISTRATION)

B. **1619.01** PRIVACY PROTECTION OF SELF-FUNDED GROUP
HEALTH PLANS (ADMINISTRATION)

C. **1619.02** PRIVACY PROTECTIONS OF FULLY INSURED GROUP
HEALTH PLANS (ADMINISTRATION)

D. **1619.03** PATIENT PROTECTION AND AFFORDABLE CARE ACT
(ADMINISTRATION)

E. **2628** STATE AID INCENTIVES (PROGRAM)

F. **3142** PROBATIONARY TEACHERS (PROFESSIONAL STAFF)

G. **3419** GROUP HEALTH PLANS (PROFESSIONAL STAFF)

H. **3419.01** PRIVACY PROTECTIONS OF SELF-FUNDED GROUP
HEALTH PLANS (PROFESSIONAL STAFF)

- I. **3419.02** PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS (PROFESSIONAL STAFF)
- J. **3419.03** PATIENT PROTECTION AND AFFORDABLE CARE ACT (PROFESSIONAL STAFF)
- K. **4419** GROUP HEALTH PLANS (SUPPORT STAFF)
- L. **4419.01** PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS (SUPPORT STAFF)
- M. **4419.02** PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS (SUPPORT STAFF)
- N. **4419.03** PATIENT PROTECTION AND AFFORDABLE CARE ACT (SUPPORT STAFF)
- P. **5830** STUDENT FUND-RAISING (STUDENTS)
- Q. **6424** PURCHASING CARDS (FINANCES)
- R. **6605** CROWDFUNDING (FINANCES)
- S. **8321** CRIMINAL JUSTICE INFORMATION SECURITY (NON-CRIMINAL JUSTICE AGENCY) (OPERATIONS)
- T. **9700** RELATIONS WITH SPECIAL INTEREST GROUPS (RELATIONS)

4) SUMMER TAX RESOLUTION

5) SCHOOL OF CHOICE – 2ND AND 3RD TRIMESTERS

6) VAN PURCHASE

7) POTENTIAL OVERNIGHT TRIPS

8) CONTINUOUS IMPROVEMENT MONITORING SYSTEM (CIMS)

Madison School District
Board of Education
Regular Board Meeting – Board Room
September 19, 2016 – 6:00 p.m.

Members Present: Kyle Ehinger, Natasha Manchester, Julie Ramos, Mark Swinehart, Ruben Villegas

Members Absent: Dana Pink, Nancy Roback

Other Guests: Ryan Rowe, Kristin Thomas, Brad Anschuetz, Nate Pechaitis, Abby Miller, Deb Allen, Jill Myers, Kris Isom, John Miller, Eric McDonald, Mark Baker, Nicole Olden

High School Yearbook representative Nicole Olden invited the Board of Education members to have their photos taken at picture day.

Business owner and realtor, Mark Baker, updated the Board on housing developments in the Woodland Hills and Countryside subdivisions within the Madison School District.

A motion was made by Mark Swinehart, and supported by Natasha Manchester, that John Miller be hired as a Seventh Grade Choir teacher for a 1/5 position for the first and second trimesters.

Ayes 5 Nays 0 Motion Carried

Following discussion, a motion was made by Julie Ramos, and supported by Mark Swinehart, that he Board deny Whitmore Lake Public Schools' request to form Co-ops with Ann Arbor Rudolph Steiner for baseball and boy's and girl's track.

Ayes 0 Nays 5 Motion Denied

A motion was made by Julie Ramos, and supported by Natasha Manchester, that the minutes of the August 22, 2016 meeting be approved; and that the list of monthly statements totaling \$178,582.74 for the General Fund and \$83,622.55 for Building & Site Sinking Fund be approved for payment.

[illegible]

A motion was made by Kyle Ehinger, and supported by Julie Ramos, that the Board approve the modifications to the Mission, Vision, and Belief Statements as proposed.

[illegible]

A motion was made by Julie Ramos, and supported by Mark Swinehart, to approve the development of specifications and to seek bids for a new vehicle for the purpose of transporting teams, clubs, and faculty.

Ayes 5 Nays 0 Motion Carried

A motion was made by Julie Ramos, and supported by Natasha Manchester, that the October Board meeting be moved to October 24 to accommodate planning and preparation of the audit report.

Ayes 5 Nays 0 Motion Carried

Following discussion, a motion was made by Ruben Villegas, and supported by Mark Swinehart, to nominate Julie Ramos to serve as the second Delegate to the MASB Assembly.

Ayes 5 Nays 0 Motion Carried

A motion was made by Julie Ramos, and supported by Ruben Villegas, that Fifth Grade Camp be approved for the week of January 23, 2017 and that planning, fundraising, and cabin leader selection processes move forward.

Ayes 5

Nays 0

Motion Carried

A motion to adjourn the meeting at 7:09 p.m. was made by Julie Ramos, and supported by Mark Swinehart.

Ayes 5

Nays 0

Motion Carried

Respectfully submitted,

Secretary, Board of Education

SPI
DATE: 10/20/2016
TIME: 15:07:37

MADISON SCHOOL DISTRICT
DETAIL REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA31

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 3/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
11-0111-000-0000-00000-0001 0111 CURR TAX ADRIAN CIT	726,764.00	.00	.00	.00	726,764.00
11-0111-000-0000-00000-0001 0112 CURR TAX MADISON TW	1,133,626.00	.00	.00	.00	1,133,626.00
11-0111-000-0000-00000-0001 0113 CURR TAX PALMYRA TW	58,424.00	.00	.00	.00	58,424.00
11-0111-000-0000-00000-0001 0114 CURR TAX ADRIAN TWP	21,234.00	.00	.00	.00	21,234.00
11-0111-000-0000-00000-0001 0116 CURR TAX OTHER TAXE	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - CURRENT TAX REVENUE	1,940,048.00	.00	.00	.00	1,940,048.00
11-0119-000-0000-00000-0002 0119 INT ON DELINQUENT T	16,000.00	.00	.00	1,115.10	14,884.90
11-0131-000-0000-00000-0002 0131 TUITION PARENT PAY	12,380.00	.00	.00	4,966.75	7,413.25
11-0151-000-0000-00000-0002 0151 INTEREST ON INVESTM	8,000.00	.00	.00	3,014.35	4,985.65
11-0171-000-0000-00000-0002 0171 ADMISSIONS ADMISSIO	105,000.00	.00	.00	.00	105,000.00
11-0173-000-0000-00000-0002 0173 EXTRA TRIP SURCHARG	.00	.00	.00	.00	.00
11-0181-000-0000-00000-0002 0181 LATCH KEY PARENT PA	43,400.00	.00	.00	677.50	42,722.50
11-0191-000-0000-00000-0002 0191 RENTAL SCHOOL RENTA	9,400.00	.00	.00	.00	9,400.00
11-0199-000-0000-00000-0002 0195 MISC MISC CAFE	24,000.00	.00	.00	.00	24,000.00
11-0199-000-0000-00000-0002 0199 MISC MISC	29,885.00	.00	.00	75.00	29,810.00
TOTAL DEPARTMENT - OTHER LOCAL REVENUE	248,065.00	.00	.00	9,848.70	238,216.30
11-0311-000-0000-00000-0003 0010 STATE AID MEMBERSHI	10,056,067.00	.00	.00	1,839,082.71	8,216,984.29
11-0311-000-0000-00000-0003 0207 STATE AID MEMBERSHI	.00	.00	.00	12,544.00	-12,544.00
11-0311-000-0000-00000-0003 0208 STATE AID MEMBERSHI	1,099,393.00	.00	.00	177,947.64	921,445.36
11-0312-000-0000-00000-0003 0020 AR SEC 31A AT-RISK	562,839.00	.00	.00	102,380.41	460,458.59
11-0312-000-0000-00000-0003 0100 AR SEC 31A STATE AI	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0110 AR SEC 31A LUNCH	.00	.00	.00	5,179.22	-5,179.22
11-0312-000-0000-00000-0003 0120 AR SEC 31A SPEC ED	420,859.00	.00	.00	76,554.29	344,304.71
11-0312-000-0000-00000-0003 0208 AR SEC 31A UAAL	.00	.00	.00	22,032.10	-22,032.10
11-0312-000-0000-00000-0003 0210 AR SEC 31A TECHNOLO	12,000.00	.00	.00	.00	12,000.00
11-0312-000-0000-00000-0003 0211 AR SEC 31A UNREST A	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0313 AR SEC 31A STATE AI	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0359 AR SEC 31A COMPUTER	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0367 AR SEC 31A EARLY LI	22,275.00	.00	.00	4,051.82	18,223.18
11-0317-000-0000-00000-0003 0210 REST ANOTHER SCHOOL	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - STATE REVENUE CATEGORICA	12,173,433.00	.00	.00	2,239,772.19	9,933,660.81
11-0412-000-0000-00000-0004 0240 STAB ARRA EDU JOBS	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0140 SPS REV TITLE I	256,461.00	.00	.00	.00	256,461.00
11-0414-000-0000-00000-0004 0141 SPS REV TITLE I CAR	35,954.00	.00	.00	.00	35,954.00
11-0414-000-0000-00000-0004 0150 SPS REV TITLE VA IN	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0210 SPS REV TECHNOLOGY	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0490 SPS REV TITLE II D	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0764 SPS REV II TEACHER	44,141.00	.00	.00	.00	44,141.00
11-0414-000-0000-00000-0004 0768 SPS REV RURAL	29,609.00	.00	.00	.00	29,609.00
11-0417-000-0000-00000-0004 0060 RESTR REV DRUG FREE	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0160 RESTR REV TRANSITIO	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0199 RESTR REV MISC	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0211 RESTR REV UNREST AN	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0220 RESTR REV PARENT ED	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0416 RESTR REV MEDICAID	2,500.00	.00	.00	.00	2,500.00
11-0419-000-0000-00000-0004 0419 MISC - FED SPEC ED	.00	.00	.00	.00	.00

SPI
DATE: 10/20/2016
TIME: 15:07:37

MADISON SCHOOL DISTRICT
DETAIL REVENUE STATUS REPORT

PAGE NUMBER: 2
REVSTA31

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TOTALD ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
TOTAL DEPARTMENT - FEDERAL REVENUE	368,665.00	.00	.00	.00	368,665.00
11-0511-000-0000-00000-0005 0511 SPEC ED TUITION	39,185.00	.00	.00	39,185.00	.00
11-0519-000-0000-00000-0005 0122 LISD SPEC ED LISD S	705,571.00	.00	.00	.00	705,571.00
11-0519-000-0000-00000-0005 0196 LISD SPEC ED INNOVA	23,000.00	.00	.00	.00	23,000.00
11-0519-000-0000-00000-0005 0197 LISD SPEC ED PLTW	84,453.00	.00	.00	3,200.00	81,253.00
11-0519-000-0000-00000-0005 0198 LISD SPEC ED CAREER	8,000.00	.00	.00	.00	8,000.00
11-0519-000-0000-00000-0005 0199 LISD SPEC ED MISC	47,979.00	.00	.00	20,548.08	27,430.92
11-0519-000-0000-00000-0005 0220 LISD SPEC ED PARENT	9,655.00	.00	.00	.00	9,655.00
11-0519-000-0000-00000-0005 0303 LISD SPEC ED CAREER	.00	.00	.00	.00	.00
11-0519-000-0000-00000-0005 0340 LISD SPEC ED MICHIG	230,362.00	.00	.00	242,530.15	-12,168.15
11-0519-000-0000-00000-0005 0416 LISD SPEC ED MEDICA	.00	.00	.00	.00	.00
11-0541-000-0000-00000-0005 0541 INSURANCE DIVIDENDS	13,956.00	.00	.00	.00	13,956.00
11-0552-000-0000-00000-0005 0552 ADJ TO PRIOR YRS AC	.00	.00	.00	.00	.00
11-0593-000-0000-00000-0005 0593 SALE SCHOOL PROPERT	200.00	.00	.00	.00	200.00
11-0625-000-0000-00000-0005 0625 FUND MOD CAFE FUND	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - INCOMING TRANSFERS	1,162,361.00	.00	.00	305,463.23	856,897.77
TOTAL FUND - GENERAL FUND	15,892,572.00	.00	.00	2,555,084.12	13,337,487.88
TOTAL REPORT	15,892,572.00	.00	.00	2,555,084.12	13,337,487.88

SPI
DATE: 10/20/2016
TIME: 15:05:09

MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 3/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-2134-000-0000-00000-0000 2130 CAFETERIA EMPLOYEE	.00	44.86	.00	-22.43	22.43
11-2134-000-0000-00000-0000 2820 CAFETERIA EMPLOYEE	.00	.00	.00	.00	.00
11-2134-000-0000-00000-0000 2830 CAFETERIA EMPLOYER	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - INTERFUND	.00	44.86	.00	-22.43	22.43
11-1118-000-0340-02315-0010 1226 EL.PRE SUPERVISION	8,779.00	650.26	.00	2,275.91	6,503.09
11-1118-000-0340-02315-0010 1240 EL.PRE SALARY TEACH	109,580.00	9,566.92	.00	17,886.62	91,693.38
11-1118-000-0340-02315-0010 1630 EL.PRE SALARY AIDE	46,730.00	117.50	.00	117.50	46,612.50
11-1118-000-0340-02315-0010 1639 EL.PRE TRANS AIDE	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 1870 EL.PRE SALARY-SUBST	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 2130 EL.PRE EMPLOYEE INS	28,104.00	12.90	.00	6,302.58	21,801.42
11-1118-000-0340-02315-0010 2820 EL.PRE EMPLOYEE RET	61,246.00	2,649.59	.00	8,380.95	52,865.05
11-1118-000-0340-02315-0010 2830 EL.PRE EMPLOYER SOC	13,690.00	729.81	.00	1,435.03	12,254.97
11-1118-000-0340-02315-0010 2840 EL.PRE WORKMANS COM	100.00	.00	.00	77.00	23.00
11-1118-000-0340-02315-0010 2920 EL.PRE CASH IN LIEU	921.00	45.50	.00	159.25	761.75
11-1118-000-0340-02315-0010 2990 EL.PRE SICK DAY REI	863.00	.00	.00	.00	863.00
11-1118-000-0340-02315-0010 3110 EL.PRE PURCHASED SE	300.00	.00	.00	.00	300.00
11-1118-000-0340-02315-0010 3210 EL.PRE MILEAGE REIM	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 3220 EL.PRE WKSHOPS/CONF	250.00	15.00	.00	15.00	235.00
11-1118-000-0340-02315-0010 4120 EL.PRE REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 5110 EL.PRE TEACHING SUP	2,000.00	161.92	89.89	735.42	1,174.69
11-1118-000-0340-02315-0010 5140 EL.PRE TRANSPORTATI	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 5990 EL.PRE MISC. SUPPLI	300.00	.00	.00	.00	300.00
11-1118-000-0340-02315-0010 6410 EL.PRE NEW EQUIP/FU	700.00	.00	.00	.00	700.00
11-1118-000-0340-02315-0010 7410 EL.PRE DUES/CHAUFFE	400.00	66.00	.00	66.00	334.00
11-1213-000-0340-02315-0010 3130 EL.NURSE NURSING	.00	.00	.00	10.99	-10.99
11-1216-000-0340-02315-0010 1440 EL.SOCWRK SALARY PS	3,396.00	261.26	.00	884.46	2,511.54
11-1216-000-0340-02315-0010 2820 EL.SOCWRK EMPLOYEE	.00	67.36	.00	228.01	-228.01
11-1216-000-0340-02315-0010 2830 EL.SOCWRK EMPLOYER	.00	21.40	.00	68.09	-68.09
11-1216-000-0340-02315-0010 2920 EL.SOCWRK CASH IN L	.00	23.62	.00	79.12	-79.12
11-1271-000-0340-02315-0010 1610 EL.TRANS SALARY VEH	7,739.00	.00	.00	.00	7,739.00
11-1271-000-0340-02315-0010 2820 EL.TRANS EMPLOYEE R	.00	.00	.00	.00	.00
11-1271-000-0340-02315-0010 2830 EL.TRANS EMPLOYER S	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - PRE-SCHOOL INSTRUCTION	285,098.00	14,389.04	89.89	38,721.93	246,286.18
11-1111-000-0000-02315-0011 1240 EL.REG SALARY TEACH	2,540,820.00	196,617.25	.00	590,835.09	1,949,984.91
11-1111-000-0000-02315-0011 1242 EL.REG ISSI	.00	155.26	.00	155.26	-155.26
11-1111-000-0000-02315-0011 1870 EL.REG SALARY-SUBST	1,944.00	.00	.00	.00	1,944.00
11-1111-000-0000-02315-0011 2130 EL.REG EMPLOYEE INS	524,162.00	.00	.00	90,001.60	434,160.40
11-1111-000-0000-02315-0011 2210 EL.REG EARLY RETIRE	15,000.00	.00	.00	15,000.00	.00
11-1111-000-0000-02315-0011 2820 EL.REG EMPLOYEE RET	947,527.00	50,816.54	.00	205,467.83	742,059.17
11-1111-000-0000-02315-0011 2830 EL.REG EMPLOYER SOC	201,094.00	14,764.51	.00	45,633.87	155,460.13
11-1111-000-0000-02315-0011 2840 EL.REG WORKMANS COM	4,700.00	.00	.00	1,902.00	2,798.00
11-1111-000-0000-02315-0011 2850 EL.REG UNEMPLOYMENT	1,543.00	.00	.00	.00	1,543.00

SPI
DATE: 10/20/2016
TIME: 15:05:09

MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 3/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1111-000-0000-02315-0011 2920 EL.REG CASH IN LIEU	79,846.00	6,727.20	.00	18,978.44	60,867.56
11-1111-000-0000-02315-0011 2990 EL.REG SICK DAY REI	6,075.00	.00	.00	.00	6,075.00
11-1111-000-0000-02315-0011 3110 EL.REG PURCHASED SE	31,363.00	.00	.00	176.83	31,186.17
11-1111-000-0000-02315-0011 3112 EL.REG PURCH NWEA	8,627.00	.00	.00	8,902.80	-275.80
11-1111-000-0000-02315-0011 3130 EL.REG NURSING	.00	.00	.00	.00	.00
11-1111-000-0000-02315-0011 3220 EL.REG WKSHOPS/CONF	300.00	.00	.00	16.00	284.00
11-1111-000-0000-02315-0011 3450 EL.REG SOFTWARE	10,000.00	.00	.00	393.68	9,606.32
11-1111-000-0000-02315-0011 4120 EL.REG REPAIRS/MAIN	500.00	.00	.00	.00	500.00
11-1111-000-0000-02315-0011 4190 EL.REG TECH REPAIRS	100.00	134.58	504.00	330.58	-734.58
11-1111-000-0000-02315-0011 4220 EL.REG CONTRACT SER	6,900.00	628.27	.00	1,893.79	5,006.21
11-1111-000-0000-02315-0011 5110 EL.REG TEACHING SUP	39,400.00	3,904.42	2,470.50	32,124.69	4,804.81
11-1111-000-0000-02315-0011 5119 EL.REG MIBLSI	.00	.00	.00	.00	.00
11-1111-000-0000-02315-0011 5123 EL.REG ISSI	.00	555.34	.00	555.34	-555.34
11-1111-000-0000-02315-0011 5210 EL.REG TEXTBOOKS	34,000.00	1,152.00	82.56	29,384.97	4,532.47
11-1111-000-0000-02315-0011 5990 EL.REG MISC. SUPPLI	2,600.00	.00	.00	2,979.57	-379.57
11-1111-000-0000-02315-0011 5997 EL.REG TECH SUPPLIE	500.00	.00	.00	155.90	344.10
11-1111-000-0000-02315-0011 6410 EL.REG NEW EQUIP/FU	24,750.00	.00	66.72	4,853.11	19,830.17
11-1111-000-0000-02315-0011 6427 EL.REG TECH EQUIPME	9,500.00	1,682.23	.00	42,917.36	-33,417.36
11-1111-000-0000-02315-0011 7410 EL.REG DUES/CHAUFFE	650.00	.00	.00	750.00	-100.00
11-1111-000-0000-02315-0011 8220 EL.REG PAYMT TO ANO	6,300.00	1,571.17	.00	1,812.83	4,487.17
11-1213-000-0000-02315-0011 3130 EL.REG.NURSE NURSIN	35,131.00	3,400.79	38.80	7,787.00	27,305.20
11-1259-000-0000-02315-0011 3990 EL.BUS STUDENT INS	6,895.00	.00	.00	6,607.50	287.50
TOTAL DEPARTMENT - ELEMENTARY INSTRUCTION	4,540,227.00	282,109.56	3,162.58	1,109,616.04	3,427,448.38
11-1113-000-0000-02316-0012 1240 HS.REG SALARY TEACH	1,344,508.00	110,280.57	.00	344,303.23	1,000,204.77
11-1113-000-0000-02316-0012 1242 HS.REG ISSI	1,576.00	776.30	.00	776.30	799.70
11-1113-000-0000-02316-0012 1243 HS.REG PLTW	.00	.00	.00	2,074.40	-2,074.40
11-1113-000-0000-02316-0012 1870 HS.REG SALARY-SUBST	150.00	.00	.00	.00	150.00
11-1113-000-0000-02316-0012 2130 HS.REG EMPLOYEE INS	325,882.00	471.82	.00	70,661.60	255,220.40
11-1113-000-0000-02316-0012 2210 HS.REG EARLY RETIRE	15,000.00	.00	.00	15,000.00	.00
11-1113-000-0000-02316-0012 2820 HS.REG EMPLOYEE RET	509,543.00	28,816.65	.00	119,037.84	390,505.16
11-1113-000-0000-02316-0012 2830 HS.REG EMPLOYER SOC	103,699.00	8,087.02	.00	26,554.42	77,144.58
11-1113-000-0000-02316-0012 2840 HS.REG WORKMANS COM	2,742.00	.00	.00	.00	2,742.00
11-1113-000-0000-02316-0012 2850 HS.REG UNEMPLOYMENT	1,543.00	.00	.00	.00	1,543.00
11-1113-000-0000-02316-0012 2920 HS.REG CASH IN LIEU	.00	1,048.88	.00	2,158.73	-2,158.73
11-1113-000-0000-02316-0012 2990 HS.REG SICK DAY REI	7,463.00	.00	.00	.00	7,463.00
11-1113-000-0000-02316-0012 3110 HS.REG PURCHASED SE	18,000.00	.00	.00	.00	18,000.00
11-1113-000-0000-02316-0012 3112 HS.REG PURCH NWEA	3,300.00	.00	.00	3,813.85	-513.85
11-1113-000-0000-02316-0012 3130 HS.REG NURSING	6,910.00	.00	.00	.00	6,910.00
11-1113-000-0000-02316-0012 3220 HS.REG WKSHOPS/CONF	100.00	.00	.00	807.53	-707.53
11-1113-000-0000-02316-0012 3450 HS.REG SOFTWARE	7,500.00	.00	12,150.00	8,435.61	-13,085.61
11-1113-000-0000-02316-0012 3710 HS.REG CAP	.00	.00	.00	.00	.00
11-1113-000-0000-02316-0012 3711 HS.REG TUITION COLL	44,758.00	.00	.00	.00	44,758.00
11-1113-000-0000-02316-0012 3990 HS.REG STUDENT INSU	3,448.00	.00	.00	.00	3,448.00
11-1113-000-0000-02316-0012 4120 HS.REG REPAIRS/MAIN	400.00	.00	.00	.00	400.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1113-000-0000-02316-0012 4190 HS.REG TECH REPAIRS	500.00	.00	594.00	.00	-94.00
11-1113-000-0000-02316-0012 4220 HS.REG CONTRACT SER	5,000.00	437.84	.00	699.17	4,300.83
11-1113-000-0000-02316-0012 5110 HS.REG TEACHING SUP	15,000.00	690.87	286.69	12,609.55	2,103.76
11-1113-000-0000-02316-0012 5121 HS.REG PLTW	10,000.00	.00	365.90	4,786.75	4,847.35
11-1113-000-0000-02316-0012 5122 HS.REG CAREER PREP	6,001.00	.00	.00	.00	6,001.00
11-1113-000-0000-02316-0012 5123 HS.REG ISSI	23,000.00	555.33	.00	555.33	22,444.67
11-1113-000-0000-02316-0012 5130 HS.REG GRADUATION E	1,600.00	476.42	.00	1,976.42	-376.42
11-1113-000-0000-02316-0012 5210 HS.REG TEXTBOOKS	5,000.00	89.67	1,411.73	11,500.63	-7,912.36
11-1113-000-0000-02316-0012 5211 HS.REG 20/20 VIRTUA	8,250.00	.00	.00	.00	8,250.00
11-1113-000-0000-02316-0012 5990 HS.REG MISC. SUPPLI	7,300.00	.00	.00	.00	7,300.00
11-1113-000-0696-02316-0012 5990 HS.REG.DRUG MISC. S	400.00	.00	.00	.00	400.00
11-1113-000-0000-02316-0012 5997 HS.REG TECH SUPPLIE	300.00	.00	.00	.00	300.00
11-1113-000-0000-02316-0012 6410 HS.REG NEW EQUIP/FU	25,350.00	.00	.00	2,380.96	22,969.04
11-1113-000-0000-02316-0012 6427 HS.REG TECH EQUIPME	5,000.00	.00	.00	8,274.11	-3,274.11
11-1113-000-0000-02316-0012 6450 HS.REG MUSIC INST N	2,000.00	368.00	.00	841.99	1,158.01
11-1113-000-0000-02316-0012 7410 HS.REG DUES/CHAUFFE	1,000.00	650.00	.00	1,400.00	-400.00
11-1113-000-0000-02316-0012 8210 HS.REG PREP ACADEMY	19,575.00	.00	.00	.00	19,575.00
11-1113-000-0000-02316-0012 8220 HS.REG PAYMT TO ANO	6,300.00	1,571.18	.00	1,812.86	4,487.14
11-1213-000-0000-02316-0012 3130 HS.NURSE NURSING	.00	581.65	19.37	1,356.36	-1,375.73
11-1259-000-0000-02316-0012 3990 HS.BUS STUDENT INS	.00	.00	.00	3,303.75	-3,303.75
TOTAL DEPARTMENT - H.S. BASIC INSTRUCT	2,538,098.00	154,902.20	14,827.69	645,121.39	1,878,148.92
11-1112-000-0000-07262-0013 1240 MS.REG SALARY TEACH	993,405.00	80,287.72	.00	240,754.25	752,650.75
11-1112-000-0000-07262-0013 1242 MS.REG ISSI	1,870.00	155.26	.00	155.26	1,714.74
11-1112-000-0000-07262-0013 1243 MS.REG PLTW	3,000.00	.00	.00	2,087.20	912.80
11-1112-000-0000-07262-0013 1870 MS.REG SALARY-SUBST	400.00	.00	.00	.00	400.00
11-1112-000-0000-07262-0013 2130 MS.REG EMPLOYEE INS	203,928.00	330.26	.00	42,218.72	161,709.28
11-1112-000-0000-07262-0013 2820 MS.REG EMPLOYEE RET	372,003.00	20,820.24	.00	83,690.24	288,312.76
11-1112-000-0000-07262-0013 2830 MS.REG EMPLOYER SOC	79,022.00	6,087.44	.00	18,335.17	60,686.83
11-1112-000-0000-07262-0013 2840 MS.REG WORKMANS COM	1,950.00	.00	.00	913.00	1,037.00
11-1112-000-0000-07262-0013 2850 MS.REG UNEMPLOYMENT	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 2920 MS.REG CASH IN LIEU	33,635.00	3,211.44	.00	9,501.07	24,133.93
11-1112-000-0000-07262-0013 2990 MS.REG SICK DAY REI	3,660.00	.00	.00	.00	3,660.00
11-1112-000-0000-07262-0013 3110 MS.REG PURCHASED SE	11,400.00	.00	.00	.00	11,400.00
11-1112-000-0000-07262-0013 3112 MS.REG PURCH NWEA	5,500.00	.00	.00	5,538.35	-38.35
11-1112-000-0000-07262-0013 3130 MS.REG NURSING	6,891.00	.00	.00	.00	6,891.00
11-1112-000-0000-07262-0013 3220 MS.REG WKSHOPS/CONF	25.00	.00	360.00	10.00	-345.00
11-1112-000-0000-07262-0013 3228 MS.REG PLTW TRAVEL	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 3450 MS.REG SOFTWARE	8,500.00	.00	.00	350.49	8,149.51
11-1112-000-0000-07262-0013 3990 MS.REG STUDENT INSU	3,448.00	.00	.00	.00	3,448.00
11-1112-000-0000-07262-0013 4120 MS.REG REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 4190 MS.REG TECH REPAIRS	50.00	.00	297.00	.00	-247.00
11-1112-000-0000-07262-0013 4220 MS.REG CONTRACT SER	5,410.00	255.43	.00	1,772.20	3,637.80
11-1112-000-0000-07262-0013 5110 MS.REG TEACHING SUP	13,000.00	1,573.60	-16.03	7,905.48	5,110.55
11-1112-000-0000-07262-0013 5119 MS.REG MIBLSI	.00	.00	.00	.00	.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1112-000-0000-07262-0013 5121 MS.REG PLTW	.00	.00	331.25	4,030.66	-4,361.91
11-1112-000-0000-07262-0013 5122 MS.REG CAREER PREP	1,200.00	.00	.00	.00	1,200.00
11-1112-000-0000-07262-0013 5123 MS.REG ISSI	.00	555.33	.00	555.33	-555.33
11-1112-000-0000-07262-0013 5210 MS.REG TEXTBOOKS	12,500.00	1,403.62	-500.00	1,754.37	11,245.63
11-1112-000-0000-07262-0013 5990 MS.REG MISC. SUPPLI	3,250.00	.00	.00	2,258.71	991.29
11-1112-000-0000-07262-0013 5997 MS.REG TECH SUPPLIE	200.00	.00	.00	197.00	3.00
11-1112-000-0000-07262-0013 6410 MS.REG NEW EQUIP/FU	22,600.00	.00	.00	1,939.96	20,660.04
11-1112-000-0000-07262-0013 6427 MS.REG TECH EQUIPME	5,500.00	.00	.00	10,257.17	-4,757.17
11-1112-000-0000-07262-0013 6450 MS.REG MUSIC INST N	2,050.00	.00	.00	580.00	1,470.00
11-1112-000-0000-07262-0013 7410 MS.REG DUES/CHAUFFE	800.00	.00	.00	750.00	50.00
11-1112-000-0000-07262-0013 8220 MS.REG PAYMT TO ANO	6,300.00	1,571.17	.00	1,812.83	4,487.17
11-1213-000-0000-07262-0013 3130 MS.NURSE NURSING	.00	581.67	19.40	1,356.39	-1,375.79
11-1259-000-0000-07262-0013 3990 MS. BUS STUDENT INS	.00	.00	.00	3,303.75	-3,303.75
TOTAL DEPARTMENT - M.S. BASIC INSTRUCT	1,801,497.00	116,833.18	491.62	442,027.60	1,358,977.78
11-1113-000-0375-02316-0015 1240 HS.REG.DRIVER SALAR	6,656.00	.00	.00	3,411.76	3,244.24
11-1113-000-0375-02316-0015 2820 HS.REG.DRIVER EMPLO	2,499.00	.00	.00	1,021.92	1,477.08
11-1113-000-0375-02316-0015 2830 HS.REG.DRIVER EMPLO	509.00	.00	.00	255.92	253.08
11-1113-000-0375-02316-0015 4120 HS.REG.DRIVER REPAI	.00	.00	.00	.00	.00
11-1113-000-0375-02316-0015 5110 HS.REG.DRIVER TEACH	200.00	.00	.00	.00	200.00
TOTAL DEPARTMENT - DRIVERS EDUCATION	9,864.00	.00	.00	4,689.60	5,174.40
11-1122-194-0202-02315-0016 1240 EL.SPEC.RES SALARY	694,850.00	53,476.90	.00	180,234.08	514,615.92
11-1122-194-0202-02316-0016 1240 HS.SPEC.RES SALARY	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 1240 MS.SPEC.RES SALARY	.00	.00	.00	.00	.00
11-1122-193-0202-02315-0016 1632 EL.SPEC.AI AIDE-AI	53,542.00	4,276.05	.00	6,554.75	46,987.25
11-1122-110-0202-02315-0016 1634 EL.SPEC.EMI AIDE-MC	21,920.00	1,141.00	.00	2,196.41	19,723.59
11-1122-110-0202-02316-0016 1636 HS.SPEC.EMI AIDE -	39,063.00	1,701.35	.00	1,930.52	37,132.48
11-1122-196-0202-02316-0016 1638 HS.SPEC.LRE LRE AID	64,537.00	4,631.86	.00	5,648.63	58,888.37
11-1122-194-0202-02315-0016 1870 EL.SPEC.RES SALARY-	205.00	.00	.00	.00	205.00
11-1122-194-0202-02315-0016 2130 EL.SPEC.RES EMPLOYE	198,252.00	2,442.54	.00	38,745.50	159,506.50
11-1122-194-0202-02315-0016 2210 EL.SPEC.RES EARLY R	.00	.00	.00	.00	.00
11-1122-193-0202-02315-0016 2820 EL.SPEC.AI EMPLOYEE	.00	1,122.44	.00	1,713.05	-1,713.05
11-1122-110-0202-02315-0016 2820 EL.SPEC.EMI EMPLOYEE	.00	294.20	.00	565.93	-565.93
11-1122-194-0202-02315-0016 2820 EL.SPEC.RES EMPLOYE	320,470.00	13,786.30	.00	63,903.17	256,566.83
11-1122-110-0202-02316-0016 2820 HS.SPEC.EMI EMPLOYE	.00	438.60	.00	498.83	-498.83
11-1122-196-0202-02316-0016 2820 HS.SPEC.LRE EMPLOYE	.00	892.10	.00	1,115.11	-1,115.11
11-1122-194-0202-02316-0016 2820 HS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 2820 MS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-193-0202-02315-0016 2830 EL.SPEC.AI EMPLOYER	.00	327.10	.00	501.44	-501.44
11-1122-110-0202-02315-0016 2830 EL.SPEC.EMI EMPLOYE	.00	87.29	.00	168.03	-168.03
11-1122-194-0202-02315-0016 2830 EL.SPEC.RES EMPLOYE	66,810.00	3,880.34	.00	13,099.34	53,710.66
11-1122-110-0202-02316-0016 2830 HS.SPEC.EMI EMPLOYE	.00	130.15	.00	147.68	-147.68
11-1122-196-0202-02316-0016 2830 HS.SPEC.LRE EMPLOYE	.00	354.35	.00	428.76	-428.76

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1122-194-0202-02316-0016 2830 HS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 2830 MS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 2840 EL.SPEC.RES WORKMAN	1,198.00	.00	.00	417.00	781.00
11-1122-194-0202-02315-0016 2920 EL.SPEC.RES CASH IN	.00	472.48	.00	472.48	-472.48
11-1122-194-0202-02315-0016 2990 EL.SPEC.RES SICK DA	825.00	.00	.00	.00	825.00
11-1122-194-0202-02315-0016 3110 EL.SPEC.RES PURCHAS	5,300.00	.00	.00	.00	5,300.00
11-1122-194-0202-02315-0016 3113 EL.SPEC.RES HAVILAN	78,480.00	.00	.00	.00	78,480.00
11-1122-194-0202-02316-0016 3221 HS.SPEC.RES TRAVEL	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 3222 EL.SPEC.RES TRAVEL	.00	.00	.00	.00	.00
11-1122-110-0202-02315-0016 3224 EL.SPEC.EMI TRAVEL	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 3226 HS.SPEC.EMI TRAVEL	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 4220 EL.SPEC.RES CONTRAC	375.00	28.94	.00	91.98	283.02
11-1122-170-0202-07262-0016 5110 HS.SPEC.VI TEACHING	.00	.00	.00	.00	.00
11-1122-194-0202-02316-0016 5111 HS.SPEC.RES SUPPLIE	650.00	349.00	192.17	416.88	40.95
11-1122-194-0202-02315-0016 5112 EL.SPEC.RES SUPPLIE	1,350.00	.00	.00	300.00	1,050.00
11-1122-110-0202-02315-0016 5114 EL.SPEC.EMI SUPPLIE	1,100.00	.00	.00	488.04	611.96
11-1122-110-0202-02316-0016 5116 HS.SPEC.EMI SUPPLIE	800.00	.00	.00	.00	800.00
11-1122-194-0202-02316-0016 5991 HS.SPEC.RES MISC HS	25.00	.00	.00	.00	25.00
11-1122-194-0202-02315-0016 5992 EL.SPEC.RES MISC EL	.00	.00	.00	.00	.00
11-1122-110-0202-02315-0016 5994 EL.SPEC.EMI MISC MC	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 5996 HS.SPEC.EMI MISC SE	.00	.00	.00	.00	.00
11-1122-194-0202-02316-0016 6421 HS.SPEC.RES FURN/EQ	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 6422 EL.SPEC.RES FURN/EQ	25.00	.00	.00	.00	25.00
11-1122-110-0202-02315-0016 6424 EL.SPEC.EMI FURN/EQ	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 6426 HS.SPEC.EMI FURN/EQ	100.00	.00	.00	.00	100.00
TOTAL DEPARTMENT - SPECIAL EDUCATION	1,549,877.00	89,832.99	192.17	319,637.61	1,230,047.22
11-1125-000-0601-02315-0017 1240 EL.COMP.TTL 1 SALAR	.00	.00	.00	.00	.00
11-1125-000-0601-02316-0017 1240 HS.COMP.TTL 1 SALAR	3,374.00	.00	.00	.00	3,374.00
11-1125-000-0601-02315-0017 1241 EL.COMP.TTL 1 SALAR	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 1250 EL.COMP.TTL 1 INSTR	57,258.00	.00	.00	2,120.68	55,137.32
11-1125-000-0601-02315-0017 1630 EL.COMP.TTL 1 SALAR	52,658.00	792.99	.00	1,060.53	51,597.47
11-1125-000-0601-02315-0017 1637 EL.COMP.TTL 1 AIDE	42,445.00	3,324.84	.00	11,410.33	31,034.67
11-1125-000-0601-02315-0017 2130 EL.COMP.TTL 1 EMPLO	2,744.00	193.50	.00	244.63	2,499.37
11-1125-000-0601-02315-0017 2820 EL.COMP.TTL 1 EMPLO	71,654.00	1,080.34	.00	7,697.49	63,956.51
11-1125-000-0601-02316-0017 2820 HS.COMP.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 2830 EL.COMP.TTL 1 EMPLO	15,185.00	315.02	.00	1,130.20	14,054.80
11-1125-000-0601-02316-0017 2830 HS.COMP.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 2840 EL.COMP.TTL 1 WORKM	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 2920 EL.COMP.TTL 1 CASH	7,962.00	.00	.00	181.99	7,780.01
11-1125-000-0601-02315-0017 2990 EL.COMP.TTL 1 SICK	900.00	.00	.00	.00	900.00
11-1125-000-0601-02315-0017 3220 EL.COMP.TTL 1 WKSHO	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 4220 EL.COMP.TTL 1 CONTR	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 5110 EL.COMP.TTL 1 TEACH	1,000.00	.00	.00	.00	1,000.00
11-1125-000-0601-02316-0017 5110 HS.COMP.TTL 1 TEACH	382.00	.00	.00	.00	382.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1125-000-0601-02315-0017 6410 EL.COMP.TTL 1 NEW E	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 8220 EL.COMP.TTL 1 PAYMT	.00	.00	.00	.00	.00
11-1212-000-0601-02315-0017 1220 EL.COUN.TTL 1 SALAR	23,775.00	1,828.82	.00	6,191.02	17,583.98
11-1212-000-0601-02315-0017 2130 EL.COUN.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1212-000-0601-02315-0017 2820 EL.COUN.TTL 1 EMPLO	.00	471.46	.00	1,596.03	-1,596.03
11-1212-000-0601-02315-0017 2830 EL.COUN.TTL 1 EMPLO	.00	149.72	.00	476.83	-476.83
11-1212-000-0601-02315-0017 2920 EL.COUN.TTL 1 CASH	.00	165.38	.00	553.82	-553.82
11-1213-000-0601-02315-0017 3130 EL.NURSE.TTL 1 NURS	.00	.00	.00	.00	.00
11-1221-000-0601-02315-0017 1250 EL.INST.TTL 1 INSTR	.00	4,241.36	.00	12,724.08	-12,724.08
11-1221-000-0601-02315-0017 2130 EL.INST.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1221-000-0601-02315-0017 2820 EL.INST.TTL 1 EMPLO	.00	1,093.42	.00	3,280.26	-3,280.26
11-1221-000-0601-02315-0017 2830 EL.INST.TTL 1 EMPLO	.00	352.32	.00	1,056.96	-1,056.96
11-1221-000-0601-02315-0017 2920 EL.INST.TTL 1 CASH	.00	363.98	.00	1,091.94	-1,091.94
11-1226-000-0601-02315-0017 1160 EL.DIR.TTL 1 SALARY	13,168.00	975.40	.00	3,436.40	9,731.60
11-1226-000-0601-02315-0017 2130 EL.DIR.TTL 1 EMPLOY	.00	19.34	.00	171.43	-171.43
11-1226-000-0601-02315-0017 2820 EL.DIR.TTL 1 EMPLOY	.00	251.46	.00	885.91	-885.91
11-1226-000-0601-02315-0017 2830 EL.DIR.TTL 1 EMPLOY	.00	79.50	.00	280.33	-280.33
11-1226-000-0601-02315-0017 2920 EL.DIR.TTL 1 CASH I	.00	68.24	.00	238.84	-238.84
11-1231-000-0601-02315-0017 3180 EL.BOE.TTL 1 AUDIT	900.00	.00	.00	.00	900.00
TOTAL DEPARTMENT - TITLE I	293,405.00	15,767.09	.00	55,829.70	237,575.30
11-1125-000-0306-02315-0018 1220 EL.COMP.AR SALARY C	16,982.00	1,306.32	.00	4,422.24	12,559.76
11-1125-000-0306-07262-0018 1220 MS.COMP.AR SALARY C	64,905.00	5,015.22	.00	16,984.69	47,920.31
11-1125-000-0306-02315-0018 1240 EL.COMP.AR SALARY T	.00	.00	.00	.00	.00
11-1125-000-0306-02316-0018 1240 HS.COMP.AR SALARY T	.00	.00	.00	.00	.00
11-1125-000-0306-07262-0018 1240 MS.COMP.AR SALARY T	36,346.00	2,782.70	.00	9,415.76	26,930.24
11-1125-000-0306-02315-0018 1250 EL.COMP.AR INSTR SP	14,315.00	1,060.34	.00	3,711.19	10,603.81
11-1125-000-0306-02315-0018 1290 EL.COMP.AR OTHER PR	51,899.00	3,844.40	.00	13,635.40	38,263.60
11-1125-000-0306-02316-0018 1290 HS.COMP.AR OTHER PR	52,179.00	3,791.02	.00	13,268.57	38,910.43
11-1125-000-0306-02315-0018 1630 EL.COMP.AR SALARY A	87,345.00	4,531.61	.00	7,621.64	79,723.36
11-1125-000-0306-02315-0018 1631 EL.COMP.AR TUTOR	6,357.00	.00	.00	156.60	6,200.40
11-1125-000-0306-02316-0018 1631 HS.COMP.AR TUTOR	2,819.00	226.72	.00	226.72	2,592.28
11-1125-000-0306-07262-0018 1631 MS.COMP.AR TUTOR	8,845.00	.00	.00	.00	8,845.00
11-1125-000-0306-02315-0018 1637 EL.COMP.AR AIDE - S	.00	.00	.00	.00	.00
11-1125-000-0306-07262-0018 1637 MS.COMP.AR AIDE - S	20,941.00	963.41	.00	1,221.21	19,719.79
11-1125-000-0306-02315-0018 1870 EL.COMP.AR SALARY-S	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 2130 EL.COMP.AR EMPLOYEE	30,024.00	2,087.98	.00	5,243.31	24,780.69
11-1125-000-0306-02315-0018 2820 EL.COMP.AR EMPLOYEE	133,944.00	2,776.09	.00	14,733.94	119,210.06
11-1125-000-0306-02316-0018 2820 HS.COMP.AR EMPLOYEE	.00	1,035.62	.00	3,478.92	-3,478.92
11-1125-000-0306-07262-0018 2820 MS.COMP.AR EMPLOYEE	.00	2,260.41	.00	7,122.86	-7,122.86
11-1125-000-0306-02315-0018 2830 EL.COMP.AR EMPLOYER	28,767.00	835.84	.00	2,287.02	26,479.98
11-1125-000-0306-02316-0018 2830 HS.COMP.AR EMPLOYER	.00	341.17	.00	1,153.19	-1,153.19
11-1125-000-0306-07262-0018 2830 MS.COMP.AR EMPLOYER	.00	664.08	.00	2,094.62	-2,094.62
11-1125-000-0306-02315-0018 2840 EL.COMP.AR WORKMANS	350.00	.00	.00	350.00	.00
11-1125-000-0306-02315-0018 2920 EL.COMP.AR CASH IN	8,906.00	209.12	.00	714.09	8,191.91

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1125-000-0306-02316-0018 2920 HS.COMP.AR CASH IN	.00	454.98	.00	1,592.43	-1,592.43
11-1125-000-0306-02315-0018 2990 EL.COMP.AR SICK DAY	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 3220 EL.COMP.AR WKSHOPS/	240.00	.00	.00	.00	240.00
11-1125-000-0306-07262-0018 3220 MS.COMP.AR WKSHOPS/	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 3227 EL.COMP.AR TRAVE &	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5110 EL.COMP.AR TEACHING	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5117 EL.COMP.AR TEACHING	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5118 EL.COMP.AR STUDENT	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5990 EL.COMP.AR MISC. SU	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 6410 EL.COMP.AR NEW EQUI	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 6417 EL.COMP.AR EQUIP/FU	.00	.00	.00	.00	.00
11-1213-000-0306-02315-0018 3130 EL.NURSE.AR NURSING	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - AT RISK	565,164.00	34,187.03	.00	109,434.40	455,729.60
11-1221-000-0764-02315-0019 1240 EL.TITLE II A SALAR	.00	410.52	.00	10,468.26	-10,468.26
11-1221-000-0764-02316-0019 1240 HS.TITLE II A SALAR	.00	621.04	.00	7,530.87	-7,530.87
11-1221-000-0764-07262-0019 1240 MS.TITLE II A SALAR	.00	1,597.34	.00	1,597.34	-1,597.34
11-1221-000-0764-02315-0019 2820 EL.TITLE II A EMPLO	1,957.00	105.83	.00	3,053.91	-1,096.91
11-1221-000-0764-02316-0019 2820 HS.TITLE II A EMPLO	.00	160.11	.00	1,947.85	-1,947.85
11-1221-000-0764-07262-0019 2820 MS.TITLE II A EMPLO	.00	417.73	.00	417.73	-417.73
11-1221-000-0764-02315-0019 2830 EL.TITLE II A EMPLO	.00	27.96	.00	768.94	-768.94
11-1221-000-0764-02316-0019 2830 HS.TITLE II A EMPLO	.00	43.34	.00	552.95	-552.95
11-1221-000-0764-07262-0019 2830 MS.TITLE II A EMPLO	.00	116.95	.00	116.95	-116.95
11-1221-000-0764-02315-0019 3120 EL.TITLE II A EMPLO	44,141.00	1,110.00	.00	4,904.12	39,236.88
11-1221-000-0764-02316-0019 3120 HS.TITLE II A EMPLO	.00	911.00	.00	1,311.30	-1,311.30
11-1221-000-0764-07262-0019 3120 MS.TITLE II A EMPLO	.00	.00	.00	760.30	-760.30
11-1221-000-0764-02315-0019 5110 EL.TITLE II A TEACH	.00	.00	.00	.00	.00
11-1221-000-0764-02316-0019 5990 HS.TITLE II A MISC.	.00	.00	.00	.00	.00
11-1221-000-0764-02315-0019 6410 EL.TITLE II A NEW E	.00	.00	.00	.00	.00
11-1221-000-0764-02315-0019 7410 EL.TITLE II A DUES/	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - TITLE II TEACHER TRAININ	46,098.00	5,521.82	.00	33,430.52	12,667.48
11-1125-000-0341-02315-0020 1240 EL.COMP.SS SALARY T	1,845.00	.00	.00	2,040.56	-195.56
11-1125-000-0341-02315-0020 1630 EL.COMP.SS SALARY A	.00	.00	.00	795.96	-795.96
11-1125-000-0341-02315-0020 2130 EL.COMP.SS EMPLOYEE	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 2820 EL.COMP.SS EMPLOYEE	733.00	.00	.00	734.22	-1.22
11-1125-000-0341-02315-0020 2830 EL.COMP.SS EMPLOYER	214.00	.00	.00	203.93	10.07
11-1125-000-0341-02315-0020 2840 EL.COMP.SS WORKMANS	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 3220 EL.COMP.SS WKSHOPS/	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 5110 EL.COMP.SS TEACHING	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 6410 EL.COMP.SS NEW EQUI	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 1160 EL.DIR.SS SALARY SC	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 2820 EL.DIR.SS EMPLOYEE	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 2830 EL.DIR.SS EMPLOYER	.00	.00	.00	.00	.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1261-000-0341-02315-0020 5790 EL.OPER.SS TRANSPOR	400.00	.00	.00	.00	400.00
11-1271-000-0341-02315-0020 1610 EL.TRANS.SS SALARY	1,000.00	.00	.00	1,250.19	-250.19
11-1271-000-0341-02315-0020 2820 EL.TRANS.SS EMPLOYE	.00	.00	.00	322.30	-322.30
11-1271-000-0341-02315-0020 2830 EL.TRANS.SS EMPLOYE	.00	.00	.00	95.65	-95.65
TOTAL DEPARTMENT - SUMMER SCHOOL	4,192.00	.00	.00	5,442.81	-1,250.81
11-1125-000-0307-02315-0021 1630 EL.COMP.BILING SALA	4,205.00	.00	.00	.00	4,205.00
11-1125-000-0307-07262-0021 1630 MS.COMP.BILING SALA	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 2130 EL.COMP.BILING EMPL	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 2820 EL.COMP.BILING EMPL	1,150.00	.00	.00	.00	1,150.00
11-1125-000-0307-07262-0021 2820 MS.COMP.BILING EMPL	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 2830 EL.COMP.BILING EMPL	322.00	.00	.00	.00	322.00
11-1125-000-0307-07262-0021 2830 MS.COMP.BILING EMPL	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 3220 EL.COMP.BILING WKSH	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 5110 EL.COMP.BILING TEAC	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - BILINGUAL	5,677.00	.00	.00	.00	5,677.00
11-1125-000-0768-02315-0022 1290 EL.TITLE.VI OTHER P	21,625.00	1,601.84	.00	5,681.44	15,943.56
11-1125-000-0768-02315-0022 2130 EL.TITLE.VI EMPLOYE	3,911.00	823.84	.00	1,181.81	2,729.19
11-1125-000-0768-02315-0022 2820 EL.TITLE.VI EMPLOYE	9,782.00	412.96	.00	2,229.88	7,552.12
11-1125-000-0768-02315-0022 2830 EL.TITLE.VI EMPLOYE	1,654.00	122.54	.00	434.63	1,219.37
TOTAL DEPARTMENT - TITLE VI RURAL	36,972.00	2,961.18	.00	9,527.76	27,444.24
11-1212-000-0000-02315-0025 1220 EL.COUN SALARY COUN	23,775.00	1,828.84	.00	6,191.12	17,583.88
11-1212-000-0000-02316-0025 1220 HS.COUN SALARY COUN	67,898.00	5,029.48	.00	17,603.18	50,294.82
11-1212-000-0000-07262-0025 1220 MS.COUN SALARY COUN	7,212.00	557.24	.00	1,887.19	5,324.81
11-1212-000-0000-02316-0025 1620 HS.COUN SALARY-SECR	36,713.00	3,028.18	.00	8,641.56	28,071.44
11-1212-000-0000-02315-0025 2130 EL.COUN EMPLOYEE IN	715.00	.00	.00	326.86	388.14
11-1212-000-0000-02316-0025 2130 HS.COUN EMPLOYEE IN	8,262.00	1,435.07	.00	2,070.89	6,191.11
11-1212-000-0000-07262-0025 2130 MS.COUN EMPLOYEE IN	686.00	.00	.00	.00	686.00
11-1212-000-0000-02315-0025 2820 EL.COUN EMPLOYEE RE	6,129.00	471.48	.00	5,315.19	813.81
11-1212-000-0000-02316-0025 2820 HS.COUN EMPLOYEE RE	45,251.00	1,874.28	.00	6,473.18	38,777.82
11-1212-000-0000-07262-0025 2820 MS.COUN EMPLOYEE RE	1,851.00	143.66	.00	486.51	1,364.49
11-1212-000-0000-02315-0025 2830 EL.COUN EMPLOYER SO	2,148.00	149.72	.00	476.77	1,671.23
11-1212-000-0000-02316-0025 2830 HS.COUN EMPLOYER SO	8,942.00	643.59	.00	2,111.57	6,830.43
11-1212-000-0000-07262-0025 2830 MS.COUN EMPLOYER SO	549.00	41.94	.00	142.31	406.69
11-1212-000-0000-02315-0025 2920 EL.COUN CASH IN LIE	2,150.00	165.36	.00	553.83	1,596.17
11-1212-000-0000-02316-0025 2920 HS.COUN CASH IN LIE	6,142.00	454.98	.00	1,592.43	4,549.57
11-1212-000-0000-02316-0025 2990 HS.COUN SICK DAY RE	.00	.00	.00	.00	.00
11-1212-000-0000-02315-0025 3220 EL.COUN WKSHOPS/CON	.00	.00	.00	.00	.00
11-1212-000-0000-02316-0025 3220 HS.COUN WKSHOPS/CON	130.00	198.20	.00	198.20	-68.20
11-1212-000-0000-02315-0025 5120 EL.COUN TESTING SUP	900.00	.00	.00	960.00	-60.00
11-1212-000-0000-02316-0025 5120 HS.COUN TESTING SUP	1,790.00	.00	.00	.00	1,790.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1212-000-0000-02316-0025 5910 HS.COUN OFFICE SUPP	650.00	82.59	.00	223.91	426.09
11-1212-000-0000-02316-0025 6410 HS.COUN NEW EQUIP/F	.00	.00	.00	225.00	-225.00
11-1219-000-0000-02315-0025 1660 EL.NOON SAL SUPVR-I	32,459.00	7,112.62	.00	10,701.30	21,757.70
11-1219-000-0000-02316-0025 1660 HS.NOON SAL SUPVR-I	4,640.00	598.50	.00	598.50	4,041.50
11-1219-000-0000-02315-0025 2820 EL.NOON EMPLOYEE RE	8,730.00	1,862.43	.00	2,808.97	5,921.03
11-1219-000-0000-02316-0025 2820 HS.NOON EMPLOYEE RE	1,192.00	154.29	.00	154.29	1,037.71
11-1219-000-0000-02315-0025 2830 EL.NOON EMPLOYER SO	2,483.00	544.05	.00	818.56	1,664.44
11-1219-000-0000-02316-0025 2830 HS.NOON EMPLOYER SO	355.00	42.84	.00	42.84	312.16
11-1221-000-0000-02315-0025 5110 EL.INSER TEACHING S	.00	.00	.00	.00	.00
11-1221-000-0000-02316-0025 5110 HS.INSER TEACHING S	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - SUPPORT SERVICES PUPIL	271,752.00	26,419.34	.00	70,604.16	201,147.84
11-1222-000-0000-02316-0026 1230 HS.LIB SALARY LIBRA	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 1630 EL.LIB SALARY AIDE	28,522.00	2,152.24	.00	6,221.72	22,300.28
11-1222-000-0000-02316-0026 1630 HS.LIB SALARY AIDE	12,902.00	.00	.00	171.52	12,730.48
11-1222-000-0000-02315-0026 2130 EL.LIB EMPLOYEE INS	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 2130 HS.LIB EMPLOYEE INS	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 2210 HS.LIB EARLY RETIRE	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 2820 EL.LIB EMPLOYEE RET	7,685.00	580.70	.00	1,691.68	5,993.32
11-1222-000-0000-02316-0026 2820 HS.LIB EMPLOYEE RET	9,903.00	.00	.00	1,236.65	8,666.35
11-1222-000-0000-02315-0026 2830 EL.LIB EMPLOYER SOC	2,182.00	164.64	.00	475.98	1,706.02
11-1222-000-0000-02316-0026 2830 HS.LIB EMPLOYER SOC	987.00	.00	.00	13.12	973.88
11-1222-000-0000-02316-0026 2920 HS.LIB CASH IN LIEU	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 3220 EL.LIB WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 3220 HS.LIB WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 4120 EL.LIB REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 4120 HS.LIB REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 5310 EL.LIB LIBRARY BOOK	530.00	.00	.00	.00	530.00
11-1222-000-0000-02316-0026 5310 HS.LIB LIBRARY BOOK	1,400.00	.00	.00	48.88	1,351.12
11-1222-000-0000-02315-0026 5990 EL.LIB MISC. SUPPLI	650.00	207.05	.00	207.05	442.95
11-1222-000-0000-02316-0026 5990 HS.LIB MISC. SUPPLI	1,200.00	.00	.00	.00	1,200.00
11-1222-000-0000-02315-0026 6410 EL.LIB NEW EQUIP/FU	1,730.00	.00	.00	.00	1,730.00
11-1222-000-0000-02316-0026 6410 HS.LIB NEW EQUIP/FU	350.00	.00	.00	.00	350.00
11-1222-000-0000-02316-0026 8220 HS.LIB PAYMT TO ANO	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - LIBRARY	68,041.00	3,104.63	.00	10,066.60	57,974.40
11-1293-000-0000-02316-0027 1560 ATHLETIC COACH SALA	116,981.00	8,927.18	.00	31,834.64	85,146.36
11-1293-000-0000-02316-0027 2820 ATHLETIC EMPLOYEE R	42,113.00	2,302.21	.00	10,420.43	31,692.57
11-1293-000-0000-02316-0027 2830 ATHLETIC EMPLOYER S	8,949.00	648.28	.00	2,328.24	6,620.76
11-1293-000-0000-02316-0027 3110 ATHLETIC PURCHASED	118,559.00	.00	.00	5,333.33	113,225.67
11-1293-000-0000-02316-0027 5990 ATHLETIC MISC. SUPP	82,000.00	.00	.00	.00	82,000.00
11-1293-000-0000-02316-0027 6410 ATHLETIC NEW EQUIP/	3,400.00	.00	.00	.00	3,400.00
TOTAL DEPARTMENT - ATHLETIC	372,002.00	11,877.67	.00	49,916.64	322,085.36

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ACCOUNTING PERIOD: 3/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1231-000-0000-00000-0028 3180 BUSINESS OFFICE AUD	7,400.00	.00	.00	.00	7,400.00
11-1232-000-0000-00000-0028 1110 SUPER SALARY SUPERI	90,681.00	8,137.88	.00	28,251.81	62,429.19
11-1232-000-0000-00000-0028 1390 SUPER SALARY-ADMIN.	40,369.00	2,990.30	.00	10,466.05	29,902.95
11-1232-000-0000-00000-0028 1620 SUPER SALARY-SECR	34,988.00	2,796.44	.00	9,787.54	25,200.46
11-1232-000-0000-00000-0028 2130 SUPER EMPLOYEE INSU	71,729.00	8,787.11	.00	22,102.70	49,626.30
11-1232-000-0000-00000-0028 2820 SUPER EMPLOYEE RETI	136,179.00	3,456.10	.00	19,759.78	116,419.22
11-1232-000-0000-00000-0028 2830 SUPER EMPLOYER SOCI	29,227.00	1,077.52	.00	3,759.70	25,467.30
11-1232-000-0000-00000-0028 2920 SUPER CASH IN LIEU	12,284.00	318.48	.00	1,114.68	11,169.32
11-1232-000-0000-00000-0028 2990 SUPER SICK DAY REIM	1,613.00	.00	.00	.00	1,613.00
11-1232-000-0000-00000-0028 3170 SUPER LEGAL SERVICE	5,900.00	47.02	.00	145.02	5,754.98
11-1232-000-0000-00000-0028 3190 SUPER UNEMPLOYMENT	2,880.00	.00	.00	960.00	1,920.00
11-1232-000-0000-00000-0028 3191 SUPER BOARD EXPENSE	2,900.00	.00	.00	.00	2,900.00
11-1232-000-0000-00000-0028 3220 SUPER WKSHPHS/CONF	6,000.00	190.00	.00	515.00	5,485.00
11-1232-000-0000-00000-0028 3450 SUPER SOFTWARE	3,100.00	.00	.00	7.14	3,092.86
11-1232-000-0000-00000-0028 4190 SUPER TECH REPAIRS	200.00	.00	.00	.00	200.00
11-1232-000-0000-00000-0028 4220 SUPER CONTRACT SERV	3,270.00	96.15	.00	791.00	2,479.00
11-1232-000-0000-00000-0028 4910 SUPER SALARY ELECTI	.00	.00	.00	.00	.00
11-1232-000-0000-00000-0028 5910 SUPER OFFICE SUPPLI	2,250.00	952.52	.00	1,972.76	277.24
11-1232-000-0000-00000-0028 5990 SUPER MISC. SUPPLIE	4,800.00	530.00	.00	1,484.38	3,315.62
11-1232-000-0000-00000-0028 5997 SUPER TECH SUPPLIES	.00	.00	.00	24.95	-24.95
11-1232-000-0000-00000-0028 6410 SUPER NEW EQUIP/FUR	1,800.00	.00	.00	.00	1,800.00
11-1232-000-0000-00000-0028 6427 SUPER TECH EQUIPMEN	106.00	6,096.00	.00	6,765.60	-6,659.60
11-1232-000-0000-00000-0028 7410 SUPER DUES/CHAUFFEU	9,590.00	.00	.00	5,691.00	3,899.00
11-1232-000-0000-00000-0028 8220 SUPER PAYMT TO ANOT	3,960.00	.00	.00	2,193.76	1,766.24
11-1252-000-0000-00000-0028 1310 ACCT SALARY-ACCOUNT	137,199.00	10,583.30	.00	37,041.55	100,157.45
11-1252-000-0000-00000-0028 2820 ACCT EMPLOYEE RETIR	.00	2,671.08	.00	9,348.78	-9,348.78
11-1252-000-0000-00000-0028 2830 ACCT EMPLOYER SOCIA	.00	854.86	.00	2,992.01	-2,992.01
11-1252-000-0000-00000-0028 2920 ACCT CASH IN LIEU O	.00	591.48	.00	2,070.18	-2,070.18
11-1257-000-0000-00000-0028 3610 PRINT PRINTING/BIND	3,500.00	395.00	.00	935.50	2,564.50
11-1259-000-0000-00000-0028 7210 BUSINESS INTEREST S	.00	.00	.00	.00	.00
11-1259-000-0000-00000-0028 7410 BUSINESS DUES/CHAUF	.00	.00	.00	88.23	-88.23
11-1259-000-0000-00000-0028 7610 BUSINESS TAXES ABAT	100,000.00	.00	.00	33,598.80	66,401.20
11-1289-000-0000-00000-0028 1590 TECH SALARY OTHER T	64,923.00	4,828.04	.00	17,632.66	47,290.34
11-1289-000-0000-00000-0028 2820 TECH EMPLOYEE RETIR	.00	1,151.70	.00	4,030.95	-4,030.95
11-1289-000-0000-00000-0028 2830 TECH EMPLOYER SOCIA	.00	357.29	.00	1,315.60	-1,315.60
11-1289-000-0000-00000-0028 2990 TECH SICK DAY REIMB	.00	.00	.00	37.50	-37.50
11-1289-000-0000-00000-0028 3450 TECH SOFTWARE	1,020.00	.00	.00	.00	1,020.00
11-1289-000-0000-00000-0028 4190 TECH TECH REPAIRS	210.00	.00	207.00	313.73	-310.73
11-1289-000-0000-00000-0028 5997 TECH TECH SUPPLIES	375.00	34.70	.00	250.07	124.93
11-1289-000-0000-00000-0028 6427 TECH TECH EQUIPMENT	3,800.00	.00	.00	1,476.83	2,323.17
TOTAL DEPARTMENT - GENERAL ADMIN/BUSINESS	782,253.00	56,942.97	207.00	226,925.26	555,120.74
11-1241-000-0000-02315-0029 1150 EL.PRIN SALARY SCH.	173,622.00	12,859.28	.00	45,329.98	128,292.02
11-1241-000-0000-02316-0029 1150 HS.PRIN SALARY SCH.	169,384.00	12,524.74	.00	44,436.59	124,947.41

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MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1241-000-0000-07262-0029 1150 MS.PRIN SALARY SCH.	168,073.00	12,450.90	.00	44,178.15	123,894.85
11-1241-000-0000-02315-0029 1620 EL.PRIN SALARY-SECR	55,900.00	4,577.77	.00	14,850.31	41,049.69
11-1241-000-0000-02316-0029 1620 HS.PRIN SALARY-SECR	41,362.00	3,172.36	.00	10,764.56	30,597.44
11-1241-000-0000-07262-0029 1620 MS.PRIN SALARY-SECR	32,587.00	2,284.04	.00	7,729.54	24,857.46
11-1241-000-0000-02315-0029 2130 EL.PRIN EMPLOYEE IN	37,908.00	4,852.08	.00	7,949.79	29,958.21
11-1241-000-0000-02316-0029 2130 HS.PRIN EMPLOYEE IN	16,513.00	2,122.71	.00	3,144.27	13,368.73
11-1241-000-0000-07262-0029 2130 MS.PRIN EMPLOYEE IN	39,602.00	4,745.47	.00	7,698.11	31,903.89
11-1241-000-0000-02315-0029 2210 EL.PRIN EARLY RETIR	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 2210 HS.PRIN EARLY RETIR	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2820 EL.PRIN EMPLOYEE RE	86,220.00	4,522.51	.00	20,431.62	65,788.38
11-1241-000-0000-02316-0029 2820 HS.PRIN EMPLOYEE RE	78,278.00	4,046.73	.00	18,590.59	59,687.41
11-1241-000-0000-07262-0029 2820 MS.PRIN EMPLOYEE RE	73,265.00	3,798.66	.00	17,438.99	55,826.01
11-1241-000-0000-02315-0029 2830 EL.PRIN EMPLOYER SO	19,033.00	1,365.92	.00	4,732.71	14,300.29
11-1241-000-0000-02316-0029 2830 HS.PRIN EMPLOYER SO	17,170.00	1,212.30	.00	4,291.82	12,878.18
11-1241-000-0000-07262-0029 2830 MS.PRIN EMPLOYER SO	15,760.00	1,141.64	.00	4,026.57	11,733.43
11-1241-000-0000-02315-0029 2840 EL.PRIN WORKMANS CO	354.00	.00	.00	208.00	146.00
11-1241-000-0000-02316-0029 2840 HS.PRIN WORKMANS CO	354.00	.00	.00	208.00	146.00
11-1241-000-0000-07262-0029 2840 MS.PRIN WORKMANS CO	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2850 EL.PRIN UNEMPLOYMEN	.00	.00	.00	.00	.00
11-1241-000-0000-07262-0029 2850 MS.PRIN UNEMPLOYMEN	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2920 EL.PRIN CASH IN LIE	10,749.00	813.72	.00	2,855.67	7,893.33
11-1241-000-0000-02316-0029 2920 HS.PRIN CASH IN LIE	12,284.00	927.46	.00	3,174.79	9,109.21
11-1241-000-0000-07262-0029 2920 MS.PRIN CASH IN LIE	6,142.00	472.48	.00	1,582.02	4,559.98
11-1241-000-0000-02315-0029 2990 EL.PRIN SICK DAY RE	8,550.00	.00	.00	.00	8,550.00
11-1241-000-0000-02316-0029 2990 HS.PRIN SICK DAY RE	1,500.00	.00	.00	.00	1,500.00
11-1241-000-0000-07262-0029 2990 MS.PRIN SICK DAY RE	2,588.00	.00	.00	.00	2,588.00
11-1241-000-0000-02315-0029 3220 EL.PRIN WKSHOPS/CON	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 3220 HS.PRIN WKSHOPS/CON	653.00	.00	.00	.00	653.00
11-1241-000-0000-07262-0029 3220 MS.PRIN WKSHOPS/CON	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 4120 EL.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 4120 HS.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-07262-0029 4120 MS.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 5910 EL.PRIN OFFICE SUPP	3,100.00	3.46	.00	759.85	2,340.15
11-1241-000-0000-02316-0029 5910 HS.PRIN OFFICE SUPP	2,100.00	98.66	.00	506.18	1,593.82
11-1241-000-0000-07262-0029 5910 MS.PRIN OFFICE SUPP	2,100.00	337.75	.00	1,273.94	826.06
11-1241-000-0000-02315-0029 5990 EL.PRIN MISC. SUPPL	400.00	48.26	.00	377.96	22.04
11-1241-000-0000-02316-0029 5990 HS.PRIN MISC. SUPPL	175.00	.00	.00	.00	175.00
11-1241-000-0000-07262-0029 5990 MS.PRIN MISC. SUPPL	150.00	.00	.00	.00	150.00
11-1241-000-0000-02315-0029 6410 EL.PRIN NEW EQUIP/F	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 6410 HS.PRIN NEW EQUIP/F	.00	.00	.00	.00	.00
11-1241-000-0000-07262-0029 6410 MS.PRIN NEW EQUIP/F	450.00	.00	.00	212.87	237.13
11-1241-000-0000-02315-0029 7410 EL.PRIN DUES/CHAUFF	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 7410 HS.PRIN DUES/CHAUFF	700.00	.00	.00	.00	700.00
11-1241-000-0000-07262-0029 7410 MS.PRIN DUES/CHAUFF	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - SCHOOL ADMIN - PRINCIPAL	1,077,026.00	78,378.90	.00	266,752.88	810,273.12

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1351-000-0822-02315-0030 1630 EL.LATCH SALARY AID	24,303.00	2,463.93	.00	4,500.84	19,802.16
11-1351-000-0822-02315-0030 2820 EL.LATCH EMPLOYEE R	9,385.00	523.05	.00	1,632.95	7,752.05
11-1351-000-0822-02315-0030 2830 EL.LATCH EMPLOYER S	1,859.00	188.47	.00	344.31	1,514.69
11-1351-000-0822-02315-0030 5110 EL.LATCH TEACHING S	550.00	.00	.00	11.98	538.02
11-1391-000-0822-02315-0030 1160 EL.PARED SALARY SCH	29,612.00	2,412.24	.00	7,062.40	22,549.60
11-1391-000-0822-02315-0030 2820 EL.PARED EMPLOYEE R	10,702.00	621.88	.00	2,425.70	8,276.30
11-1391-000-0822-02315-0030 2830 EL.PARED EMPLOYER S	2,189.00	184.54	.00	540.29	1,648.71
11-1391-000-0822-02315-0030 3220 EL.PARED WKSHOPS/CO	.00	67.05	.00	67.05	-67.05
11-1391-000-0822-02315-0030 5110 EL.PARED TEACHING S	400.00	.00	.00	.00	400.00
11-1391-000-0822-02315-0030 6410 EL.PARED NEW EQUIP/	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - COMMUNITY SERVICES	79,000.00	6,461.16	.00	16,585.52	62,414.48
11-1261-000-0000-00000-0031 1170 OPER SALARY SUPVR-I	33,125.00	2,453.70	.00	8,587.95	24,537.05
11-1261-000-0000-00000-0031 1550 OPER SALARY - MAINT	70,992.00	6,131.20	.00	24,611.12	46,380.88
11-1261-000-0000-00000-0031 1640 OPER SALARY CUSTODI	244,030.00	18,384.98	.00	65,738.03	178,291.97
11-1261-000-0000-00000-0031 1960 OPER OVERTIME OPERA	5,200.00	998.34	.00	2,997.72	2,202.28
11-1261-000-0000-00000-0031 2130 OPER EMPLOYEE INSUR	99,269.00	13,797.22	.00	20,695.83	78,573.17
11-1261-000-0000-00000-0031 2820 OPER EMPLOYEE RETIR	131,498.00	7,195.55	.00	33,483.93	98,014.07
11-1261-000-0000-00000-0031 2830 OPER EMPLOYER SOCIA	27,507.00	2,097.76	.00	7,679.30	19,827.70
11-1261-000-0000-00000-0031 2840 OPER WORKMANS COMPE	10,209.00	.00	.00	.00	10,209.00
11-1261-000-0000-00000-0031 2850 OPER UNEMPLOYMENT C	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 2920 OPER CASH IN LIEU O	3,071.00	227.50	.00	796.25	2,274.75
11-1261-000-0000-00000-0031 2990 OPER SICK DAY REIMB	3,150.00	.00	.00	.00	3,150.00
11-1261-000-0000-00000-0031 3220 OPER WKSHOPS/CONF I	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 3410 OPER TELEPHONE	6,600.00	1,596.10	.00	2,415.92	4,184.08
11-1261-000-0000-00000-0031 3830 OPER WATER AND SEWA	10,630.00	399.21	.00	1,292.61	9,337.39
11-1261-000-0000-00000-0031 3840 OPER WASTE AND TRAS	4,951.00	1,071.09	.00	2,205.78	2,745.22
11-1261-000-0000-00000-0031 3910 OPER INSURANCE LIAB	57,003.00	.00	.00	.00	57,003.00
11-1261-000-0000-00000-0031 3911 OPER BOILER INSURAN	4,084.00	.00	.00	.00	4,084.00
11-1261-000-0000-00000-0031 4110 OPER FURN EQPT REPA	25,535.00	382.00	.00	1,500.87	24,034.13
11-1261-000-0000-00000-0031 4120 OPER REPAIRS/MAINT	8,400.00	488.00	10.96	10,421.31	-2,032.27
11-1261-000-0000-00000-0031 4220 OPER CONTRACT SERV	8,000.00	6,035.70	.00	7,327.99	672.01
11-1261-000-0000-00000-0031 5510 OPER HEATING GAS	100,000.00	448.97	.00	1,119.93	98,880.07
11-1261-000-0000-00000-0031 5520 OPER ELECTRICITY	130,000.00	15,540.26	.00	39,063.25	90,936.75
11-1261-000-0000-00000-0031 5910 OPER OFFICE SUPPLIE	40.00	.00	.00	.00	40.00
11-1261-000-0000-00000-0031 5980 OPER MAINTENANCE SU	20,157.00	3,942.96	.00	7,435.10	12,721.90
11-1261-000-0000-00000-0031 5981 OPER BOILER TREATME	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 5990 OPER MISC. SUPPLIES	26,000.00	2,881.48	.00	7,566.87	18,433.13
11-1455-000-0000-00000-0031 6220 AQUIS FURN/EQUIP BL	128,000.00	4,700.00	.00	59,188.94	68,811.06
11-1455-000-0000-00000-0031 6221 AQUIS FURN/EQUIP GR	5,000.00	52,481.00	.00	52,481.00	-47,481.00
TOTAL DEPARTMENT - OPERATION-MAINTENANCE	1,162,451.00	141,253.02	10.96	356,609.70	805,830.34
11-1391-000-0000-02316-0032 1160 PAC SALARY SCH. DIR	31,500.00	3,629.64	.00	8,814.84	22,685.16

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1391-000-0000-02316-0032 2130 PAC EMPLOYEE INSURA	.00	.00	.00	.00	.00
11-1391-000-0000-02316-0032 2820 PAC EMPLOYEE RETIRE	10,623.00	965.00	.00	2,759.43	7,863.57
11-1391-000-0000-02316-0032 2830 PAC EMPLOYER SOCIAL	2,880.00	312.48	.00	796.18	2,083.82
11-1391-000-0000-02316-0032 2920 PAC CASH IN LIEU OF	6,142.00	454.98	.00	1,592.43	4,549.57
11-1391-000-0000-02316-0032 3110 PAC PURCHASED SERVI	.00	.00	.00	269.71	-269.71
11-1391-000-0000-02316-0032 5110 PAC TEACHING SUPPLY	103.00	126.72	.00	198.81	-95.81
11-1391-000-0000-02316-0032 5990 PAC MISC. SUPPLIES/	150.00	.00	.00	.00	150.00
11-1391-000-0000-02316-0032 6410 PAC NEW EQUIP/FURN	3,910.00	763.92	-831.60	763.92	3,977.68
TOTAL DEPARTMENT - PAC	55,308.00	6,252.74	-831.60	15,195.32	40,944.28
11-1271-000-0000-00000-0033 1170 TRANS SALARY SUPVR-	33,125.00	2,453.70	.00	8,587.95	24,537.05
11-1271-000-0000-00000-0033 1550 TRANS SALARY - MAIN	9,963.00	.00	.00	.00	9,963.00
11-1271-000-0000-00000-0033 1610 TRANS SALARY VEHICL	119,672.00	7,526.25	.00	10,793.23	108,878.77
11-1271-000-0000-00000-0033 1611 TRANS SALARY-EXTRA	24,146.00	1,922.38	.00	2,801.64	21,344.36
11-1271-000-0000-00000-0033 1620 TRANS SALARY-SECR	1,650.00	.00	.00	.00	1,650.00
11-1271-000-0000-00000-0033 1630 TRANS SALARY AIDE	10,661.00	412.42	.00	1,103.15	9,557.85
11-1271-000-0000-00000-0033 2130 TRANS EMPLOYEE INSU	770.00	37.20	.00	55.80	714.20
11-1271-000-0000-00000-0033 2820 TRANS EMPLOYEE RETI	73,906.00	3,225.97	.00	10,001.03	63,904.97
11-1271-000-0000-00000-0033 2830 TRANS EMPLOYER SOCI	15,475.00	959.51	.00	1,840.41	13,634.59
11-1271-000-0000-00000-0033 2840 TRANS WORKMANS COMP	2,232.00	.00	.00	1,555.00	677.00
11-1271-000-0000-00000-0033 2920 TRANS CASH IN LIEU	3,071.00	227.48	.00	796.18	2,274.82
11-1271-000-0000-00000-0033 2990 TRANS SICK DAY REIM	930.00	.00	.00	.00	930.00
11-1271-000-0000-00000-0033 3192 TRANS PHYSICALS	1,300.00	.00	.00	800.00	500.00
11-1271-000-0000-00000-0033 3220 TRANS WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1271-000-0000-00000-0033 3930 TRANS TRANSPORTATIO	7,927.00	.00	.00	.00	7,927.00
11-1271-000-0000-00000-0033 4130 TRANS BUS MECHANIC	27,796.00	210.00	.00	2,539.50	25,256.50
11-1271-000-0000-00000-0033 4230 TRANS CONTRACTED SE	3,125.00	.00	.00	.00	3,125.00
11-1271-000-0000-00000-0033 5710 TRANS GASOLINE, OIL	30,000.00	1,818.29	.00	4,952.62	25,047.38
11-1271-000-0000-00000-0033 5720 TRANS TIRES,TUBES A	10,000.00	711.08	.00	1,753.64	8,246.36
11-1271-000-0000-00000-0033 5730 TRANS VEHICLE REPAI	35,000.00	2,642.44	.00	8,839.66	26,160.34
11-1271-000-0000-00000-0033 5910 TRANS OFFICE SUPPLI	200.00	.00	.00	.00	200.00
11-1271-000-0000-00000-0033 5990 TRANS MISC. SUPPLIE	5,350.00	.00	.00	14.16	5,335.84
11-1271-000-0000-00000-0033 6410 TRANS NEW EQUIP/FUR	.00	4,947.64	.00	4,947.64	-4,947.64
11-1271-000-0000-00000-0033 6510 TRANS NEW VEHICLES	.00	.00	.00	.00	.00
11-1271-000-0000-00000-0033 6610 TRANS SCHOOL BUS PU	.00	.00	.00	.00	.00
11-1271-000-0000-00000-0033 7410 TRANS DUES/CHAUFFEU	220.00	.00	.00	140.00	80.00
TOTAL DEPARTMENT - TRANSPORTATION	416,519.00	27,094.36	.00	61,521.61	354,997.39
11-1621-000-0000-00000-0040 8110 MODFUND ATHLETIC	.00	.00	.00	.00	.00
11-1633-000-0000-00000-0040 8110 MODFUND DEBT ATHLET	.00	.00	.00	.00	.00
11-1641-000-0000-00000-0040 8110 MODFUND B&S ATHLETI	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - MODICATIONS	.00	.00	.00	.00	.00
TOTAL FUND - GENERAL FUND	15,960,521.00	1,074,333.74	18,150.31	3,847,634.62	12,094,736.07

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MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='11'
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SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
TOTAL REPORT	15,960,521.00	1,074,333.74	18,150.31	3,847,634.62	12,094,736.07

Madison School District
2016 - 2017
OCTOBER

Vendor	Check #	Amount
ACP OF LENAWEЕ	1405	\$40,000.00
ACP OF LENAWEЕ	1406	\$5,590.00
Adrian Plumbing & Heating	1407	\$1,325.00
Brint Electric	1408	\$58,338.00
Total Sinking Fund First Federal		\$105,253.00

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MADISON SCHOOL DISTRICT
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FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
21813	9101	10/24/16	3250 ADRIAN MECHANICAL SERVICE	4120	EL SEWAGE PUMP	488.00
21814	9101	10/24/16	6870 AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	1.25
21814	9101	10/24/16	6870 AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	61.20
	TOTAL CHECK					62.45
21815	9101	10/24/16	13620 AVERY OIL & PROPANE, INC.	5710	FUEL	701.51
21816	9101	10/24/16	12960 BIXBY MEDICAL CENTER	3220	GSRP CPR/ AED	15.00
21817	9101	10/24/16	18204 CAROLINA BIOLOGICAL SU	5110	ESTIMATED SHIPPING/HANDLI	24.43
21817	9101	10/24/16	18204 CAROLINA BIOLOGICAL SU	5110	TERMITES, WORKERS PKG 25	75.00
	TOTAL CHECK					99.43
21818	9101	10/24/16	16240 CDW GOVERNMENT, INC.	5997	738090 - BELKIN 75' CAT5E	34.70
21818	9101	10/24/16	16240 CDW GOVERNMENT, INC.	6427	3605212 EPSON PROJECTOR	489.00
21818	9101	10/24/16	16240 CDW GOVERNMENT, INC.	6427	3805766 PROJECTOR MOUNT	72.00
21818	9101	10/24/16	16240 CDW GOVERNMENT, INC.	6427	508655 CHIEF CEILING MOUN	91.23
	TOTAL CHECK					686.93
21819	9101	10/24/16	25200 CUTTING EDGE ENGRAVING	5980	NAME SIGNS	7.75
21820	9101	10/24/16	25912 THE DAILY TELEGRAM	3610	EMPLOY AD	395.00
21821	9101	10/24/16	27385 DEMCO, INC.	5110	E1326NR 151295 WHITE GLU	8.49
21821	9101	10/24/16	27385 DEMCO, INC.	5990	LIB LABELS	207.05
	TOTAL CHECK					215.54
21822	9101	10/24/16	28600 DRAMATIC PUBLISHING CO	5110	ANIMAL FARM CODE: AB6	10.95
21822	9101	10/24/16	28600 DRAMATIC PUBLISHING CO	5110	ESTIMATED SHIPPING/HANDLI	5.60
21822	9101	10/24/16	28600 DRAMATIC PUBLISHING CO	5110	THE MOUSE THAT ROARED, CO	10.95
	TOTAL CHECK					27.50
21823	9101	10/24/16	28653 DRYPRO STEAM SERVICES	4110	CARPET CLEANING	382.00
21824	9101	10/24/16	31989 ENVIROSOLUTIONS, INC	4220	WATER SYS SAMPLING	3,870.70
21825	9101	10/24/16	34937 FOLLETT SCHOOL SOLUTIONS	5210	ESTIMATED SHIPPING/HANDLI	36.96
21825	9101	10/24/16	34937 FOLLETT SCHOOL SOLUTIONS	5210	GLEN 2014 ACCELERATED MAT	369.60
	TOTAL CHECK					406.56
21826	9101	10/24/16	39300 GRAINGER	5980	FAN MTR 1.5HP	419.50
21827	9101	10/24/16	45140 HOEKSTRA TRUCK EQUIPMENT	5730	SEAT BACK	426.40
21828	9101	10/24/16	46576 HOUGHTON MIFFLIN COMPANY	5210	PO 170322 ALG1	89.67
21829	9101	10/24/16	47396 IMPREST FUND	5910	CARD FOR PRESENTER	30.00
21829	9101	10/24/16	47396 IMPREST FUND	3120	GRAND TRAV. LODGING	211.00
21829	9101	10/24/16	47396 IMPREST FUND	7410	L SEGUR NAEYC	66.00
21829	9101	10/24/16	47396 IMPREST FUND	3220	MIHA REGION E	190.00
21829	9101	10/24/16	47396 IMPREST FUND	3130	NURSE SUPPLIES	22.29
21829	9101	10/24/16	47396 IMPREST FUND	3130	NURSE SUPPLIES	22.30
21829	9101	10/24/16	47396 IMPREST FUND	3130	NURSE SUPPLIES	44.60
21829	9101	10/24/16	47396 IMPREST FUND	5990	PLAYGROUND VESTS	48.26
21829	9101	10/24/16	47396 IMPREST FUND	5910	POSTAGE	141.00

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FUND - 11 - GENERAL FUND

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21829	9101	10/24/16	47396 IMPREST FUND	5910	POSTAGE	282.00
21829	9101	10/24/16	47396 IMPREST FUND	5910	POSTAGE	47.00
		TOTAL CHECK				1,104.45
21830	9101	10/24/16	48352 IXL MATH	5111	ACCOUNT A13-994005 MADISO	349.00
21831	9101	10/24/16	50582 JOSTENS, INC.	5130	DIPLOMA COVERS	476.42
21832	9101	10/24/16	43294 JUDY CONRAD	5990	UNIFORM ALLOW PMT2	70.03
21833	9101	10/24/16	52200 KOCH FILTER CORPORATION	5980	FILTERS	870.90
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	QUARTERLY CAP FEE	261.86
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	QUARTERLY CAP FEE	261.86
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	QUARTERLY CAP FEE	261.87
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	5123	CANVAS CLOUD TRAINING	555.33
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	5123	CANVAS CLOUD TRAINING	555.33
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	5123	CANVAS CLOUD TRAINING	555.34
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERV JULY-SEPT	1,309.31
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERV JULY-SEPT	1,309.31
21834	9101	10/24/16	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERV JULY-SEPT	1,309.31
		TOTAL CHECK				6,379.52
21835	9101	10/24/16	58416 MADISON SCHOOL ACTIVITY F	5110	POSTERS - HARSH	25.34
21836	9101	10/24/16	69683 MARK LEMLE; LEMLE'S PIANO	4220	TUNING, PADS, DOLLY	1,255.00
21837	9101	10/24/16	60890 MARSHALL'S	6450	PO 10483 SPLIT	368.00
21838	9101	10/24/16	60900 MASSP	3120	KRISTIN THOMAS 16.17	350.00
21838	9101	10/24/16	60900 MASSP	3120	NICK WHITELEY 16.17	350.00
		TOTAL CHECK				700.00
21839	9101	10/24/16	57730 MCGRAW HILL SCHOOL EDUCAT	5210	TEXTBOOKS MS	497.06
21840	9101	10/24/16	62320 MEMSPA	3120	NATE PECHAITIS 16.17	555.00
21840	9101	10/24/16	62320 MEMSPA	3120	ABBY MILLER 16.17 DUE	555.00
		TOTAL CHECK				1,110.00
21841	9101	10/24/16	64640 MIKE MARVIN	5980	LINE FOOTBALL FIELD	500.00
21841	9101	10/24/16	64640 MIKE MARVIN	5980	LINE FOOTBALL FIELD	250.00
21841	9101	10/24/16	64640 MIKE MARVIN	5980	LINE FOOTBALL FIELD	250.00
		TOTAL CHECK				1,000.00
21842	9101	10/24/16	64860 MIRACLE RECREATION EQUIPM	6221	PLAYGROUND ELEM	52,481.00
21843	9101	10/24/16	65599 MOBYMAX	5210	MOBY MAX UNLIMITED SCHOOL	500.00
21843	9101	10/24/16	65599 MOBYMAX	5210	MOBY MAX UNLIMITED SCHOOL	795.00
		TOTAL CHECK				1,295.00
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	6427	MP C4503SP W 3 HOLE, FINI	6,096.00
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U3537 HS 131 COPIER	25.81
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U3537 HS 131 COPIER	.53
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U3867 K WING	3.76
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U3867 K WING	184.17
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U4532 CO COPIER	96.15

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FUND - 11 - GENERAL FUND

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21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U4532 CO COPIER	1.96
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	Z0002 HS COPIER	261.22
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	Z0002 HS COPIER	5.33
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U2350 ELEM OFF COPIER	3.58
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	U2350 ELEM OFF COPIER	175.58
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	W8440 HS COPIER	89.61
21844	9101	10/24/16	65990 MT BUSINESS TECHNOLOGIES,	4220	W8440 HS COPIER	1.83
	TOTAL CHECK					6,945.53
21845	9101	10/24/16	94650 NICHOLS	5990	NYLON BRUSH	233.54
21845	9101	10/24/16	94650 NICHOLS	5990	TISSUE, CLEANER, LINE	2,185.03
21845	9101	10/24/16	94650 NICHOLS	5990	LIQUID HAND CLEANER	392.88
21845	9101	10/24/16	94650 NICHOLS	5990	CLEANER	165.80
21845	9101	10/24/16	94650 NICHOLS	5990	HANDLING FEE	7.95
21845	9101	10/24/16	94650 NICHOLS	5990	WAVED, ERROR IN SHIPM	-7.95
21845	9101	10/24/16	94650 NICHOLS	5990	CR ON MIS-SHIP ITEM	-165.80
	TOTAL CHECK					2,811.45
21846	9101	10/24/16	69403 OCCUHEALTH	3130	EL NURSE	3,356.19
21846	9101	10/24/16	69403 OCCUHEALTH	3130	HS NURSE	559.36
21846	9101	10/24/16	69403 OCCUHEALTH	3130	MS NURSE	559.37
	TOTAL CHECK					4,474.92
21847	9101	10/24/16	69401 OFFICE DEPOT, INC	5110	1451854 SCOTCH® THERMAL	47.59
21847	9101	10/24/16	69401 OFFICE DEPOT, INC	5110	151298 E340NR WHITE SCH	7.25
	TOTAL CHECK					54.84
21848	9101	10/24/16	72220 PERFORMANCE AUTO OF ADRIA	5980	NOTCH BELT	42.58
21848	9101	10/24/16	72220 PERFORMANCE AUTO OF ADRIA	5980	BELTS	133.49
21848	9101	10/24/16	72220 PERFORMANCE AUTO OF ADRIA	5980	BELT	36.58
21848	9101	10/24/16	72220 PERFORMANCE AUTO OF ADRIA	5710	DSL EXH FL 2.5G	55.28
	TOTAL CHECK					267.93
21849	9101	10/24/16	72336 PERRY PRO TECH	4220	I1825 I1826 MS COPIER	5.22
21849	9101	10/24/16	72336 PERRY PRO TECH	4220	I1825 I1826 MS COPIER	255.43
21849	9101	10/24/16	72336 PERRY PRO TECH	4220	A5986 EL COPIER	268.52
21849	9101	10/24/16	72336 PERRY PRO TECH	4220	A5986 EL COPIER	5.48
	TOTAL CHECK					534.65
21850	9101	10/24/16	72652 PETTY CASH	5910	POSTAGE	3.46
21850	9101	10/24/16	72652 PETTY CASH	5910	POSTAGE	32.91
21850	9101	10/24/16	72652 PETTY CASH	5910	POSTAGE TO CANADA	1.15
21850	9101	10/24/16	72652 PETTY CASH	3220	SELF PARK JEN STELZER	8.00
	TOTAL CHECK					45.52
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151062 BID 7WE5 INDEX DIV	2.52
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151155 BID 81803 WHITEBOA	6.68
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151391 DRY ERASE MARKERS	8.79
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151406 DRY ERASE MARKERS,	7.61
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151416 BID 81045 MARKERS,	29.58
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151416 DRY ERASE MARKERS,	9.86
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151423 BID 25025 MARKERS,	10.65
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151426 PERMANENT MARKER,	4.03
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151431 BID 37172 MARKERS,	7.37
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151477 BID 31 INDEX CARDS	.52
21851	9101	10/24/16	74940 QUILL CORPORATION	5110	151478 INDEX CARDS	.58

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FUND - 11 - GENERAL FUND

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21851	9101	10/24/16	74940	QUILL CORPORATION	5110	151812 BALLPOINT PENS, ME	1.48
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	151813 BALLPOINT PEN, MED	2.96
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	151813- BALLPOINT PENS	4.44
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	151814 BALLPOINT PENS, ME	2.96
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	153185 BOOK TAPE	2.60
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	153187 BOOK TAPE	5.45
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	153198 TRANSPARENT TAPE	3.34
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	153220 TRANSPARENT TAPE	2.94
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	CR ON 170240 ITEMS SH	-8.79
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	CR ON SHORTED ITEMS	-13.20
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	901-231934 GREAT PAPERS®	8.19
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	170240 ITEMS SHORTED	8.79
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	170240 SHORTED ORDER	13.20
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-11042Q CUSTOM IMPRINT	19.68
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-11042Q CUSTOM IMPRINT	177.07
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-11042Q CUSTOM IMPRINT	196.75
21851	9101	10/24/16	74940	QUILL CORPORATION	9134	901-11039Q #9 WINDOW CUST	25.83
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-11039Q #9 WINDOW CUST	51.66
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-11039Q #9 WINDOW CUST	439.01
21851	9101	10/24/16	74940	QUILL CORPORATION	5910	901-00701 BANKERS BOX STO	53.29
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	2 POCKET FOLDER WITH FAST	49.17
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	2 POCKET FOLDER WITH FAST	32.78
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	2 POCKET FOLDER WITH FAST	32.78
21851	9101	10/24/16	74940	QUILL CORPORATION	5110	2 POCKET FOLDER WITH FAST	32.78
				TOTAL CHECK			1,233.35
21852	9101	10/24/16	76026	REEVES, INC	4220	FIRE PUMP TEST 16	910.00
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	ESTIMATED SHIPPING/HANDLI	95.56
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	MYP 584287 NON FICTION SI	69.99
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	MYP 584288 NON FICTION SI	65.00
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS506766 SIGHT WORD READ	62.37
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS544272 SCHOLASTIC GUID	337.96
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS555426 NONFICTION ALPH	90.99
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS556150 GUIDED SCIENCE	168.98
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS557814 ANIMAL PHONICS	84.49
21853	9101	10/24/16	79540	SCHOLASTIC BOOK CLUBS INC	5110	NTS579995 MY MATH READERS	181.98
				TOTAL CHECK			1,157.32
21854	9101	10/24/16	79704	SCHOLASTIC MAGAZINES	5110	SCHOLASTIC NEWS GRADES 5/	808.50
21854	9101	10/24/16	79704	SCHOLASTIC MAGAZINES	5110	GRADE 4 SCHOLASTIC NEWS #	871.20
				TOTAL CHECK			1,679.70
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	077235 SCHOOL SMART FELT	3.78
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	077240 SCHOOL SMART FELT	3.78
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151080 GREEN PORT. BINDER	3.70
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151082 RED PORT. BINDERS	3.70
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151084 YELLOW PORT. BINDE	3.70
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151085 DARK BLUE PORT BIN	3.70
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151092 1" VIEW BINDERS, W	10.48
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151094 1-1/2 IN. VIEW BIN	3.46
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151095 2" BLACK VIEW BIND	4.08
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151158 MAGNETIC WHITEBOAR	6.93
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151285 ADHESIVE PUTTY	5.75
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151286 RUBBER CEMENT, 40Z	1.25
21855	9101	10/24/16	80181	SCHOOL SPECIALTY	5110	151302 1" MAGNETIC STRIPS	18.25

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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151402 DRY ERASE, BULLET	3.74
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151457 BINDER CLIPS, SMAL	.54
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151458 MEDIUM BINDER CLIP	2.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151484 LASER LABELS	5.25
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151484 LASER LABELS, 1"X2	26.25
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151489 PAPER CLIPS	3.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151492 BUTTERFLY CLAMPS	1.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151493 LARGE BUTTERFLY CL	1.62
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151494 PAPER FASTENER	2.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151531 PENCIL SHARPENERS	5.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151535 PENCIL SHARPENER E	38.99
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151536 SHEET PROTECTORS	13.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151537 BLACK STAMP PAD	1.68
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151538 RED STAMP PAD	1.68
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151539 BLUE STAMP PAD	1.68
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151542 STAPLER, HALF STRI	8.37
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151544 STAPLES	3.24
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151724 CHART PAD, 24"X16"	10.98
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151725 CHART PAD, 27"X34"	68.88
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151765 ASSORTED SENTENCE	1.35
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151793 WEDGE TOP ERASERS	2.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153207 MASKING TAPE	5.95
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153208 MASKING TAPE	9.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	LIGHT BLUE PORT. BINDERS	3.70
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	5211 151716 9X12 TAGBOA	17.84
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-007 151577 BROWN	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-034 151572 YELLO	8.22
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-036 151571 ORANG	8.22
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-038 151570 RED T	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-040 151575 VIOLE	8.22
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-042 151574 BLUE	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-044 151573 GREEN	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-051 151578 BLAC	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3132-053 151576 WHITE	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	66-8230 151579 WATERCOLO	14.96
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	70525 151794 PAPER MATE	16.98
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	8703 151618 BRIGHT WHITE	10.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	8707 151590 BRIGHT WHIT	14.76
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-080801-030 MAKE A STORY	68.96
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1399399-030 MEGA PACK P	19.34
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1451996 HAPPY BIRTHDAY	18.86
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1471357-030 COTTON BALL	10.39
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-237554 HAPPY BIRTHDAY G	9.56
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	049148X 151489 JUMBO PA	.88
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	067506 151536 SHEET PROT	4.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	086360 151047 1" THREE	13.92
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	086381 151059 3" 3-RING	10.92
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	086388 151092 1" VIEW B	32.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	091432 151533 ELECTRIC P	89.36
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151720 CHART PAD 24X32 1	21.92
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	5200024 151171 24 PACK C	16.56
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	52-0008 151169 8 PACK	9.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	52-0008 151169 8 PACK CR	27.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	52-0016 151170 36 CRAY	13.68
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	520016 151170 16 PACK CR	13.68
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	52-080W 151192 MULTI CUL	2.52

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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-007 151567 BRO	1.33
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-034 151562 YEL	1.33
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-036 151561 ORAN	2.66
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-038 151560 RED	6.65
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-040 151565 VIOL	1.33
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	54-3115-044 151563 GREE	2.66
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SBS 191-4 151544 STAPLES	1.62
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SS 103032 151495 BRAS	2.32
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SS2600 153204 3/4 INCH M	8.37
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SS-3312Y 153166 3X3 STI	2.13
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SS-3512Y 153167 3X5 STIC	3.45
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SS5281 151714 TAGBOARD	12.15
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	#2 PENCILS	6.73
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	2 POCKET FOLDERS W/FASTEN	4.87
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	BINDER CLIPS - MEDIUM	1.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	ECONOMY CONSTRUCTION PAPE	7.38
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	ERASERS	8.49
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	MODELING CLAY 4 COLORS IN	8.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	SHEET PROTECTORS	8.80
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	WHITE CONSTRUCTION PAPER	38.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151145 RECORD BOOK	7.18
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151504 PAPER PUNCH	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151506 RUBBER BANDS	.88
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151519 SCISSORS	15.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151587 CONSTRUCTION PAPER	7.38
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151715 TAG BOARD	18.16
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151769 PENCILS	5.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153161 YARDSTICK	.81
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153167 REMOVABLE NOTES	3.45
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153215 PACKING TAPE	2.06
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-020754 SCHOOL SMART PEN	2.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-024895 FISKARS FOR KIDS	35.98
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-032403 2IN BINDER CLIPS	9.60
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-081494 SWINGLINE 747 BU	18.65
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1298144 SCHOOL SMART PE	19.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1301090 BIC GREAT ERASE	74.31
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-321841 BOSTITCH STAPLES	4.70
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151025 COLORED PENCILS	7.56
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151400 DRY ERASE FINE GRE	11.69
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151415 DRY ERASE LOW ODOR	9.56
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151457 BINDER CLIPS SMALL	.90
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151587 CONSTRUCTION PAPER	2.46
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	PORTFOLIO BINDERS TWO-POC	22.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151133 1473702 LESSON PLA	45.25
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	078298 HAYES MATHEMATICS	47.92
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	078298 HAYES MATHEMATICS	29.95
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151047 1" THREE-RING BI	17.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151071 PORTFOLIO BINDERS,	37.04
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151191 REGULAR CRAYONS, 1	15.76
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151305, REUSABLE ADHESIVE	5.88
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151434 WATERBASE MARKERS,	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151435 WATERBASE MARKERS,	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151436 WATERBASE MARKERS,	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151437, WATERBASE MARKERS	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151438, WATERBASE MARKERS	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151439, WATERBASE MARKERS	1.41

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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151441, WATERBASE MARKERS	1.41
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151445 WASHABLE MARKERS,	15.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151458, BINDER CLIPS, MED	1.20
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151459, BINDER CLIPS, LAR	2.88
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151491, PAPER CLIPS, JUMB	.90
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151533, PENCIL SHARPENER,	22.34
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151713, RAILROAD PAPER BO	38.64
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151793 ERASERS, WEDGE TOP	2.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151793 ERASERS, WEDGE TOP	3.45
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151799 PENCILS, #2, NON-T	36.15
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1080539 COMB PLASTIC BIND	34.78
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1280642 CARDSTOCK ASTROBR	31.18
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1401256 SHARPENER 2H TO	6.06
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1438735 CARDSTOCK ASTROBR	31.18
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1475530 AWARD RECOGNITION	4.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151071 084901 PORTFOLIO B	4.63
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151097 086398 VIEW BINDER	27.52
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151305 090160 WALL-MOUNTI	2.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151386 032406 BOOKENDS, S	1.38
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151411 1333748 MARKERS, D	24.93
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151457 032397 BINDER CLIP	.36
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151457 1333719 MARKERS, D	35.55
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151490 084473 PAPER CLIPS	.16
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151491 084442 PAPER CLIPS	.45
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151504 039423 PAPER PUNCH	.47
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151525 085008 SHEARS, 8"	4.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151536 067506 SHEET PROTE	4.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151544 061059 STAPLES, F	.54
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151587 201205 CONSTRUCTIO	7.38
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151793 020754 ERASERS, WE	2.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153152 365433 RULER, 12"	2.55
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	020754 151793 WEDGE TOP E	5.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	032400 151458 BINDER CLIP	1.60
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	069839 151796 #2 PRESARP	24.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	084442 151491 PAPER CLIPS	.90
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	084874 153165 SELF-STICK	3.15
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	084901 151071 PORTFOLIO B	9.26
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	085007 151523 SHEARS, 8"	3.16
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	085325 151722 CHART PAD,	7.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	086371 151052 2' THREE-RI	21.10
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	1485727 151713 RAILROAD B	9.66
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	201205 151587 ECONOMY CON	4.92
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	207192 151451 WATERBASE M	58.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	321841 151545 STAPLES, RO	2.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151025 68-4012, PENCILS,	12.96
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151071 084901 PORTFOLIO B	27.78
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151095 086395 2" VIEW BIN	20.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151242 085103 EXPANDING F	6.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151491 04915BX, JUMBO PAP	2.70
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151503 SS003466, SAFETY P	1.49
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151536 067506, SHEET PROT	26.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151545 BOSSBS1914CP, STAP	2.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151587 6507 CONSTRUCTION	2.46
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151761 SS18480-10, PRESEN	33.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151793 SS020754 CAP ERASE	1.15
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151808 084808 NO. 2 PENCI	6.73

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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153165 SS-15212Y, SELF-ST	2.10
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151071 084901 PORTFOLIO B	13.89
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151158 084465 ERASER, MAG	1.26
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151279 463373 HOT MELT GL	7.04
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151281 444545 GLUE STICKS	6.30
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151458 032400 BINDER CLIP	.80
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151525 085008 SHEARS, 8"	1.72
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151720 085327 CHART PAD 1	2.74
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151796 069839 #2 PRESARP	2.97
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153165 084874 SELF STICK	2.10
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153191 040617 TAPE DISPEN	1.96
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153207 040590 TAPE, MASKI	7.14
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9027601 CARDSTOCK, COLORF	39.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-248959 CARDSTOCK PASTEL	39.40
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	PO 170190 LESKO	7.79
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-020754 SCHOOL SMART PEN	5.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-026029 COMP. BOOK 9.75X	104.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-027601 ARRAY CARDSTOCK	9.85
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-032400 BINDER CLIPS 11/	2.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-038159 SCHOOL SMART RED	7.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-038160 SCHOOL SMART BLU	7.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-038709 POST-IT FLAGS 1/	8.50
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-040572 SCOTCH 845 11/2"	7.52
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-061059 SCHOOL SMART STA	2.16
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-061419 BIC CORRECTION F	4.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-070314 SCHOOL SMART 1/3	9.26
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-074460 POST-IT 1" DURAB	11.42
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-077665 SCHOOL SMART 2-	159.84
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-078466 SCHOOL SMART HAN	2.70
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-079674 SHARPIE ULTRA FI	14.98
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-084442 JUMBO NON-SKID P	4.50
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-085269 SPIRAL 3-SUB NOT	33.75
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-086331 SCHOOL SMART PUR	8.28
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-086337 SCHOOL SMART KID	15.22
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1298146 SCHOOL SMART PE	9.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1298546 SCHOOL SMART PE	9.82
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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1298549 SCHOOL SMART PE	9.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1298550 SCHOOL SMART PE	9.82
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1426323 ELMER'S 24OZ. C	63.42
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1437698 SCOTCH MAGIC TA	22.52
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1441613 CERTIFICATES W/	21.44
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-1475805 SCHOOL SMART 1/	15.35
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-785421 POST-IT NOTES 3X	7.34
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151169 CRAYOLA CRAYONS- 8	18.00
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151489 JUMBO PAPER CLIPS	1.32
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151544 STAPLES FLATWIRE B	1.08
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151569 TURQUOISE CRAYOLA	5.32
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151571 ORANGE CRAYOLA LI	2.74
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151572 YELLOW CRAYOLA LIQ	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151573 GREEN CRAYOLA LI	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	151576 WHITE CRAYOLA WASH	5.48
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	153207 1 INCH ROLLS MASKI	7.14
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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-008979 ELMERS WASHABLE	11.43

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DATE: 10/20/2016
TIME: 10:11:25

MADISON SCHOOL DISTRICT
CHECK REGISTER

PAGE NUMBER: 9
VENCHK11
ACCOUNTING PERIOD: 4/17

FUND - 11 - GENERAL FUND

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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-053922 PINK 8 1/2 X 11	6.29
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21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-076878-030 EXPO BLOCK E	4.16
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-077399 SHARPIE BLACK FI	7.52
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-217365-030 BLUE JUST FO	4.49
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-217368-030 PURPLE JUST	4.49
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-248420-030 CREATIVITY S	7.94
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-364479-030 RED JUST FOR	4.49
21855	9101	10/24/16	80181 SCHOOL SPECIALTY	5110	9-364482-030 GREEN JUST F	4.49
		TOTAL CHECK				2,978.00
21856	9101	10/24/16	81702 SECREST WARDLE	3170	LEGAL AID	47.02
21857	9101	10/24/16	81745 SEHI COMPUTER PRODUCTS	6427	PD-CSP-CS-P3 FRONTROW SOU	1,030.00
21858	9101	10/24/16	81844 SERVICE LAMP CORP	5980	LIGHTS, LAMPS	555.16
21859	9101	10/24/16	82601 SHRADER TIRE & OIL	4130	LABOR	210.00
21859	9101	10/24/16	82601 SHRADER TIRE & OIL	5720	TIRES/PARTS	711.08
		TOTAL CHECK				921.08
21860	9101	10/24/16	10465 JENNIFER M STELZER	3220	MILEAGE/PARKING	190.20
21861	9101	10/24/16	86104 STRATOS MICROSYSTEMS	4190	ONE HOUR LABOR FOR DELL L	65.00
21861	9101	10/24/16	86104 STRATOS MICROSYSTEMS	4190	DELL LAPTOP KEYBOARD	37.08
21861	9101	10/24/16	86104 STRATOS MICROSYSTEMS	4190	ONE HOUR LABOR ON DELL LA	32.50
		TOTAL CHECK				134.58
21862	9101	10/24/16	86580 STUDIES WEEKLY, INC.	5210	RENEW 16.17 RISNER	357.00
21863	9101	10/24/16	87756 TEACHER INNOVATIONS, INC.	5110	10 USER ACCOUNTS	108.00
21864	9101	10/24/16	21642 THE COLLEGE BOARD	7410	DUES 14.15	325.00
21864	9101	10/24/16	21642 THE COLLEGE BOARD	7410	DUES 15.16	325.00
		TOTAL CHECK				650.00
21865	9101	10/24/16	89015 THOMPSON PLUMBING & HEATI	6220	WATER HEATER	4,700.00
21866	9101	10/24/16	89700 TOBIN LAKE SALES	6410	7400A4041 40 DEGREE HORIZ	18.00
21866	9101	10/24/16	89700 TOBIN LAKE SALES	6410	7400A4043 40 DEGREE VERTI	18.00
21866	9101	10/24/16	89700 TOBIN LAKE SALES	6410	7400A4051 50DEGREE HORIZO	360.00
21866	9101	10/24/16	89700 TOBIN LAKE SALES	6410	7400A4053 50DEGREE VERTIC	360.00
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		TOTAL CHECK				763.92
21867	9101	10/24/16	90470 TRANSPORTATION ACCESSORIE	5730	PIN TYPE KNOB	33.98
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TIME: 10:11:25

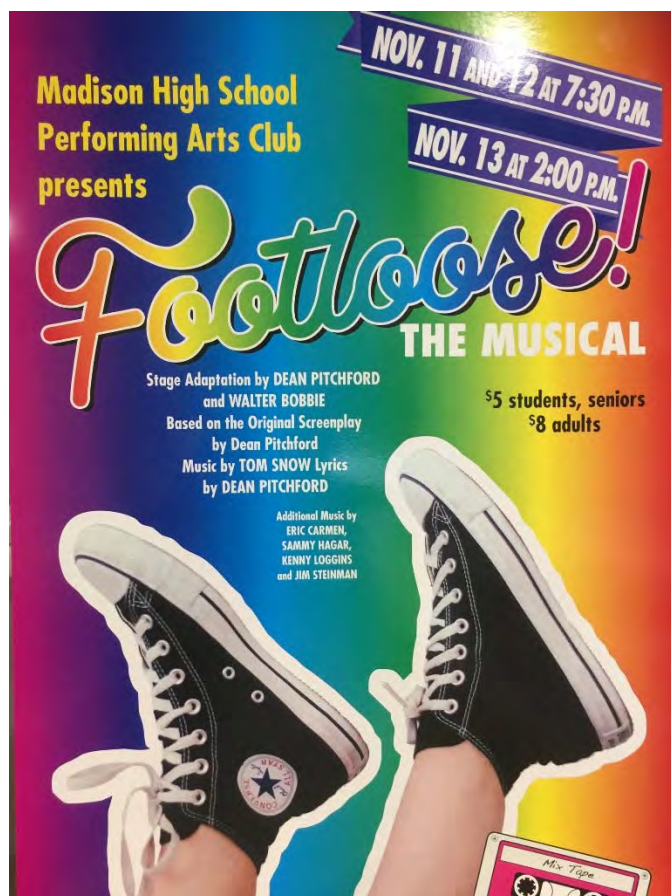
MADISON SCHOOL DISTRICT
CHECK REGISTER

PAGE NUMBER: 10
VENCHK11
ACCOUNTING PERIOD: 4/17

FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
TOTAL FUND						111,090.72
TOTAL REPORT						111,090.72

Oral Report – Erin Pifer and Cast Members of Footloose (Information Item)



2015-16 Fiscal Year Audit (Action Item)

Ron Eaton from Donna Baker & Associates will be present at Monday's meeting to review the 2015-16 fiscal year audit. A copy of the audit will be shared with you once it becomes available. It will also be placed on the District website. Hard copies will be made available to you, if you wish to have one for your review.

Customized Learning (Information Item)

I plan to spend time at the meeting presenting information on Customized Learning. We will utilize a few different resources to learn more about this topic. I have placed a brief article courtesy of Multiple Pathways that will offer a description of Customized Learning as well, according to the author, the 10 key components of this initiative. Last week the 11 local school district superintendents and the LISD superintendent unanimously agreed to further explore how Customized Learning could be implemented, to some extent, in each of the Lenawee County schools. This is pertinent to Madison as it relates to the potential implementation of an Innovative Science Lab at the elementary fall 2017.

Continuous Improvement Monitoring System (CIMS) (Information Item)

Chris Lobkovich and I will provide information pertaining to a Cross Indicator Analysis activity as part of CIMS.

Lenawee County Association of School Boards (LCASB) (Information Item)

Board President Kyle Ehinger currently serves as Madison's representative to the LCASB. With Kyle leaving the Board in January it is important to suggest someone serve in this capacity after the New Year. I have provided information pertaining to the 2016-17 meetings for you to review. All current and new board members are invited to attend the Annual Dinner November 17th. New Board members are asked to arrive early at 5:45 p.m. for a tour of the LISD TECH Center. Both Kyle and Nancy will be recognized at this event.

2016-2017 MEETINGS:

All begin at 7:00 a.m., unless otherwise noted

October 20, 2016	Regular Meeting, LISD TECH Center
November 17, 2016	Annual Dinner, LISD TECH Center 6:30 p.m. (Tours at 5:45 p.m.)
December 2016 (Date TBD)	Regular Board Meeting & Legislative Breakfast, Location TBD
January 19, 2017	Regular Board Meeting & Election of Officers, LISD TECH Center
March 23, 2017	Regular Board Meeting, TECH Center
May 2017 (Date TBD)	Regular Board Meeting & Legislative Breakfast, Location TBD

Balanced School Year Survey Data (Information Item)

As I communicated at the September meeting, the District is now operating its third year of the Balanced School Year (BSY) option. Since last spring, a decision whether or not to apply for a waiver to start prior to Labor Day - beyond the three year agreement with MDE - has not yet been made. We presented general information to you at the September meeting and were asked by you to provide more specific data from teachers and families at this October meeting. A survey was provided to parent/guardians of BSY students to receive their feedback. A second survey was provided to all Madison Elementary teachers. We will plan to answer any questions you may have and then bring a recommendation to the Board at the November meeting. Data can be found at the end of my report.

Safer Routes Grant - Installation of Sidewalks (Information Item)

Larry Richardson and I met with David Arthur, a consultant, regarding the possibility of adding a sidewalk from neighboring subdivisions to the school. Concerned citizens have for some time advocated for a solution so that students can be safe as they walk or ride a bike to and from school. Following this meeting I submitted a Request for Technical Assistance from Michigan State University. I received correspondence from Mr. Wayne Beyea, Senior Specialist and Instructor and Director, Sustainable Built Environment Initiative at Michigan State University. He informed me that the MSU Safe Routes to School (SRTS) team has selected the Madison School District, one of a select group of schools, for full action plan assistance. He stated, "This assistance is subject to the grant conditions award from the Michigan Fitness Foundation/MDOT (October 1-September 30, 2017) and a separately executed Scope of Work between the School and MSU (forthcoming)". Members of the administrative team and Chief Shadbolt are scheduled to gather at Madison Monday, October 24th for an organizational meeting. Outcomes for the meeting are to establish a schedule, expectations, and an executed scope of work. I will keep you updated as progress continues.

2015-16 Unaudited Student Enrollment (Information Item)

Our unaudited Full-Time Equivalent (FTE) student enrollment for the October 5th Count Day was 1590.05 compared with 1,591.02 at the fall 2015 Count and 1,564.79 at the fall 2014 Count. Not all students constitute an FTE, therefore, the official FTE will be at or around 1590. As we anticipated, the District did experience some attrition between the beginning of the school year (Head Count of 1605) and Count Day (approximately 1590). We will continue to monitor student enrollment throughout this school year. Fluctuations continue to occur due, in part, to societal and environmental factors. With this said, a stable and consistent fall count two years in a row does affirm that Madison School District continues to serve as a destination district for those throughout Lenawee County.

NEOLA Policy Review – First Reading (Information Item)

Enclosed in this packet are several policies from NEOLA. This will serve as a first reading review. The policies provided this evening will follow the process of a second reading at the November board meeting with consideration for approval at the December meeting, unless you would like to proceed otherwise. Considering the amount and diversity of policies included I suggest allowing time to review and provide feedback, if modifications are necessary.

Summer Tax Resolution (Action Item)

I am asking the Board to pass the annual resolution calling for a summer tax levy prior to January 1, 2017. This is a process that Madison has completed for about two decades so it is a routine process for all of the affected units of government. I recommend the Board approve the annual resolution for a summer tax levy.

School of Choice (SOC) – 2nd and 3rd Trimesters (Action Item)

At this time each year the administrative team considers reopening Schools of Choice for the 2nd and 3rd trimesters. By the time of the November Board meeting we will be very close to the start of the second trimester. After discussion with the principals we recommend Madison open for Schools of Choice at the following grades:

Young 5s, K, 2, 4, 5 Closed
1, 3, 6-12 Open

I recommend the Board approve the District reopening SOC as presented for second and third trimesters.

Van Purchase (Action Item)

At the September Board meeting the Board approved the development of specifications and seeking bids for a District-Owned Van. The District will receive bids until the deadline of Friday, October 21st at 1:00 p.m. Bids will be opened and assessed at that time. A recommendation may be brought to the Board based on the successful evaluation and analysis of bids received.


Potential Overnight Trips (Action Item)

I am providing preliminary information regarding three (3) potential overnight trips that may take place within the next two to three months. I recommend the Board approve these potential overnight trips so that any necessary planning and preparation can occur, if necessary. More detailed information will be shared with the Board as the winter athletic season gets underway.

Wrestling- Ovid –Elsie and the State Meet. Teams provide transportation.

Bowling- Jackson for Regional competition and the State meet, usually in Lansing. Participants provide their own transportation.

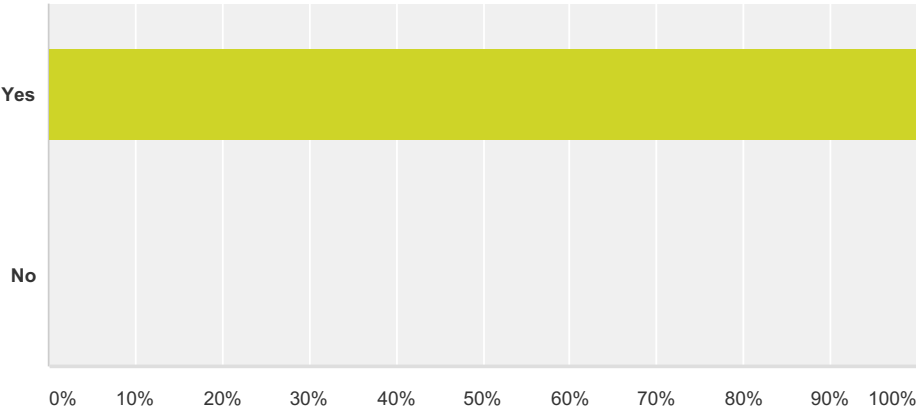
Competitive Cheer- Delta Complex in Grand Rapids and State meet. Team provides transportation.



Ryan Rowe, Superintendent
October 24, 2016

Q1 I am a parent/guardian of a BSY student(s):

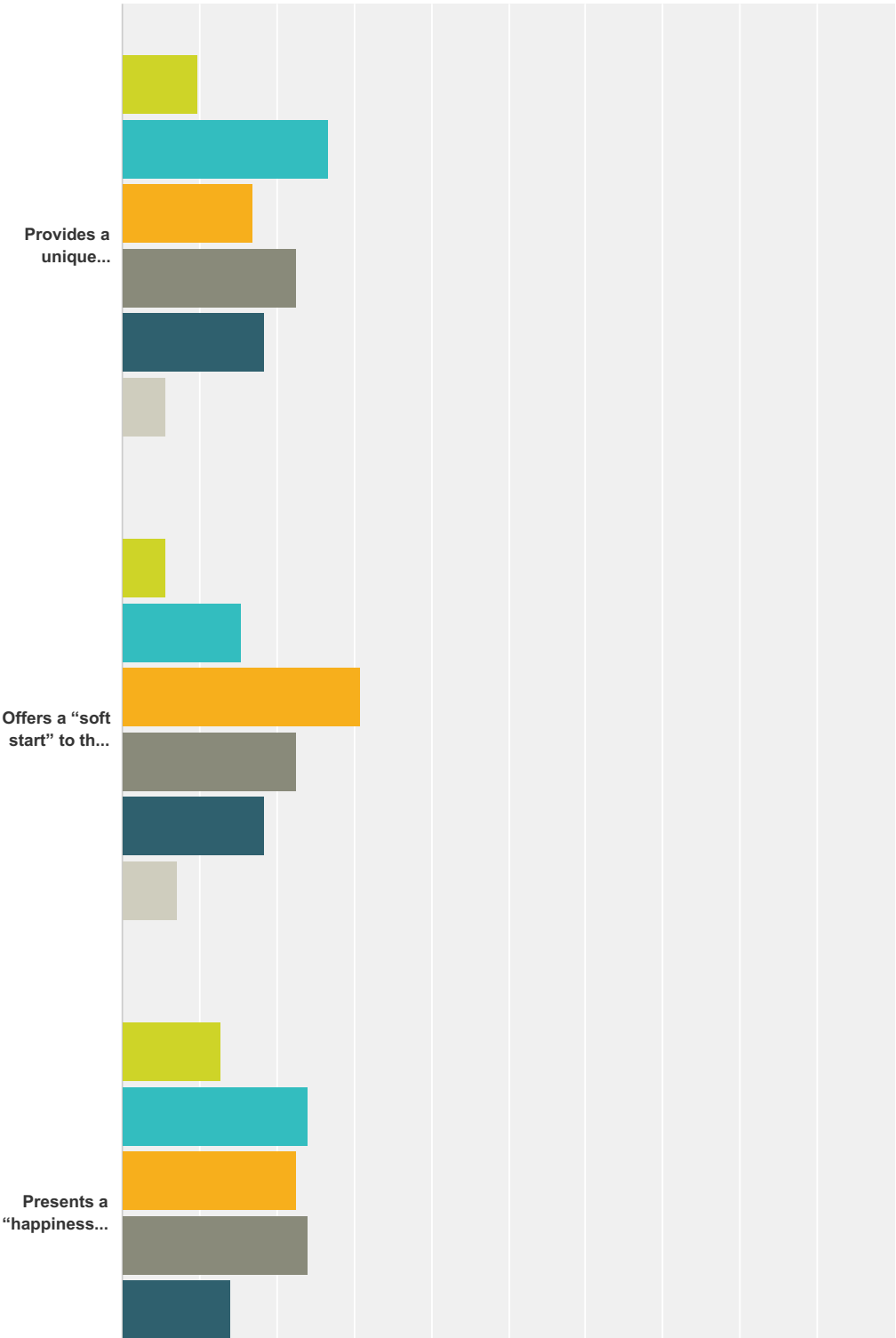
Answered: 86 Skipped: 0



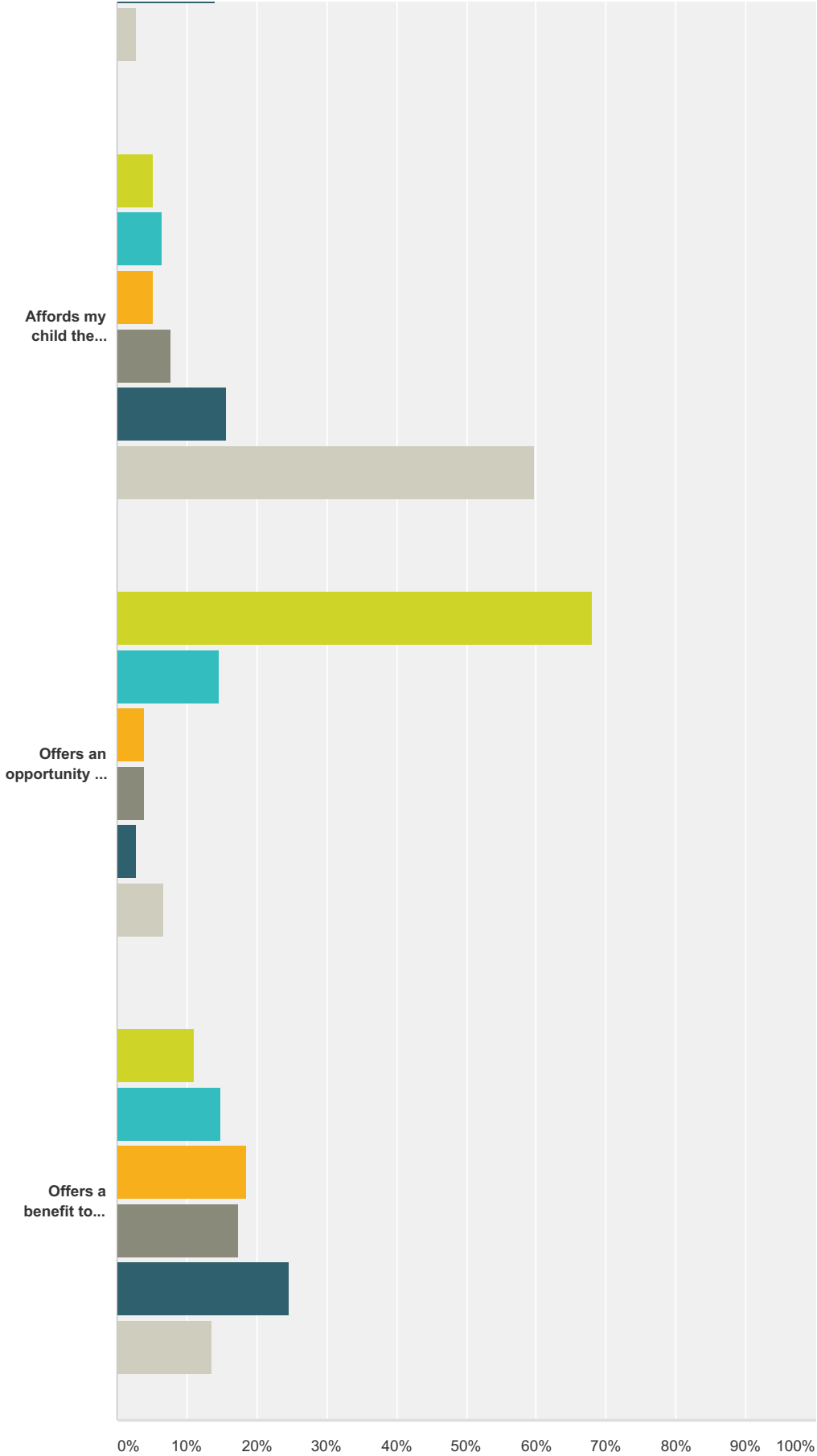
Answer Choices	Responses	
Yes	100.00%	86
No	0.00%	0
Total		86

Q2 Please rank the following perceived advantages (1-6) in order of importance (1 being the most important advantage and 6 being the least important) as each relates to your child(ren)’s enrollment with the BSY program:

Answered: 86 Skipped: 0



Madison BSY Parent/Guardian Survey



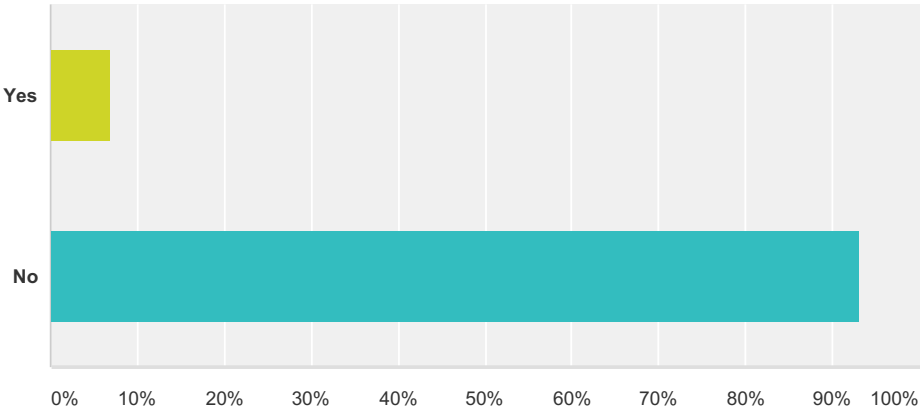
Madison BSY Parent/Guardian Survey

1
 2
 3
 4
 5
 6

	1	2	3	4	5	6	Total
Provides a unique educational option for my student attending Madison School District	9.86% 7	26.76% 19	16.90% 12	22.54% 16	18.31% 13	5.63% 4	71
Offers a “soft start” to the school year as one-third of the population begins with the BSY calendar in July or August and two-thirds begin following Labor Day when the BSY students are on an inter-session.	5.63% 4	15.49% 11	30.99% 22	22.54% 16	18.31% 13	7.04% 5	71
Presents a “happiness factor” for the student and family due to periodic, strategically-placed breaks (inter-sessions) throughout the school year.	12.68% 9	23.94% 17	22.54% 16	23.94% 17	14.08% 10	2.82% 2	71
Affords my child the opportunity to experience Academic Enrichment Opportunities (AEOs) - tuition-based events/activities offered to BSY students during four scheduled inter-sessions	5.19% 4	6.49% 5	5.19% 4	7.79% 6	15.58% 12	59.74% 46	77
Offers an opportunity to engage in academic opportunities earlier in the summer thus potentially reducing summer learning loss.	68.00% 51	14.67% 11	4.00% 3	4.00% 3	2.67% 2	6.67% 5	75
Offers a benefit to social, emotional, behavioral aspects for my child.	11.11% 9	14.81% 12	18.52% 15	17.28% 14	24.69% 20	13.58% 11	81

Q3 I choose to enroll my child based on an individual teacher, regardless of BSY or TSY. In other words, the teacher is more important than the particular schedule, either BSY or TSY.

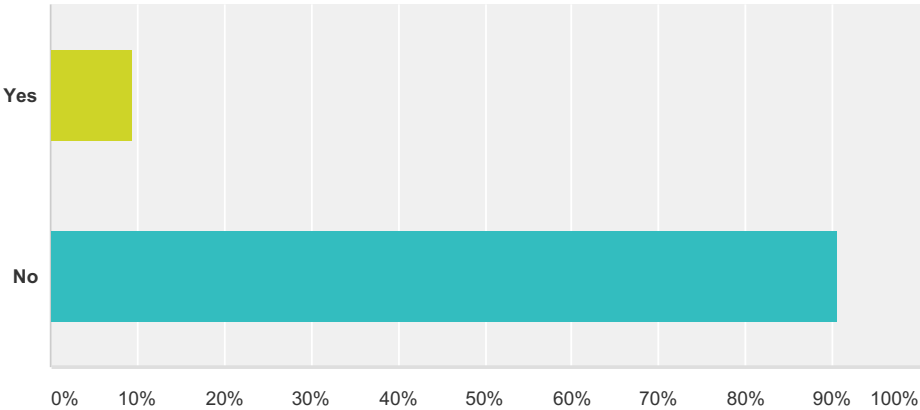
Answered: 86 Skipped: 0



Answer Choices	Responses	
Yes	6.98%	6
No	93.02%	80
Total		86

Q4 The Academic Enrichment Opportunities (AEOs) are critical to enrollment of my child(ren) in the BSY program. In other words, if AEOs were not offered, my child would not continue in the BSY program.

Answered: 86 Skipped: 0



Answer Choices	Responses	
Yes	9.30%	8
No	90.70%	78
Total		86

Q5 Is there any other information you wish to provide to help guide the decision-making process?

Answered: 57 Skipped: 29

#	Responses	Date
1	I believe bsy is a great program, I am so happy we enrolled our son into it. As much as we push academics during a regular school summer break it didn't stick this way he goes back early and has smaller break within the year. I think all schools should be like this. We moved our son from Adrian public school for this program. Madison is a great school.	10/20/2016 1:06 PM
2	My son and I enjoy it. I have seen an improvement in his learning.	10/20/2016 12:40 PM
3	I believe this program is amazing and my boys think it's even more. It's sounds crazy to others when I tell them my boys are really excited to start the school year early, but it's the truth. They get bored so fast and they will actually tell me they are glad that they don't have a long summer. The only thing I'm bummed about is that I wished it was offered in middle school. Even my oldest said that next year he is going to miss starting to school earlier.	10/20/2016 4:08 AM
4	I don't know what we would do on a tradition schedule anymore! We love balanced so much and it offers the perfect schedule for my children! They do not miss the long summer break and love the breaks in middle of the year. I wish it was implemented all the way through the school k-12.	10/20/2016 12:08 AM
5	We live in Tecumseh School District, but knew we would not be sending our child to school there. The balanced school year was a huge factor in choosing Madison over Adrian schools. Although our son is only in the young fives we have seen tremendous growth since the beginning of August. We chose to send our son to Madison after talking with a lot of friends or family one of which is a teacher in your middle school who told us if she was able to she would send her son to the balanced school year but due to the conflicting schedules it just was too difficult for him to be enrolled in BSY. When we decided to send our son to the bsy program we did not know that it was possible for the program to not continue. We have a younger daughter who we were hoping to also have follow in her brother's footsteps with the bsy program. I do not know what the research shows but I think that the bsy program needs more time to show if it will improve test scores. Why not take the children who started in kindergarten and continued through fifth grade and compare them with traditional students to reevaluate if it is still beneficial to students or not.	10/19/2016 11:14 PM
6	BSY allows for a more "real-life" experience preparing students for life as adults. Very few adults have 12 weeks free of responsibilities. Having frequent breaks keeps energy levels high so that students can stay focused without experiencing "burn-out" fatigue. I wish BSY continued through middle school.	10/19/2016 10:15 PM
7	The Academic Enrichment Opportunities (AEOs) are amazing and are certainly a large aspect of what we enjoy about BSY. The staff also seem extremely dedicated and friendly.	10/19/2016 9:16 PM
8	Especially for younger students, I believe it's important that they get an introduction to the school year without a full campus. They have time to associate or re-associate themselves. I also believe it's important that the curriculum is spread out more throughout the year and the loss of of this information is reduced by a shorter summer vacation. Another factor in that is that by giving the student more timely breaks throughout the year, they aren't overloaded at any given time and families do get more valuable time together.	10/19/2016 9:02 PM
9	No	10/19/2016 8:38 PM
10	Please please please continue bsy	10/19/2016 6:08 PM
11	The balanced school year option gives madison a competitive advantage over the other schools in the area. I believe that having my child in school sooner helps them retain more over the summer. This is one of the primary reasons we chose madison. We have loved it and the teachers have been very good but we might reevaluate our choice if there is a change in direction. Thank you for putting this survey out.	10/19/2016 5:58 PM
12	I feel my child retains more over the summer break, and requires less of a review from the previous school year. I also think my son has less anxiety starting the new school year. The breaks also give him something to look forward to.	10/19/2016 5:48 PM
13	BSY is an excellent choice that Madison did, I hope it continues	10/19/2016 5:45 PM
14	My child was falling behind her 1st couple of years in school. It wasn't until winter that she was at the same academic place as the other kids in her class, with BSY we don't have that problem anymore. She has more confidence in herself academically and is excelling in the subjects she was once failing.	10/19/2016 11:15 AM

Madison BSY Parent/Guardian Survey

15	We have seen a great increase in our sons learning and the breaks he receives greatly benefits his emotionally and educational growth	10/18/2016 8:22 PM
16	love it	10/18/2016 4:55 PM
17	I believe that the program should continue. It has been successful so far. Would be very disappointed if it does not continue. Three months is to long for any child to go without a formal education. The question should be why to continue traditional!	10/18/2016 3:31 PM
18	This opportunity has allowed both of my children to grow so much more. They are learning better, and retaining more information over the summer then ever before.	10/18/2016 10:15 AM
19	I would love to see the BSY school option continue. I feel it provides a wonderful opportunity for childrenow. The AEO trips are a great way to encourage further learning in a fun and exciting way.	10/17/2016 9:26 PM
20	If Madison were to get rid of the BSY, I would consider taking my family to another school district.	10/17/2016 7:47 PM
21	My daughter would fall behind on her reading level when enrolled in the Traditional year. Since enrolling in the BSY she has been able to keep over the last 2 years, with this year being her best year yet!	10/17/2016 7:11 PM
22	I think this has been an awesome opportunity for the children. The breaks through out the year also help not to get "burned out".	10/17/2016 6:52 PM
23	It has made a big difference in my child's academic achievement.	10/17/2016 1:35 PM
24	The reason why i enrolled my child /children in BSY is for the academic benefits! My youngest has the most noticeable test scores! ! When we sit down at conferences and look at the dipping in the beginning, then it disappeared and the teacher asks "what happened? " the answer is!! "THATS WHEN BSY STARTED! !! " PLEASE MAKE IT DISTRICT WIDE!! My older children would benefit from this schedule too!!	10/17/2016 11:49 AM
25	As a family, we have enjoyed being able to travel at different times throughout the school year, and my students really look forward to those extended breaks. We also feel that they are thriving academically due to the BSY schedule, and will continue to choose this option as long as it is available.	10/17/2016 11:07 AM
26	The reason why i enrolled my child /children in BSY is for the academic benefits! My youngest has the most noticeable test scores! ! When we sit down at conferences and look at the dipping in the beginning, then it disappeared and the teacher asks "what happened? " the answer is!! "THATS WHEN BSY STARTED! !! " PLEASE MAKE IT DISTRICT WIDE!! My older children would benefit from this schedule too!!	10/17/2016 11:06 AM
27	I get asked about Madison's BSY at least weekly, sometimes more, by friends who have kids enrolled in other districts in Lenawee County. This is a positive thing for Madison! People are talking about the school in a positive light and looking at Madison as trend-setters. I'm praying that the benefits afforded to our kids remains the driving force in the decision to keep BSY!!	10/17/2016 10:47 AM
28	We are a school of choice family with multiple children and we made the switch so we could do Balanced School Year. Not having the long regression/recoupment period in September is very important- having a shorter summer break is essential so the kids don't forget so much. And a child who is at a breakthrough stage of learning in May, the gap until September is enormous. Six or eight weeks of summer vacation is PLENTY. Shorter, more frequent breaks are more appreciated by the children than having the whole month of August off when they are bored out of their gourds. I wish the entire Madison district would move to a balanced calendar. I do have a Middle School student too, and wish he was on balanced. I can see how it is a struggle for many parents to have children on a balanced calendar in the elementary and a traditional schedule in the middle and high schools.	10/17/2016 10:40 AM
29	BSY is an amazing educational option for my children. My kids are looking forward to returning back to school after the 6 week break. We love the year round option! Last year my daughter came back to school after the summer break and tested higher at the beginning of the school year than the end of the previous year. Which meant she retained what she learned, she used it and picked up some new info along the way. My son has autism and the BSY has allowed for a consistent schedule that supports him throughout the year. We supplement with outside therapies which allows for more overlap for the generalizing of his skills. In talking with people throughout the County and other Counties, I hear the same thing, "I wish my kid's school offered that." We have had positive gains with the BSY schedule and hope to see it continued for many years to come. I would love to share more about our experiences with the BSY, please contact me if you desire more information (517)366-9175 Stephanie	10/17/2016 9:14 AM
30	BSY has been wonderful for us. If it were offered to all schools (elementary, middle and high school) it would be easier to maintain; next year we would only have 1 child in elementary school and 2 in middle school; this can be challenging to juggle different schedules. My kids are ready to go back to school when BSY starts; more summer vacation than that is not necessary and does not challenge them mentally or physically. I would suggest if BSY cannot be offered for schools next year, to offer some sort of optional summer school or online courses that kids can take to educate them over the summer months.	10/17/2016 8:01 AM

Madison BSY Parent/Guardian Survey

31	I believe the BSY is a great program for my child / other children in the Madison School District. I hope Madison continues the BSY as it was a big deciding factor when enrolling our child into Madison Schools.	10/17/2016 7:10 AM
32	This is the best schedule for my child. I did School of choice because of the BSY program being offered.	10/16/2016 10:43 PM
33	My child asks to do the bsy schedule. He is ready to start in summer and is ready for the breaks when they are scheduled and I feel he seems to be more excited about learning because of it. I understand the increased burden on school and its leadership but do appreciate the opportunity to provide a positive learning environment for kids of elementary age by offering the bsy program.	10/16/2016 3:49 PM
34	Great program for my daughter that receives special education services and struggles with retention.	10/15/2016 9:14 PM
35	As a parent of a special education student during my daughter's 3rd grade year, her teacher saw a 1.5 yr calendar growth in her reading and math levels. She mentioned to me that that was the highest gain she had ever seen in a special ed student. It made my decision for her to do it a 2nd year very easy. (We didn't partake in the first yr of it.) If it's decided to continue it, I will be re-enrolling her as well as her brother. I also have a little one still at home that will go into the program as well if it's still present.	10/15/2016 6:17 PM
36	I believe BSY is amazing! My children love BSY schedules in hopes this will be the best way for all students and all grades. I want to see BSY improve and work harder across the state and nation as it allows for more development in learning more as my children grow. It's sad that BSY is only offered for grades Y5-5th and then have to go back to TSY.	10/15/2016 2:32 PM
37	I would like to expand on question 4. If AEOs were no longer offered, I still would keep my child in BSY however it would greatly reduce the significant benefits of BSY as a whole, in my opinion.	10/15/2016 12:36 PM
38	Is it possible to create one more "balanced" schedule for the entire district? The more frequent breaks (w/ shorter summer) seems to be a happier option for students and teachers - giving families more options for travel and reprieve from school. A "meet in the middle" schedule would be preferable to TSY and logistically more efficient for the district. Thank you!	10/15/2016 8:48 AM
39	I really have liked the bsy, my daughter has did it for 3 years now. She will be a 5th grader next year and I hope the bsy will be there for her last year as a elementary student!	10/14/2016 9:29 PM
40	I love being part of the BSY, unfortunately this will be my family's last year due to my oldest entering middle school next year without the BSY option.	10/14/2016 8:56 PM
41	My child NEEDS BSY or she loses a lot of schooling we worked so hard to learn.	10/14/2016 8:55 PM
42	We love BSY and will be very sad if it does not continue. We feel as parents it is better education, meaning they retain more information. But, the breaks allow my child to regroup, which has allowed him to always want to go school. I think it is great that they have offered it and pray that it continues!	10/14/2016 8:52 PM
43	We love it!!! Just when the kids feel like they need a break they get a week off and come back to school refreshed again and ready to learn.	10/14/2016 8:48 PM
44	I have had my son enrolled for two years and have noticed he hasn't lost as much information and my nieces in traditional school. He loves the BSY, we love the breaks and we are now using the AEO's this year and are very pleased with it. Please don't take this away.	10/14/2016 7:05 PM
45	One of my favorite sayings is "nothing in life that is worth while is easy". I read the schools report with 17 disadvantages and 5 advantages. I feel like the school has already made a decision trying to avoid doing Balance School Year again. It seemed very biased and opposed to it. So, is this survey just a formality so you can tell us after a lot of thought and consideration and reviewing surveys we have decided against it? No where on the report does it reflect under advantages bsy attendance up because they can travel and don't get as burned out or nothing about test scores. I know the test scores are higher for bsy. Also, it talks about how much more money it takes. You new this going into it and Mr. Hartley said at the time you were not going to do this because it was easier or about the money but trying to do what is best for the kids. I hope Mr. Rowe will continue with the same thinking. It's not about the money but during what is best for the kids. Beside Madison got money in the grant to help with these costs. Personally we love balanced school year. It has helped our son with his ADD. His test scores are higher and he hasn't lost as much information over the summer. I hope they continue it like originally planned!	10/14/2016 6:53 PM
46	Wonderful that Madison offers something other schools don't. My kids seem to enjoy the more frequent breaks.	10/14/2016 6:46 PM
47	I love the program and I wish it was offered for middle school as well.	10/14/2016 6:29 PM

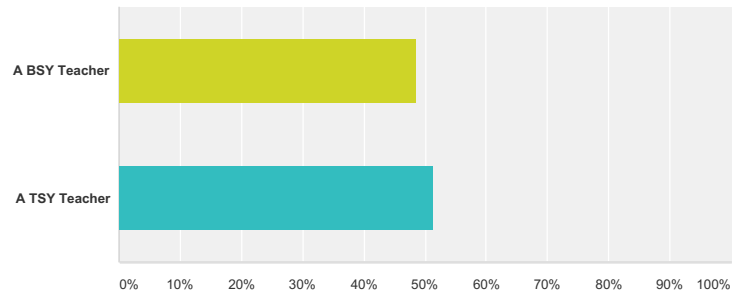
Madison BSY Parent/Guardian Survey

48	<p>One of my favorite sayings is "nothing in life that is worth while is easy". I read the schools report with 17 disadvantages and 5 advantages. I feel like the school has already made a decision trying to avoid doing Balance School Year again. It seemed very biased and opposed to it. So, is this survey just a formality so you can tell us after a lot of thought and consideration and reviewing surveys we have decided against it? No where on the report does it reflect under advantages bsy attendance up because they can travel and don't get as burned out or nothing about test scores. I know the test scores are higher for bsy. Also, it talks about how much more money it takes. You new this going into it and Mr. Hartley said at the time you were not going to do this because it was easier or about the money but trying to do what is best for the kids. I hope Mr. Rowe will continue with the same thinking. It's not about the money but during what is best for the kids. Beside Madison got money in the grant to help with these costs. Personally we love balanced school year. It has helped our son with his ADD. His test scores are higher and he hasn't lost as much information over the summer. I hope they continue it like originally planned!</p>	10/14/2016 6:29 PM
49	I love bys.	10/14/2016 6:21 PM
50	<p>Our children, themselves, love the bsy program. We, as parents, see a difference in their educational development. They do not suffer from learning exhaustion, what I mean is that I believe our children get to really be "kids" with the breaks from school. These breaks are wonderful for their bodies and minds to rest and that has been hugely beneficial to our family. Our girls are thriving in BSY and it's been a wonderful journey to watch our girls learn and love school because they are not tired or worn out. I hope BSY continues, it's a wonderful way for kids to learn and still be kids!</p>	10/14/2016 6:04 PM
51	I believe the regular breaks are beneficial to keeping kids happy and motivated.	10/14/2016 6:02 PM
52	BSY has been outstanding. I have seen amazing academic growth in both of my children that are enrolled. I hope we are able to continue this option in the future, even into middle and high school.	10/14/2016 5:51 PM
53	Have loved the past three years! Hope the BSY will be offered for middle and high school. My daughter's grades and self esteem has increased because of the program	10/14/2016 5:41 PM
54	<p>Not having that long recoupment period reviewing last year's material has been great for the kids to jump into new material quicker and for the kids to be excited about and more engaged with new material quicker. While enrichment opportunities are not essential, it's a great opportunity and saves me from trying to find a daycare to accept them for that short time period. Madison staff are excellent and we couldn't be happier with staff, from superintendent all the way down. BSY is amazing! Get AC in the middle school and offer BSY district wide!</p>	10/14/2016 5:22 PM
55	<p>Many children vary in learning. I have one child that is very advanced and bsy keeps him challenged with shorter summer and another child who school is more a struggle and the less down time allows for less learning loss. the only concern I have is the expense of the enrichment opportunities.</p>	10/14/2016 5:12 PM
56	I would consider moving my child to my home district if the BSY was not offered.	10/14/2016 5:10 PM
57	<p>Our child has grown exponentially academically and we feel the shorter summer is great for helping the kids have less learning loss. We also enjoy the breaks throughout the year where kids can get recharged and stay excited about learning.</p>	10/14/2016 5:08 PM

Madison BSY Elementary Teacher Survey

Q1 I am:

Answered: 37 Skipped: 1

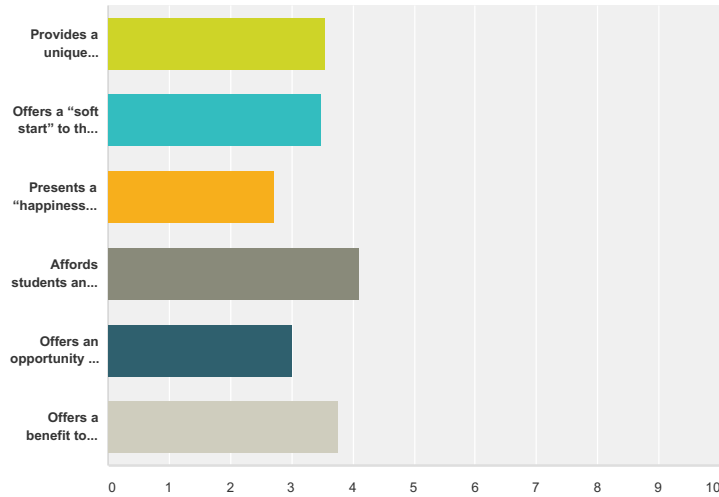


Answer Choices	Responses	
A BSY Teacher	48.65%	18
A TSY Teacher	51.35%	19
Total		37

Madison BSY Elementary Teacher Survey

Q2 Please rank the following perceived advantages (1-6) in order of importance (1 being the most significant advantage and 6 being the least significant advantage) as each relates to operation of the BSY program:

Answered: 38 Skipped: 0



	1	2	3	4	5	6	Total	Weighted Average
Provides a unique educational option for teachers and students at Madison Elementary School.	15.15% 5	18.18% 6	15.15% 5	15.15% 5	21.21% 7	15.15% 5	33	3.55
Offers a "soft start" to the school year as one-third of the population begins with the BSY calendar in July or August and two-thirds begin following Labor Day when the BSY students are on an inter-session.	3.03% 1	21.21% 7	33.33% 11	21.21% 7	9.09% 3	12.12% 4	33	3.48
Presents a "happiness factor" for the teachers as well as the student/family due to periodic, strategically-placed breaks (inter-sessions) throughout the school year.	28.13% 9	25.00% 8	15.63% 5	18.75% 6	3.13% 1	9.38% 3	32	2.72
Affords students an opportunity to experience Academic Enrichment Opportunities (AEOs) - tuition-based events/activities offered to BSY students during four scheduled inter-sessions.	15.79% 6	5.26% 2	21.05% 8	7.89% 3	10.53% 4	39.47% 15	38	4.11
Offers an opportunity for students to engage in academic opportunities earlier in the summer thus potentially reducing summer learning loss.	27.78% 10	19.44% 7	8.33% 3	19.44% 7	19.44% 7	5.56% 2	36	3.00
Offers a benefit to social, emotional, behavioral aspects for students.	13.16% 5	13.16% 5	15.79% 6	10.53% 4	36.84% 14	10.53% 4	38	3.76

Madison BSY Elementary Teacher Survey

Q3 Is there any other information regarding perceived advantages of BSY you wish to provide to help guide the decision-making process?

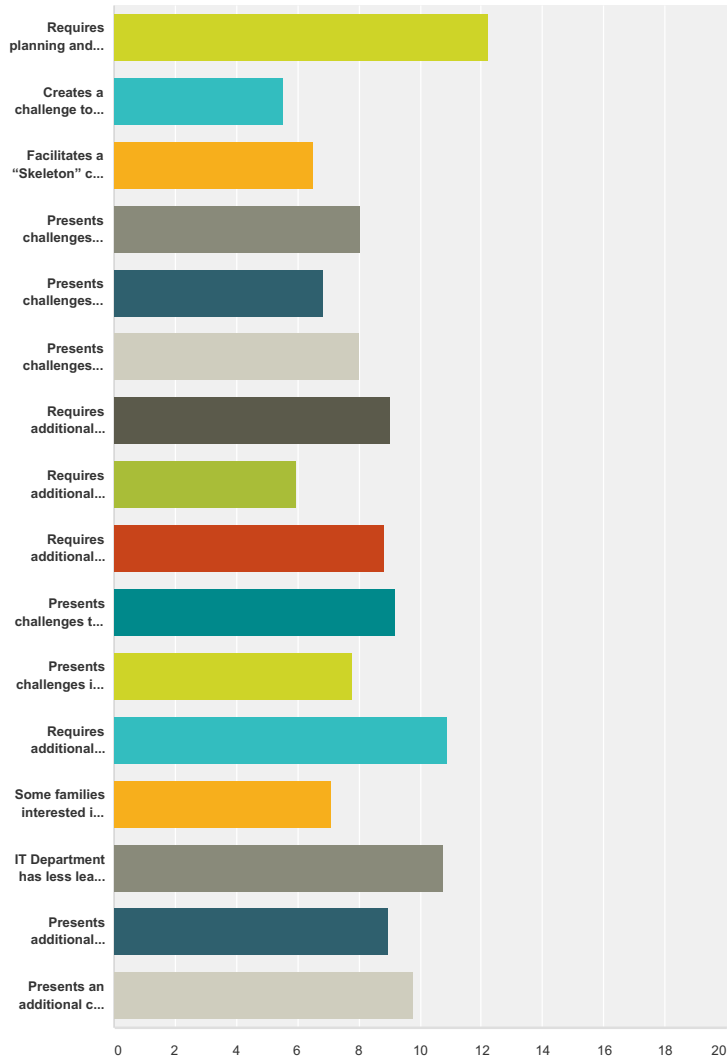
Answered: 19 Skipped: 19

#	Responses	Date
1	I work with a lot of the same students for 7 years of their life. At the beginning of the traditional school year I use to spend a few months getting students back to where they left off in the summer. Their summer loss was huge. Now they lose very little, if anything, over the summer.	10/20/2016 2:24 PM
2	I think it would benefit the entire school K-12 and if we continue it, it should include all of them.	10/20/2016 12:32 PM
3	No	10/20/2016 8:57 AM
4	Very disappointed in the focus that BSY has taken away from the end goal. WE need only one school schedule we are not operating efficiently	10/20/2016 7:43 AM
5	no	10/19/2016 3:58 PM
6	Very complicated with the different schedules and testing scores are not showing improvement.	10/19/2016 2:40 PM
7	I would like to see the test scores for NWEA and AIMS Web compared to TSY students	10/19/2016 1:09 PM
8	Almost all of the BSY teachers have really enjoyed the schedule that they are on. Obviously, students have as well or they wouldn't stay in the program.	10/18/2016 10:03 AM
9	I feel that the breaks are being overlooked as not being important to the kids in the BSY. These breaks are very important to the student that has a difficult time focusing in the class room for a long period of time(weeks to months). With these breaks these kids are more focused, refreshed and ready to learn. I am afraid that without these breaks these kids will have a harder time with their behavior and studies in the classroom.	10/17/2016 4:09 PM
10	I think the happiness factor is more prevalent with the teachers, and not as much the students.	10/17/2016 2:30 PM
11	As a teacher I often use the breaks to reflect on my teaching, read new research/teaching materials, and decide how I can implement new instruction or routines into my classroom rather than waiting for summer to have the extra time. I find it much easier to tweak my instruction, when needed, after an intercession during the school year.	10/17/2016 1:13 PM
12	I've seen less sickness with myself and kids since starting BSY.	10/14/2016 5:25 PM
13	With some BSY families , they do not send their 4YO when the BSY are on a break.	10/14/2016 4:32 PM
14	How did the data show individual students with IEP their growth and loss compared to the students with special needs over the summer? Did any students switch back to TSY and we have the data to compare their scored from BSY and TSY?	10/14/2016 2:37 PM
15	I suppose this could be considered a disadvantage to BSY, but I think of it more as an advantage. I love the relationships that are made amongst the kids due to being together year after year. This third year of students are supportive, thoughtful, and helpful. I also feel that we build relationships with kids across the BSY grade levels because of this common bond. Teachers across the grade levels talk to each other about kids, curriculum, and expectations.	10/13/2016 10:49 PM
16	I have found that the students are ready to start school in July/August! It is such a nice start to the school year. Everything feels more relaxed. The number of students and teachers in the school is so nice. I feel I really get an opportunity to get to know my students and parents better. It is so calm in the school and at dismissal times. There are no interruptions during the summer part of BSY. We don't have any assemblies or extra activities. It helps to establish routines and procedures when you don't have a lot of interruptions. I feel the breaks are awesome for the students and teachers! I can see at break time that the students are ready for a break. They come back very refreshed and ready to learn. I really have not seen any disadvantages to BSY. It would be hard to go back to TSY.	10/13/2016 4:23 PM
17	I love bsy, i feel the kids come back with more knowledge. The breaks do wonders for the kids. I am a para-pro not a teacher. This is the best and i wish the whole school would follow suit. I hope we keep it. It also helps me financially not being of so long for summer.	10/13/2016 4:21 PM
18	The students always comment on the quiet and empty feeling of those first 4 weeks. It's so nice to have the whole gym to yourself, more books available in the library, quieter halls.	10/13/2016 4:00 PM
19	I feel that the BSY classes and staff become closer because of the smaller family environment provided.	10/13/2016 3:51 PM

Madison BSY Elementary Teacher Survey

Q4 Please rank the following perceived challenges (1-16) in order of importance (1 being the most significant challenge and 16 being the least significant challenge) as each relates to operation of the BSY program:

Answered: 37 Skipped: 1



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Total	Weighted Average
Requires planning and preparation to accommodate all ages for each Academic Enrichment Opportunity	12.50% 4	0.00% 0	0.00% 0	0.00% 0	0.00% 0	3.13% 1	3.13% 1	0.00% 0	0.00% 0	0.00% 0	12.50% 4	3.13% 1	6.25% 2	6.25% 2	21.88% 7	31.25% 10	32	12.25
Creates a challenge to balance classrooms (class size, heterogeneous groups)	27.78% 10	5.56% 2	16.67% 6	5.56% 2	5.56% 2	8.33% 3	2.78% 1	2.78% 1	2.78% 1	2.78% 1	0.00% 0	2.78% 1	8.33% 3	0.00% 0	2.78% 1	5.56% 2	36	5.56
Facilitates a "Skeleton" crew for BSY – itinerant staff	3.03% 1	12.12% 4	12.12% 4	18.18% 6	12.12% 4	6.06% 2	0.00% 0	9.09% 3	3.03% 1	0.00% 0	0.00% 0	12.12% 4	3.03% 1	3.03% 1	6.06% 2	0.00% 0	33	6.52
Presents challenges related to planning and preparation at the beginning of the school year/staff development days	3.03% 1	6.06% 2	6.06% 2	15.15% 5	3.03% 1	9.09% 3	9.09% 3	6.06% 2	3.03% 1	0.00% 0	15.15% 5	6.06% 2	3.03% 1	6.06% 2	6.06% 2	3.03% 1	33	8.06

Madison BSY Elementary Teacher Survey

Presents challenges related to collegial grade level planning and pacing as not all teachers are present for planning and preparation due to the two calendars	14.29% 5	22.86% 8	5.71% 2	2.86% 1	2.86% 1	2.86% 1	0.00% 0	8.57% 3	5.71% 2	5.71% 2	8.57% 3	2.86% 1	0.00% 0	5.71% 2	5.71% 2	5.71% 2	35	6.83
Presents challenges related to planning and preparation of Team Time (interventions/supports)	2.94% 1	5.88% 2	17.65% 6	5.88% 2	8.82% 3	0.00% 0	8.82% 3	0.00% 0	5.88% 2	11.76% 4	5.88% 2	2.94% 1	5.88% 2	11.76% 4	2.94% 1	2.94% 1	34	8.00
Requires additional planning to schedule paraprofessionals to transition between the 3 different schedules – BSY, TSY, combination. Paraprofessional scheduling includes morning supervision, lunch/recess supervision, bus supervision	2.86% 1	0.00% 0	2.86% 1	8.57% 3	8.57% 3	8.57% 3	8.57% 3	8.57% 3	11.43% 4	5.71% 2	2.86% 1	2.86% 1	11.43% 4	2.86% 1	11.43% 4	2.86% 1	35	9.00
Requires additional planning to accommodate three different specials schedules – BSY schedule, TSY schedule, combination	5.56% 2	16.67% 6	8.33% 3	11.11% 4	8.33% 3	11.11% 4	2.78% 1	16.67% 6	2.78% 1	2.78% 1	5.56% 2	2.78% 1	2.78% 1	0.00% 0	0.00% 0	2.78% 1	36	5.97
Requires additional planning to accommodate class/student coverage when staff use "flex days" (specials teachers, assistant principal, nurse, secretaries, school counselor, literacy coach)	0.00% 0	5.71% 2	0.00% 0	11.43% 4	14.29% 5	5.71% 2	2.86% 1	2.86% 1	14.29% 5	5.71% 2	0.00% 0	17.14% 6	5.71% 2	2.86% 1	8.57% 3	2.86% 1	35	8.86
Presents challenges to facilitate construction, cleaning, and/or renovations throughout the summer months as school in session all but six weeks	0.00% 0	8.33% 3	8.33% 3	0.00% 0	8.33% 3	16.67% 6	5.56% 2	0.00% 0	0.00% 0	8.33% 3	5.56% 2	5.56% 2	8.33% 3	11.11% 4	2.78% 1	11.11% 4	36	9.17
Presents challenges in drafting purchase orders to place with vendors, receiving, inventorying and distributing classroom materials within an average of 18 business days	0.00% 0	6.06% 2	6.06% 2	6.06% 2	9.09% 3	12.12% 4	24.24% 8	0.00% 0	6.06% 2	6.06% 2	6.06% 2	3.03% 1	3.03% 1	6.06% 2	3.03% 1	3.03% 1	33	7.79
Requires additional calendars to be calculated for the Days and Clock Hours report	0.00% 0	0.00% 0	0.00% 0	0.00% 0	3.03% 1	3.03% 1	12.12% 4	18.18% 6	3.03% 1	6.06% 2	12.12% 4	6.06% 2	9.09% 3	6.06% 2	12.12% 4	9.09% 3	33	10.88
Some families interested in the BSY program do not enroll because they have students at higher grade levels on the TSY; those who do choose to be on both calendars still face juggling two different school calendars	22.86% 8	8.57% 3	2.86% 1	5.71% 2	0.00% 0	2.86% 1	2.86% 1	8.57% 3	5.71% 2	11.43% 4	2.86% 1	8.57% 3	8.57% 3	8.57% 3	0.00% 0	0.00% 0	35	7.09
IT Department has less lead time to install and update devices, build student ID system, and deploy software	2.94% 1	0.00% 0	0.00% 0	2.94% 1	5.88% 2	5.88% 2	2.94% 1	8.82% 3	5.88% 2	11.76% 4	5.88% 2	8.82% 3	2.94% 1	11.76% 4	11.76% 4	11.76% 4	34	10.79

Madison BSY Elementary Teacher Survey

Presents additional coordination of bus routes to accommodate the two schedules and an additional cost to the District for transportation. Approximate annual cost to General Fund - \$5,477	2.86% 1	5.71% 2	5.71% 2	2.86% 1	2.86% 1	5.71% 2	2.86% 1	2.86% 1	17.14% 6	14.29% 5	8.57% 3	5.71% 2	20.00% 7	0.00% 0	2.86% 1	0.00% 0	35	8.97
Presents an additional cost to the District for utilities and maintenance. Approximate annual cost to General Fund - \$3,298	5.88% 2	0.00% 0	8.82% 3	5.88% 2	5.88% 2	0.00% 0	5.88% 2	2.94% 1	5.88% 2	5.88% 2	5.88% 2	11.76% 4	5.88% 2	17.65% 6	2.94% 1	8.82% 3	34	9.76

Madison BSY Elementary Teacher Survey

Q5 Is there any other information regarding perceived challenges you wish to provide to help guide the decision-making process?

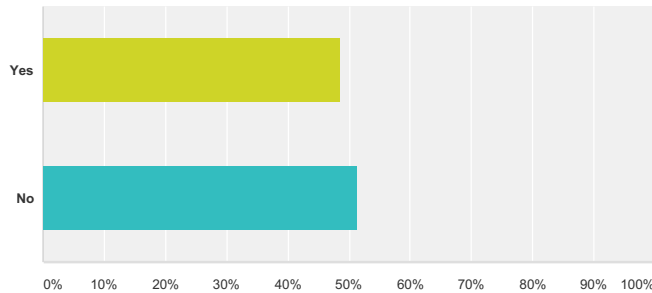
Answered: 12 Skipped: 26

#	Responses	Date
1	no	10/19/2016 3:58 PM
2	It's too difficult to start at the beginning of the year when things are not set yet. There are too many changes once the traditional students start to our schedule. Last years balanced teachers also worked an extra day than traditional teachers due to snow days and did not receive an "extra" day of any kind to make things equal.	10/19/2016 3:15 PM
3	It just seems like a lot of time in general is wasted due to bus changes, schedule changes, etc.	10/19/2016 1:09 PM
4	Some of these were difficult at the beginning but since has gotten easier with a plan already in place...i.e. Special schedules, paraprofessional so, etc.	10/18/2016 3:13 PM
5	Preparation and communication are two very essential pieces for smooth transitions between the schedules.	10/18/2016 10:03 AM
6	As a teacher I know that there are a lot of challenges with running the BSY, but to see some of them listed here kind of makes me upset! I have gone to the administration the past two years offering any help to make their work load easier to get rid of some of these challenges. I have never been asked to help, but am still willing if we do BSY next year!	10/17/2016 4:09 PM
7	N/A	10/14/2016 5:25 PM
8	The elementary staff isn't as cohesive and united as we used to be. The various schedules for when BSY is here and when they aren't are VERY disruptive to the schedule of the TSY school day. For example, when BSY has a 1/2 day, the entire schedule is changed even for TSY. Also, having a "special" special schedule that is not the 6 day rotation is difficult because students do not get to have the same amount of time with each special class.	10/14/2016 4:11 PM
9	The special education students in resource room are servicing more students as the CI room is on the BSY schedule although there are several students on the TSY schedule that still attend school while they are off.	10/14/2016 2:37 PM
10	I want to make it clear that I feel the advantages outweigh the disadvantages to BSY. I believe this calendar is what is best for teachers and students. However, I feel one disadvantage not mentioned is the beginning of the year. Supplies delivered days before, quickly needing to sort everyone's supplies, and having few of our open house handouts available and ready. One advantage has been having technology available for projects and we had little/no technology available for our kids this year. I think these problems could be easily solved if another three years is decided.	10/13/2016 10:49 PM
11	I know that it is hard to balance the classrooms. I have come to realize that you get what you get. It isn't a bad thing. For 2 of the 3 years at my grade level, BSY has had anywhere from 2-7 more kids in our classrooms. This year we just have 1 or 2 less kids. I would have the larger class sizes to continue the program. I really believe in the benefits of the program for my students and myself.	10/13/2016 4:23 PM
12	The shortened summer interferes with the fair and sports camp opportunities within the summer. It also forces the same students to be in only 2 classes, which leads to cliques and makes it hard to separate students who do not get along well.	10/13/2016 3:51 PM

Madison BSY Elementary Teacher Survey

Q6 By essentially operating a school within a school, do the advantages of BSY outweigh the ability to provide all students, BSY and TSY, the most equitable opportunity to succeed?

Answered: 37 Skipped: 1



Answer Choices	Responses
Yes	48.65% 18
No	51.35% 19
Total	37

#	Please Explain:	Date
1	Research shows that children with special needs benefit from being in school more consistently throughout the year. Although all of our children do not have special needs, we have a significant population that do. On the IEP there is a section that asks if the student would benefit from an extended school year. We always typed "no" in the past. We had to type no because we never had another option. Now when I type "no" I feel like I am doing it with utmost honesty since I can then offer the option of BSY.	10/20/2016 2:24 PM
2	I think the BSY schedule is great but it's a challenge trying to juggle both in the same school.	10/20/2016 12:32 PM
3	A lot of money is spent over operating a month earlier and having that money go some where else would be best seeing that by the time the student reaches middle school they have to go back to a traditional school year anyway.	10/20/2016 8:57 AM
4	I believe behavior is improved because of the scattered breaks. I'd be curious to see data related to behavior comparing BSY & TSY.	10/20/2016 8:18 AM
5	Test scores speak for themselves not beneficial!	10/20/2016 7:43 AM
6	I believe TSY have students more advantages than BSY students with the enrichment activities that are available to them and less time in the summer to lose information. I realize it is hard on our principals and custodial staff. WE BSY teachers also have less hours in the building before school starts to get prepared. I really enjoy the balanced calendar but I also see how hard it is to separate kids between two classrooms at each grade level. It isn't growing. I hate to see it go though.	10/19/2016 4:25 PM
7	I believe that all students would benefit from a BSY schedule. I feel that it is better for social/emotional/academic growth. However, it is very frustrating to manage the details of two schedules. If we cannot all be on the BSY schedule, I think it is best for the district to have one unified plan.	10/19/2016 3:45 PM
8	The past years have proven with transportation issues, scheduling issues, the amount of students denied for attendance the school needs to either do one calendar or the other. The lack of options when TSY isn't here is unfair to the BSY students ex: Library The lack of hours for the school nurse is unsafe. BSY has its benefits but I believe the school needs to choose one calendar or the other. WE are simply to large (numbers) and to small of a budget to operate as two different schools appropriately.	10/19/2016 2:40 PM
9	I believe the happiness factor is extremely important and the breaks throughout the year are worth the challenges by far.	10/19/2016 1:57 PM
10	I think there is a lot of wasted time and confusion due to the differing schedules.	10/19/2016 1:09 PM
11	Very unbalanced classrooms this year (behaviorally/academically) in 2nd grade. In my classroom, I currently have students on check-in/check-out, and am considering adding 3-4 more. Additionally, 10 of my students (or 42% of my class) are below the 30th percentile.	10/19/2016 8:47 AM
12	Every student/teacher have/had the option to be part of the BSY because of that and if the number are staying consistent I believe the option should remain. It is yet another aspect of why Madison is a district above the others.	10/18/2016 3:13 PM
13	I think it is hard to determine without looking closely at academic achievement data to compare BSY and TSY results.	10/18/2016 1:36 PM
14	This opportunity has provided the community with a choice to provide what is best for children. The choice has made our school unique and marketable.	10/18/2016 10:03 AM
15	While it might not be what is best for the whole school, if the BSY works and makes about one-third of the elementary students, parents and teachers happy why would we not continue to offer this opportunity!	10/17/2016 4:09 PM
16	I think BSY has its merit, but I think it's too difficult for support staff and TSY teachers. When BSY isn't here, our schedules change. It interrupts the routine, and is difficult for our students who are sensitive to change in routine. It would be great if we were all doing BSY.	10/17/2016 2:30 PM
17	As much as I love BSY, it is a major expense. Unless it grows, or is going to grow, within our school or within the county, then it is probably time to let it go.	10/17/2016 1:13 PM

Madison BSY Elementary Teacher Survey

18	From talking with coworkers I've noticed my kids have retained more information then TSY students. The happiness factor is very apparent in voices throughout the year.	10/14/2016 5:25 PM
19	Is there enough data to support educational gains? If not, the is not worth the cost and preparation.	10/14/2016 4:32 PM
20	Having 2 schools, TSY and BSY, has created more unnecessary tension between colleagues	10/14/2016 4:11 PM
21	I would like to compare the data to see if students grew more or less, but I feel that if it impacts the students positively then it provides another option for our Madison families that no one in Lenawee county offers.	10/14/2016 2:37 PM
22	I wish it was a balanced schedule for all students and staff.	10/14/2016 8:12 AM
23	I believe that our students have opportunities that outweigh the TSY schedule. I love the AEO opportunities that are offered for the BSY students. Many students are visiting places that they have never been to before. I also believe that the teachers that are on BSY believe in the calendar and we work together for the kids. I understand that scheduling can be frustrating and there are many "extra things" that need to be considered to continue this schedule. If the calendar is decided to continue, I suggest getting the BSY teachers together and talking about what really needs to happen to continue the programs success. I also want to point out that many of the behavior and low academic students are encouraged to be in BSY to help with transitions between grades, so the "numbers" may not represent the successes that we have had over the past three years. Happiness and camaraderie are a huge benefit to the BSY schedule.	10/13/2016 10:49 PM
24	Besides the built in breaks, I do not believe that there are any other advantages to BSY.	10/13/2016 8:57 PM
25	I really feel the advantages of BSY do outweigh the disadvantages. You can never make 6 classes per grade level totally equal even if we are on the same schedule. So if there is a little difference, it is no big deal. The parents and students in BSY are very happy and pleased with the program. The conversations I have had with my parents are all positive towards BSY. If it is a program that only costs the district about \$3,000 extra a school year, I feel that is very affordable. How much to we pay to operate a sports team a year? I think it is more than the cost of BSY. And BSY is a program that involves a third of our elementary population and teaching staff. I know it hasn't grown to half of our population in the elementary, but it also has not gone down. That is saying a lot for BSY. I feel it makes Madison unique offering such a program to our parents. I feel we would be letting down a third of our student and parent population and a third of our teaching staff if we did away with BSY.	10/13/2016 4:23 PM
26	Kids retain more coming back sooner! They also get refreshed with the breaks.	10/13/2016 4:21 PM
27	It's important to think about how the majority of kids are affected.	10/13/2016 4:08 PM
28	In my opinion, the benefits of BSY are substantial for a pocket of students and those benefits outweigh the struggles.	10/13/2016 4:00 PM
29	While I greatly enjoy BSY, I would rather see the additional money be utilized for something that would benefit a larger amount of students, such as a STEAM program/lab or a gifted and talented program.	10/13/2016 3:51 PM

Kristin Thomas
HS Principal's Report
October 24, 2016

1. October 21st PD – Our HS teachers used this day to continue their work on developing UbD units of study and identifying ways to incorporate opportunities for students to strengthen the necessary skills they will need to perform on the upcoming SAT. I appreciate the effort of our staff to provide our students with a rigorous and well-aligned curriculum and their desire to reflect and constantly grow professionally.
2. DAR Good Citizen – This year's DAR Good Citizen is Keeley Pape. Keeley was selected on the basis of dependability, leadership, patriotism, and service to community. Congratulations, Keeley!
3. Parent Teacher Conferences – Our Fall Parent-Teacher conferences were held on October 20th, and I would say that we continue to have about the same level of parent participation as in years past. I will provide specific attendance rates by grade next month.
4. College Application Month– This month all of our seniors are encouraged to apply to college, trade school, or identify a path to enter the workforce. Different activities are planned throughout this month with the goal of increasing the number of students who apply to post-secondary institutions and, more importantly, begin to formulate a plan for after high school.
5. PSAT/NMSQT – All of our juniors took the PSAT/NMSQT (National Merit Scholarship Qualifying Test) this past Wednesday. They will take their SAT's in April.
6. Steered Straight Presentation – You might have read about, or saw on the television news channel, a presentation that was held at Adrian College on October 10th for high school students. The purpose of the presentation was to address specific addictions, specifically heroin and opioids, and educate students on the importance of making good choices. Our entire HS Student Body attended this event and I believe the information that was shared was very relevant and a message our students need to hear.
7. Varsity Girls Golf – I am sure that you are already aware, but our Varsity Girls Golf Team had an outstanding year!!! After earning the title of County Champs, our ladies finished 14th overall at the State Meet. Congratulations to Coach Lesko, Coach Thompson, and the entire team...Go Trojans!

8. Upcoming Events – Please join us for the Halloween Band & Orchestra Concert this Tuesday at 7pm in the PAC!

Board Report
Brad Anschuetz, Principal
Madison Middle School
10-24-16

1. There are 49 eighth grade students making the class trip to **Chicago** (126 total eighth grade students). Mrs. Matthews has worked extremely hard behind the scenes to organize all details of the trip. In addition, Mrs. Jordan, Mrs. Hacker, Mrs. Van Valkenburg, and Mrs. Forche have agreed to chaperone the overnight trip. The \$670 price per student (\$549 in 2012 and \$650 last year) includes all meals, travel, exhibit fees, and room accommodations. The travel dates are October 27 – 29, 2016. Mrs. Bonnie Dietrich has arranged for students not attending the trip to visit the Adrian College Planetarium on Friday, October 27th.
2. Middle school teachers participated in a day of **professional development** on 21 October. Teachers continue to work on developing Units of Study which include a summative assessment to measure student growth and understanding. Five teachers also worked in collaboration to expand the Canvas initiative and four educators attended a presentation on motivating the adolescent reader and writer.
3. Madison Middle school strives to develop a culture in which students are respectful, responsible, safe, and ready to learn each day. The seventh grade team identified twenty students as a young man or young women who made impressive strides in these areas since the beginning of this school year. These students will be recognized at a student appreciation luncheon sponsored by the seventh grade teachers. This will take place during lunch and part of fourth hour on Monday, October 31st.
4. Our LISD regional director, Mrs. Edith Hong, explained to me that Mr. Jamie Salenbein, school social worker, has been released half time by the LISD to work with school districts regarding proactive approaches to student behavior. Mr. Salenbein met with our School Improvement Team (SIT) to listen and brainstorm action steps. He was very impressed with the initiatives we already have in place and recommended a first action step involving a climate survey of our students. This data will be used by the SIT to tweak and modify proactive approaches to student behavior.
5. Mrs. Sylvia Sotelo orchestrated a field trip for 18 of our eighth grade students to the *Just Build It Career Expo* at Eastern Michigan University. This expo is sponsored by the Washtenaw Contractors Association.

Students whose EDP career pathways are engineering, manufacturing, and industrial technology are invited to attend and gain hands on experience.

Elementary Board Report

October 24, 2016

Nate Pechaitis & Abby Miller

1. **Statewide Autism Resources & Training (START):** The elementary school has had a team participating in the START training together since the beginning of last year. Our goal last year was to learn how to more positively, effectively and systematically support students with Autism Spectrum Disorder (ASD). The mission of START is to work with schools, community partners, and families to support students with ASD to become active, engaged members of their schools and local communities and successfully move into adulthood as independent individuals with many choices and opportunities. The project is funded by the Michigan Department of Education.

We are now in year two of the training, and we are beginning to implement a coaching model. The goal this year is to build capacity throughout our building, so our approach that we developed last year can become systemic. This has been and continues to be a worthwhile endeavor.

2. **Cookie Dough for Student Activities:** Our fall fundraiser was a success this year. Recently, we have used these funds to support extracurricular activities, to expand our technology, and to improve our playground by purchasing and installing new playground equipment. We help support fieldtrips, scholarships, and different student activities. We now have seven laptop carts and two iPad carts. As these begin to age, we would like to continue to use these funds to upgrade/enhance the technology our students are using in their classrooms. We would also like to purchase more technology. Finally, we will be earmarking some of this money to provide playground equipment that will encourage fitness, socialization, and safety. We have been able to install two new pieces, which have been a hit. We plan on doing more before next school year.
3. **Grade Level Data Meetings:** Last year, teachers initiated over 30 Student Study Team meetings after April 1st. That basically meant that by the time we held a team meeting to develop a plan for each of these students, the year was over without a real transition plan. In effort to avoid this from happening again, we are approaching data meetings and grade level meetings a bit differently this year. We are looking at three phases throughout each year. Our first trimester is a data gathering/planning our course of action phase. We are calling it the baseline trimester, where we develop a plan for each student based on their level of performance. Our focus is both academic and behavioral. The second semester is our benchmark phase, when we are seeing whether or not our plan is working, and what adjustments may need to be made, etc. The third phase is our transition phase, to begin transitioning students to next year, and making determinations about what that might look like (Class lists, promotion,

retention, placement, evaluation, transition meetings, etc.). In between the three big data meetings, we have grade level data meetings, where we bring students for whom we have concerns to the table. We provide documentation of what we have been doing, as well as any relevant data that shows whether or not it is working. We create action plans for next steps.

We began our monthly grade level meetings on Thursday, October 20th. We have three timed segments. In the first segment, each teacher shares the name of each of their students for whom they have concern and the challenges they are facing. In the second segment, we cluster similar challenges. The third segment is to work together to determine how to most efficiently and effectively implement an intervention plan.

At this meeting, we invite any service providers, who work with these students. In addition, all principals, the counselor, and the literacy coach are present. We determine what intervention will be used, how to document the intervention, and what data to collect (and the frequency at which we collect it). We then check the progress at the next grade level data meeting, and either keep the plan going, or adjust the plan.

- 4. October Professional Development:** Our teachers continued to develop and improve their Understanding by Design (UbD) units. In addition, we asked each grade level to provide their yearlong plans for writing instruction. We asked them for rubrics, student writing samples, pacing guides, formative checklists, I CAN statements, etc. We intend to spend time examining our writing instruction this year, throughout the year.
- 5. Family Engagement Series:** Last month we informed you about the Family Engagement Series we'd be offering to kindergarten parents. We'll have a series of five 90-minute sessions designed to teach families how to build children's literacy skills during everyday activities. The goal is coaching families to be powerfully engaged in their children's literacy growth at home. Heidi Miller will be leading these sessions. We promised we would be communicating the dates. They are as follows: 11/15, 11/29, 12/3, 1/3, and 1/17. Feel free to drop by to learn more.

Cafeteria Report
Julie Taylor
October 24, 2016

2016/17	July & Aug	Sept
Revenue		
Breakfast	\$0.00	\$646.90
Lunch & Ala Cart	\$122.05	\$15,565.99
Juice Machine	\$0.00	\$0.00
State Matching Funds	\$0.00	\$0.00
Interest & Rebates	\$0.00	\$0.00
Lunch & Breakfast Reimb	\$16,103.93	\$64,328.15
Total	\$16,225.98	\$80,541.04
Expenses		
Payroll	\$6,260.89	\$17,603.29
Retirement	\$2,607.36	\$3,545.14
F.I.C.A.	\$722.76	\$1,346.65
Aids	\$0.00	\$4,290.00
Food	\$4,298.93	\$31,832.93
Uniforms	\$4,120.00	\$0.00
Utilities	\$0.00	\$0.00
Equipment/ Capital outlay	\$0.00	\$11,597.75
Supplies	\$810.63	\$5,399.51
Sales Tax	\$0.00	\$41.15
Repairs	\$0.00	\$0.00
Misc./Dues/Fees/Indirect	\$1,560.00	\$5,168.44
Juice	\$0.00	\$0.00
Total	\$20,380.57	\$80,824.86
Monthly Loss/ Gain	(\$4,154.59)	(\$283.82)
Year To Date	(\$4,154.59)	(\$4,438.41)

Athletic Director's Report

Kris Isom

October 24, 2016

Two individuals have been hired through PESG for the positions of JV competitive cheer coach and a MS competitive cheer coach. The MS position is filled by Ariana Aranda. Ariana is a student at Siena Heights University and was a Madison Cheerleader for 4 years. Although Ariana is young, she will be co-coaching with our other cheer coach who has been here for 2 years, as well as guidance from Mrs. Gafford, our varsity coach.

Sydney Hamilton will serve as the JV competitive cheer coach. Sydney is also a student at Siena Heights University and is a member of their cheer team. Sydney comes highly recommended for this position and will be a nice addition to our cheer staff.

I would like to take this opportunity to congratulate our girl's golf team and coaches on their wonderful accomplishments.

Team Accomplishments:

Independent Golf League Champions, Lenawee County Champions, Onsted Invitational Champions, Solheim Cup Champions, State Qualifier and finished 14th and school record for a 9 hole score by Nicole Olden, Mari Najar, Lindsey Morris and Marissa Ramos.

Individual achievements:

Nicole Olden-county champion and finished 17th at the state meet

It has been a great year again for our girls. They have made Madison very proud!

I will have more to brag about at the next board meeting ☺

For potential overnight future trips in the winter season we are planning the following:

Wrestling- Ovid –Elsie and the State Meet. Teams provide transportation

Bowling- Jackson for regional competition if held there and the State meet. Usually in Lansing. They provide their own transportation.

Competitive Cheer- Delta Complex in Grand Rapids and State meet. Team provides transportation.

Information & Technology Collection - supplement

Bylaw 0100 – Definitions

The changes in this bylaw include the following:

1. Definitions have been added for *Apps and Web Services*, *Information Resources*, *Personal Communication Devices*, and *Technology Resources*.

These terms are used throughout the 40 guidelines, forms and policies, and the first time each term is used in a policy parenthetically after the term it is noted "*as defined in Bylaw 0100*" and the reference to Bylaw 0100 will be a hotlink so the reader can toggle to the definitions and familiarize themselves with the meaning of the term in the guideline, form, or policy.



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REVISED DEFINITIONS - TECHNOLOGY UPDATE

DEFINITIONS

~~The bylaws of the Board of Education of this District incorporate quotations from the laws and administrative code of the State of Michigan. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.~~ **Whenever the following items are used in these (X) bylaws and policies (X) bylaws, policies and administrative guidelines, they shall have the meaning set forth below:**

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Agreement

A collectively negotiated contract with a recognized bargaining unit.

Apps and Web Services

Apps/web services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network, or client-server applications in which the user interface runs in a web browser. Apps/web services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps/web services also are used to facilitate communication to, from and among and between, staff, students, and parents.



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Board

The Board of Education.

Bylaw

Rule of the Board for its own governance.

Classified or Support Employee

An employee who provides support to the District's program and whose position does not require a professional certificate.

District

The School District.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond.

Procedural due process may require right to counsel and/or confrontation or cross examination of witnesses, depending upon the situation.

Full Board

Authorized number of voting members entitled to govern the District.



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Information Resources

The Board defines Information Resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, web sites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

May

This word is used when an action by the Board or its designee is permitted but not required.

Meeting

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body.

Parent

The natural or adoptive parents or individuals with a valid power of attorney for the care and custody of the student for purposes other than educational placement. Parent also refers to any individual appointed by the State or court as a legal guardian or custodian for the student. Both parents will have equal access to records and rights regarding the student's education absent a court order restricting such rights.



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Personal Communication Devices

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, ~~() telephone paging devices (e.g., beepers or pagers);~~ ☒ and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

President

The chief executive officer of the Board of Education.
(See Bylaw 0170)

Principal

The educational leader and head administrator of one (1) or more District schools or programs, as designated by the Board of Education. The Principal is responsible for the supervision of the school or program consistent with Board policy and directives of the Superintendent and may delegate responsibility to subordinates as appropriate.

Professional Staff Member

An employee who implements or supervises one (1) or more aspects of the District's program and whose position requires a professional credential from the State.

Relative

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household as defined in the negotiated, collectively-bargained agreement.



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Secretary

The chief clerk of the Board of Education. (See Bylaw 0170)

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

The chief executive officer of the School District. Responsible to supervise all programs and staff of the District and to implement Board policy and follow Board directives. Consistent with Board policies and directives, the Superintendent may delegate responsibility to subordinates as appropriate.

Technology Resources

The Board defines Technology Resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the District. (See Bylaw 0170)



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Vice-President

The Vice-President of the Board of Education. (See Bylaw 0170)

Voting

A vote at a meeting of the Board of Education. The law requires that Board members must be physically present in order to have their vote officially recorded in the Board minutes.

Citations to Michigan Compiled Laws (M.C.L.) are shown as M.C.L. followed by the Section Number (e.g., M.C.L. 380.1438). Citations to the Michigan Administrative Code are prefaced A.C. Rule (e.g., A.C. Rule R380.221). Citations to the Federal Register are noted as FR, to the Code of Federal Regulations as C.F.R., and to the United States Code as U.S.C.

Information & Technology Collection - supplement

POLICY 7540 – TECHNOLOGY

The substantive changes in this policy include the following:

1. The title was changed from “Computer and Technology Network” to simply “Technology” to reflect that “Technology Resources” is now being utilized as a term of art that is more expansive and inclusive than just “computers and networks.”
2. Specified that the Superintendent may develop the District’s Technology Plan, but provide an option for the Board to have final approval of the Plan.
3. Expand the potential content of the District Technology Plan to include evaluating new and emerging technologies that might play a role in student achievement and success, as well as the efficient and effective operation of the District. Also, in recognition of the significance of developing a thorough District Technology Plan, the document offers an option for the Superintendent to appoint a Technology Governance Committee to oversee and guide the development of the District Technology Plan, which will afford the opportunity for greater input from the District’s various operational departments – administrative, business and educational.
4. Reference to the definition of Technology Resources in Bylaw 0100 was added in the second paragraph on page 1.
5. The term “Technology Resources” is capitalized throughout to indicate that it is a term of art for which there is a specific definition applicable the District’s policies.
6. Define “social media” so it is clear what an individual may be authorized to use for either work or school purposes.
7. Three (3) options of offered with respect to whether staff and/or students are permitted to use District Technology Resources to access and use social media. One permits staff to use it for business purposes, and staff and students to use for educational purposes. The next option prohibits the use of social media by both staff and students. The final option permits staff to use social media, but prohibits students to use it.



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REVISED POLICY - TECHNOLOGY UPDATE

COMPUTER TECHNOLOGY AND NETWORKS

The Board of Education is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of **District** operations within the school system.

☒

However, the **Students'** use of the District's network and ~~t~~ **Technology Resources (see definitions in Bylaw 0100)** by students is a privilege, not a right. As a prerequisite, ~~s~~**Students** and their parents must sign and submit a *Student Network and Internet **Technology** Acceptable Use and Safety* form ~~(w)~~**annually**. (See also, Policy 7540.03)

The Superintendent shall develop (), **recommend for approval by the Board, [NOTE: END OF OPTION]** and **implement**

(-) ~~implement~~

(-) ~~recommend for approval by the Board~~

a written District Technology Plan (DTP). **One (1) of the primary purposes of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations. () The Board will financially support, as the budget permits, the DTP, including recommendations to provide new and developing technology for students and staff. [NOTE: END OF OPTION]** ~~Procedures for the proper acquisition of technology shall be set forth in the DTP. The DTP shall also provide guidance to staff and students about making safe, appropriate and ethical use of the District's network(s), as well as inform both staff and students about disciplinary actions that will be taken if Board technology and/or networks are abused in any way or used in an inappropriate, illegal, or unethical manner.~~



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[] The Superintendent shall create a Technology Governance Committee (see AG 7540B) to oversee and guide the development of the DTP. The Superintendent shall appoint individuals to the Technology Governance Committee that include representatives of all educational, administrative and business/operational areas in the District.

OK / The DTP shall set forth procedures for the proper acquisition of technology. The DTP shall also provide guidance to staff and students about making safe, appropriate and ethical use of District Technology Resources, as well as inform both staff and students about disciplinary actions that will be taken if its Technology Resources are abused in any way or used in an inappropriate, illegal, or unethical manner. See Policy 7540.03 and AG 7540.03 - Student Technology Acceptable Use and Safety, and Policy 7540.04 and AG 7540.04 - Staff Technology Acceptable Use and Safety.

The Superintendent (M), in conjunction with the DIRECTOR OF TECHNOLOGY, [NOTE: END OF OPTION] shall review the DTP and

~~()~~ report

☒ recommend the approval of

any changes, amendments, or revisions to the Board ~~annually~~.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 and Policy 7530.02). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails and records of their online activity when using the District's computer network and/or Internet connection).

OK



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Further safeguards shall be established so that the Board's investment in both hardware and software achieves the benefits of technology and inhibits negative side effects. Accordingly, students shall be educated about appropriate online behavior including, but not limited to, using social media to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding cyberbullying is a violation of District **Board** policy, and learning appropriate responses if they ~~are victims of~~ **experience** cyberbullying.

For purposes of this policy, social media is defined as Internet-based applications that facilitate communication (e.g., interactive/two-way conversation/dialogue) and networking between individuals or groups. Social media is "essentially a category of online media where people are talking, participating, sharing, networking, and bookmarking online. Most social media services encourage discussion, feedback, voting, comments, and sharing of information from all interested parties." [Quote from Ron Jones of Search Engine Watch] Social media provides a way for people to stay "connected or linked to other sites, resources, and people." Examples include Facebook, Twitter, Instagram, webmail, text messaging, chat, blogs, and instant messaging (IM). Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.



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[CHOOSE ONE OF THE TWO-THREE OPTIONS, IF DESIRED]

☒

[OPTION 1]

~~Social media shall be defined as internet-based applications (such as Facebook, My Space, Twitter, et cetera) that turn communication into interactive dialogue between users. The Board authorizes the instructional staff to access social media from the District's network, provided such access has an educational purpose for which the instructional staff member has the prior approval of the Principal.~~

Staff may use social media for business-related purposes. Authorized staff may use District Technology Resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of social media for business-related purposes is subject to Michigan's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 - Public Records and AG 8310A - Public Records.

Instructional staff and their students may use District Technology Resources to access and use social media for educational purposes, provided the Principal approves, in advance, such access and use.

~~However, personal~~ **Students must comply with Policy 7540.03 and Policy 5136 when using District Technology Resources to access and/or use of social media, blogs, or chat rooms from the District's network is expressly prohibited and shall subject students. Similarly, staff must comply with Policy 7540.04 and Policy 7530.02 when using District Technology Resources to access and/or use social media.**

~~() and staff members~~

~~to discipline in accordance with Board policy.~~

[END OF OPTION #1]



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OR

[] [OPTION 2]

~~Social media shall be defined as internet-based applications (such as Facebook, My Space, Twitter, et cetera) that turn communication into interactive dialogue between users. The Board prohibits **students and staff members from using District Technology Resources to access and/or use** any access and use of social media by students.~~

~~(-) and staff members~~

~~from the District's network.~~

[END OF OPTION #2]

OR

[X]

[OPTION 3]

The Board prohibits students from using District Technology Resources to access and/or use social media.

Staff may use social media for business-related purposes. Authorized staff may use District Technology Resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of social media for business-related purposes is subject to Michigan's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 - Public Records, AG 8310A - Public Records, and AG 8310D - Records Retention and Disposal.

Staff must comply with Policy 7540.04 and Policy 7530.02 when using District Technology Resources to access and/or use social media.

[END OF OPTION #3]

[END OF OPTIONS]



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~~[] The Board authorizes the access and use of social media from the District's network to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided such access and use is approved in advance by the Superintendent.~~

~~The Superintendent shall review the DTP and~~

~~() report~~

~~() recommend the approval of~~

~~any changes, amendments or revisions to the Board annually.~~

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Information & Technology Collection – supplement

POLICY 7540.01V1 – TECHNOLOGY PRIVACY

The substantive changes in this policy include the following:

1. References to the definitions of Technology Resources and Information Resources in Bylaw 0100 are added in the second paragraph.
2. Clarified that the information referenced at the end of the second paragraph is “personal information.”
3. The terms “Technology Resources” and “Information Resources” are capitalized throughout to indicate that they are terms of art for which there are specific definitions applicable to the District’s policies.



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REVISED POLICY - TECHNOLOGY UPDATE

Version - 1

TECHNOLOGY PRIVACY

The Board of Education recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the Board's interests.

All **District Technology Resources (as defined in Bylaw 0100)** ~~computers, telephone systems, electronic mail systems, and voice mail systems~~ are the Board's property and are **intended** to be used solely for business purposes. The Board retains the right to access and review all **Information Resources (as defined in Bylaw 0100)**, **including but not limited to** electronic and voice mail, computer files, data bases, and any other electronic transmissions contained in or used in conjunction with the Board's computer system/**network**, telephone system, electronic mail system, and voice mail system. Staff members **shall be notified that they have** ~~should have~~ no expectation that any **personal information/data maintained, stored, or transmitted** ~~contained on or through~~ such systems is confidential or private.

Review of such information may be done by the Board with or without the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. ~~() All passwords or security codes must be registered with the Board. [END OF OPTION]~~
A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

~~Computers, electronic mail, and voice mail~~ **District Technology Resources** are to be used only for business and educational purposes. ~~No personal messages should be exchanged via Board-owned technology. Staff members are encouraged to keep their personal records and personal business at home.~~



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Version - 1

[CHOOSE OPTION #1 or OPTION #2

[] [OPTION #1]

No personal messages should be exchanged via Board-owned technology. Because District Technology Resources are to be used solely for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

Staff members are encouraged to keep their personal records and personal business at home.

[END OF OPTION #1]

[X] [OPTION #2]

Personal messages via Board-owned technology should be limited in accordance with the Superintendent's guidelines. Staff members are encouraged to keep their personal records and personal business at home. Because District Technology Resources are to be used primarily for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

[END OF OPTION #2]

[END OF OPTIONS]

~~Because the Board's computer and voice mail systems are to be used solely for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~



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Version - 1

District Technology Resources must be used properly. ~~The Board is interested in its resources being properly used.~~ Review of computer files, electronic mail, and voice mail will only be done in the ordinary course of business and will be motivated by a legitimate business reason. If a staff member's personal information is discovered, the contents of such discovery will not be reviewed by the Board, except to the extent necessary to determine if the **files/e-mail/voice mail constitute a public record or if the** Board's interests have been compromised. Any information discovered will be limited to those who have a specific need to know that information.

The administrators and supervisory staff members authorized by the Superintendent have the authority to search and access information electronically.

All **District Technology Resources and District Information Resources** ~~computers and any information or software contained therein~~ are the property of the Board. Staff members shall not copy, delete, or remove any information/-or data contained on **District Technology Resources** ~~the Board's computers/servers~~ without the express permission of the Superintendent, ~~or designee~~ or communicate any such information to unauthorized individuals. In addition, staff members may not copy software onto any **District Technology Resources** ~~Board computer~~ and may not bring software from outside sources for use on **District Technology Resources** ~~Board equipment~~ without the prior approval of the DIRECTOR of Technology. Such pre-approval ~~shall~~ will include a review of any copyright infringements or virus problems associated with such outside software.

Information & Technology Collection – supplement

POLICY 7540.01V2 – TECHNOLOGY PRIVACY

The substantive changes in this policy include the following:

1. References to the definitions of Technology Resources and Information Resources in Bylaw 0100 are added in the second paragraph.
2. Clarified that the information referenced at the end of the second paragraph is “personal information.”
3. The terms “Technology Resources” and “Information Resources” are capitalized throughout to indicate that they are terms of art for which there are specific definitions applicable to the District’s policies.



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REVISED POLICY - TECHNOLOGY UPDATE

Version - 2

TECHNOLOGY PRIVACY

The Board of Education recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the Board's interests.

All **District Technology Resources (as defined in Bylaw 0100)** ~~computers, telephone systems, electronic mail systems, and voice mail systems~~ are the Board's property and are **intended** to be used primarily for business purposes. The Board retains the right to access and review all **Information Resources (as defined in Bylaw 0100)**, **including but not limited to** electronic and voice mail, computer files, data bases, and any other electronic transmissions contained in or used in conjunction with the Board's computer system/**network**, telephone system, electronic mail system, and voice mail system. Staff members **shall be notified that they have** ~~should have~~ no expectation that any **personal information/data maintained, stored, or transmitted** ~~contained on or through~~ such systems is confidential or private.

Review of such information may be done by the Board with or without the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. () All passwords or security codes must be registered with the Board. **[END OF OPTION]** A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

~~Computers, electronic mail, and voice mail~~ **District Technology Resources** are to be used **only** for business and educational purposes. ~~Personal messages via Board-owned technology should be limited in accordance with the Superintendent's guidelines. Staff members are encouraged to keep their personal records and personal business at home.~~



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[CHOOSE OPTION #1 or OPTION #2]

[] [OPTION #1]

No personal messages should be exchanged via Board-owned technology. Because District Technology Resources are to be used solely for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

Staff members are encouraged to keep their personal records and personal business at home.

[END OF OPTION #1]

[] [OPTION #2]

Personal messages via Board-owned technology should be limited in accordance with the Superintendent's guidelines. Staff members are encouraged to keep their personal records and personal business at home. Because District Technology Resources are to be used primarily for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

[END OF OPTION #2]

[END OF OPTIONS]

~~Because the Board's computer and voice mail systems are to be used primarily for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~



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Version - 2

District Technology Resources must be used properly. ~~The Board is interested in its resources being properly used.~~ Review of computer files, electronic mail, and voice mail will only be done in the ordinary course of business and will be motivated by a legitimate business reason. If a staff member's personal information is discovered, the contents of such discovery will not be reviewed by the Board, except to the extent necessary to determine if **files/e-mail/voice mail constitutes a public record or if the** the Board's interests have been compromised. Any information discovered will be limited to those who have a specific need to know that information.

The administrators and supervisory staff members authorized by the Superintendent have the authority to search and access information electronically.

All **District Technology Resources and District Information Resources** ~~computers and any information or software contained therein~~ are the property of the Board. Staff members shall not copy, delete, or remove any information/-or data contained on **District Technology Resources** ~~the Board's computers/servers~~ without the express permission of the Superintendent, ~~or designee~~ or communicate any such information to unauthorized individuals. In addition, staff members may not copy software onto any **District Technology Resources** ~~Board computer~~ and may not bring software from outside sources for use on **District Technology Resources** ~~Board equipment~~ without the prior approval of the ~~_____~~. Such pre-approval ~~shall~~ will include a review of any copyright infringements or virus problems associated with such outside software.

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Information & Technology Collection - supplement

POLICY 7540.02 - WEB CONTENT, SERVICES AND APPS

The substantive changes in this policy include the following:

1. The title was changed from "District Web Page" to emphasize the policy applies to all web content and services/apps that may be developed by staff members or students.
2. The term "web content, services and apps" is utilized throughout the document.
3. On page 1, added a definition of "web app."
4. Inserted language to reflect that the Board may use its own servers **or** District-affiliated servers for purposes of hosting web content, services and apps.
5. On page 3, we include a reference to Section 504 and the Americans with Disabilities because the U.S. Department of Education, Office for Civil Rights is currently taking a close look to verify that school district web pages/sites are accessible to students and other individuals with disabilities.
6. Clarify that employees must use Board-approved websites, services or apps for the purpose of conveying information to students and parents, and may not utilize their own personal web pages or sites for that purpose.
7. Added new language with respect to the instructional use of web services and apps; in particular, the Board authorizes the use of web services/apps to supplement and enhance learning opportunities. We provide two options with regard to whether an administrator (the Superintendent or another administrator) will review and approve the appropriateness of each web service/app, or whether teachers are responsible for confirming the web services/apps that they are using are compliant with COPPA, CIPA, and Section 504/ADA.
8. Provide an option for students to use their District-issued e-mail account to login to web services/apps, or require teachers to obtain written parent permission before allowing a student to use a personal e-mail address to login to a web services/app.



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REVISED POLICY - TECHNOLOGY UPDATE

DISTRICT WEB CONTENT, PAGES SERVICES AND APPS

Creating Web Pages/Sites/Services and Apps

~~The Board of Education authorizes the creation of websites by employees and students of the School District to be published on the World Wide Web. The creation of websites by students must be done under the supervision of a professional staff member. These websites must reflect the professional image of the District, its employees, and students. The content of all pages must be consistent with the Board's Mission Statement and is subject to prior approval of the Superintendent or designee.~~

The Board of Education authorizes staff members

~~() and students~~

to create web content, services and apps that will be hosted by the Board on its servers or District-affiliated servers and published on the Internet. For purposes of this policy, an app is defined as a self-contained program or piece of software that enables the user to perform a specific task.

The web content, services and apps must comply with State and Federal law (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), and Children's Online Privacy Protection Act (COPAA)), and reflect the professional image/brand of the District, its employees, and students. Web content, series and apps must be consistent with the Board's Mission Statement and staff-created web content, services and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or utilized with students.

☒ **Student-created web content, services and apps are subject to Policy 5722 - School-Sponsored Student Publications and Productions.**

☒ **The creation of web content, services and apps by students must be done under the supervision of a professional staff member.**



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The purpose of **web content, services and apps hosted by the Board on its servers or District-affiliated servers** is to educate, inform, and communicate. **The following criteria shall be used to guide the development of such web content, services and apps:** ~~such websites is to educate, inform, and communicate. The following criteria should be used to guide the development of such websites:~~

A. Educate

~~Content provided in the website should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.~~

B. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

C. Communicate

~~Content may provide an avenue to communicate with the community.~~ **Content may communicate information about the plans, policies and operations of the District to members of the public and other persons who may be affected by District matters.**

The information contained on the **Board's** website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.



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All links included on the **Board's website(s) or web services and apps** pages must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, ~~Children's Internet Protection Act~~ **CIPA, Section 504**, ADA, and ~~Children's Online Privacy Protection Act (COPPA)~~). Nothing in this paragraph shall prevent the District from linking the Board's website(s) to 1) recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites) or 2) to websites, **services and/or apps** that are developed and hosted by outside commercial vendors pursuant to a contract with the Board. The Board recognizes that such third party websites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

Under no circumstances is a **District-created web content, site services or apps** to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web **content** pages contained on the District's website may: (1) include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue; (2) link to a website of another organization if the other website includes such a message; or (3) communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

~~[] Under no circumstances is a staff member-created web **content, page/site, services or apps**, including personal web pages/sites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. **Employees are required to use the** The Board-**specified** maintains its own website, **service or app** (e.g., _____ [Progressbook]) that employees are required to use for the purpose of conveying information to students and/or parents.~~

~~[] Staff members are prohibited from requiring students to go to the staff member's personal web pages/sites (including, but not limited to, their Facebook, **Instagram, Pinterest** or MySpace pages) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.~~

☒ If a staff member creates a web **content, page/site services or apps** related to his/her class, it must be hosted on the Board's server **or a District-affiliated server**.



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☒ Unless the web **content**, ~~page/site-service or app~~ contains student personally identifiable information, Board websites, **services and apps** that are created by students and/or staff members that are posted on the Internet should not be password protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the **Board's website(s), services and apps** ~~created pursuant to this policy.~~

Web content, ~~Pages-services and apps~~ should reflect an understanding that both internal and external audiences will be viewing the information.

School website(s), **services and apps** must be located on Board-owned or **District-affiliated** servers.

The Superintendent shall prepare administrative guidelines defining the **rules and standards applicable to the use of the Board's website and the creation of web content, services and apps by staff () and students.** ~~permissible for web-site use.~~

The Board retains all proprietary rights related to the design of web **content**, ~~sites services and apps~~ and/or pages that are hosted on the Board-owned ~~'s servers, or District-affiliated servers~~, absent written agreement to the contrary.

Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.

Prior written parental permission is necessary for a student to be identified by name on the Board's website.

Instructional Use of Web Services and Apps

The Board authorizes the use of web services and/or apps to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.



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[SELECT OPTION #1 or OPTION #2]

[] [OPTION #1]

[] The Board requires the () Superintendent () _____ pre-approve each web service and/or app that a teacher intends to use to supplement and enhance student learning. To be approved, the web service or app must have a FERPA-compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA) and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #1]

[X] [OPTION #2]

[X] A teacher who elects to supplement and enhance student learning through the use of web services and/or apps is responsible for verifying/certifying to the ~~() Superintendent~~ (X) NEOLA of Michigan that the web service or app has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA) and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #2]

The Board further requires

~~()~~ (X) the use of a Board-issued e-mail address in the login process.

~~() prior written parental permission to use a student's personal e-mail address in the login process.~~



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NEW POLICY - VOL. 31, NO. 1

GROUP HEALTH PLANS

The Board of Education shall have discretion to establish and maintain group health plans for the benefit of eligible employees. The definition of group health plans as used in this policy may include, but is not limited to, major medical, prescription drug, dental and/or vision plans. These group health plans may provide certain health benefit plans to employees as permitted by law.

[] [OPTION #1]

The Board has elected to provide minimum value health coverage for some or all of its eligible employees. The terms and conditions of the health coverage are set forth in the appropriate plan documents.

- []** Eligible employees who have coverage through the employer of a working spouse may receive additional compensation if they waive the District's medical coverage. Eligible employees who waive the medical coverage will be paid an additional () monthly () quarterly compensation equal to ___% of the cost of single medical coverage for that employee, with the understanding that this additional compensation is subject to FICA and Federal, State and local income tax. To receive this compensation, the eligible employee must provide the District with proof of medical coverage provided by the spouse's employer. **[This policy should be adopted only if the District has established a flexible benefit plan qualified by the Internal Revenue Service].**

[END OF OPTION #1]



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[] [OPTION #2]

The Board has elected not to provide minimum value health coverage for any of its eligible employees. The Board is aware that the failure to offer minimum value health coverage to employees may result in penalties under the Affordable Care Act.

[END OF OPTION #2]

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under self-funded group health plans. The Board has established the following self-funded group health plans:

- ☒ ~~()~~ Medical Plan
- ☒ ~~()~~ Prescription Drug Plan
- ☒ Dental Plan
- ☒ Vision Plan
- ☒ ~~()~~ Employee Assistance Plan
- ☒ ~~()~~ Long-term Care Plan (not long-term disability)
- ☒ ~~()~~ Health Flexible Spending Accounts (FSA)
- ☒ ~~()~~ Other; specify _____

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule, as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Certain health information maintained by these group health plans is afforded significant protection by this Federal law.

The Board hereby appoints the BUSINESS MANAGER to serve as the Privacy Official of the group health plans. **The Privacy Official shall develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. The Privacy Official shall verify that the policies and procedures are current and comply with Federal law.** ~~The Board delegates authority to the Privacy Official to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. In the event that the HIPAA Privacy Rule is subsequently amended, the Privacy Official is directed to recommend to the Board necessary amendments to the policies and procedures.~~



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~~The Board also acknowledges that the HIPAA Security Rule requires the group health plan(s) to implement various security measures with respect to electronic Protected Health Information. The Board hereby appoints the _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the security of electronic Protected Health Information, if applicable. In the event that the HIPAA Security Rule is subsequently amended, the Security Official is authorized to recommend to the Board necessary amendments to the policies and procedures.~~

The Board also acknowledges that the HIPAA Security Rule requires the group health plan(s) to implement various security measures with respect to electronic Protected Health Information. The Board hereby appoints the BUSINESS MANAGER to serve as the Security Official of the group health plans. The Security Official shall conduct a risk analysis and to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the security of electronic Protected Health Information, if applicable. The Security Official shall verify that the policies and procedures are current and comply with Federal law.

~~The Board further delegates authority to the Privacy Official and/or the Security Official to undertake such other actions as provided by the **HIPAA** administrative guidelines in effect from time to time. The Privacy Official and/or Security Official shall report his/her progress to the Board. upon request. The Board reserves the right to revoke any or all delegations set forth in this policy at any time and for any reason.~~

☒

~~Since the~~ **The** Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties (CMP) ~~for violations of the HIPAA Privacy Rule and the HIPAA Security rule,~~ **upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing,** the Board agrees to indemnify and hold harmless the Privacy Official and Security Official for any CMP imposed upon the Privacy Official or Security Official in connection with the performance of his/her **their delegated** duties for the group health plans. ~~Notwithstanding the foregoing language, the Board shall not indemnify the Privacy Official or Security Official in the event the CMP was,~~ **except to the extent that any liability is** imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official **as defined by law.**



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The group health plans administrator(s) shall provide timely notifications of breaches of unsecured protected health information in accordance with the Health Information Technology for Economic and Clinical Health (HITECH) Act and accompanying regulations.

The Board reserves the right to revoke any or all appointments set forth in this policy at any time for any reason.

45 C.F.R. 164.530

45 C.F.R. 164.308

~~29 C.F.R. Part 1635~~

~~42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act~~

~~42 U.S.C. 1320d-5(a)(1)~~

~~45 U.S.C. 160.102(a), 164.308(a)(2), 164.530(a), 164.530(i)~~

45 C.F.R. 164.530

45 C.F.R. 164.308

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under fully insured group health plans. The Board has established the following fully insured group health plans:

- ☒ Medical Plan
- ☒ Prescription Drug Plan
- ☐ ~~Dental Plan~~
- ☐ ~~Vision Plan~~
- ☐ ~~Employee Assistance Plan~~
- ☐ ~~Long-term Care Plan (not long-term disability)~~
- ☐ ~~Other; specify _____~~

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Fully insured group health plans generally are exempt from many of the requirements imposed upon self-funded group health plans.

The Board also acknowledges that these fully insured group health plans are required to comply with the HIPAA Security Rule. The group health plans, working together with the insurer, will ensure the confidentiality, integrity, and availability of the group health plans' electronic Protected Health Information in accordance with the HIPAA Security Rule.

~~The Board hereby appoints the _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to perform an information technology risk analysis and to develop risk management procedures, if necessary.~~



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The **Board hereby appoints BUSINESS MANAGER to serve as the Security Official of the group health plans.** ~~shall review the insurer's internal policies and procedures implementing various security measures required by the HIPAA Security Rule with respect to electronic Protected Health Information. All of the group health plans' functions are carried out by the insurer and the insurer owns and controls all of the equipment and media used to create, maintain, receive, and transmit electronic Protected Health Information relating to the group health plans. Accordingly, the insurer is in the best position to implement the technical, physical, and administrative safeguards required by the HIPAA Security Rule. The Security Official may elect to utilize, as administrative guidelines, the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information, as appropriate.~~

The Security Official does not have the ability to assess or adjust the insurer's policies related to the HIPAA Security Rule. Accordingly, unless otherwise determined by the Security Official, the group health plans shall utilize as administrative guidelines the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information.

☒ **The Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing, the Board agrees to indemnify and hold harmless the Privacy Official and Security Official in connection with the performance of their delegated duties for the group health plans, except to the extent that any liability is imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official as defined by law.**

The fully insured group health plans established by the Board shall:

- A. Refrain from taking any retaliatory action against any individual for exercising any right under the plan, filing a complaint with Health and Human Services, participating in any proceeding under Part C of Title XI of the Social Security Act, or opposing any act or practice made unlawful by the Privacy Rule provided that the individual has a good faith belief that the practice opposed is unlawful.



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- B. Not impose a requirement that participants waive their rights under the Privacy Rule as a condition of the provision of payment, enrollment in a health plan, or eligibility of benefits.
- C. If the plan document is amended in accordance with the Privacy Rule, the plan must retain a copy of the plan document as amended for six (6) years from the date of its amendment or the date when it last was in effect, whichever is later.
- D. Provide notification to affected individuals, the Secretary of the U.S. Department of Health and Human Services, and the media (when required), if the plan or one of its business associates discovers a breach of unsecured protected health information, in accordance with the requirements of HIPAA and its implementing regulations.

Fully insured group health plans established by the Board shall not create or receive protected health information, except for:

- A. Summary health information. Summary health information is de-identified information that summarizes claims history, claims expenses, or type of claims experienced by health plan participants.
- B. Information on whether an individual is participating in a group health plan, or is enrolled in or has disenrolled from a health insurance issuer or HMO offered by the plan.
- C. Information disclosed to the plan under a signed authorization that meets the requirements of the Privacy Rule.

29 C.F.R. Part 1635

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404

45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)



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NEW POLICY - VOL. 31, NO. 1

PATIENT PROTECTION AND AFFORDABLE CARE ACT

The Board of Education acknowledges that the Patient Protection and Affordable Care Act ("ACA") imposes certain obligations upon the District. Such obligations may include the following:

- A. The District shall notify new employees of health insurance options available through the Health Insurance Marketplace within fourteen (14) days of an employee's employment start date. Sample form notices are available from the U.S. Department of Labor at:

<http://www.dol.gov/ebsa/healthreform/regulations/coverageoptionsnotice.html>

- B. Employees of the District have the option to enroll in the Health Insurance Marketplace. If a full-time employee (as defined by the ACA) of the District enrolls in the Health Insurance Marketplace and receives a subsidy, then the District may be liable for a penalty.

In event that the District concludes that it is fiscally-wise to incur the potential penalty in lieu of providing affordable, minimum value coverage to all full-time employees, the District shall incur the potential penalty.

29 U.S.C. 218B
26 U.S.C. 4980H

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REVISED POLICY - VOL. 31, NO. 1

STATE AID INCENTIVES

The Board of Education, in its efforts to provide a quality education for the students of this District, shall review annually the State School Aid Act to determine any programs or incentives that offer additional revenues.

The Superintendent shall examine the requirements for each of the programs or incentives to determine which are feasible for this District and provide the Board with the necessary resolutions for those selected.

M

At Risk Funding

The State School Aid Act provides Section 31a funding for instructional and pupil support services who meet the at-risk identification characteristics specified.

At-risk characteristics include low achievement on State- or local-administered assessments in mathematics, English language arts, social studies or science; failure to meet proficiency standards in reading by the end of 3rd grade or career and college readiness for high school students at the end of 12th grade; a victim of child abuse or neglect; is a pregnant teenager or teenage parent; has a family history of school failure, incarceration or substance abuse; is a pupil in a priority or priority successor school; and in the absence of State or local assessment data, meets at least two or more identified risk factors.

Section 31a funds are limited to instructional services, and direct non-instructional services to pupils. They may not be used for administration or other related costs. The District shall implement multi-tiered systems of support, as required, in order to access such funding.



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Annually, the Superintendent shall allocate such funding to appropriate programs and services based on District priorities. Section 31a funds may be used to provide an anti-bullying or crisis intervention program.

State School-Aid Act

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REVISED POLICY - VOL. 31, NO. 1

PROBATIONARY TEACHERS

The Board of Education recognizes its obligation to employ only those professional staff members best trained and equipped to meet the educational needs of the students of this District. The Board shall discharge that obligation by retaining in service only those probationary teachers who meet those standards.

Teachers, new to the District, who have not previously acquired tenure in the State of Michigan, will be in a probationary status for the first five (5) years of employment before becoming eligible for tenure in the District, except as provided below. A teacher must receive ratings of Effective or Highly Effective on the last three (3) annual performance evaluations to achieve tenure.

Probationary teachers who are rated highly effective on the annual performance evaluation in years 2, 3 and 4 achieve tenure after four (4) years. ~~Any probationary teacher under contract prior to July 19, 2011, is in a probationary period for only four (4) years.~~ Any teacher having tenure in the district as of July 19, 2011, will not be required to serve additional probation.

Teachers, new to the District, who have previously acquired tenure in any other Michigan school district, shall be required to serve no more than two (2) years of probation before becoming eligible for tenure in the District but may, at the Board's option, be placed immediately on continuing tenure.

The Superintendent shall ensure that all probationary teachers are provided an Individualized Development Plan, evaluated in a timely manner by appropriate administrators, notified of areas of which performance is not meeting expectations, and are provided assistance in improving their performance.



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The Board shall annually review the performance of all probationary teachers by a date adequate to ensure timely compliance with all statutory, contractual, and other applicable timelines. The Superintendent shall provide to the Board a written recommendation with regard to each such teacher specifically noting the extent to which the probationary teacher's performance is meeting District expectations. On the basis of its review, the Board may, in its discretion, (1) ~~grant tenure, if otherwise eligible;~~ (2) ~~non-renew employment based on unsatisfactory performance;~~ or (32) continue the probationary period of employment if not otherwise eligible for tenure (not to exceed the statutory probation periods). The Board's review of such recommendation shall comport with all applicable statutory, contractual, or other legal requirements.

The Superintendent shall ensure that appropriate notices of the Board's actions are timely sent and delivered to all affected probationary teachers. The Superintendent shall further ensure that appropriate guidelines are drafted implementing the requirements of the Teacher Tenure Act.

A teacher who is in a probationary period may be dismissed from his/her employment by the Board at anytime.

M.C.L. 38.81 et seq.

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REPLACEMENT POLICY - VOL. 31, NO. 1

GROUP HEALTH PLANS

The Board of Education shall have discretion to establish and maintain group health plans for the benefit of eligible employees. The definition of group health plans as used in this policy may include, but is not limited to, major medical, prescription drug, dental and/or vision plans. These group health plans may provide certain health benefit plans to employees as permitted by law.

[] [OPTION #1]

The Board has elected to provide minimum value health coverage for some or all of its eligible employees. The terms and conditions of the health coverage are set forth in the appropriate plan documents.

- []** Eligible employees who have coverage through the employer of a working spouse may receive additional compensation if they waive the District's medical coverage. Eligible employees who waive the medical coverage will be paid an additional () monthly () quarterly compensation equal to ___% of the cost of single medical coverage for that employee, with the understanding that this additional compensation is subject to FICA and Federal, State and local income tax. To receive this compensation, the eligible employee must provide the District with proof of medical coverage provided by the spouse's employer. **[This policy should be adopted only if the District has established a flexible benefit plan qualified by the Internal Revenue Service].**

[END OF OPTION #1]



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[]

[OPTION #2]

The Board has elected not to provide minimum value health coverage for any of its eligible employees. The Board is aware that the failure to offer minimum value health coverage to employees may result in penalties under the Affordable Care Act.

[END OF OPTION #2]

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under self-funded group health plans. The Board has established the following self-funded group health plans:

- ☐ ~~Medical Plan~~
- ☐ Prescription Drug Plan
- ☐ Dental Plan
- ☐ Vision Plan
- ☐ Employee Assistance Plan
- ☐ Long-term Care Plan (not long-term disability)
- ☐ Health Flexible Spending Accounts (FSA)
- ☐ Other; specify _____

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule, as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Certain health information maintained by these group health plans is afforded significant protection by this Federal law.

The Board hereby appoints the BUSINESS MANAGER to serve as the Privacy Official of the group health plans. **The Privacy Official shall develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. The Privacy Official shall verify that the policies and procedures are current and comply with Federal law.** ~~The Board delegates authority to the Privacy Official to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. In the event that the HIPAA Privacy Rule is subsequently amended, the Privacy Official is directed to recommend to the Board necessary amendments to the policies and procedures.~~



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~~The Board also acknowledges that the HIPAA Security Rule requires the group health plan(s) to implement various security measures with respect to electronic Protected Health Information. The Board hereby appoints the _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the security of electronic Protected Health Information, if applicable. In the event that the HIPAA Security Rule is subsequently amended, the Security Official is authorized to recommend to the Board necessary amendments to the policies and procedures.~~

The Board also acknowledges that the HIPAA Security Rule requires the group health plan(s) to implement various security measures with respect to electronic Protected Health Information. The Board hereby appoints the BUSINESS MANAGER to serve as the Security Official of the group health plans. The Security Official shall conduct a risk analysis and to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the security of electronic Protected Health Information, if applicable. The Security Official shall verify that the policies and procedures are current and comply with Federal law.

~~The Board further delegates authority to the Privacy Official and/or the Security Official to undertake such other actions as provided by the **HIPAA** administrative guidelines in effect from time to time. The Privacy Official and/or Security Official shall report his/her progress to the Board, upon request. The Board reserves the right to revoke any or all delegations set forth in this policy at any time and for any reason.~~

[] ~~Since the~~ **The** Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties (CMP) ~~for violations of the HIPAA Privacy Rule and the HIPAA Security rule, upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing,~~ the Board agrees to indemnify and hold harmless the Privacy Official and Security Official for any CMP imposed upon the Privacy Official or Security Official in connection with the performance of his/her ~~their~~ **delegated** duties for the group health plans. ~~Notwithstanding the foregoing language, the Board shall not indemnify the Privacy Official or Security Official in the event the CMP, except to the extent that any liability is imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official as defined by law.~~



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The group health plans administrator(s) shall provide timely notifications of breaches of unsecured protected health information in accordance with the Health Information Technology for Economic and Clinical Health (HITECH) Act and accompanying regulations.

The Board reserves the right to revoke any or all appointments set forth in this policy at any time for any reason.

45 C.F.R. 164.530

45 C.F.R. 164.308

~~29 C.F.R. Part 1635~~

~~42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act~~

~~42 U.S.C. 1320d-5(a)(1)~~

~~45 U.S.C. 160.102(a), 164.308(a)(2), 164.530(a), 164.530(i)~~

45 C.F.R. 164.530

45 C.F.R. 164.308

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under fully insured group health plans. The Board has established the following fully insured group health plans:

- ☒ Medical Plan
- ☒ Prescription Drug Plan
- ☒ Dental Plan
- ☒ Vision Plan
- ☐ ~~Employee Assistance Plan~~
- ☐ ~~Long-term Care Plan (not long-term disability)~~
- ☐ ~~Other, specify _____~~

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Fully insured group health plans generally are exempt from many of the requirements imposed upon self-funded group health plans.

The Board also acknowledges that these fully insured group health plans are required to comply with the HIPAA Security Rule. The group health plans, working together with the insurer, will ensure the confidentiality, integrity, and availability of the group health plans' electronic Protected Health Information in accordance with the HIPAA Security Rule.

The Board hereby appoints _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to perform an information technology risk analysis and to develop risk management procedures, if necessary.



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The **Board hereby appoints BUSINESS MANAGER to serve as the Security Official of the group health plans.** ~~shall review the insurer's internal policies and procedures implementing various security measures required by the HIPAA Security Rule with respect to electronic Protected Health Information. All of the group health plans' functions are carried out by the insurer and the insurer owns and controls all of the equipment and media used to create, maintain, receive, and transmit electronic Protected Health Information relating to the group health plans. Accordingly, the insurer is in the best position to implement the technical, physical, and administrative safeguards required by the HIPAA Security Rule. The Security Official may elect to utilize, as administrative guidelines, the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information, as appropriate.~~

The Security Official does not have the ability to assess or adjust the insurer's policies related to the HIPAA Security Rule. Accordingly, unless otherwise determined by the Security Official, the group health plans shall utilize as administrative guidelines the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information.

[] The Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing, the Board agrees to indemnify and hold harmless the Privacy Official and Security Official in connection with the performance of their delegated duties for the group health plans, except to the extent that any liability is imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official as defined by law.

The fully insured group health plans established by the Board shall:

- A. Refrain from taking any retaliatory action against any individual for exercising any right under the plan, filing a complaint with Health and Human Services, participating in any proceeding under Part C of Title XI of the Social Security Act, or opposing any act or practice made unlawful by the Privacy Rule provided that the individual has a good faith belief that the practice opposed is unlawful.



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- B. Not impose a requirement that participants waive their rights under the Privacy Rule as a condition of the provision of payment, enrollment in a health plan, or eligibility of benefits.
- C. If the plan document is amended in accordance with the Privacy Rule, the plan must retain a copy of the plan document as amended for six (6) years from the date of its amendment or the date when it last was in effect, whichever is later.
- D. Provide notification to affected individuals, the Secretary of the U.S. Department of Health and Human Services, and the media (when required), if the plan or one of its business associates discovers a breach of unsecured protected health information, in accordance with the requirements of HIPAA and its implementing regulations.

Fully insured group health plans established by the Board shall not create or receive protected health information, except for:

- A. Summary health information. Summary health information is de-identified information that summarizes claims history, claims expenses, or type of claims experienced by health plan participants.
- B. Information on whether an individual is participating in a group health plan, or is enrolled in or has disenrolled from a health insurance issuer or HMO offered by the plan.
- C. Information disclosed to the plan under a signed authorization that meets the requirements of the Privacy Rule.

29 C.F.R. Part 1635

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404

45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)



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NEW POLICY - VOL. 31, NO. 1

PATIENT PROTECTION AND AFFORDABLE CARE ACT

The Board of Education acknowledges that the Patient Protection and Affordable Care Act ("ACA") imposes certain obligations upon the District. Such obligations may include the following:

- A. The District shall notify new employees of health insurance options available through the Health Insurance Marketplace within fourteen (14) days of an employee's employment start date. Sample form notices are available from the U.S. Department of Labor at:

<http://www.dol.gov/ebsa/healthreform/regulations/coverageoptionsnotice.html>

- B. Employees of the District have the option to enroll in the Health Insurance Marketplace. If a full-time employee (as defined by the ACA) of the District enrolls in the Health Insurance Marketplace and receives a subsidy, then the District may be liable for a penalty.

In event that the District concludes that it is fiscally-wise to incur the potential penalty in lieu of providing affordable, minimum value coverage to all full-time employees, the District shall incur the potential penalty.

29 U.S.C. 218B
26 U.S.C. 4980H

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REPLACEMENT POLICY - VOL. 31, NO. 1

GROUP HEALTH PLANS

The Board of Education shall have discretion to establish and maintain group health plans for the benefit of eligible employees. The definition of group health plans as used in this policy may include, but is not limited to, major medical, prescription drug, dental and/or vision plans. These group health plans may provide certain health benefit plans to employees as permitted by law.

☐ **[OPTION #1]**

The Board has elected to provide minimum value health coverage for some or all of its eligible employees. The terms and conditions of the health coverage are set forth in the appropriate plan documents.

- ☐ Eligible employees who have coverage through the employer of a working spouse may receive additional compensation if they waive the District's medical coverage. Eligible employees who waive the medical coverage will be paid an additional () monthly () quarterly compensation equal to ___% of the cost of single medical coverage for that employee, with the understanding that this additional compensation is subject to FICA and Federal, State and local income tax. To receive this compensation, the eligible employee must provide the District with proof of medical coverage provided by the spouse's employer. **[This policy should be adopted only if the District has established a flexible benefit plan qualified by the Internal Revenue Service].**

[END OF OPTION #1]



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[] [OPTION #2]

The Board has elected not to provide minimum value health coverage for any of its eligible employees. The Board is aware that the failure to offer minimum value health coverage to employees may result in penalties under the Affordable Care Act.

[END OF OPTION #2]

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS

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- ☐ Vision Plan
- ☐ Employee Assistance Plan
- ☐ Long-term Care Plan (not long-term disability)
- ☐ Health Flexible Spending Accounts (FSA)
- ☐ Other; specify _____

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule, as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Certain health information maintained by these group health plans is afforded significant protection by this Federal law.

The Board hereby appoints the BUSINESS MANAGER to serve as the Privacy Official of the group health plans. **The Privacy Official shall develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. The Privacy Official shall verify that the policies and procedures are current and comply with Federal law.** ~~The Board delegates authority to the Privacy Official to develop, propose to the Board, and implement policies and procedures for the group health plan(s) relating to the use and disclosure of Protected Health Information. In the event that the HIPAA Privacy Rule is subsequently amended, the Privacy Official is directed to recommend to the Board necessary amendments to the policies and procedures.~~



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~~The Board also acknowledges that the HIPAA Security Rule requires the group health plans to implement various security measures with respect to electronic Protected Health Information. The Board hereby appoints the _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to develop and implement internal policies and procedures for the group health plan(s) relating to the security of electronic Protected Health Information, if applicable. In the event that the HIPAA Security Rule is subsequently amended, the Security Official is authorized to recommend to the Board necessary amendments to the policies and procedures.~~

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~~The Board further delegates authority to the Privacy Official and/or the Security Official to undertake such other actions as provided by the **HIPAA** administrative guidelines in effect from time to time. The Privacy Official and/or Security Official shall report his or her progress to the Board, upon request. The Board reserves the right to revoke any or all delegations set forth in this policy at any time and for any reason.~~

[] ~~Since the~~**The** Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties (CMP) ~~for violations of the HIPAA Privacy Rule and the HIPAA Security rule, upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing,~~ the Board agrees to indemnify and hold harmless the Privacy Official and Security Official for any CMP imposed upon the Privacy Official or Security Official in connection with the performance of his/her ~~their~~ **delegated** duties for the group health plans. ~~Notwithstanding the foregoing language, the Board shall not indemnify the Privacy Official or Security Official in the event the CMP, except to the extent that any liability is was imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official as defined by law.~~



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The group health plans administrator(s) shall provide timely notifications of breaches of unsecured protected health information in accordance with the Health Information Technology for Economic and Clinical Health (HITECH) Act and accompanying regulations.

The Board reserves the right to revoke any or all appointments set forth in this policy at any time for any reason.

45 C.F.R. 164.530

45 C.F.R. 164.308

~~29 C.F.R. Part 1635~~

~~42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act~~

~~42 U.S.C. 1320d-5(a)(1)~~

~~45 U.S.C. 160.102(a), 164.308(a)(2), 164.530(a), 164.530(i)~~

45 C.F.R. 164.530

45 C.F.R. 164.308

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REVISED POLICY - VOL. 31, NO. 1

PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under fully insured group health plans. The Board has established the following fully insured group health plans:

☒ Medical Plan

☒ Prescription Drug Plan

☐ ~~Dental Plan~~

☐ ~~Vision Plan~~

☐ ~~Employee Assistance Plan~~

☐ ~~Long-term Care Plan (not long-term disability)~~

☐ Other; specify _____

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Fully insured group health plans generally are exempt from many of the requirements imposed upon self-funded group health plans.

The Board also acknowledges that these fully insured group health plans are required to comply with the HIPAA Security Rule. The group health plans, working together with the insurer, will ensure the confidentiality, integrity, and availability of the group health plans' electronic Protected Health Information in accordance with the HIPAA Security Rule.

The Board hereby appoints _____ to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to perform an information technology risk analysis and to develop risk management procedures, if necessary.



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The Board hereby appoints BUSINESS MANAGER to serve as the Security Official of the group health plans. ~~shall review the insurer's internal policies and procedures implementing various security measures required by the HIPAA Security Rule with respect to electronic Protected Health Information. All of the group health plans' functions are carried out by the insurer and the insurer owns and controls all of the equipment and media used to create, maintain, receive, and transmit electronic Protected Health Information relating to the group health plans. Accordingly, the insurer is in the best position to implement the technical, physical, and administrative safeguards required by the HIPAA Security Rule. The Security Official may elect to utilize, as administrative guidelines, the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information, as appropriate.~~

The Security Official does not have the ability to assess or adjust the insurer's policies related to the HIPAA Security Rule. Accordingly, unless otherwise determined by the Security Official, the group health plans shall utilize as administrative guidelines the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information.

[] The Department of Health and Human Services (HHS) has the authority to impose civil monetary penalties upon Covered Entities. HHS has not historically imposed these penalties directly upon individuals. Notwithstanding the foregoing, the Board agrees to indemnify and hold harmless the Privacy Official and Security Official in connection with the performance of their delegated duties for the group health plans, except to the extent that any liability is imposed as the result of intentional misconduct or gross negligence by the Privacy Official or Security Official as defined by law.

The fully insured group health plans established by the Board shall:

- A. Refrain from taking any retaliatory action against any individual for exercising any right under the plan, filing a complaint with Health and Human Services, participating in any proceeding under Part C of Title XI of the Social Security Act, or opposing any act or practice made unlawful by the Privacy Rule provided that the individual has a good faith belief that the practice opposed is unlawful.



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- B. Not impose a requirement that participants waive their rights under the Privacy Rule as a condition of the provision of payment, enrollment in a health plan, or eligibility of benefits.
- C. If the plan document is amended in accordance with the Privacy Rule, the plan must retain a copy of the plan document as amended for six (6) years from the date of its amendment or the date when it last was in effect, whichever is later.
- D. Provide notification to affected individuals, the Secretary of the U.S. Department of Health and Human Services, and the media (when required), if the plan or one of its business associates discovers a breach of unsecured protected health information, in accordance with the requirements of HIPAA and its implementing regulations.

Fully insured group health plans established by the Board shall not create or receive protected health information, except for:

- A. Summary health information. Summary health information is de-identified information that summarizes claims history, claims expenses, or type of claims experienced by health plan participants.
- B. Information on whether an individual is participating in a group health plan, or is enrolled in or has disenrolled from a health insurance issuer or HMO offered by the plan.
- C. Information disclosed to the plan under a signed authorization that meets the requirements of the Privacy Rule.

29 C.F.R. Part 1635

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404

45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)



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NEW POLICY - VOL. 31, NO. 1

PATIENT PROTECTION AND AFFORDABLE CARE ACT

The Board of Education acknowledges that the Patient Protection and Affordable Care Act ("ACA") imposes certain obligations upon the District. Such obligations may include the following:

- A. The District shall notify new employees of health insurance options available through the Health Insurance Marketplace within fourteen (14) days of an employee's employment start date. Sample form notices are available from the U.S. Department of Labor at:

<http://www.dol.gov/ebsa/healthreform/regulations/coverageoptionsnotice.html>

- B. Employees of the District have the option to enroll in the Health Insurance Marketplace. If a full-time employee (as defined by the ACA) of the District enrolls in the Health Insurance Marketplace and receives a subsidy, then the District may be liable for a penalty.

In event that the District concludes that it is fiscally-wise to incur the potential penalty in lieu of providing affordable, minimum value coverage to all full-time employees, the District shall incur the potential penalty.

29 U.S.C. 218B
26 U.S.C. 4980H

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REVISED POLICY - VOL. 31, NO. 1

STUDENT FUND-RAISING

The Board of Education acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and may also disrupt the program of the schools.

For purposes of this policy "student fund-raising" shall include the solicitation and collection of money from students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services for approved student activities. "Student fund-raising" also includes giving away goods or services, but suggesting a monetary donation.

The Board will permit student fund-raising by students in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools.

Fund raising by approved school organizations, whose funds are managed by the District, may be permitted in school by the Principal. Such fund-raising that occurs off school grounds may be permitted by the Superintendent.



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[NOTE: CHOOSE EITHER OPTION 1 OR OPTION 2]

[OPTION 1 - no exceptions]

- [] For any fund-raisers, including those operated by student clubs and organizations, parent groups, or boosters clubs, that involve the sale of food items and/or beverages to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day), the food items and/or beverages to be sold shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in Schools nutrition standards, and also be consistent with requirements set forth in Policy 8500 - Food Services. Further, there shall be no exemptions from the standards for competitive foods in any of the District's schools.

[END OF OPTION 1]

[OPTION 2 - exceptions per State law and Michigan Department of Education regulation]

- W The Board permits ^{TWO} ~~3~~ (2) fundraisers per (~~4~~ week () month () year) per school that involve the sale of food items and/or beverages that are an exception to the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in Schools regulations for consumption on campus during the school day by students.

[NOTE: The Michigan Department of Education's Administrative Policy No. 21 sets the upper limit for non-compliant fundraisers at two (2) per week.]

Other than approved non-compliant fundraisers, the food and/or beverage items to be sold for any other fund-raisers by student clubs and organizations, parent groups, or booster clubs and consumed on campus, shall comply with the current USDA Dietary Guidelines for Americans, and the USDA Smart Snacks in Schools nutrition standards, and also be consistent with requirements set forth in Policy 8500 - Food Services.



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If approved, fund-raisers that involve the sale of food items or beverages to students on campus must be consistent with regulations established in Policy 8500, Food Services, pertaining to the sale of foods and beverages during food-service hours, whether those food items and beverages are compliant with, or an exception to, the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in Schools nutrition standards.

- () If an exception is granted to the requirement that food items and beverages are compliant with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in Schools nutrition standards, the Principal shall also maintain records for each exception, including, but not limited to, the length of the fundraiser, the type, quantity, and price of the food item and/or beverage sold, and the gross and net amount raised.

[END OF OPTION 2]



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☒ Use of the name, logo, or any assets of the District, including, but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the

☐ Board.

☒ Superintendent.

[OPTION #1]

☐ The Board of Education does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extracurricular activities.

[END OF OPTION #1]

OR

[OPTION #2]

☒ Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extracurricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval

☒ of the Superintendent.

OR

☐ of the Board upon the recommendation of the Superintendent.

All crowdfunding activities are subject to AG 6605.

[END OF OPTION #2]



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Fund-raising by students on behalf of those school-related organizations and District support organizations, whose funds are not managed by the District, may be permitted on or off school grounds by the Superintendent.

All fund-raising by school-related organizations and District support organizations, both those whose funds are managed by the Fiscal Officer and those whose funds are not managed by the Fiscal Officer, shall be done in accordance with Policy 9211 and Policy 9700.

The Superintendent shall establish administrative guidelines for the solicitation of funds that shall:

- A. specify the times and places in which funds may be collected;
- B. describe permitted methods of solicitation which do not place undue pressure on students;
- C. limit the kind and amount of advertising for solicitation;
- D. require that the Board approve the distribution or liquidation of monies remaining in a student activity account when the organization is defunct or disbanded; and
- E. limit the number of fund-raising events.

Advisors for approved school organizations shall not accept any form of compensation from vendors that might influence their selection on a vendor that will provide a fund-raising activity or a product that will be sold as a fund-raiser. Furthermore, advisors for approved school organizations shall not accept any compensation from a vendor after a decision has been made regarding a fund-raising activity or a product that will be sold as a fund-raiser. In addition, advisors for approved school organizations who make the selection of a vendor that will provide a fund-raising activity or a product that will be sold as a fund-raiser shall not enter into a contractual arrangement whereby an advisor receives compensation in any form from the vendor that provides a fund-raising activity or a product that will be sold as a fund-raiser.



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Such compensation includes, but is not limited to, cash, checks, stocks, or any other form of securities, and gifts such as televisions, microwave ovens, computers, discount certificates, travel vouchers, tickets, passes, and other such things of value. In the event that an advisor of an approved school organization receives such compensation, albeit unsolicited, from a vendor, the individual shall notify the Fiscal Officer, in writing, that s/he received such compensation and shall thereafter properly transmit said compensation to the Fiscal Officer at his/her earliest opportunity.

The Superintendent shall distribute this policy and the guidelines which implement it to each organization granted permission to solicit funds.

M.C.L. 380.1272b
7 C.F.R. Parts 210 and 220
42 U.S.C. 1779

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REVISED POLICY - VOL. 31, NO. 1 [OPTIONAL]

PURCHASING CARDS

The Board of Education recognizes that bank **credit cards** ("purchasing cards") offer a ~~valuable~~ **lean** alternative to existing procurement processes and provide a convenient, efficient method of purchasing ~~minor~~ goods and services. ~~with a value of less than \$_____.~~ Board employees authorized by the Treasurer **Superintendent** may use purchasing cards only for school-related purposes in accordance with this policy and administrative guidelines to be developed by the Superintendent. Purchasing cards shall not be used to circumvent the general purchasing procedures required by State law and Board policy.

All approved cardholders must abide by purchasing card procedures and regulations set forth in this policy and relevant administrative guidelines. All transactions must be made by the individual to whom the card is issued.

~~Purchasing card banks shall be not be provided with individual cardholder information (e.g., credit records or social security numbers) other than the individual cardholder's work address.~~ **To obtain a purchasing card, approved employees must provide the bank issuing the card with all personal information required by the bank to issue a card.**

The CENTRAL OFFICE shall conduct independent regular reviews of each cardholder's activity to verify that the purchasing card is being used in accordance with this policy and administrative guidelines. **Card holders must keep receipts from all purchases made and provide receipts upon request.** Prices for commonly priced items should be periodically verified to prevent schemes of purposeful price inflation.

Cardholders must use common sense and good judgement when using school resources. This policy and related administrative guidelines cannot cover every issue, exception, or contingency that may arise during the cardholders use of the purchasing card.

Cardholders will immediately surrender their cards upon request of THE Supt. and shall surrender their cards upon separation from employment. Cardholders are required to take reasonable prudent measures to protect the use and custody of the card and shall immediately notify the Supt. if the card is lost or stolen.



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The purchasing card may never be used to purchase alcohol, or personal items or services. The personal gain of credit card rewards such as bonus points, frequent flyer miles, or any other affinity program reward by the employee/cardholder is prohibited under any circumstances.

Misuse of the purchasing card may result in disciplinary action.

[DRAFTER'S NOTE: NEOLA does not necessarily recommend adoption of this policy, due to the issues with security of the cards, monitoring purchases and the potential disclosure of employee personal information to obtain the card. A number of districts, however, have requested a policy on purchasing cards, and therefore one has been provided. NEOLA encourages districts that choose to adopt this policy to work with their local legal counsel regarding issues that can arise from issuance and use of purchasing cards.]

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NEW POLICY - VOL. 31, NO. 1

CROWDFUNDING

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extracurricular activity. “Crowdfunding” refers to a campaign to collect typically small amounts of money from a large number of individuals to finance a project or fundraise for a specific cause. Through the use of personal networking, social media platforms, and other Internet based resources, funds are solicited or raised to support a specific campaign or project.

[DRAFTING NOTE: SELECT OPTION #1 or OPTION #2]

[] [OPTION #1]

The Board of Education does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extracurricular activities.

[END OF OPTION #1; END OF POLICY

OR



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☒ **[OPTION #2]**

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extracurricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval

☒ of the Superintendent.

OR

~~☐ of the Board upon the recommendation of the Superintendent.~~

All crowdfunding activities are subject to AG 6605.

[END OF OPTION #2; END OF POLICY]



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REVISED POLICY - VOL. 31, NO. 1

CRIMINAL JUSTICE INFORMATION SECURITY
(NON-CRIMINAL JUSTICE AGENCY)

The District is required by State law to have the Michigan State Police (MSP) obtain both a State and a Federal Bureau of Investigation (FBI) criminal history record information (CHRI) background check report for all employees of the District and contractors, vendors and their employees who work on a regular and continuous basis in the District. To assure the security, confidentiality, and integrity of the CHRI background check information received from the MSP/FBI, the following standards are established:

A. **Sanctions for Non-Compliance**

Employees who fail to comply with this policy and any guidelines issued to implement this policy will be subject to discipline for such violations. Discipline will range from counseling and retraining to discharge, based on the nature and severity of the violation. All violations will be recorded in writing, with the corrective action taken. The Superintendent shall review, approve, sign and date all such corrective actions.

B. **Local Agency Security Officer (LASO)**

The ~~[BUSINESS MANAGER]~~ **insert designated administrator** shall be designated as the District's Security Officer and shall be responsible for overall implementation of this policy and for data and system security. This shall include:

1. ensuring that personnel security screening procedures are being followed as set forth in this policy;
2. ensuring that approved and appropriate security measures are in place and working as expected;
3. supporting policy compliance and instituting the incident response reporting procedures;



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4. ensuring that the Michigan State Police are promptly informed of any security incidents involving the abuse or breach of the system and/or access to criminal justice information;
5. to the extent applicable, identifying and documenting how District equipment is connected to the Michigan State Police system;
6. to the extent applicable, identify who is using the Michigan State Police approved hardware, software and firmware, and ensuring that no unauthorized individuals have access to these items.

The District's LASO shall be designated on the appropriate form as prescribed and maintained by the Michigan State Police. A new form shall be submitted every time a new LASO is designated.

C. Agency User Agreements

The District shall enter into any User Agreement required, and future amendments, by the Michigan State Police necessary to access the required CHRI on applicants, volunteers, and all other statutorily required individuals, such as contractors and vendors and their employees assigned to the District. The LASO shall be responsible for the District's compliance with the terms of any such User Agreement.



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D. Personnel Security

All individuals that have access to any criminal justice information shall be subject to the following standards:

1. Background Checks - A Michigan (or state of residency if other than Michigan) and a national fingerprint-based criminal history record check shall be conducted within thirty (30) days of assignment to a position with direct access to criminal justice information or with direct responsibility to configure and maintain computer systems and networks with direct access to criminal justice information.
 - a. A felony conviction of any kind will disqualify an individual for access to criminal justice information.
 - b. If any other results/records are returned, the individual shall not be granted access until the LASO reviews and determines access is appropriate. This includes, but is not limited to, any record which indicates the individual may be a fugitive or shows arrests without convictions. Such approval shall be recorded in writing, signed, dated and maintained with the individual's file.
 - c. Support personnel, Information Technology contractors and vendors, and custodial workers with access to physically secure locations or controlled areas (during criminal justice information processing) are subject to the same clearance standards as other individuals with access **and must**, ~~unless they are~~ **be** escorted by authorized personnel at all times when in these locations or areas.



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2. Subsequent Arrest/Conviction - If an individual granted access to criminal justice information is subsequently arrested and/or convicted, access shall be suspended immediately until the matter is reviewed by the LASO to determine if continued access is appropriate. Such determination shall be recorded in writing, signed, dated and maintained with the individual's file. In the event that the LASO has the arrest/conviction, the Superintendent (if not the designated LASO) shall make the determination. If the Superintendent is also the designated LASO, the determination shall be made by BUSINESS MANAGER [Insert Designated Administrator]. **Except that, as noted in D(1)(a), individuals with a felony conviction of any kind will have their access permanently suspended.**
3. Public Interest Denial - If the LASO determines that access to criminal justice information by any individual would not be in the public interest, access shall be denied whether that person is seeking access or has previously been granted access. Such decision and reasons shall be in writing, signed, dated and maintained in the individual's file.
4. Approval for Access - All requests for access to criminal justice information shall be as specified and approved by the LASO. Any such designee must be a direct employee of the District. The District must maintain a readily accessible list that includes the names of all LASO approved personnel with access to criminal justice information, as well as the reason for providing each individual access.
5. Termination of Employment/Access - Within twenty-four (24) hours of the termination of employment, all access to criminal justice information shall be terminated immediately for that individual, and steps taken to assure security of such information and any systems at the District to access such information.



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6. Transfer/Re-assignment - When an individual who has been granted access to criminal justice information has been transferred or re-assigned to other duties, the LASO shall determine whether continued access is necessary and appropriate. If not, s/he shall take such steps as necessary to block further access to such information **within the twenty-four (24) hour period immediately following the transfer or reassignment.**
7. Information Technology Contractors and Vendors¹ - Prior to granting access to criminal justice information to an IT contractor or vendor, identification must be verified via a Michigan (or state of residency if other than Michigan) and national fingerprint-based criminal history record check, ~~unless they are escorted by authorized personnel at all times when accessing the criminal justice information.~~ A felony conviction of any kind, as well as any outstanding arrest warrant, will disqualify an IT contractor or vendor for access to criminal justice information. A contractor or vendor with a criminal record of any other kind may be granted access if the LASO determines the nature or severity of the misdemeanor offense(s) does not warrant disqualification. If any other results/records are returned, the individual shall not be granted access until the LASO reviews and determines access is appropriate.

¹Non-Information Technology contractors or vendors shall not have access to criminal justice information.



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E. Media Protection

Access to ~~electronic~~**digital** and physical media in all forms, which contains criminal history background information provided by the Michigan State Police through the statutory record check process, is restricted to authorized individuals only. Only individuals involved in the hiring determination of both District employees and volunteers shall be authorized to access ~~electronic~~**digital** and physical media containing CHRI.

1. Media Storage and Access – All ~~electronic~~**digital** and physical media shall be stored in a physically secure location or controlled area, such as locked office, locked cabinet or other similarly secure area(s) which can only be accessed by authorized individuals. If such security cannot be reasonably provided, then all ~~electronic~~**digital** CHRI background data shall be encrypted. ~~Electronic~~**Digital** media shall be stored on a District or School server. Storage on a third party server, such as cloud service, is not permitted. Storage of ~~electronic~~**digital** media must conform to the requirements in AG 8321.
2. Media Transport —~~Electronic~~**Digital** and physical media shall be protected when being transported outside of a controlled area. Only authorized individuals shall transport the media. It shall be directly delivered to the intended person or destination and shall remain in the physical control and custody of the authorized individual at all times during transport. Access shall only be allowed to an authorized individual. To the extent possible, ~~electronic~~**digital** media (e.g., hard drives and removable storage devices such as disks, tapes, flash drives and memory cards) shall be either encrypted and/or be password protected during the transport process.



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3. Media Disposal/Sanitization – When the CHRI background check is no longer needed, the media upon which it is stored shall either be destroyed or sanitized. The LASO and the Superintendent shall approve in writing the media to be affected. This record shall be maintained by the LASO for a period of at least five (5) years. **[Note: the regulations do not specify a specific period for maintaining this information. This time period is suggested as it will likely cover most statutes of limitation and can be retained in electronic-digital format.]**
 - a. Electronic-Digital Media - Sanitization of the media and deletion of the data shall be accomplished by either overwriting at least three (3) times or by degaussing, prior to disposal or reuse of the media. If the media is inoperable or will not be reused, it shall be destroyed by shredding, cutting, or other suitable method to assure that any data will not be retrievable.
 - b. Physical Media – Disposal of documents, images or other type of physical record of the criminal history information shall be cross-cut shredded or incinerated. Physical security of the documents and their information shall be maintained during the process by authorized individuals. Documents may not be placed in a waste basket or burn bag for unauthorized individuals to later collect and dispose of.

All disposal/sanitization shall be either conducted or witnessed by authorized personnel to assure that there is no misappropriation of, or unauthorized access to, the data to be deleted. Written documentation of the steps taken to sanitize or destroy the media shall be maintained for ten (10) years, and must include the date as well as the signatures of the person(s) performing and/or witnessing the process. (See also, AG 8321.)



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4. Mobile Devices – A personally owned mobile device (mobile phone, tablet, laptop, etc.) shall not be authorized to access, process, store or transmit criminal justice information unless the District has established and documented the specific terms and conditions for personally owned mobile devices.

F. CHRI Background Check Consent and Documentation

All individuals requested to complete a fingerprint-based CHRI background check must have given written consent-properly signed and dated—at time of application and be notified fingerprints will be used to check the criminal history records of the FBI, prior to completing a fingerprint-based CHRI background check. The most current and unaltered Livescan form (RI-030) will satisfy this requirement and must be retained. Individuals subject to a fingerprint-based CHRI background check shall be provided the opportunity to complete or challenge the accuracy of the individual's criminal history record.

Some type of documentation identifying the position for which a fingerprint-based CHRI background check has been obtained must be retained for every CHRI background check conducted, such as an offer letter, employment agreement, new hire checklist, employment contract, volunteer background check form, etc.

G. Controlled Area/Physical Protection

All CHRI obtained from the Michigan State Police pursuant to the statutorily required background checks shall be maintained in a **physically secure and** controlled area, which shall be a designated office, room, ~~or area or lockable storage container~~. The following security precautions will apply to the controlled area:

1. Limited unauthorized personnel access to the area during times that criminal justice information is being processed or viewed.
2. The controlled area shall be locked at all times when not in use or attended by an authorized individual.



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3. Information systems devices (e.g., computer screens) and physical documents, when in use, shall be positioned to prevent unauthorized individuals from being able to access or view them.
4. Encryption shall be used for ~~electronic~~**digital** storage of criminal justice information. (See AG 8321)

H. Passwords (Standard Authentication)²

All authorized individuals with access to computer or systems where processing is conducted or containing criminal justice information must have a unique password to gain access. This password shall not be used for any other account to which the individual has access and shall comply with the following attributes and standards.

1. at least eight (8) characters long on all systems
2. not be a proper name or a word found in the dictionary
3. not be the same as the user identification
4. not be displayed when entered into the system (must use feature to hide password as typed)
5. not be transmitted in the clear outside of the secure location used for criminal justice information storage and retrieval
6. must expire and be changed every ninety (90) days
7. renewed password cannot be the same as any prior ten (10) passwords used (See also, AG 8321)

²Applicable to districts that maintain CHRI within an ~~electronic~~ **digital** system of records, such as an ~~electronic~~ **digital** database, filing system, record keeping software, spreadsheets, etc. Not applicable if CHRI kept solely via e-mail and/or paper copies.



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I. Security Awareness Training

All individuals who are authorized by the District to have access to criminal justice information or to systems which store criminal justice information shall have basic security awareness training within six (6) months of initial assignment/authorization and every two (2) years thereafter. The training shall, to the extent possible, be received through a program approved by the Michigan State Police. A template of the training is provided on the Michigan State Police's website. At a minimum, the training shall comply with the standards established by the U.S. Department of Justice and Federal Bureau of Investigation for Criminal Justice Information Services. (See AG 8321.)

J. Secondary Dissemination of Information

If criminal history background information received from the Michigan State Police is released to another authorized agency under the sharing provision designated by The Revised School Code, a log of such releases shall be maintained and kept current indicating:

1. the date of release;
2. record disseminated;
3. method of sharing;
4. agency personnel that shared the CHRI;
5. the agency, **and name of the individual at the agency**, to which the information was released;
6. whether an authorization was obtained.

A log entry need not be kept if the receiving agency/entity is part of the primary information exchange agreements between the District and the Michigan State Police. A release form consenting to the sharing of CHRI shall be maintained at all relevant times.



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If CHRI is received from another District or outside agency, an Internet Criminal History Access Tool (ICHAT) background check shall be performed to ensure the CHRI is based on personal identifying information, including the individual's name, sex, and date of birth, at a minimum.

K. Auditing and Accountability Retention

~~The District shall retain audit records (position description, consent, and CHRI for both applicants that are hired and those that are not) for at least 365 days. Audit records must continue to be maintained until it is determined they are no longer needed for administrative, legal, audit, or other operational purposes. This includes, for example, retention and availability of audit records subject to Freedom of Information Act (FOIA) requests, subpoena, litigation hold and law enforcement actions.~~

The District's information system shall produce, at the application and/or operating system level, audit records containing sufficient information to establish what events occurred, the sources of the events, and the outcomes of the events. In the event the District does not use an automated system, manual recording of activities shall still take place.

The following events shall be logged:

- 1. Successful and unsuccessful system log-on attempts.**
- 2. Successful and unsuccessful attempts to:**
 - a. access permission on a user account, file, directory or other system resource;**
 - b. create permission on a user account, file, directory or other system resource;**
 - c. write permission on a user account, file, directory or other system resource;**



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- d. delete permission on a user account, file, directory or other system resource;
 - e. change permission on a user account, file, directory or other system resource.
- 3. Successful and unsuccessful attempts to change account passwords.
- 4. Successful and unsuccessful actions by privileged accounts.
- 5. Successful and unsuccessful attempts for users to:
 - a. access the audit log file;
 - b. modify the audit log file;
 - c. destroy the audit log file.

The following content shall be included with every audited event: 1) date and time of the event; 2) the component of the information system (e.g., software component, hardware component) where the event occurred; 3) type of event; 4) user identity; and 5) outcome (success or failure) of the event.

Audit Monitoring, Analysis and Reporting - The District shall designate an individual or position to review/analyze information system audit records for indications of inappropriate or unusual activity, to investigate suspicious activity or suspected violations, to report findings to appropriate officials, and to take necessary actions. Audit review/analysis shall be conducted at a minimum once a week, and should be increased if volume indicates an elevated need for audit review.



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Time Stamps - The District's information system shall provide time stamps for use in audit record generation. The time stamps shall include the date and time values generated by the internal system clocks in the audit records.

Protection of Audit Information - The District's information system shall protect audit information and audit tools from modification, deletion and unauthorized access.

Audit Record Retention - The District shall retain audit records for at least one (1) year. Once the minimum retention time period has passed, the District may continue to retain audit records until it is determined they are no longer needed for administrative, legal, audit, or other operational purposes.

Ref: Criminal Justice Information Services - Security Policy (Version 5.25, 20136),
U.S. Dept. of Justice and Federal Bureau of Investigation
Noncriminal Justice Agency Compliance Audit Review, Michigan State
Police, Criminal Justice Information Center, Audit and Training Section
Conducting Criminal Background Checks, Michigan State Police, Criminal
Justice Information Center

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REVISED POLICY - VOL. 31, NO. 1

RELATIONS WITH SPECIAL INTEREST GROUPS

Any request from civic institutions, charitable organizations, or special interest groups which involve such activities as patriotic functions, contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group.

It is the policy of the Board of Education that students, staff members, and District facilities not be used for advertising or promoting the interests of any nonschool agency or organization, public or private, without the approval of the Board or its delegated representative; and any such approval, granted for whatever cause or group, shall not be construed as an endorsement of said cause or group by this Board.

A. Political Interests

All materials or activities proposed by outside political sources for student or staff use or participation shall be reviewed by the

☐ Board of Education

☐ Superintendent

☐ principal

on the basis of their

☐ educational contribution to part or all of the school program,

☐ benefit to students,

and no such approval shall have the primary purpose of advancing the name, product, or special interest of the proposing group.



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The Board shall not permit the use of any type of educational material, program, or equipment in its curricular, co-curricular, or extra-curricular activities or at any time during the school day if such materials, programs, or equipment contain partisan political messages or are designed to persuade students or staff members to acquire a particular product or service offered by a named individual, company, organization, association, or agency. Professional staff may, however, utilize political materials or those provided by special interest-groups in adopted courses of study with the approval of the principal.

School facilities or equipment may not be used as a means of producing or disseminating to the community any materials that advertise or promote a political party, a political cause, or the candidacy of an individual for public office. Students and employees of the Board shall not be used to distribute campaign literature within the schools or on school grounds.



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B. Contests/Exhibits

The Board recognizes that contests, exhibits, and the like may benefit individual students or the District as a whole, but participation in such special activities may not:

- () have the primary effect of advancing a special product, group, or company;
- () make unreasonable demands upon the time and energies of staff or students or upon the resources of the District;
- () interrupt the regular school program;
- () involve any direct cost to the District;
- () unless the student body as a whole derives benefit from such activities;
- () cause the participants to leave the School District, unless:
 - () the Board's Policy 2340 - Field and Other District-Sponsored Trips has been complied with in all aspects;
 - () the Board has granted special permission;
 - () the parents of a minor student have granted their permission.



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C. Distribution/Posting of Literature

[] No outside organization or staff member or student representing an outside organization may distribute or post literature on that organization's behalf on District property either during or after school hours

() without the permission and prior review of the

() Superintendent.

() principal.

() Board.

The Superintendent shall establish administrative guidelines which ensure that:

() criteria established in Policy 5722 - Student Publications and Productions - are used to make a decision regarding materials that students seek to post or distribute;

() distribution or posting of materials employees wish to distribute on behalf of an employee organization comply with the terms of negotiated, collectively-bargained agreements;

() the school mail system is not used by students or staff for distribution of nonschool-related materials;

() no materials from any profit-making organization are distributed for students to take home to their parents;

() unless authorized by the Superintendent;

() the time, place, and manner of distribution of all nonschool-related materials is clearly established and communicated;



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- () flyers and notices from outside non-profit organizations may be made available for students to pick-up at the literature distribution rack/table by the school building's office, under the following circumstances:
 - () the flyer/notice publicizes a specific community activity or event that is age-appropriate for the students that attend the school;
 - () the organization submits the number of copies of the flyer that it wants placed in the literature distribution rack/table;

No student shall be required to take any of the flyers/notices placed in the literature/distribution rack/table, and the rack/table shall contain a clear notice that the Board does not support or endorse any of the organizations and/or activities/events identified in the flyers/notices.

D. Solicitation of Funds

Option #1

Because the District cannot accommodate every organization that desires to solicit funds for worthy purposes, the Board shall not permit any organization not related to the District to solicit funds on District property.

Option #2

Any outside organization or staff member representing an outside organization desiring to solicit funds on school property must receive permission to do so from the

- () Board.
- () Superintendent.

[END OF OPTIONS]



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Permission to solicit funds will be granted only to those organizations, ~~or~~ individuals, **or staff members** who meet the permission criteria established in the District's administrative guidelines. Solicitation must take place at such times and places and in such a manner as specified in the administrative guidelines. In accordance with Board Policy 5830, no District student may participate in the solicitation without the Superintendent's approval.

- ☐ The Board disclaims all responsibility for the protection of, or accounting for, such funds.
- ☐ Solicited funds are not to be deposited in any regular or special accounts of the District.
- ☐ A copy of this policy as well as the relevant administrative guidelines shall be given to any individual granted permission to solicit funds on District property.
- ☐ This policy does not apply to the raising of funds for District-sponsored or school-sponsored activities.
- ☒ **Use of the name, logo, or any assets of the District, including, but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the**

~~() Board,~~

☒ **Superintendent.**



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☐ [OPTION #1]

The Board of Education does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extracurricular activities.

[END OF OPTION #1]

OR

☒ [OPTION #2]

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extracurricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval

☒ of the Superintendent.

OR

~~(+) of the Board upon the recommendation of the Superintendent.~~

All crowdfunding activities are subject to the procedures/guidelines in AG 6605.

[END OF OPTION #2]



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E. Prizes/Scholarships

The Board is appreciative of the generosity of organizations which offer scholarships or prizes to deserving students in this District. But, in accepting the offer of such scholarships or prizes, the Board directs that these guidelines be observed:

() No information

() either academic or personal

shall be released from the student's record for the purpose of selecting a scholarship or prize winner without the permission of the student who is eighteen (18), or the parents of a student who is younger in accordance with the Board's policy on student records.

() The type of scholarship or prize, the criteria for selection of the winner, and any restrictions upon it shall be approved by the

() Board of Education.

() Superintendent.

() principal.

() The principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient.

() and, if agreeable to the sponsoring organization, the selection shall be left entirely to the principal and staff committee.



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F. Sale of School Supplies

In determining the appropriateness of the sale of school supplies by organizations other than the School District, the Board requires that:

- () the organization have a purpose which will benefit the School District and its students;
- () the organization's planned activities are clearly in the best interest of the School District and its students;
- () the organization has submitted the following information and assurances on the form provided by the District: a statement noting the purpose of the organization, financial accountability assurances, and use of facility assurances.

All funds generated by the sale of such school supplies shall be kept separate from other activity funds or other transactions of the Board.



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G. Surveys and Questionnaires

Neither District-related nor nondistrict-related organizations shall be allowed to administer a survey or questionnaire to students or staff unless the instrument and the proposed plan is submitted, in advance, to the Superintendent. If approved, a copy of the results and the proposed manner of their communication are to be provided to him/her for review and approval before they are released.

Students shall not be required to complete surveys to provide marketing information to vendors, or distribute to vendors any personal information of students, including but not limited to names, addresses, and telephone numbers, except as may be required by law. In addition, the District shall not enter into any contract for products or services, including electronic media services, where personal information will be collected from the students by the providers of the services.

See also Policy 2416 and AG 2416