

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
JUNE 26, 2017
6:00 PM – Board Room

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- 14 NEOLA POLICIES (SECOND READING): 2221, 2461, 2623, 3120.04,
3121, 4121, 5330.02, 5517.01, 5610, 5610.01, 7540.02, 8330, 8400,
8500, 8510

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
517-263-0741
REGULAR MEETING
JUNE 26, 2017
6:00 PM – Board Room

**** AGENDA ****

- 1) CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 - B. ACCEPTANCE OF REPORTS
 - C. APPROVAL OF BILLS/REIMBURSEMENT OF EXPENSES
- 2) HIRING OF INSTRUCTIONAL TECHNOLOGY COACH – GREG MARTEN
- 3) HIRING OF HIGH SCHOOL TEACHER – RACHEL WALLACE
- 4) HIRING OF DISTRICT HEALTH CARE PROFESSIONAL – BRIGETTE CAMERON
- 5) APPROVAL OF ATHLETIC PRN AGREEMENT
- 6) STUDENT ACCIDENT MEDICAL INSURANCE PROGRAM
- 7) MHSAA ANNUAL MEMBERSHIP RESOLUTION
- 8) PAID LUNCH EQUITY (PLE) PROGRAM
- 9) TEACHER EVALUATIONS
- 10) ADMINISTRATIVE EVALUATIONS
- 11) ADMINISTRATIVE AND NON-UNIONIZED PROFESSIONAL SUPPORT
STAFF CONTRACTS
- 12) 2016-2017 FINAL BUDGET REVISIONS AND 2017-2018 BUDGET ADOPTION
- 13) 2017-2018 MILLAGE RATES

- 14) FMLA/DISABILITY/MATERNITY LEAVE – JACKIE CEBULSKI
- 15) WAGE ADJUSTMENT FOR SECRETARIAL AND PARAPROFESSIONAL STAFF
- 16) NEOLA POLICY REVIEW FOR SECOND READING:
- A. **2221** MANDATORY COURSES (PROGRAM)
 - B. **2461** RECORDING OF DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS (PROGRAM)
 - C. **2623** STUDENT ASSESSMENT (PROGRAM)
 - D. **3120.04** EMPLOYMENT OF SUBSTITUTES (PROFESSIONAL STAFF)
 - E. **3121** CRIMINAL HISTORY RECORD CHECK (PROFESSIONAL STAFF)
 - F. **4121** CRIMINAL HISTORY RECORD CHECK (SUPPORT STAFF)
 - G. **5330.02** OPIOD ANTAGONISTS (STUDENTS)
 - H. **5517.01** BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD STUDENTS (STUDENTS)
 - I. **5610** EMERGENCY REMOVAL, SUSPENSION, AND EXPULSION OF NONDISABLED STUDENTS (STUDENTS)
 - J. **5610.01** EXPULSIONS/SUSPENSIONS - REQUIRED BY STATUTE (STUDENTS)
 - K. **7541.02** WEB CONTENT, SERVICES, AND APPS (PROPERTY)
 - L. **8330** STUDENT RECORDS (OPERATIONS)
 - M. **8400** SCHOOL SAFETY INFORMATION (OPERATIONS)
 - N. **8500** FOOD SERVICES (OPERATIONS)
 - O. **8510** WELLNESS (OPERATIONS)
- 17) SUPERINTENDENT EVALUATION – CLOSED SESSION

Madison School District
Board of Education
Special Meeting – Board Room
May 15, 2017 – 6:00 p.m.

Members Present: Julie Ramos, Ruben Villegas, Natasha Manchester, Mark Swinehart, Eric McDonald, Tina Claiborne, Dana Pink

Members Absent: none

Other Guests: Ryan Rowe, Kristin Thomas, Brad Anschuetz, Abby Miller, George Loveland, Dan Cherry (Daily Telegram), Deb Allen, Ramie Overbey.

The Board conducted a special meeting to complete a first reading of the Lenawee Intermediate School District Biennial Election candidate resolution.

[illegible]

A motion to adjourn the meeting at 6:02 p.m. was made by Mark Swinehart, and supported by Natasha Manchester.

Ayes 7 Nays 0 Motion Carried

Respectfully submitted,

Secretary, Board of Education

Madison School District
Board of Education
Regular Meeting – Board Room
May 15, 2017 – 6:03 p.m.

Members Present: Julie Ramos, Ruben Villegas, Natasha Manchester, Mark Swinehart, Eric McDonald, Tina Claiborne, Dana Pink

Members Absent: none

Other Guests: Ryan Rowe, Kristin Thomas, Brad Anschuetz, Abby Miller, George Loveland, Deb Allen, Dan Cherry (Daily Telegram), Ramie Overbey, Bob Weber (6:55)

Mr. Rowe outlined the information items contained in his Superintendent's report. NEOLA policies were provided to Board Members for a first reading, along with the LISD ISSI Grant Report, and the details of the upcoming Safe Routes to School presentation.

A motion was made by Tina Claiborne, and supported by Dana Pink that the minutes of the April 17, 2017 regular meeting be approved, and the list of monthly statements totaling \$37,267.05 for the General Fund be approved for payment.

[illegible]

RESOLUTION OF THE MADISON SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the biennial election of the Board of the Lenawee Intermediate School District will be held on Monday, June 5, 2017, at a meeting of representatives from constituent school boards.

WHEREAS, Section 614(2) of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidate the Board supports for each position to be filled on the Board by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 15, 2017.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates Julie Ramos as its representative to serve on the 2017 electoral body responsible for electing members to the Lenawee Intermediate School District Board of Education and Mark Swinehart as alternate representative in the event the designated representative is unable to attend.
2. The Board supports candidates David Pray & Robert Vogel for a position on the Lenawee Intermediate School District Board of Education for a term of six years.
3. The Board directs its representative Julie Ramos to vote for candidates David Pray & Robert Vogel at least on the first ballot taken at the June 5, 2017, election.
4. The Board authorizes and directs its secretary to file this resolution with the secretary of the Lenawee Intermediate School District Board of Education.

Ayes: 7 Members: J. Ramos, R. Villegas, N. Manchester, M. Swinehart, D. Pink, E. McDonald, T. Claiborne
Nays: 0 Members

Resolved, this 15th day of May, 2017.

Signature:

Secretary, Board of Education

A motion was made by Tina Claiborne, and supported by Mark Swinehart, that the Board approve District-sponsored trips requiring overnight accommodations for the Boys golf team to the MHSAA State Meet, and the Boys/Girls track teams to the State Track Meets.

Ayes 7

Nays 0

Motion Carried

A motion was made by Tina Claiborne, and supported by Eric McDonald, that the Board adopt the District handbooks (Elementary, MS, HS, Athletic Code of Conduct, and MYAC) as presented.

Ayes 7

Nays 0

Motion Carried

Support for Budget
ISD BUDGET RESOLUTION

The following preamble and resolution were offered by Member Swinehart and supported by Member Manchester:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2017.
3. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be and the same are hereby rescinded.

7 Ayes: Members Ramos, Villegas, Swinehart, Manchester, Pink, McDonald, Claiborne

0 Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Madison School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a regular meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

A motion was made by Eric McDonald, and supported by Tina Claiborne, that the Board approve the amendment of the Tri-County Conference (TCC) by-laws, as presented.

Ayes 7

Nays 0

Motion Carried

A motion was made by Eric McDonald, and supported by Ruben Villegas, that the Board approve the District post a position seeking a qualified School Health Care Professional, as detailed.

Ayes 7

Nays 0

Motion Carried

A motion was made by Natasha Manchester to move the June meeting back one week to June 26, 2017, for budget preparation purposes.

Ayes 7

Nays 0

Motion Carried

A motion to adjourn the meeting at 6:58 p.m. was made by Dana Pink, and supported by Ruben Villegas.

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Secretary, Board of Education

SPI
DATE: 06/22/2017
TIME: 15:49:46

MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 11/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-2134-000-0000-00000-0000 2130 CAFETERIA EMPLOYEE	.00	22.78	.00	247.08	-247.08
11-2134-000-0000-00000-0000 2820 CAFETERIA EMPLOYEE	.00	.00	.00	.00	.00
11-2134-000-0000-00000-0000 2830 CAFETERIA EMPLOYER	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - INTERFUND	.00	22.78	.00	247.08	-247.08
11-1118-000-0340-02315-0010 1226 EL.PRE SUPERVISION	8,779.00	650.26	.00	7,803.12	975.88
11-1118-000-0340-02315-0010 1240 EL.PRE SALARY TEACH	109,580.00	9,566.92	.00	90,885.74	18,694.26
11-1118-000-0340-02315-0010 1630 EL.PRE SALARY AIDE	46,730.00	5,998.52	.00	44,166.61	2,563.39
11-1118-000-0340-02315-0010 1639 EL.PRE TRANS AIDE	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 1870 EL.PRE SALARY-SUBST	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 2130 EL.PRE EMPLOYEE INS	28,104.00	2,961.02	.00	27,549.70	554.30
11-1118-000-0340-02315-0010 2820 EL.PRE EMPLOYEE RET	61,246.00	3,730.89	.00	33,477.46	27,768.54
11-1118-000-0340-02315-0010 2821 EL.PRE RETIREMT STU	21,934.75	3,987.74	.00	15,950.96	5,983.79
11-1118-000-0340-02315-0010 2830 EL.PRE EMPLOYER SOC	13,690.00	1,202.15	.00	10,439.70	3,250.30
11-1118-000-0340-02315-0010 2840 EL.PRE WORKMANS COM	100.00	.00	.00	77.00	23.00
11-1118-000-0340-02315-0010 2920 EL.PRE CASH IN LIEU	921.00	45.50	.00	546.00	375.00
11-1118-000-0340-02315-0010 2990 EL.PRE SICK DAY REI	863.00	.00	.00	.00	863.00
11-1118-000-0340-02315-0010 3110 EL.PRE PURCHASED SE	300.00	.00	.00	.00	300.00
11-1118-000-0340-02315-0010 3210 EL.PRE MILEAGE REIM	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 3220 EL.PRE WKSHOPS/CONF	250.00	.00	.00	459.00	-209.00
11-1118-000-0340-02315-0010 4120 EL.PRE REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 5110 EL.PRE TEACHING SUP	2,000.00	.00	.00	735.42	1,264.58
11-1118-000-0340-02315-0010 5140 EL.PRE TRANSPORTATI	.00	.00	.00	.00	.00
11-1118-000-0340-02315-0010 5990 EL.PRE MISC. SUPPLI	300.00	.00	.00	.00	300.00
11-1118-000-0340-02315-0010 6410 EL.PRE NEW EQUIP/FU	700.00	.00	.00	7,392.00	-6,692.00
11-1118-000-0340-02315-0010 7410 EL.PRE DUES/CHAUFFE	400.00	.00	.00	66.00	334.00
11-1213-000-0340-02315-0010 3130 EL.NURSE NURSING	.00	.00	.00	.00	.00
11-1216-000-0340-02315-0010 1440 EL.SOCWRK SALARY PS	3,396.00	261.26	.00	2,481.99	914.01
11-1216-000-0340-02315-0010 2820 EL.SOCWRK EMPLOYEE	.00	65.16	.00	621.21	-621.21
11-1216-000-0340-02315-0010 2830 EL.SOCWRK EMPLOYER	.00	21.40	.00	198.12	-198.12
11-1216-000-0340-02315-0010 2920 EL.SOCWRK CASH IN L	.00	23.62	.00	224.40	-224.40
11-1271-000-0340-02315-0010 1610 EL.TRANS SALARY VEH	7,739.00	.00	.00	.00	7,739.00
11-1271-000-0340-02315-0010 2820 EL.TRANS EMPLOYEE R	.00	.00	.00	.00	.00
11-1271-000-0340-02315-0010 2830 EL.TRANS EMPLOYER S	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - PRE-SCHOOL INSTRUCTION	307,032.75	28,514.44	.00	243,074.43	63,958.32
11-1111-000-0000-02315-0011 1240 EL.REG SALARY TEACH	2,540,820.00	193,043.24	.00	1,857,708.01	683,111.99
11-1111-000-0000-02315-0011 1242 EL.REG ISSI	.00	.00	.00	155.26	-155.26
11-1111-000-0000-02315-0011 1870 EL.REG SALARY-SUBST	1,944.00	.00	.00	1,081.94	862.06
11-1111-000-0000-02315-0011 2130 EL.REG EMPLOYEE INS	524,162.00	48,750.58	.00	372,958.36	151,203.64
11-1111-000-0000-02315-0011 2210 EL.REG EARLY RETIRE	15,000.00	.00	.00	15,000.00	.00
11-1111-000-0000-02315-0011 2820 EL.REG EMPLOYEE RET	947,527.00	48,436.45	.00	467,866.14	479,660.86
11-1111-000-0000-02315-0011 2821 EL.REG RETIREMT STU	304,462.70	55,351.32	.00	221,405.26	83,057.44
11-1111-000-0000-02315-0011 2830 EL.REG EMPLOYER SOC	201,094.00	14,591.38	.00	140,544.90	60,549.10

SPI
DATE: 06/22/2017
TIME: 15:49:46

MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 11/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1111-000-0000-02315-0011 2840 EL.REG WORKMANS COM	4,700.00	.00	.00	1,902.00	2,798.00
11-1111-000-0000-02315-0011 2850 EL.REG UNEMPLOYMENT	1,543.00	.00	.00	198.22	1,344.78
11-1111-000-0000-02315-0011 2920 EL.REG CASH IN LIEU	79,846.00	7,208.80	.00	72,553.05	7,292.95
11-1111-000-0000-02315-0011 2990 EL.REG SICK DAY REI	6,075.00	.00	.00	.00	6,075.00
11-1111-000-0000-02315-0011 3110 EL.REG PURCHASED SE	31,363.00	4,845.58	.00	33,387.74	-2,024.74
11-1111-000-0000-02315-0011 3112 EL.REG PURCH NWEA	8,627.00	.00	.00	8,902.80	-275.80
11-1111-000-0000-02315-0011 3130 EL.REG NURSING	.00	.00	.00	.00	.00
11-1111-000-0000-02315-0011 3220 EL.REG WKSHOPS/CONF	300.00	.00	.00	36.00	264.00
11-1111-000-0000-02315-0011 3450 EL.REG SOFTWARE	10,000.00	520.69	237.81	10,776.11	-1,013.92
11-1111-000-0000-02315-0011 4120 EL.REG REPAIRS/MAIN	500.00	.00	.00	.00	500.00
11-1111-000-0000-02315-0011 4190 EL.REG TECH REPAIRS	100.00	.00	.00	4,831.56	-4,731.56
11-1111-000-0000-02315-0011 4220 EL.REG CONTRACT SER	6,900.00	534.36	.00	8,170.02	-1,270.02
11-1111-000-0000-02315-0011 5110 EL.REG TEACHING SUP	39,400.00	.00	314.40	37,448.41	1,637.19
11-1111-000-0000-02315-0011 5119 EL.REG MIBLSI	.00	.00	.00	.00	.00
11-1111-000-0000-02315-0011 5123 EL.REG ISSI	.00	.00	.00	555.34	-555.34
11-1111-000-0000-02315-0011 5210 EL.REG TEXTBOOKS	34,000.00	164.96	.00	33,711.31	288.69
11-1111-000-0000-02315-0011 5990 EL.REG MISC. SUPPLI	2,600.00	.00	.00	2,659.70	-59.70
11-1111-000-0000-02315-0011 5997 EL.REG TECH SUPPLIE	500.00	97.99	175.94	1,224.95	-900.89
11-1111-000-0000-02315-0011 6410 EL.REG NEW EQUIP/FU	24,750.00	.00	1,252.34	5,121.80	18,375.86
11-1111-000-0000-02315-0011 6427 EL.REG TECH EQUIPME	9,500.00	299.72	.00	53,115.16	-43,615.16
11-1111-000-0000-02315-0011 7410 EL.REG DUES/CHAUFFE	650.00	.00	.00	750.00	-100.00
11-1111-000-0000-02315-0011 8220 EL.REG PAYMT TO ANO	6,300.00	1,255.44	.00	6,539.29	-239.29
11-1213-000-0000-02315-0011 3130 EL.REG.NURSE NURSIN	35,131.00	2,747.43	.00	25,852.97	9,278.03
11-1259-000-0000-02315-0011 3990 EL.BUS STUDENT INS	6,895.00	.00	.00	6,607.50	287.50
TOTAL DEPARTMENT - ELEMENTARY INSTRUCTION	4,844,689.70	377,847.94	1,980.49	3,391,063.80	1,451,645.41
11-1113-000-0000-02316-0012 1240 HS.REG SALARY TEACH	1,344,508.00	111,240.55	.00	1,040,518.15	303,989.85
11-1113-000-0000-02316-0012 1242 HS.REG ISSI	1,576.00	.00	.00	776.30	799.70
11-1113-000-0000-02316-0012 1243 HS.REG PLTW	.00	.00	.00	300.00	-300.00
11-1113-000-0000-02316-0012 1870 HS.REG SALARY-SUBST	150.00	560.00	.00	1,465.00	-1,315.00
11-1113-000-0000-02316-0012 2130 HS.REG EMPLOYEE INS	325,882.00	34,464.56	.00	278,816.16	47,065.84
11-1113-000-0000-02316-0012 2210 HS.REG EARLY RETIRE	15,000.00	.00	.00	15,000.00	.00
11-1113-000-0000-02316-0012 2820 HS.REG EMPLOYEE RET	509,543.00	28,168.02	.00	262,176.96	247,366.04
11-1113-000-0000-02316-0012 2821 HS.REG RETIREMT STU	175,268.08	31,863.72	.00	127,454.94	47,813.14
11-1113-000-0000-02316-0012 2830 HS.REG EMPLOYER SOC	103,699.00	8,297.83	.00	77,079.37	26,619.63
11-1113-000-0000-02316-0012 2840 HS.REG WORKMANS COM	2,742.00	.00	.00	1,296.00	1,446.00
11-1113-000-0000-02316-0012 2850 HS.REG UNEMPLOYMENT	1,543.00	.00	.00	14.55	1,528.45
11-1113-000-0000-02316-0012 2920 HS.REG CASH IN LIEU	.00	1,767.04	.00	12,997.60	-12,997.60
11-1113-000-0000-02316-0012 2990 HS.REG SICK DAY REI	7,463.00	.00	.00	.00	7,463.00
11-1113-000-0000-02316-0012 3110 HS.REG PURCHASED SE	18,000.00	1,176.04	.00	9,811.25	8,188.75
11-1113-000-0000-02316-0012 3112 HS.REG PURCH NWEA	3,300.00	.00	.00	3,813.85	-513.85
11-1113-000-0000-02316-0012 3130 HS.REG NURSING	6,910.00	.00	.00	.00	6,910.00
11-1113-000-0000-02316-0012 3220 HS.REG WKSHOPS/CONF	100.00	123.00	.00	1,543.45	-1,443.45
11-1113-000-0000-02316-0012 3450 HS.REG SOFTWARE	7,500.00	360.14	150.81	14,689.18	-7,339.99
11-1113-000-0000-02316-0012 3710 HS.REG CAP	.00	.00	.00	.00	.00

SPI
DATE: 06/22/2017
TIME: 15:49:46

MADISON SCHOOL DISTRICT
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 11/17

SORTED BY: FUND,DEPARTMENT,FUNCTION,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1113-000-0000-02316-0012 3711 HS.REG TUITION COLL	44,758.00	.00	.00	57,986.72	-13,228.72
11-1113-000-0000-02316-0012 3990 HS.REG STUDENT INSU	3,448.00	.00	.00	.00	3,448.00
11-1113-000-0000-02316-0012 4120 HS.REG REPAIRS/MAIN	400.00	.00	.00	.00	400.00
11-1113-000-0000-02316-0012 4190 HS.REG TECH REPAIRS	500.00	.00	.00	2,982.30	-2,482.30
11-1113-000-0000-02316-0012 4220 HS.REG CONTRACT SER	5,000.00	414.76	.00	5,054.07	-54.07
11-1113-000-0000-02316-0012 5110 HS.REG TEACHING SUP	15,000.00	1,764.70	493.48	16,439.23	-1,932.71
11-1113-000-0000-02316-0012 5121 HS.REG PLTW	10,000.00	187.29	84.99	7,078.99	2,836.02
11-1113-000-0000-02316-0012 5122 HS.REG CAREER PREP	6,001.00	.00	.00	2,746.86	3,254.14
11-1113-000-0000-02316-0012 5123 HS.REG ISSI	23,000.00	.00	.00	555.33	22,444.67
11-1113-000-0000-02316-0012 5130 HS.REG GRADUATION E	1,600.00	208.00	.00	2,659.64	-1,059.64
11-1113-000-0000-02316-0012 5210 HS.REG TEXTBOOKS	5,000.00	-71.00	.00	11,825.16	-6,825.16
11-1113-000-0000-02316-0012 5211 HS.REG 20/20 VIRTUA	8,250.00	.00	.00	.00	8,250.00
11-1113-000-0000-02316-0012 5990 HS.REG MISC. SUPPLI	7,300.00	215.00	.00	4,360.34	2,939.66
11-1113-000-0696-02316-0012 5990 HS.REG.DRUG MISC. S	400.00	.00	.00	.00	400.00
11-1113-000-0000-02316-0012 5997 HS.REG TECH SUPPLIE	300.00	97.99	97.99	732.43	-530.42
11-1113-000-0000-02316-0012 6410 HS.REG NEW EQUIP/FU	25,350.00	.00	626.15	11,998.08	12,725.77
11-1113-000-0000-02316-0012 6427 HS.REG TECH EQUIPME	5,000.00	190.07	375.00	18,211.48	-13,586.48
11-1113-000-0000-02316-0012 6450 HS.REG MUSIC INST N	2,000.00	.00	.00	2,977.71	-977.71
11-1113-000-0000-02316-0012 7410 HS.REG DUES/CHAUFFE	1,000.00	.00	.00	2,156.09	-1,156.09
11-1113-000-0000-02316-0012 8210 HS.REG PREP ACADEMY	19,575.00	6,295.72	.00	11,041.72	8,533.28
11-1113-000-0000-02316-0012 8220 HS.REG PAYMT TO ANO	6,300.00	1,255.45	.00	6,539.34	-239.34
11-1213-000-0000-02316-0012 3130 HS.NURSE NURSING	.00	457.90	.00	4,481.99	-4,481.99
11-1259-000-0000-02316-0012 3990 HS.BUS STUDENT INS	.00	.00	.00	3,303.75	-3,303.75
TOTAL DEPARTMENT - H.S. BASIC INSTRUCT	2,713,366.08	229,036.78	1,828.42	2,020,883.99	690,653.67
11-1112-000-0000-07262-0013 1240 MS.REG SALARY TEACH	993,405.00	80,973.72	.00	764,510.82	228,894.18
11-1112-000-0000-07262-0013 1242 MS.REG ISSI	1,870.00	.00	.00	155.26	1,714.74
11-1112-000-0000-07262-0013 1243 MS.REG PLTW	3,000.00	.00	.00	2,087.20	912.80
11-1112-000-0000-07262-0013 1870 MS.REG SALARY-SUBST	400.00	.00	.00	180.30	219.70
11-1112-000-0000-07262-0013 2130 MS.REG EMPLOYEE INS	203,928.00	21,522.49	.00	182,162.03	21,765.97
11-1112-000-0000-07262-0013 2820 MS.REG EMPLOYEE RET	372,003.00	20,343.40	.00	193,417.04	178,585.96
11-1112-000-0000-07262-0013 2821 MS.REG RETIREMT STU	124,891.63	22,705.30	.00	90,821.20	34,070.43
11-1112-000-0000-07262-0013 2830 MS.REG EMPLOYER SOC	79,022.00	6,169.22	.00	57,708.46	21,313.54
11-1112-000-0000-07262-0013 2840 MS.REG WORKMANS COM	1,950.00	.00	.00	931.00	1,019.00
11-1112-000-0000-07262-0013 2850 MS.REG UNEMPLOYMENT	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 2920 MS.REG CASH IN LIEU	33,635.00	3,272.86	.00	30,808.79	2,826.21
11-1112-000-0000-07262-0013 2990 MS.REG SICK DAY REI	3,660.00	.00	.00	.00	3,660.00
11-1112-000-0000-07262-0013 3110 MS.REG PURCHASED SE	11,400.00	1,458.99	.00	10,309.36	1,090.64
11-1112-000-0000-07262-0013 3112 MS.REG PURCH NWEA	5,500.00	.00	.00	5,538.35	-38.35
11-1112-000-0000-07262-0013 3130 MS.REG NURSING	6,891.00	.00	.00	.00	6,891.00
11-1112-000-0000-07262-0013 3220 MS.REG WKSHOPS/CONF	25.00	123.00	.00	219.00	-194.00
11-1112-000-0000-07262-0013 3228 MS.REG PLTW TRAVEL	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 3450 MS.REG SOFTWARE	8,500.00	393.69	179.81	7,543.79	776.40
11-1112-000-0000-07262-0013 3990 MS.REG STUDENT INSU	3,448.00	.00	.00	.00	3,448.00
11-1112-000-0000-07262-0013 4120 MS.REG REPAIRS/MAIN	.00	.00	.00	.00	.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1112-000-0000-07262-0013 4190 MS.REG TECH REPAIRS	50.00	.00	.00	1,980.08	-1,930.08
11-1112-000-0000-07262-0013 4220 MS.REG CONTRACT SER	5,410.00	379.13	.00	4,365.31	1,044.69
11-1112-000-0000-07262-0013 5110 MS.REG TEACHING SUP	13,000.00	560.63	.00	11,768.56	1,231.44
11-1112-000-0000-07262-0013 5119 MS.REG MIBLSI	.00	.00	.00	.00	.00
11-1112-000-0000-07262-0013 5121 MS.REG PLTW	.00	1,696.30	-1,001.13	11,206.80	-10,205.67
11-1112-000-0000-07262-0013 5122 MS.REG CAREER PREP	1,200.00	.00	.00	.00	1,200.00
11-1112-000-0000-07262-0013 5123 MS.REG ISSI	.00	.00	.00	555.33	-555.33
11-1112-000-0000-07262-0013 5210 MS.REG TEXTBOOKS	12,500.00	293.98	12.50	2,295.23	10,192.27
11-1112-000-0000-07262-0013 5990 MS.REG MISC. SUPPLI	3,250.00	466.36	.00	1,968.80	1,281.20
11-1112-000-0000-07262-0013 5997 MS.REG TECH SUPPLIE	200.00	.00	77.95	680.75	-558.70
11-1112-000-0000-07262-0013 6410 MS.REG NEW EQUIP/FU	22,600.00	.00	626.17	6,413.48	15,560.35
11-1112-000-0000-07262-0013 6427 MS.REG TECH EQUIPME	5,500.00	226.62	375.00	15,459.04	-10,334.04
11-1112-000-0000-07262-0013 6450 MS.REG MUSIC INST N	2,050.00	125.00	.00	1,420.54	629.46
11-1112-000-0000-07262-0013 7410 MS.REG DUES/CHAUFFE	800.00	78.00	.00	1,278.11	-478.11
11-1112-000-0000-07262-0013 8220 MS.REG PAYMT TO ANO	6,300.00	1,255.43	.00	6,539.29	-239.29
11-1213-000-0000-07262-0013 3130 MS.NURSE NURSING	.00	457.91	.00	4,482.01	-4,482.01
11-1259-000-0000-07262-0013 3990 MS. BUS STUDENT INS	.00	.00	.00	3,303.75	-3,303.75
TOTAL DEPARTMENT - M.S. BASIC INSTRUCT	1,926,388.63	162,502.03	270.30	1,420,109.68	506,008.65
11-1113-000-0375-02316-0015 1240 HS.REG.DRIVER SALAR	6,656.00	.00	.00	2,831.43	3,824.57
11-1113-000-0375-02316-0015 2820 HS.REG.DRIVER EMPLO	2,499.00	.00	.00	726.01	1,772.99
11-1113-000-0375-02316-0015 2821 HS.REG.DRIVER RETIR	629.71	114.48	.00	457.92	171.79
11-1113-000-0375-02316-0015 2830 HS.REG.DRIVER EMPLO	509.00	.00	.00	209.46	299.54
11-1113-000-0375-02316-0015 4120 HS.REG.DRIVER REPAI	.00	.00	.00	.00	.00
11-1113-000-0375-02316-0015 5110 HS.REG.DRIVER TEACH	200.00	.00	.00	.00	200.00
TOTAL DEPARTMENT - DRIVERS EDUCATION	10,493.71	114.48	.00	4,224.82	6,268.89
11-1122-194-0202-02315-0016 1240 EL.SPEC.RES SALARY	694,850.00	53,444.08	.00	507,538.91	187,311.09
11-1122-194-0202-02316-0016 1240 HS.SPEC.RES SALARY	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 1240 MS.SPEC.RES SALARY	.00	.00	.00	.00	.00
11-1122-193-0202-02315-0016 1632 EL.SPEC.AI AIDE-AI	53,542.00	11,822.59	.00	77,527.86	-23,985.86
11-1122-110-0202-02315-0016 1634 EL.SPEC.EMI AIDE-MC	21,920.00	2,705.35	.00	17,586.81	4,333.19
11-1122-110-0202-02316-0016 1636 HS.SPEC.EMI AIDE -	39,063.00	3,378.02	.00	19,363.42	19,699.58
11-1122-196-0202-02316-0016 1638 HS.SPEC.LRE LRE AID	64,537.00	12,058.76	.00	89,627.35	-25,090.35
11-1122-194-0202-02315-0016 1870 EL.SPEC.RES SALARY-	205.00	.00	.00	70.00	135.00
11-1122-194-0202-02315-0016 2130 EL.SPEC.RES EMPLOYE	198,252.00	17,294.27	.00	139,982.59	58,269.41
11-1122-194-0202-02315-0016 2210 EL.SPEC.RES EARLY R	.00	.00	.00	.00	.00
11-1122-193-0202-02315-0016 2820 EL.SPEC.AI EMPLOYEE	.00	2,713.14	.00	19,554.64	-19,554.64
11-1122-110-0202-02315-0016 2820 EL.SPEC.EMI EMPLOYE	.00	679.47	.00	4,442.79	-4,442.79
11-1122-194-0202-02315-0016 2820 EL.SPEC.RES EMPLOYE	320,470.00	13,329.23	.00	127,043.42	193,426.58
11-1122-110-0202-02316-0016 2820 HS.SPEC.EMI EMPLOYE	.00	604.30	.00	4,605.32	-4,605.32
11-1122-196-0202-02316-0016 2820 HS.SPEC.LRE EMPLOYE	.00	2,757.78	.00	19,024.46	-19,024.46
11-1122-194-0202-02316-0016 2820 HS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 2820 MS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1122-194-0202-02315-0016 2821 EL.SPEC.RES RETIREM	107,154.92	19,480.76	.00	77,923.04	29,231.88
11-1122-193-0202-02315-0016 2830 EL.SPEC.AI EMPLOYER	.00	794.84	.00	5,723.12	-5,723.12
11-1122-110-0202-02315-0016 2830 EL.SPEC.EMI EMPLOYE	.00	206.96	.00	1,345.38	-1,345.38
11-1122-194-0202-02315-0016 2830 EL.SPEC.RES EMPLOYE	66,810.00	3,881.70	.00	36,417.43	30,392.57
11-1122-110-0202-02316-0016 2830 HS.SPEC.EMI EMPLOYE	.00	185.35	.00	1,408.20	-1,408.20
11-1122-196-0202-02316-0016 2830 HS.SPEC.LRE EMPLOYE	.00	922.53	.00	6,853.13	-6,853.13
11-1122-194-0202-02316-0016 2830 HS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-07262-0016 2830 MS.SPEC.RES EMPLOYE	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 2840 EL.SPEC.RES WORKMAN	1,198.00	.00	.00	641.00	557.00
11-1122-194-0202-02315-0016 2920 EL.SPEC.RES CASH IN	.00	472.48	.00	4,488.56	-4,488.56
11-1122-194-0202-02315-0016 2990 EL.SPEC.RES SICK DA	825.00	.00	.00	.00	825.00
11-1122-194-0202-02315-0016 3110 EL.SPEC.RES PURCHAS	5,300.00	937.30	.00	3,607.64	1,692.36
11-1122-194-0202-02315-0016 3113 EL.SPEC.RES HAVILAN	78,480.00	.00	.00	17,632.00	60,848.00
11-1122-194-0202-02316-0016 3221 HS.SPEC.RES TRAVEL	.00	.00	.00	50.00	-50.00
11-1122-194-0202-02315-0016 3222 EL.SPEC.RES TRAVEL	.00	.00	.00	100.00	-100.00
11-1122-110-0202-02315-0016 3224 EL.SPEC.EMI TRAVEL	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 3226 HS.SPEC.EMI TRAVEL	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 4220 EL.SPEC.RES CONTRAC	375.00	27.24	.00	355.19	19.81
11-1122-170-0202-07262-0016 5110 HS.SPEC.VI TEACHING	.00	.00	.00	.00	.00
11-1122-194-0202-02316-0016 5111 HS.SPEC.RES SUPPLIE	650.00	.00	.00	608.37	41.63
11-1122-194-0202-02315-0016 5112 EL.SPEC.RES SUPPLIE	1,350.00	.00	.00	441.66	908.34
11-1122-110-0202-02315-0016 5114 EL.SPEC.EMI SUPPLIE	1,100.00	.00	.00	488.04	611.96
11-1122-110-0202-02316-0016 5116 HS.SPEC.EMI SUPPLIE	800.00	.00	.00	.00	800.00
11-1122-194-0202-02316-0016 5991 HS.SPEC.RES MISC HS	25.00	.00	.00	.00	25.00
11-1122-194-0202-02315-0016 5992 EL.SPEC.RES MISC EL	.00	.00	.00	.00	.00
11-1122-110-0202-02315-0016 5994 EL.SPEC.EMI MISC MC	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 5996 HS.SPEC.EMI MISC SE	.00	.00	.00	.00	.00
11-1122-194-0202-02316-0016 6421 HS.SPEC.RES FURN/EQ	.00	.00	.00	.00	.00
11-1122-194-0202-02315-0016 6422 EL.SPEC.RES FURN/EQ	25.00	.00	.00	.00	25.00
11-1122-110-0202-02315-0016 6424 EL.SPEC.EMI FURN/EQ	.00	.00	.00	.00	.00
11-1122-110-0202-02316-0016 6426 HS.SPEC.EMI FURN/EQ	100.00	.00	.00	.00	100.00
TOTAL DEPARTMENT - SPECIAL EDUCATION	1,657,031.92	147,696.15	.00	1,184,450.33	472,581.59
11-1125-000-0601-02315-0017 1240 EL.COMP.TTL 1 SALAR	.00	.00	.00	.00	.00
11-1125-000-0601-02316-0017 1240 HS.COMP.TTL 1 SALAR	3,374.00	.00	.00	3,374.00	.00
11-1125-000-0601-02315-0017 1241 EL.COMP.TTL 1 SALAR	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 1250 EL.COMP.TTL 1 INSTR	57,258.00	.00	.00	2,120.68	55,137.32
11-1125-000-0601-02315-0017 1630 EL.COMP.TTL 1 SALAR	52,658.00	8,848.33	.00	57,993.38	-5,335.38
11-1125-000-0601-02315-0017 1637 EL.COMP.TTL 1 AIDE	42,445.00	3,324.84	.00	34,351.51	8,093.49
11-1125-000-0601-02315-0017 2130 EL.COMP.TTL 1 EMPLO	2,744.00	31.74	.00	1,576.98	1,167.02
11-1125-000-0601-02315-0017 2820 EL.COMP.TTL 1 EMPLO	71,654.00	2,759.34	.00	23,591.88	48,062.12
11-1125-000-0601-02316-0017 2820 HS.COMP.TTL 1 EMPLO	.00	.00	.00	842.00	-842.00
11-1125-000-0601-02315-0017 2821 EL.COMP.TTL 1 RETIR	23,613.96	4,293.02	.00	17,172.08	6,441.88
11-1125-000-0601-02315-0017 2830 EL.COMP.TTL 1 EMPLO	15,185.00	821.64	.00	6,992.94	8,192.06
11-1125-000-0601-02316-0017 2830 HS.COMP.TTL 1 EMPLO	.00	.00	.00	258.00	-258.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1125-000-0601-02315-0017 2840 EL.COMP.TTL 1 WORKM	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 2920 EL.COMP.TTL 1 CASH	7,962.00	.00	.00	181.99	7,780.01
11-1125-000-0601-02315-0017 2990 EL.COMP.TTL 1 SICK	900.00	.00	.00	.00	900.00
11-1125-000-0601-02315-0017 3220 EL.COMP.TTL 1 WKSHO	.00	.00	.00	249.00	-249.00
11-1125-000-0601-02315-0017 4220 EL.COMP.TTL 1 CONTR	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 5110 EL.COMP.TTL 1 TEACH	1,000.00	.00	.00	.00	1,000.00
11-1125-000-0601-02316-0017 5110 HS.COMP.TTL 1 TEACH	382.00	.00	.00	96.00	286.00
11-1125-000-0601-02315-0017 6410 EL.COMP.TTL 1 NEW E	.00	.00	.00	.00	.00
11-1125-000-0601-02315-0017 8220 EL.COMP.TTL 1 PAYMT	.00	.00	.00	.00	.00
11-1212-000-0601-02315-0017 1220 EL.COUN.TTL 1 SALAR	23,775.00	1,828.82	.00	17,373.73	6,401.27
11-1212-000-0601-02315-0017 2130 EL.COUN.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1212-000-0601-02315-0017 2820 EL.COUN.TTL 1 EMPLO	.00	456.10	.00	4,348.29	-4,348.29
11-1212-000-0601-02315-0017 2830 EL.COUN.TTL 1 EMPLO	.00	149.72	.00	1,386.41	-1,386.41
11-1212-000-0601-02315-0017 2920 EL.COUN.TTL 1 CASH	.00	165.38	.00	1,571.09	-1,571.09
11-1213-000-0601-02315-0017 3130 EL.NURSE.TTL 1 NURS	.00	.00	.00	.00	.00
11-1221-000-0601-02315-0017 1250 EL.INST.TTL 1 INSTR	.00	4,241.36	.00	48,775.64	-48,775.64
11-1221-000-0601-02315-0017 2130 EL.INST.TTL 1 EMPLO	.00	.00	.00	.00	.00
11-1221-000-0601-02315-0017 2820 EL.INST.TTL 1 EMPLO	.00	1,057.80	.00	12,271.56	-12,271.56
11-1221-000-0601-02315-0017 2830 EL.INST.TTL 1 EMPLO	.00	352.32	.00	4,051.68	-4,051.68
11-1221-000-0601-02315-0017 2920 EL.INST.TTL 1 CASH	.00	363.98	.00	4,185.77	-4,185.77
11-1226-000-0601-02315-0017 1160 EL.DIR.TTL 1 SALARY	13,168.00	975.40	.00	11,727.30	1,440.70
11-1226-000-0601-02315-0017 2130 EL.DIR.TTL 1 EMPLOY	.00	.00	.00	171.43	-171.43
11-1226-000-0601-02315-0017 2820 EL.DIR.TTL 1 EMPLOY	.00	243.26	.00	2,953.62	-2,953.62
11-1226-000-0601-02315-0017 2830 EL.DIR.TTL 1 EMPLOY	.00	79.50	.00	956.25	-956.25
11-1226-000-0601-02315-0017 2920 EL.DIR.TTL 1 CASH I	.00	68.24	.00	818.88	-818.88
11-1231-000-0601-02315-0017 3180 EL.BOE.TTL 1 AUDIT	900.00	.00	.00	.00	900.00
TOTAL DEPARTMENT - TITLE I	317,018.96	30,060.79	.00	259,392.09	57,626.87
11-1125-000-0306-02315-0018 1220 EL.COMP.AR SALARY C	16,982.00	1,306.32	.00	12,410.06	4,571.94
11-1125-000-0306-07262-0018 1220 MS.COMP.AR SALARY C	64,905.00	5,015.22	.00	47,644.58	17,260.42
11-1125-000-0306-02315-0018 1240 EL.COMP.AR SALARY T	.00	.00	.00	.00	.00
11-1125-000-0306-02316-0018 1240 HS.COMP.AR SALARY T	.00	.00	.00	.00	.00
11-1125-000-0306-07262-0018 1240 MS.COMP.AR SALARY T	36,346.00	2,782.70	.00	26,435.63	9,910.37
11-1125-000-0306-02315-0018 1250 EL.COMP.AR INSTR SP	14,315.00	1,060.34	.00	12,724.08	1,590.92
11-1125-000-0306-02315-0018 1290 EL.COMP.AR OTHER PR	51,899.00	3,844.40	.00	46,312.80	5,586.20
11-1125-000-0306-02316-0018 1290 HS.COMP.AR OTHER PR	52,179.00	3,791.02	.00	45,492.24	6,686.76
11-1125-000-0306-02315-0018 1630 EL.COMP.AR SALARY A	87,345.00	18,456.98	.00	79,372.48	7,972.52
11-1125-000-0306-02315-0018 1631 EL.COMP.AR TUTOR	6,357.00	189.81	.00	5,124.94	1,232.06
11-1125-000-0306-02316-0018 1631 HS.COMP.AR TUTOR	2,819.00	822.53	.00	3,205.18	-386.18
11-1125-000-0306-07262-0018 1631 MS.COMP.AR TUTOR	8,845.00	1,220.98	.00	8,174.29	670.71
11-1125-000-0306-02315-0018 1633 EL.COMP.AR EARLY LI	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 1637 EL.COMP.AR AIDE - S	.00	.00	.00	.00	.00
11-1125-000-0306-07262-0018 1637 MS.COMP.AR AIDE - S	20,941.00	1,319.55	.00	11,300.18	9,640.82
11-1125-000-0306-02315-0018 1870 EL.COMP.AR SALARY-S	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 2130 EL.COMP.AR EMPLOYEE	30,024.00	1,811.31	.00	19,942.81	10,081.19

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1125-000-0306-02315-0018 2820 EL.COMP.AR EMPLOYEE	133,944.00	6,349.89	.00	39,452.84	94,491.16
11-1125-000-0306-02316-0018 2820 HS.COMP.AR EMPLOYEE	.00	1,149.45	.00	12,250.80	-12,250.80
11-1125-000-0306-07262-0018 2820 MS.COMP.AR EMPLOYEE	.00	2,435.73	.00	22,461.74	-22,461.74
11-1125-000-0306-02315-0018 2821 EL.COMP.AR RETIREMT	45,443.76	8,261.68	.00	33,046.72	12,397.04
11-1125-000-0306-02315-0018 2830 EL.COMP.AR EMPLOYER	28,767.00	1,914.99	.00	12,026.85	16,740.15
11-1125-000-0306-02316-0018 2830 HS.COMP.AR EMPLOYER	.00	383.59	.00	4,111.04	-4,111.04
11-1125-000-0306-07262-0018 2830 MS.COMP.AR EMPLOYER	.00	782.17	.00	7,071.07	-7,071.07
11-1125-000-0306-02315-0018 2840 EL.COMP.AR WORKMANS	350.00	.00	.00	350.00	.00
11-1125-000-0306-02315-0018 2920 EL.COMP.AR CASH IN	8,906.00	209.12	.00	2,214.14	6,691.86
11-1125-000-0306-02316-0018 2920 HS.COMP.AR CASH IN	.00	454.98	.00	5,459.76	-5,459.76
11-1125-000-0306-02315-0018 2990 EL.COMP.AR SICK DAY	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 3220 EL.COMP.AR WKSHOPS/	240.00	.00	.00	.00	240.00
11-1125-000-0306-07262-0018 3220 MS.COMP.AR WKSHOPS/	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 3227 EL.COMP.AR TRAVE &	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5110 EL.COMP.AR TEACHING	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5117 EL.COMP.AR TEACHING	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5118 EL.COMP.AR STUDENT	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 5990 EL.COMP.AR MISC. SU	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 6410 EL.COMP.AR NEW EQUI	.00	.00	.00	.00	.00
11-1125-000-0306-02315-0018 6417 EL.COMP.AR EQUIP/FU	.00	.00	.00	.00	.00
11-1213-000-0306-02315-0018 3130 EL.NURSE.AR NURSING	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - AT RISK	610,607.76	63,562.76	.00	456,584.23	154,023.53
11-1221-000-0764-02315-0019 1240 EL.TITLE II A SALAR	.00	.00	.00	10,468.26	-10,468.26
11-1221-000-0764-02316-0019 1240 HS.TITLE II A SALAR	.00	.00	.00	5,323.77	-5,323.77
11-1221-000-0764-07262-0019 1240 MS.TITLE II A SALAR	.00	.00	.00	1,597.34	-1,597.34
11-1221-000-0764-02315-0019 2820 EL.TITLE II A EMPLO	1,957.00	.00	.00	2,698.01	-741.01
11-1221-000-0764-02316-0019 2820 HS.TITLE II A EMPLO	.00	.00	.00	1,378.86	-1,378.86
11-1221-000-0764-07262-0019 2820 MS.TITLE II A EMPLO	.00	.00	.00	417.73	-417.73
11-1221-000-0764-02315-0019 2830 EL.TITLE II A EMPLO	.00	.00	.00	768.94	-768.94
11-1221-000-0764-02316-0019 2830 HS.TITLE II A EMPLO	.00	.00	.00	384.11	-384.11
11-1221-000-0764-07262-0019 2830 MS.TITLE II A EMPLO	.00	.00	.00	116.95	-116.95
11-1221-000-0764-02315-0019 3120 EL.TITLE II A EMPLO	44,141.00	.00	.00	20,632.60	23,508.40
11-1221-000-0764-02316-0019 3120 HS.TITLE II A EMPLO	.00	.00	.00	2,104.50	-2,104.50
11-1221-000-0764-07262-0019 3120 MS.TITLE II A EMPLO	.00	.00	.00	1,588.46	-1,588.46
11-1221-000-0764-02315-0019 5110 EL.TITLE II A TEACH	.00	.00	.00	294.19	-294.19
11-1221-000-0764-02316-0019 5990 HS.TITLE II A MISC.	.00	.00	.00	.00	.00
11-1221-000-0764-02315-0019 6410 EL.TITLE II A NEW E	.00	.00	.00	.00	.00
11-1221-000-0764-02315-0019 7410 EL.TITLE II A DUES/	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - TITLE II TEACHER TRAININ	46,098.00	.00	.00	47,773.72	-1,675.72
11-1125-000-0341-02315-0020 1240 EL.COMP.SS SALARY T	1,845.00	.00	.00	2,040.56	-195.56
11-1125-000-0341-02315-0020 1630 EL.COMP.SS SALARY A	.00	.00	.00	795.96	-795.96
11-1125-000-0341-02315-0020 2130 EL.COMP.SS EMPLOYEE	.00	.00	.00	.00	.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1125-000-0341-02315-0020 2820 EL.COMP.SS EMPLOYEE	733.00	.00	.00	734.22	-1.22
11-1125-000-0341-02315-0020 2830 EL.COMP.SS EMPLOYER	214.00	.00	.00	203.93	10.07
11-1125-000-0341-02315-0020 2840 EL.COMP.SS WORKMANS	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 3220 EL.COMP.SS WKSHOPS/	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 5110 EL.COMP.SS TEACHING	.00	.00	.00	.00	.00
11-1125-000-0341-02315-0020 6410 EL.COMP.SS NEW EQUI	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 1160 EL.DIR.SS SALARY SC	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 2820 EL.DIR.SS EMPLOYEE	.00	.00	.00	.00	.00
11-1226-000-0341-02315-0020 2830 EL.DIR.SS EMPLOYER	.00	.00	.00	.00	.00
11-1261-000-0341-02315-0020 5790 EL.OPER.SS TRANSPOR	400.00	.00	.00	.00	400.00
11-1271-000-0341-02315-0020 1610 EL.TRANS.SS SALARY	1,000.00	.00	.00	1,250.19	-250.19
11-1271-000-0341-02315-0020 2820 EL.TRANS.SS EMPLOYE	.00	.00	.00	322.30	-322.30
11-1271-000-0341-02315-0020 2830 EL.TRANS.SS EMPLOYE	.00	.00	.00	95.65	-95.65
TOTAL DEPARTMENT - SUMMER SCHOOL	4,192.00	.00	.00	5,442.81	-1,250.81
11-1125-000-0307-02315-0021 1630 EL.COMP.BILING SALA	4,205.00	57.48	.00	424.95	3,780.05
11-1125-000-0307-02316-0021 1630 HS.COMP.BILING SALA	.00	1,047.98	.00	3,847.04	-3,847.04
11-1125-000-0307-07262-0021 1630 MS.COMP.BILING SALA	.00	952.30	.00	4,065.09	-4,065.09
11-1125-000-0307-02315-0021 2130 EL.COMP.BILING EMPL	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 2820 EL.COMP.BILING EMPL	1,150.00	15.35	.00	113.53	1,036.47
11-1125-000-0307-02316-0021 2820 HS.COMP.BILING EMPL	.00	272.06	.00	998.69	-998.69
11-1125-000-0307-07262-0021 2820 MS.COMP.BILING EMPL	.00	247.22	.00	1,055.29	-1,055.29
11-1125-000-0307-02315-0021 2830 EL.COMP.BILING EMPL	322.00	4.40	.00	32.53	289.47
11-1125-000-0307-02316-0021 2830 HS.COMP.BILING EMPL	.00	80.17	.00	294.31	-294.31
11-1125-000-0307-07262-0021 2830 MS.COMP.BILING EMPL	.00	72.85	.00	310.97	-310.97
11-1125-000-0307-02315-0021 3220 EL.COMP.BILING WKSH	.00	.00	.00	.00	.00
11-1125-000-0307-02315-0021 5110 EL.COMP.BILING TEAC	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - BILINGUAL	5,677.00	2,749.81	.00	11,142.40	-5,465.40
11-1125-000-0768-02315-0022 1290 EL.TITLE.VI OTHER P	21,625.00	1,601.84	.00	19,297.08	2,327.92
11-1125-000-0768-02315-0022 2130 EL.TITLE.VI EMPLOYE	3,911.00	286.33	.00	3,837.17	73.83
11-1125-000-0768-02315-0022 2820 EL.TITLE.VI EMPLOYE	9,782.00	399.50	.00	4,860.45	4,921.55
11-1125-000-0768-02315-0022 2821 EL.TITLE.VI RETIREM	2,413.87	438.84	.00	1,755.36	658.51
11-1125-000-0768-02315-0022 2830 EL.TITLE.VI EMPLOYE	1,654.00	122.54	.00	1,476.22	177.78
TOTAL DEPARTMENT - TITLE VI RURAL	39,385.87	2,849.05	.00	31,226.28	8,159.59
11-1212-000-0000-02315-0025 1220 EL.COUN SALARY COUN	23,775.00	1,828.84	.00	17,374.00	6,401.00
11-1212-000-0000-02316-0025 1220 HS.COUN SALARY COUN	67,898.00	5,029.48	.00	59,023.82	8,874.18
11-1212-000-0000-07262-0025 1220 MS.COUN SALARY COUN	7,212.00	557.24	.00	6,623.73	588.27
11-1212-000-0000-02316-0025 1620 HS.COUN SALARY-SECR	36,713.00	3,035.21	.00	27,945.20	8,767.80
11-1212-000-0000-02315-0025 2130 EL.COUN EMPLOYEE IN	715.00	178.32	.00	1,513.63	-798.63
11-1212-000-0000-02316-0025 2130 HS.COUN EMPLOYEE IN	8,262.00	415.25	.00	7,244.07	1,017.93
11-1212-000-0000-07262-0025 2130 MS.COUN EMPLOYEE IN	686.00	.00	.00	.00	686.00

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ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1212-000-0000-02315-0025 2820 EL.COUN EMPLOYEE RE	6,129.00	456.12	.00	4,348.51	1,780.49
11-1212-000-0000-02316-0025 2820 HS.COUN EMPLOYEE RE	45,251.00	1,813.20	.00	20,185.11	25,065.89
11-1212-000-0000-07262-0025 2820 MS.COUN EMPLOYEE RE	1,851.00	138.98	.00	1,667.84	183.16
11-1212-000-0000-02315-0025 2821 EL.COUN RETIREMT ST	21,095.14	3,835.10	.00	15,340.40	5,754.74
11-1212-000-0000-02315-0025 2830 EL.COUN EMPLOYER SO	2,148.00	149.72	.00	1,386.35	761.65
11-1212-000-0000-02316-0025 2830 HS.COUN EMPLOYER SO	8,942.00	640.27	.00	6,970.37	1,971.63
11-1212-000-0000-07262-0025 2830 MS.COUN EMPLOYER SO	549.00	41.94	.00	499.14	49.86
11-1212-000-0000-02315-0025 2920 EL.COUN CASH IN LIE	2,150.00	165.36	.00	1,570.93	579.07
11-1212-000-0000-02316-0025 2920 HS.COUN CASH IN LIE	6,142.00	454.98	.00	5,459.76	682.24
11-1212-000-0000-02316-0025 2990 HS.COUN SICK DAY RE	.00	.00	.00	.00	.00
11-1212-000-0000-07262-0025 2990 MS.COUN SICK DAY RE	.00	.00	.00	.00	.00
11-1212-000-0000-02315-0025 3220 EL.COUN WKSHOPS/CON	.00	.00	.00	.00	.00
11-1212-000-0000-02316-0025 3220 HS.COUN WKSHOPS/CON	130.00	100.00	.00	505.20	-375.20
11-1212-000-0000-02315-0025 5120 EL.COUN TESTING SUP	900.00	32.34	.00	992.34	-92.34
11-1212-000-0000-02316-0025 5120 HS.COUN TESTING SUP	1,790.00	.00	.00	1,652.00	138.00
11-1212-000-0000-02316-0025 5910 HS.COUN OFFICE SUPP	650.00	216.47	.00	3,150.83	-2,500.83
11-1212-000-0000-02316-0025 6410 HS.COUN NEW EQUIP/F	.00	.00	.00	225.00	-225.00
11-1219-000-0000-02315-0025 1660 EL.NOON SAL SUPVR-I	32,459.00	-4,925.14	.00	17,668.96	14,790.04
11-1219-000-0000-02316-0025 1660 HS.NOON SAL SUPVR-I	4,640.00	1,216.00	.00	2,957.00	1,683.00
11-1219-000-0000-02315-0025 2820 EL.NOON EMPLOYEE RE	8,730.00	-1,324.98	.00	4,620.98	4,109.02
11-1219-000-0000-02316-0025 2820 HS.NOON EMPLOYEE RE	1,192.00	307.19	.00	749.46	442.54
11-1219-000-0000-02315-0025 2830 EL.NOON EMPLOYER SO	2,483.00	-376.75	.00	1,351.88	1,131.12
11-1219-000-0000-02316-0025 2830 HS.NOON EMPLOYER SO	355.00	86.21	.00	181.44	173.56
11-1221-000-0000-02315-0025 5110 EL.INSER TEACHING S	.00	.00	.00	.00	.00
11-1221-000-0000-02316-0025 5110 HS.INSER TEACHING S	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - SUPPORT SERVICES PUPIL	292,847.14	14,071.35	.00	211,207.95	81,639.19
11-1222-000-0000-02316-0026 1230 HS.LIB SALARY LIBRA	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 1630 EL.LIB SALARY AIDE	28,522.00	2,445.66	.00	22,916.18	5,605.82
11-1222-000-0000-02316-0026 1630 HS.LIB SALARY AIDE	12,902.00	1,555.56	.00	19,055.31	-6,153.31
11-1222-000-0000-02315-0026 2130 EL.LIB EMPLOYEE INS	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 2130 HS.LIB EMPLOYEE INS	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 2210 HS.LIB EARLY RETIRE	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 2820 EL.LIB EMPLOYEE RET	7,685.00	639.28	.00	6,070.35	1,614.65
11-1222-000-0000-02316-0026 2820 HS.LIB EMPLOYEE RET	9,903.00	420.86	.00	5,143.08	4,759.92
11-1222-000-0000-02316-0026 2821 HS.LIB RETIREMT STU	4,722.79	858.60	.00	3,434.40	1,288.39
11-1222-000-0000-02315-0026 2830 EL.LIB EMPLOYER SOC	2,182.00	187.10	.00	1,753.11	428.89
11-1222-000-0000-02316-0026 2830 HS.LIB EMPLOYER SOC	987.00	145.12	.00	1,758.13	-771.13
11-1222-000-0000-02316-0026 2920 HS.LIB CASH IN LIEU	.00	341.24	.00	3,924.26	-3,924.26
11-1222-000-0000-02315-0026 3220 EL.LIB WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 3220 HS.LIB WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 4120 EL.LIB REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1222-000-0000-02316-0026 4120 HS.LIB REPAIRS/MAIN	.00	.00	.00	.00	.00
11-1222-000-0000-02315-0026 5310 EL.LIB LIBRARY BOOK	530.00	-319.66	.00	240.14	289.86
11-1222-000-0000-02316-0026 5310 HS.LIB LIBRARY BOOK	1,400.00	31.16	.00	.00	1,400.00

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1222-000-0000-02315-0026 5990 EL.LIB MISC. SUPPLI	650.00	59.99	.00	5,468.17	-4,818.17
11-1222-000-0000-02316-0026 5990 HS.LIB MISC. SUPPLI	1,200.00	59.98	.00	59.98	1,140.02
11-1222-000-0000-02315-0026 6410 EL.LIB NEW EQUIP/FU	1,730.00	.00	.00	1,820.00	-90.00
11-1222-000-0000-02316-0026 6410 HS.LIB NEW EQUIP/FU	350.00	.00	.00	.00	350.00
11-1222-000-0000-02316-0026 8220 HS.LIB PAYMT TO ANO	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - LIBRARY	72,763.79	6,424.89	.00	71,643.11	1,120.68
11-1293-000-0000-02316-0027 1560 ATHLETIC COACH SALA	116,981.00	9,387.23	.00	95,490.11	21,490.89
11-1293-000-0000-02316-0027 2820 ATHLETIC EMPLOYEE R	42,113.00	2,349.84	.00	24,013.68	18,099.32
11-1293-000-0000-02316-0027 2821 ATHLETIC RETIREMT S	14,483.23	2,633.06	.00	10,532.23	3,951.00
11-1293-000-0000-02316-0027 2830 ATHLETIC EMPLOYER S	8,949.00	689.42	.00	6,951.75	1,997.25
11-1293-000-0000-02316-0027 3110 ATHLETIC PURCHASED	118,559.00	22,031.10	.00	87,603.54	30,955.46
11-1293-000-0000-02316-0027 5990 ATHLETIC MISC. SUPP	82,000.00	.00	.00	.00	82,000.00
11-1293-000-0000-02316-0027 6410 ATHLETIC NEW EQUIP/	3,400.00	.00	.00	.00	3,400.00
TOTAL DEPARTMENT - ATHLETIC	386,485.23	37,090.65	.00	224,591.31	161,893.92
11-1231-000-0000-00000-0028 3180 BUSINESS OFFICE AUD	7,400.00	2,787.00	.00	10,187.00	-2,787.00
11-1232-000-0000-00000-0028 1110 SUPER SALARY SUPERI	90,681.00	8,137.88	.00	97,423.79	-6,742.79
11-1232-000-0000-00000-0028 1390 SUPER SALARY-ADMIN.	40,369.00	2,990.30	.00	35,883.60	4,485.40
11-1232-000-0000-00000-0028 1490 SUPER STAKEHOLDER	.00	518.52	.00	6,351.87	-6,351.87
11-1232-000-0000-00000-0028 1620 SUPER SALARY-SECR	34,988.00	5,331.26	.00	44,024.87	-9,036.87
11-1232-000-0000-00000-0028 2130 SUPER EMPLOYEE INSU	71,729.00	-7,068.64	.00	72,130.86	-401.86
11-1232-000-0000-00000-0028 2820 SUPER EMPLOYEE RETI	136,179.00	4,115.98	.00	44,781.35	91,397.65
11-1232-000-0000-00000-0028 2821 SUPER RETIREMT STUD	45,338.81	8,242.60	.00	32,970.40	12,368.41
11-1232-000-0000-00000-0028 2830 SUPER EMPLOYER SOCI	29,227.00	1,353.24	.00	13,509.30	15,717.70
11-1232-000-0000-00000-0028 2920 SUPER CASH IN LIEU	12,284.00	951.94	.00	7,208.65	5,075.35
11-1232-000-0000-00000-0028 2990 SUPER SICK DAY REIM	1,613.00	.00	.00	.00	1,613.00
11-1232-000-0000-00000-0028 3170 SUPER LEGAL SERVICE	5,900.00	3,027.76	.00	9,079.01	-3,179.01
11-1232-000-0000-00000-0028 3190 SUPER UNEMPLOYMENT	2,880.00	240.00	.00	2,591.00	289.00
11-1232-000-0000-00000-0028 3191 SUPER BOARD EXPENSE	2,900.00	.00	.00	2,900.00	.00
11-1232-000-0000-00000-0028 3220 SUPER WKSHOPS/CONF	6,000.00	662.08	.00	4,711.64	1,288.36
11-1232-000-0000-00000-0028 3450 SUPER SOFTWARE	3,100.00	25.41	11.59	1,986.40	1,102.01
11-1232-000-0000-00000-0028 4190 SUPER TECH REPAIRS	200.00	.00	.00	3.02	196.98
11-1232-000-0000-00000-0028 4220 SUPER CONTRACT SERV	3,270.00	1,299.79	.00	3,447.34	-177.34
11-1232-000-0000-00000-0028 4910 SUPER SALARY ELECTI	.00	.00	.00	.00	.00
11-1232-000-0000-00000-0028 5910 SUPER OFFICE SUPPLI	2,250.00	40.95	.00	2,452.08	-202.08
11-1232-000-0000-00000-0028 5990 SUPER MISC. SUPPLIE	4,800.00	251.45	.00	45.93	4,754.07
11-1232-000-0000-00000-0028 5997 SUPER TECH SUPPLIES	.00	.00	.00	24.95	-24.95
11-1232-000-0000-00000-0028 6410 SUPER NEW EQUIP/FUR	1,800.00	.00	.00	205.98	1,594.02
11-1232-000-0000-00000-0028 6427 SUPER TECH EQUIPMEN	106.00	14.62	.00	7,308.22	-7,202.22
11-1232-000-0000-00000-0028 7410 SUPER DUES/CHAUFFEU	9,590.00	.00	.00	10,385.10	-795.10
11-1232-000-0000-00000-0028 8220 SUPER PAYMT TO ANOT	3,960.00	.00	.00	2,553.50	1,406.50
11-1252-000-0000-00000-0028 1310 ACCT SALARY-ACCOUNT	137,199.00	10,583.30	.00	126,999.60	10,199.40
11-1252-000-0000-00000-0028 2820 ACCT EMPLOYEE RETIR	.00	2,584.06	.00	31,313.29	-31,313.29

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1252-000-0000-00000-0028 2830 ACCT EMPLOYER SOCIA	.00	803.31	.00	9,623.14	-9,623.14
11-1252-000-0000-00000-0028 2920 ACCT CASH IN LIEU O	.00	136.50	.00	4,822.86	-4,822.86
11-1257-000-0000-00000-0028 3610 PRINT PRINTING/BIND	3,500.00	574.90	.00	4,285.38	-785.38
11-1259-000-0000-00000-0028 7210 BUSINESS INTEREST S	.00	.00	.00	.00	.00
11-1259-000-0000-00000-0028 7410 BUSINESS DUES/CHAUF	.00	457.27	.00	3,261.40	-3,261.40
11-1259-000-0000-00000-0028 7610 BUSINESS TAXES ABAT	100,000.00	7,659.00	.00	74,433.28	25,566.72
11-1289-000-0000-00000-0028 1590 TECH SALARY OTHER T	64,923.00	4,638.56	.00	57,162.32	7,760.68
11-1289-000-0000-00000-0028 2820 TECH EMPLOYEE RETIR	.00	1,114.16	.00	13,780.60	-13,780.60
11-1289-000-0000-00000-0028 2830 TECH EMPLOYER SOCIA	.00	336.48	.00	4,211.50	-4,211.50
11-1289-000-0000-00000-0028 2990 TECH SICK DAY REIMB	.00	.00	.00	37.50	-37.50
11-1289-000-0000-00000-0028 3450 TECH SOFTWARE	1,020.00	.00	.00	1,345.00	-325.00
11-1289-000-0000-00000-0028 4190 TECH TECH REPAIRS	210.00	119.98	.00	2,615.15	-2,405.15
11-1289-000-0000-00000-0028 5997 TECH TECH SUPPLIES	375.00	.00	.00	613.21	-238.21
11-1289-000-0000-00000-0028 6427 TECH TECH EQUIPMENT	3,800.00	127.64	112.00	1,838.35	1,849.65
TOTAL DEPARTMENT - GENERAL ADMIN/BUSINESS	827,591.81	62,057.30	123.59	748,508.44	78,959.78
11-1241-000-0000-02315-0029 1150 EL.PRIN SALARY SCH.	173,622.00	12,859.28	.00	170,042.03	3,579.97
11-1241-000-0000-02316-0029 1150 HS.PRIN SALARY SCH.	169,384.00	12,524.74	.00	150,896.88	18,487.12
11-1241-000-0000-07262-0029 1150 MS.PRIN SALARY SCH.	168,073.00	12,450.90	.00	150,010.80	18,062.20
11-1241-000-0000-02315-0029 1620 EL.PRIN SALARY-SECR	55,900.00	4,470.50	.00	42,652.94	13,247.06
11-1241-000-0000-02316-0029 1620 HS.PRIN SALARY-SECR	41,362.00	3,172.36	.00	30,261.21	11,100.79
11-1241-000-0000-07262-0029 1620 MS.PRIN SALARY-SECR	32,587.00	2,284.04	.00	22,157.28	10,429.72
11-1241-000-0000-02315-0029 2130 EL.PRIN EMPLOYEE IN	37,908.00	3,027.17	.00	38,853.74	-945.74
11-1241-000-0000-02316-0029 2130 HS.PRIN EMPLOYEE IN	16,513.00	1,638.86	.00	16,273.78	239.22
11-1241-000-0000-07262-0029 2130 MS.PRIN EMPLOYEE IN	39,602.00	2,603.10	.00	32,473.75	7,128.25
11-1241-000-0000-02315-0029 2210 EL.PRIN EARLY RETIR	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 2210 HS.PRIN EARLY RETIR	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2820 EL.PRIN EMPLOYEE RE	86,220.00	4,366.08	.00	50,091.59	36,128.41
11-1241-000-0000-02316-0029 2820 HS.PRIN EMPLOYEE RE	78,278.00	3,914.84	.00	45,549.74	32,728.26
11-1241-000-0000-07262-0029 2820 MS.PRIN EMPLOYEE RE	73,265.00	3,674.90	.00	43,296.96	29,968.04
11-1241-000-0000-02315-0029 2821 EL.PRIN RETIREMT ST	29,386.27	5,342.42	.00	21,369.68	8,016.59
11-1241-000-0000-02316-0029 2821 HS.PRIN RETIREMT ST	25,922.88	4,712.78	.00	18,851.12	7,071.76
11-1241-000-0000-07262-0029 2821 MS.PRIN RETIREMT ST	24,453.57	4,445.66	.00	17,782.64	6,670.93
11-1241-000-0000-02315-0029 2830 EL.PRIN EMPLOYER SO	19,033.00	1,344.36	.00	16,529.35	2,503.65
11-1241-000-0000-02316-0029 2830 HS.PRIN EMPLOYER SO	17,170.00	1,207.40	.00	13,910.88	3,259.12
11-1241-000-0000-07262-0029 2830 MS.PRIN EMPLOYER SO	15,760.00	1,130.28	.00	13,207.46	2,552.54
11-1241-000-0000-02315-0029 2840 EL.PRIN WORKMANS CO	354.00	.00	.00	208.00	146.00
11-1241-000-0000-02316-0029 2840 HS.PRIN WORKMANS CO	354.00	.00	.00	208.00	146.00
11-1241-000-0000-07262-0029 2840 MS.PRIN WORKMANS CO	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2850 EL.PRIN UNEMPLOYMEN	.00	.00	.00	.00	.00
11-1241-000-0000-07262-0029 2850 MS.PRIN UNEMPLOYMEN	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 2920 EL.PRIN CASH IN LIE	10,749.00	813.72	.00	8,583.44	2,165.56
11-1241-000-0000-02316-0029 2920 HS.PRIN CASH IN LIE	12,284.00	927.46	.00	9,948.32	2,335.68
11-1241-000-0000-07262-0029 2920 MS.PRIN CASH IN LIE	6,142.00	472.48	.00	4,488.56	1,653.44
11-1241-000-0000-02315-0029 2990 EL.PRIN SICK DAY RE	8,550.00	.00	.00	.00	8,550.00

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FUND - 11 - GENERAL FUND

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11-1241-000-0000-02316-0029 2990 HS.PRIN SICK DAY RE	1,500.00	.00	.00	.00	1,500.00
11-1241-000-0000-07262-0029 2990 MS.PRIN SICK DAY RE	2,588.00	.00	.00	.00	2,588.00
11-1241-000-0000-02315-0029 3220 EL.PRIN WKSHOPS/CON	.00	170.00	.00	170.00	-170.00
11-1241-000-0000-02316-0029 3220 HS.PRIN WKSHOPS/CON	653.00	.00	.00	427.00	226.00
11-1241-000-0000-07262-0029 3220 MS.PRIN WKSHOPS/CON	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 4120 EL.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 4120 HS.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-07262-0029 4120 MS.PRIN REPAIRS/MAI	.00	.00	.00	.00	.00
11-1241-000-0000-02315-0029 5910 EL.PRIN OFFICE SUPP	3,100.00	60.20	.00	1,720.32	1,379.68
11-1241-000-0000-02316-0029 5910 HS.PRIN OFFICE SUPP	2,100.00	.00	.00	976.69	1,123.31
11-1241-000-0000-07262-0029 5910 MS.PRIN OFFICE SUPP	2,100.00	250.99	.00	1,524.93	575.07
11-1241-000-0000-02315-0029 5990 EL.PRIN MISC. SUPPL	400.00	5,609.52	439.23	4,246.44	-4,285.67
11-1241-000-0000-02316-0029 5990 HS.PRIN MISC. SUPPL	175.00	.00	.00	1,095.76	-920.76
11-1241-000-0000-07262-0029 5990 MS.PRIN MISC. SUPPL	150.00	95.40	.00	916.87	-766.87
11-1241-000-0000-02315-0029 6410 EL.PRIN NEW EQUIP/F	.00	.00	.00	290.91	-290.91
11-1241-000-0000-02316-0029 6410 HS.PRIN NEW EQUIP/F	.00	.00	.00	103.98	-103.98
11-1241-000-0000-07262-0029 6410 MS.PRIN NEW EQUIP/F	450.00	.00	.00	212.87	237.13
11-1241-000-0000-02315-0029 7410 EL.PRIN DUES/CHAUFF	.00	.00	.00	.00	.00
11-1241-000-0000-02316-0029 7410 HS.PRIN DUES/CHAUFF	700.00	.00	.00	.00	700.00
11-1241-000-0000-07262-0029 7410 MS.PRIN DUES/CHAUFF	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - SCHOOL ADMIN - PRINCIPAL	1,156,788.72	93,569.44	439.23	929,333.92	227,015.57
11-1351-000-0822-02315-0030 1630 EL.LATCH SALARY AID	24,303.00	2,686.71	.00	25,045.08	-742.08
11-1351-000-0822-02315-0030 2820 EL.LATCH EMPLOYEE R	9,385.00	699.61	.00	6,415.34	2,969.66
11-1351-000-0822-02315-0030 2821 EL.LATCH RETIREMT S	3,148.53	572.40	.00	2,289.60	858.93
11-1351-000-0822-02315-0030 2830 EL.LATCH EMPLOYER S	1,859.00	205.56	.00	1,916.02	-57.02
11-1351-000-0822-02315-0030 5110 EL.LATCH TEACHING S	550.00	11.09	.00	198.94	351.06
11-1391-000-0822-02315-0030 1160 EL.PARED SALARY SCH	29,612.00	2,412.24	.00	26,156.96	3,455.04
11-1391-000-0822-02315-0030 2820 EL.PARED EMPLOYEE R	10,702.00	601.61	.00	6,573.64	4,128.36
11-1391-000-0822-02315-0030 2821 EL.PARED RETIREMT S	3,673.28	667.80	.00	2,671.20	1,002.08
11-1391-000-0822-02315-0030 2830 EL.PARED EMPLOYER S	2,189.00	184.54	.00	1,998.93	190.07
11-1391-000-0822-02315-0030 3220 EL.PARED WKSHOPS/CO	.00	.00	.00	67.05	-67.05
11-1391-000-0822-02315-0030 5110 EL.PARED TEACHING S	400.00	.00	.00	.00	400.00
11-1391-000-0822-02315-0030 6410 EL.PARED NEW EQUIP/	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - COMMUNITY SERVICES	85,821.81	8,041.56	.00	73,332.76	12,489.05
11-1261-000-0000-00000-0031 1170 OPER SALARY SUPVR-I	33,125.00	2,453.70	.00	29,444.40	3,680.60
11-1261-000-0000-00000-0031 1550 OPER SALARY - MAINT	70,992.00	6,431.20	.00	72,764.88	-1,772.88
11-1261-000-0000-00000-0031 1640 OPER SALARY CUSTODI	244,030.00	18,566.40	.00	208,271.17	35,758.83
11-1261-000-0000-00000-0031 1960 OPER OVERTIME OPERA	5,200.00	179.67	.00	9,050.31	-3,850.31
11-1261-000-0000-00000-0031 2130 OPER EMPLOYEE INSUR	99,269.00	20,307.00	.00	91,300.69	7,968.31
11-1261-000-0000-00000-0031 2820 OPER EMPLOYEE RETIR	131,498.00	6,918.37	.00	80,545.08	50,952.92
11-1261-000-0000-00000-0031 2821 OPER RETIREMT STUDE	43,554.64	7,918.24	.00	31,672.95	11,881.69
11-1261-000-0000-00000-0031 2830 OPER EMPLOYER SOCIA	27,507.00	2,038.27	.00	23,831.09	3,675.91

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FUND - 11 - GENERAL FUND

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11-1261-000-0000-00000-0031 2840 OPER WORKMANS COMPE	10,209.00	.00	.00	7,980.00	2,229.00
11-1261-000-0000-00000-0031 2850 OPER UNEMPLOYMENT C	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 2920 OPER CASH IN LIEU O	3,071.00	227.50	.00	2,730.00	341.00
11-1261-000-0000-00000-0031 2990 OPER SICK DAY REIMB	3,150.00	.00	.00	.00	3,150.00
11-1261-000-0000-00000-0031 3220 OPER WKSHOPS/CONF I	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 3410 OPER TELEPHONE	6,600.00	349.49	.00	5,940.92	659.08
11-1261-000-0000-00000-0031 3830 OPER WATER AND SEWA	10,630.00	2,757.67	.00	11,611.71	-981.71
11-1261-000-0000-00000-0031 3840 OPER WASTE AND TRAS	4,951.00	1,062.50	.00	9,503.86	-4,552.86
11-1261-000-0000-00000-0031 3910 OPER INSURANCE LIAB	57,003.00	.00	.00	56,228.00	775.00
11-1261-000-0000-00000-0031 3911 OPER BOILER INSURAN	4,084.00	.00	.00	4,162.00	-78.00
11-1261-000-0000-00000-0031 4110 OPER FURN EQPT REPA	25,535.00	.00	.00	18,570.08	6,964.92
11-1261-000-0000-00000-0031 4120 OPER REPAIRS/MAINT	8,400.00	2,646.17	10.96	18,683.14	-10,294.10
11-1261-000-0000-00000-0031 4220 OPER CONTRACT SERV	8,000.00	956.00	.00	32,428.01	-24,428.01
11-1261-000-0000-00000-0031 5510 OPER HEATING GAS	100,000.00	6,763.56	.00	57,988.45	42,011.55
11-1261-000-0000-00000-0031 5520 OPER ELECTRICITY	130,000.00	11,973.42	.00	135,319.98	-5,319.98
11-1261-000-0000-00000-0031 5910 OPER OFFICE SUPPLIE	40.00	.00	1,252.33	43.69	-1,256.02
11-1261-000-0000-00000-0031 5980 OPER MAINTENANCE SU	20,157.00	400.88	.00	13,855.26	6,301.74
11-1261-000-0000-00000-0031 5981 OPER BOILER TREATME	.00	.00	.00	.00	.00
11-1261-000-0000-00000-0031 5990 OPER MISC. SUPPLIES	26,000.00	.00	.00	28,306.30	-2,306.30
11-1455-000-0000-00000-0031 6220 AQUIS FURN/EQUIP BL	128,000.00	1,000.00	.00	151,917.51	-23,917.51
11-1455-000-0000-00000-0031 6221 AQUIS FURN/EQUIP GR	5,000.00	.00	.00	32,481.00	-27,481.00
TOTAL DEPARTMENT - OPERATION-MAINTENANCE	1,206,005.64	92,950.04	1,263.29	1,134,630.48	70,111.87
11-1391-000-0000-02316-0032 1160 PAC SALARY SCH. DIR	31,500.00	500.00	.00	5,287.04	26,212.96
11-1391-000-0000-02316-0032 2130 PAC EMPLOYEE INSURA	.00	.00	.00	.00	.00
11-1391-000-0000-02316-0032 2820 PAC EMPLOYEE RETIRE	10,623.00	124.70	.00	1,340.54	9,282.46
11-1391-000-0000-02316-0032 2821 PAC RETIREMT STUDEN	3,673.28	667.80	.00	2,671.20	1,002.08
11-1391-000-0000-02316-0032 2830 PAC EMPLOYER SOCIAL	2,880.00	38.26	.00	421.95	2,458.05
11-1391-000-0000-02316-0032 2920 PAC CASH IN LIEU OF	6,142.00	.00	.00	227.49	5,914.51
11-1391-000-0000-02316-0032 3110 PAC PURCHASED SERVI	.00	.00	.00	1,272.37	-1,272.37
11-1391-000-0000-02316-0032 5110 PAC TEACHING SUPPLY	103.00	.00	.00	198.81	-95.81
11-1391-000-0000-02316-0032 5990 PAC MISC. SUPPLIES/	150.00	.00	.00	.00	150.00
11-1391-000-0000-02316-0032 6410 PAC NEW EQUIP/FURN	3,910.00	.00	.00	3,756.13	153.87
TOTAL DEPARTMENT - PAC	58,981.28	1,330.76	.00	15,175.53	43,805.75
11-1271-000-0000-00000-0033 1170 TRANS SALARY SUPVR-	33,125.00	2,453.70	.00	29,444.40	3,680.60
11-1271-000-0000-00000-0033 1550 TRANS SALARY - MAIN	9,963.00	.00	.00	.00	9,963.00
11-1271-000-0000-00000-0033 1610 TRANS SALARY VEHICL	119,672.00	16,742.49	.00	128,454.82	-8,782.82
11-1271-000-0000-00000-0033 1611 TRANS SALARY-EXTRA	24,146.00	2,258.69	.00	19,651.72	4,494.28
11-1271-000-0000-00000-0033 1620 TRANS SALARY-SECR	1,650.00	.00	.00	.00	1,650.00
11-1271-000-0000-00000-0033 1630 TRANS SALARY AIDE	10,661.00	361.87	.00	3,623.12	7,037.88
11-1271-000-0000-00000-0033 2130 TRANS EMPLOYEE INSU	770.00	34.13	.00	568.74	201.26
11-1271-000-0000-00000-0033 2820 TRANS EMPLOYEE RETI	73,906.00	5,489.04	.00	46,249.88	27,656.12
11-1271-000-0000-00000-0033 2821 TRANS RETIREMT STUD	24,243.67	4,407.50	.00	17,630.00	6,613.67

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1271-000-0000-00000-0033 2830 TRANS EMPLOYER SOCI	15,475.00	1,686.41	.00	14,072.36	1,402.64
11-1271-000-0000-00000-0033 2840 TRANS WORKMANS COMP	2,232.00	.00	.00	1,555.00	677.00
11-1271-000-0000-00000-0033 2850 TRANS UNEMPLOYMENT	.00	.00	.00	2,886.66	-2,886.66
11-1271-000-0000-00000-0033 2920 TRANS CASH IN LIEU	3,071.00	227.48	.00	2,729.76	341.24
11-1271-000-0000-00000-0033 2990 TRANS SICK DAY REIM	930.00	.00	.00	.00	930.00
11-1271-000-0000-00000-0033 3192 TRANS PHYSICALS	1,300.00	.00	.00	1,146.00	154.00
11-1271-000-0000-00000-0033 3220 TRANS WKSHOPS/CONF	.00	.00	.00	.00	.00
11-1271-000-0000-00000-0033 3930 TRANS TRANSPORTATIO	7,927.00	.00	.00	8,111.00	-184.00
11-1271-000-0000-00000-0033 4130 TRANS BUS MECHANIC	27,796.00	1,557.00	.00	17,624.18	10,171.82
11-1271-000-0000-00000-0033 4230 TRANS CONTRACTED SE	3,125.00	-150.00	.00	446.00	2,679.00
11-1271-000-0000-00000-0033 5710 TRANS GASOLINE, OIL	30,000.00	3,396.04	.00	27,914.57	2,085.43
11-1271-000-0000-00000-0033 5720 TRANS TIRES,TUBES A	10,000.00	43.90	.00	2,048.74	7,951.26
11-1271-000-0000-00000-0033 5730 TRANS VEHICLE REPAI	35,000.00	1,863.95	.00	26,447.33	8,552.67
11-1271-000-0000-00000-0033 5910 TRANS OFFICE SUPPLI	200.00	.00	.00	.00	200.00
11-1271-000-0000-00000-0033 5990 TRANS MISC. SUPPLIE	5,350.00	.00	.00	5,707.63	-357.63
11-1271-000-0000-00000-0033 6410 TRANS NEW EQUIP/FUR	.00	.00	1,252.34	.00	-1,252.34
11-1271-000-0000-00000-0033 6510 TRANS NEW VEHICLES	.00	.00	.00	26,376.20	-26,376.20
11-1271-000-0000-00000-0033 6610 TRANS SCHOOL BUS PU	.00	.00	.00	.00	.00
11-1271-000-0000-00000-0033 7410 TRANS DUES/CHAUFFEU	220.00	169.35	.00	379.35	-159.35
TOTAL DEPARTMENT - TRANSPORTATION	440,762.67	40,541.55	1,252.34	383,067.46	56,442.87
11-1621-000-0000-00000-0040 8110 MODFUND ATHLETIC	.00	.00	.00	.00	.00
11-1633-000-0000-00000-0040 8110 MODFUND DEBT ATHLET	.00	.00	.00	.00	.00
11-1641-000-0000-00000-0040 8110 MODFUND B&S ATHLETI	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - MODICATIONS	.00	.00	.00	.00	.00
TOTAL FUND - GENERAL FUND	17,010,030.47	1,401,034.55	7,157.66	12,867,106.62	4,135,766.19
TOTAL REPORT	17,010,030.47	1,401,034.55	7,157.66	12,867,106.62	4,135,766.19

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ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
11-0111-000-0000-00000-0001 0111 CURR TAX ADRIAN CIT	726,764.00	.00	.00	730,280.67	-3,516.67
11-0111-000-0000-00000-0001 0112 CURR TAX MADISON TW	1,133,626.00	.00	.00	1,087,253.61	46,372.39
11-0111-000-0000-00000-0001 0113 CURR TAX PALMYRA TW	58,424.00	.00	.00	58,220.36	203.64
11-0111-000-0000-00000-0001 0114 CURR TAX ADRIAN TWP	21,234.00	.00	.00	20,225.60	1,008.40
11-0111-000-0000-00000-0001 0116 CURR TAX OTHER TAXE	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - CURRENT TAX REVENUE	1,940,048.00	.00	.00	1,895,980.24	44,067.76
11-0119-000-0000-00000-0002 0119 INT ON DELINQUENT T	16,000.00	.00	.00	15,995.73	4.27
11-0131-000-0000-00000-0002 0131 TUITION PARENT PAY	12,380.00	7,665.00	.00	15,659.25	-3,279.25
11-0151-000-0000-00000-0002 0151 INTEREST ON INVESTM	8,000.00	2,255.51	.00	19,200.33	-11,200.33
11-0171-000-0000-00000-0002 0171 ADMISSIONS ADMISSIO	105,000.00	.00	.00	.00	105,000.00
11-0173-000-0000-00000-0002 0173 EXTRA TRIP SURCHARG	.00	2.00	.00	535.02	-535.02
11-0181-000-0000-00000-0002 0181 LATCH KEY PARENT PA	43,400.00	6,191.50	.00	50,358.25	-6,958.25
11-0191-000-0000-00000-0002 0191 RENTAL SCHOOL RENTA	9,400.00	.00	.00	9,700.00	-300.00
11-0199-000-0000-00000-0002 0195 MISC MISC CAFE	24,000.00	.00	.00	.00	24,000.00
11-0199-000-0000-00000-0002 0199 MISC MISC	29,885.00	30.00	.00	29,316.55	568.45
TOTAL DEPARTMENT - OTHER LOCAL REVENUE	248,065.00	16,144.01	.00	140,765.13	107,299.87
11-0311-000-0000-00000-0003 0010 STATE AID MEMBERSHI	10,056,067.00	940,616.16	.00	7,486,391.25	2,569,675.75
11-0311-000-0000-00000-0003 0207 STATE AID MEMBERSHI	.00	.00	.00	.00	.00
11-0311-000-0000-00000-0003 0208 STATE AID MEMBERSHI	1,099,393.00	95,400.41	.00	763,203.30	336,189.70
11-0312-000-0000-00000-0003 0020 AR SEC 31A AT-RISK	562,839.00	56,241.44	.00	439,353.30	123,485.70
11-0312-000-0000-00000-0003 0100 AR SEC 31A STATE AI	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0110 AR SEC 31A LUNCH	.00	1,349.97	.00	19,467.28	-19,467.28
11-0312-000-0000-00000-0003 0120 AR SEC 31A SPEC ED	420,859.00	37,465.37	.00	291,024.11	129,834.89
11-0312-000-0000-00000-0003 0208 AR SEC 31A UAAL	.00	10,765.42	.00	86,123.36	-86,123.36
11-0312-000-0000-00000-0003 0210 AR SEC 31A TECHNOLO	12,000.00	.00	.00	.00	12,000.00
11-0312-000-0000-00000-0003 0211 AR SEC 31A UNREST A	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0313 AR SEC 31A STATE AI	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0359 AR SEC 31A COMPUTER	.00	.00	.00	.00	.00
11-0312-000-0000-00000-0003 0367 AR SEC 31A EARLY LI	22,275.00	1,979.81	.00	15,838.42	6,436.58
11-0317-000-0000-00000-0003 0210 REST ANOTHER SCHOOL	.00	.00	.00	3,631.86	-3,631.86
TOTAL DEPARTMENT - STATE REVENUE CATEGORICA	12,173,433.00	1,143,818.58	.00	9,105,032.88	3,068,400.12
11-0412-000-0000-00000-0004 0240 STAB ARRA EDU JOBS	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0140 SPS REV TITLE I	256,461.00	.00	.00	.00	256,461.00
11-0414-000-0000-00000-0004 0141 SPS REV TITLE I CAR	35,954.00	.00	.00	.00	35,954.00
11-0414-000-0000-00000-0004 0150 SPS REV TITLE VA IN	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0210 SPS REV TECHNOLOGY	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0490 SPS REV TITLE II D	.00	.00	.00	.00	.00
11-0414-000-0000-00000-0004 0764 SPS REV II TEACHER	44,141.00	.00	.00	.00	44,141.00
11-0414-000-0000-00000-0004 0768 SPS REV RURAL	29,609.00	.00	.00	.00	29,609.00
11-0417-000-0000-00000-0004 0060 RESTR REV DRUG FREE	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0160 RESTR REV TRANSITIO	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0199 RESTR REV MISC	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0211 RESTR REV UNREST AN	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0220 RESTR REV PARENT ED	.00	.00	.00	.00	.00
11-0417-000-0000-00000-0004 0416 RESTR REV MEDICAID	2,500.00	.00	.00	2,672.18	-172.18
11-0419-000-0000-00000-0004 0419 MISC - FED SPEC ED	.00	.00	.00	.00	.00

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ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
TOTAL DEPARTMENT - FEDERAL REVENUE	368,665.00	.00	.00	2,672.18	365,992.82
11-0511-000-0000-00000-0005 0511 SPEC ED TUITION	39,185.00	.00	.00	.00	39,185.00
11-0519-000-0000-00000-0005 0122 LISD SPEC ED LISD S	705,571.00	.00	.00	620,333.94	85,237.06
11-0519-000-0000-00000-0005 0196 LISD SPEC ED INNOVA	23,000.00	3,271.00	.00	14,771.00	8,229.00
11-0519-000-0000-00000-0005 0197 LISD SPEC ED PLTW	84,453.00	77,864.80	.00	77,864.80	6,588.20
11-0519-000-0000-00000-0005 0198 LISD SPEC ED CAREER	8,000.00	.00	.00	.00	8,000.00
11-0519-000-0000-00000-0005 0199 LISD SPEC ED MISC	47,979.00	19,063.48	.00	44,315.11	3,663.89
11-0519-000-0000-00000-0005 0220 LISD SPEC ED PARENT	9,655.00	.00	.00	9,219.95	435.05
11-0519-000-0000-00000-0005 0303 LISD SPEC ED CAREER	.00	.00	.00	.00	.00
11-0519-000-0000-00000-0005 0340 LISD SPEC ED MICHIG	230,362.00	.00	.00	12,809.85	217,552.15
11-0519-000-0000-00000-0005 0416 LISD SPEC ED MEDICA	.00	.00	.00	.00	.00
11-0541-000-0000-00000-0005 0541 INSURANCE DIVIDENDS	13,956.00	.00	.00	.00	13,956.00
11-0552-000-0000-00000-0005 0552 ADJ TO PRIOR YRS AC	.00	.00	.00	.00	.00
11-0593-000-0000-00000-0005 0593 SALE SCHOOL PROPERT	200.00	.00	.00	.00	200.00
11-0625-000-0000-00000-0005 0625 FUND MOD CAFE FUND	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - INCOMING TRANSFERS	1,162,361.00	100,199.28	.00	779,314.65	383,046.35
TOTAL FUND - GENERAL FUND	15,892,572.00	1,260,161.87	.00	11,923,765.08	3,968,806.92
TOTAL REPORT	15,892,572.00	1,260,161.87	.00	11,923,765.08	3,968,806.92

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FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
22640	9101	06/26/17	3250 ADRIAN MECHANICAL SERVICE	4120	UNIT #33 ELEM GYM	121.00
22641	9101	06/26/17	5574 AMANDA HARSH	5210	BUSINESS LETTER	5.00
22641	9101	06/26/17	5574 AMANDA HARSH	5210	GROWTH MINDSET	19.00
22641	9101	06/26/17	5574 AMANDA HARSH	5210	MLA, PERSAUSIVE	8.63
22641	9101	06/26/17	5574 AMANDA HARSH	5210	PERS. NARR. ESSAY	7.99
22641	9101	06/26/17	5574 AMANDA HARSH	5210	PUBLIC SPEAKING	36.49
22641	9101	06/26/17	5574 AMANDA HARSH	5210	TEN MINUTE GRAMMAR	55.00
TOTAL CHECK						132.11
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	GIZMO DORKS 1.75MM ABS FI	49.90
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SET OF 6 ANATOMY MAGNETS	7.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SET OF 6 ANATOMY MAGNETS	11.29
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5210	A LONG WAY FROM CHICAGO:	139.60
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SUNNYCARE #8201 1000/1CAS	43.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SUNNYCARE #8202 1000/1CAS	43.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	XY FANCY NOVELTY FASHION	3.77
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	GUND BREAK A LEG JR., BRO	23.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SET OF 6 ANATOMY MAGNETS	7.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	SUNANGEL® 24PC SYRINGE HI	12.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	TINKSKY 10PCS NOVELY BONE	15.38
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	25 PIECE 3D PRINTER TOOL	29.75
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	GREATSSLY 594 LINEAR FEET	59.97
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	AIO ROBOTICS FULL-METAL P	149.97
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	HATCHBOX 3D ABS-1KG1.75-S	21.99
22642	9101	06/26/17	5575 AMAZON CAPITAL SERVICES I	5121	HATCHBOX 3D ABS-1KG1.75-Y	43.98
TOTAL CHECK						666.54
22643	9101	06/26/17	6870 AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	1.34
22643	9101	06/26/17	6870 AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	65.88
TOTAL CHECK						67.22
22644	9101	06/26/17	72220 AUTO VALUE ADRIAN	5710	DSLEXH FL 2.5BOX	25.00
22644	9101	06/26/17	72220 AUTO VALUE ADRIAN	5710	DSLEXH FL2.5 BOX	14.29
TOTAL CHECK						39.29
22645	9101	06/26/17	13620 AVERY OIL & PROPANE, INC.	5710	FUEL	498.76
22646	9101	06/26/17	12965 BLACK SWAMP EQUIP.	4220	PORTABLE TOILETS	161.50
22646	9101	06/26/17	12965 BLACK SWAMP EQUIP.	4220	DISTRICTS PORTABLE TO	161.50
TOTAL CHECK						323.00
22647	9101	06/26/17	18204 CAROLINA BIOLOGICAL SU	5121	154745, PIGMENTED BACTERI	87.00
22647	9101	06/26/17	18204 CAROLINA BIOLOGICAL SU	5121	154755, INTRODUCTORY BACT	71.90
22647	9101	06/26/17	18204 CAROLINA BIOLOGICAL SU	5121	S&H ON PO170196	28.39
TOTAL CHECK						187.29
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	5997	2294338 - EPSON PROJECTOR	97.99
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	5997	2294338 - EPSON PROJECTOR	97.99
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	240126 - STARTECH USB TO	27.92
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	2874361 - PROLINE 20G FIB	39.89
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE J9150 T	7.22
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE J9150 T	93.88
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE J9150 T	111.94
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE J9150 T	148.05
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	4160033 - PROLINE FIBER P	27.92

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22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	1637232 - 10G CAT6 CABLE	9.97
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	1637240 - 10G CAT6A 20' C	21.94
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	2874393 - SR FIBER CABLE	.61
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	2874393 - SR FIBER CABLE	7.94
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	2874393 - SR FIBER CABLE	9.46
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	2874393 - SR FIBER CABLE	12.51
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE FIBER T	6.79
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE FIBER T	88.25
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE FIBER T	105.22
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	6427	3270175 - PROLINE FIBER T	139.16
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	3450	3312971 - SAN P2000 HP CA	22.60
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	3450	3312971 - SAN P2000 HP CA	293.80
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	3450	3312971 - SAN P2000 HP CA	350.30
22648	9101	06/26/17	16240 CDW GOVERNMENT, INC.	3450	3312971 - SAN P2000 HP CA	463.30
		TOTAL CHECK				2,184.65
22649	9101	06/26/17	21370 CODEMONKEY STUDIOS INC	5121	PLTW CAMP SUBSCRIPTIO	270.10
22650	9101	06/26/17	25200 CUTTING EDGE ENGRAVING	5130	AP SCHOLAR AWARD	16.00
22650	9101	06/26/17	25200 CUTTING EDGE ENGRAVING	5130	SR AWARDS	192.00
22650	9101	06/26/17	25200 CUTTING EDGE ENGRAVING	5110	MS AWARDS	34.00
22650	9101	06/26/17	25200 CUTTING EDGE ENGRAVING	5121	SHIRTS FOR PLTW CAMP	267.00
		TOTAL CHECK				509.00
22651	9101	06/26/17	23597 DARNELL & MEYERING, P.C.	3180	AUDIT IN PROGRESS	2,787.00
22652	9101	06/26/17	27783 DOMINO'S PIZZA	5121	PLTW ORDER 360281	75.96
22652	9101	06/26/17	27783 DOMINO'S PIZZA	5121	PLTW TIP FOR JOSHUA	8.00
		TOTAL CHECK				83.96
22653	9101	06/26/17	28653 DRYPRO STEAM SERVICES	4120	CARPET CLEANING	2,204.20
22654	9101	06/26/17	34937 FOLLETT SCHOOL SOLUTIONS	5990	32892A FOLLETT 6300 CORDL	59.98
22654	9101	06/26/17	34937 FOLLETT SCHOOL SOLUTIONS	5990	32892A FOLLETT 6300 CORDL	59.99
		TOTAL CHECK				119.97
22655	9101	06/26/17	35580 FRAME'S PEST CONTROL, INC	4220	PEST CONTROL	51.00
22655	9101	06/26/17	35580 FRAME'S PEST CONTROL, INC	4220	PEST CONTROL	51.00
		TOTAL CHECK				102.00
22656	9101	06/26/17	39688 GRAPHICS UNLIMITED	5110	MAD MONEY TICKETS, PRINTE	232.50
22657	9101	06/26/17	41491 H & H REPAIR	4130	BUS #7 LABOR	315.00
22657	9101	06/26/17	41491 H & H REPAIR	5730	BUS #7 PARTS	45.26
22657	9101	06/26/17	41491 H & H REPAIR	5730	BUS #7 SHOP FEES	3.00
		TOTAL CHECK				363.26
22658	9101	06/26/17	60750 MELVIN D HOFFMAN	7410	LICENSE RENEWAL	91.35
22659	9101	06/26/17	47396 IMPREST FUND	5980	BAGS OF CLAY	140.00
22659	9101	06/26/17	47396 IMPREST FUND	5990	INCREASE PETTY CASH	31.17
22659	9101	06/26/17	47396 IMPREST FUND	3220	LODGING	533.10
22659	9101	06/26/17	47396 IMPREST FUND	5910	MS POSTAGE	245.00
22659	9101	06/26/17	47396 IMPREST FUND	5910	POSTAGE	1.40
22659	9101	06/26/17	47396 IMPREST FUND	5910	POSTAGE	1.82
22659	9101	06/26/17	47396 IMPREST FUND	3220	REACH HIGHER	100.00

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TOTAL CHECK						1,052.49
22660	9101	06/26/17	42250 INSIGNIA GRAPHICS, INC.	5910	REACH HIGHER GRANT	112.00
22660	9101	06/26/17	42250 INSIGNIA GRAPHICS, INC.	5910	REACH HIGHER GRANT	96.00
TOTAL CHECK						208.00
22661	9101	06/26/17	71668 J W PEPPER OF DETROIT	5110	CARRY ON MY WAYWARD SON	55.00
22661	9101	06/26/17	71668 J W PEPPER OF DETROIT	5110	ESTIMATED SHIPPING/HANDLI	14.99
22661	9101	06/26/17	71668 J W PEPPER OF DETROIT	5110	OPEN ARMS	65.00
22661	9101	06/26/17	71668 J W PEPPER OF DETROIT	5110	WE'RE AN AMERICAN BAND	60.00
TOTAL CHECK						194.99
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ESTIMATED SHIPPING/HANDLI	22.21
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ITEM NO. 2255BZ HONOR ROL	95.40
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ITEM NO. 2255GO HONOR ROL	198.75
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ITEM NO. 2255SL HONOR ROL	111.30
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ITEM NO. 5002BLGO .875" B	7.35
22662	9101	06/26/17	50576 JONES SCHOOL SUPPLY CO IN	5990	ITEM NO. DT250GO LAMP GOL	31.35
TOTAL CHECK						466.36
22663	9101	06/26/17	54776 LENAWEE COUNTY TREASURER	7610	XA0-100-0319-04	1,899.56
22663	9101	06/26/17	54776 LENAWEE COUNTY TREASURER	7610	MD0-110-4175-00	5,124.63
22663	9101	06/26/17	54776 LENAWEE COUNTY TREASURER	7610	XA0-100-0319-03	634.81
TOTAL CHECK						7,659.00
22664	9101	06/26/17	75601 LINDA PRATT	6450	ACCOMPANIST	125.00
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	3610	K ROUND UP	574.90
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	5110	4 TEAMS	120.00
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	6220	16-17 RENTAL	1,000.00
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	CAP FEE QUARTERLY	252.88
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	CAP FEE QUARTERLY	252.88
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	CAP FEE QUARTERLY	252.89
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	3220	MCDONALD LEGIST. BREA	6.77
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	3220	RAMOS LEGIST. BREAK.	6.77
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	3220	ROWE LEGIST. BREAK.	6.77
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8210	16-17 JAN-JUNE	6,295.72
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERVICES APR/JUN	1,264.42
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERVICES APR/JUN	1,264.42
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	8220	TECH SERVICES APR/JUN	1,264.42
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	5730	BUS 1, 2, 3, 9 10	93.01
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	4130	BUS 1, 2, 3, 9 10	1,626.00
22665	9101	06/26/17	55432 LENAWEE INTERMEDIATE SCHO	5730	BUS 1, 2, 3, 9 10	1,860.15
TOTAL CHECK						16,142.00
22666	9101	06/26/17	56851 LOWE'S BUSINESS ACCOUNT	5121	PLTW CAMP	40.52
22666	9101	06/26/17	56851 LOWE'S BUSINESS ACCOUNT	5980	SOFTBALL FD LOCK	28.49
22666	9101	06/26/17	56851 LOWE'S BUSINESS ACCOUNT	9134	SOFTENER SALT CAFETER	26.45
TOTAL CHECK						95.46
22667	9101	06/26/17	59040 MADISON TOWNSHIP TREASURE	3830	WATER/SEWER	934.12
22667	9101	06/26/17	59040 MADISON TOWNSHIP TREASURE	3830	WATER/SEWER	369.32
22667	9101	06/26/17	59040 MADISON TOWNSHIP TREASURE	3830	WATER/SEWER	30.44
22667	9101	06/26/17	59040 MADISON TOWNSHIP TREASURE	3830	WATER/SEWER	432.86
22667	9101	06/26/17	59040 MADISON TOWNSHIP TREASURE	3830	WATER/SEWER	14.91
TOTAL CHECK						1,781.65

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FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
22668	9101	06/26/17	60897 MAS/FPS	3220	2016-17 ABBY REG.	85.00
22668	9101	06/26/17	60897 MAS/FPS	3220	N PECHAITIS REG.	85.00
	TOTAL CHECK					170.00
22669	9101	06/26/17	70162 MICHELLE ROGERS	7410	LICENSE RENEWAL	78.00
22670	9101	06/26/17	61665 JENNIFER D MORIN	3220	MILEAGE 16-17	20.70
22670	9101	06/26/17	61665 JENNIFER D MORIN	5710	STATE TRACK MEET	208.20
	TOTAL CHECK					228.90
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	U3867 K WING COPIER	3.25
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	U3867 K WING COPIER	159.09
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	U2350 EL OFFICE COPY	174.68
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	U2350 EL OFFICE COPY	3.56
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	W8440 HS 122 COPIER	2.46
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	W8440 HS 122 COPIER	120.76
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	CO COLOR	53.32
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	CO COPIER B/W	.44
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	CO COPIER B/W	21.47
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	EL COLOR	1.76
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	HS COLOR	12.28
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	MS COLOR	.40
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	Y8788 EL COPIER	198.83
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	Y8788 EL COPIER	4.06
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	Y8850 HS COPIER	4.40
22671	9101	06/26/17	65990 MT BUSINESS TECHNOLOGIES,	4220	Y8850 HS COPIER	215.84
	TOTAL CHECK					976.60
22672	9101	06/26/17	68780 NEOLA, INC.	4220	SERVICE UPDATES	1,225.00
22673	9101	06/26/17	69403 OCCUHEALTH	3130	EL NURSE	2,747.43
22673	9101	06/26/17	69403 OCCUHEALTH	3130	HS NURSE	457.90
22673	9101	06/26/17	69403 OCCUHEALTH	3130	MS NURSE	457.91
	TOTAL CHECK					3,663.24
22674	9101	06/26/17	72336 PERRY PRO TECH	4220	I1826 I1825 MS COPY	378.73
22674	9101	06/26/17	72336 PERRY PRO TECH	4220	I1826 I1825 MS COPY	7.73
22674	9101	06/26/17	72336 PERRY PRO TECH	5990	STAPLES I1826	47.70
22674	9101	06/26/17	72336 PERRY PRO TECH	5990	STAPLES I1825	47.70
	TOTAL CHECK					481.86
22675	9101	06/26/17	72652 PETTY CASH	5121	PLTW CAMP LAB SUPPLIE	19.21
22675	9101	06/26/17	72652 PETTY CASH	5910	POSTAGE	1.82
22675	9101	06/26/17	72652 PETTY CASH	5910	POSTAGE	1.15
22675	9101	06/26/17	72652 PETTY CASH	5910	POSTAGE	5.25
22675	9101	06/26/17	72652 PETTY CASH	5910	POSTAGE	5.99
22675	9101	06/26/17	72652 PETTY CASH	5910	RETIREMENT SUPPLIES	7.40
	TOTAL CHECK					40.82
22676	9101	06/26/17	77905 S.R. WIERCKZ	3190	UNEMPLOY SERVICES	240.00
22677	9101	06/26/17	78064 SAFETY SYSTEMS INC	4220	QUARTERLY LEASE	531.00
22678	9101	06/26/17	78285 SAWBONES	5121	ESTIMATED SHIPPING/HANDLI	18.57
22678	9101	06/26/17	78285 SAWBONES	5121	ORTHOPAEDICS IN ACTION FR	250.00

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CHECK REGISTER

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FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
TOTAL CHECK						268.57
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	A CASE OF FOOD POISONING	39.00
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	BRITTLE BONES: A DENSITY	48.00
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	FLOWER FORENSICS	42.00
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	LUNG DISEASE: GENES AND Y	39.00
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	PLTW PO 170480	16.00
22679	9101	06/26/17	75937 SCIENCE TAKE OUT	5121	SAFE WATER?	36.00
TOTAL CHECK						220.00
22680	9101	06/26/17	81702 SECREST WARDLE	3170	ADAIR CASE LEGAL AID	31.26
22681	9101	06/26/17	81745 SEHI COMPUTER PRODUCTS	5110	171166 HP TONER 81A BLACK	61.18
22681	9101	06/26/17	81745 SEHI COMPUTER PRODUCTS	5110	171166 HP TONER 81A BLACK	61.18
22681	9101	06/26/17	81745 SEHI COMPUTER PRODUCTS	5110	ESTIMATED SHIPPING/HANDLI	3.00
22681	9101	06/26/17	81745 SEHI COMPUTER PRODUCTS	5110	ESTIMATED SHIPPING/HANDLI	3.00
TOTAL CHECK						128.36
22682	9101	06/26/17	81850 SET-SEG	2130	CAFETERIA	22.78
22682	9101	06/26/17	81850 SET-SEG	2130	CENTRAL OFFICE	6,871.36
22682	9101	06/26/17	81850 SET-SEG	2130	ELEM OFFICE	286.33
22682	9101	06/26/17	81850 SET-SEG	2130	ELEM OFFICE	726.67
22682	9101	06/26/17	81850 SET-SEG	2130	ELEM OFFICE	2,977.17
22682	9101	06/26/17	81850 SET-SEG	2130	ELEM OFFICE	31.74
22682	9101	06/26/17	81850 SET-SEG	2130	HS COUN OFFICE	415.25
22682	9101	06/26/17	81850 SET-SEG	2130	HS OFFICE	1,460.54
22682	9101	06/26/17	81850 SET-SEG	2130	HS OFFICE	220.23
22682	9101	06/26/17	81850 SET-SEG	2130	MS OFFICE	154.16
22682	9101	06/26/17	81850 SET-SEG	2130	MS OFFICE	2,603.10
22682	9101	06/26/17	81850 SET-SEG	2130	OPERATIONS	6,307.00
22682	9101	06/26/17	81850 SET-SEG	5990	PROCESSING FEES	157.48
22682	9101	06/26/17	81850 SET-SEG	2130	SPECIAL EDUCATION	1,143.26
22682	9101	06/26/17	81850 SET-SEG	2130	TRANSPORTATION	34.13
TOTAL CHECK						23,411.20
22683	9101	06/26/17	13804 SHERRI GAMBLE	5710	STATE TRACK MEET	110.55
22684	9101	06/26/17	82328 SHERWIN-WILLIAMS	5980	FB CAMP LINE STRIPE	194.40
22685	9101	06/26/17	82601 SHRADER TIRE & OIL	5720	FLAT ON VEHICLE	43.90
22686	9101	06/26/17	86104 STRATOS MICROSYSTEMS	4190	VIDEO CARD TO REPAIR CAME	40.00
22687	9101	06/26/17	89052 THRUN LAW FIRM, P.C.	3170	HANDBOOK REVIEW	2,996.50
22688	9101	06/26/17	92835 WAL-MART COMMUNITY	5110	LATCHKEY SNACK PREP	11.09
TOTAL FUND						73,799.40
TOTAL REPORT						73,799.40

Superintendent's Report
June 26, 2017

1. Hiring of Instructional Technology Coach (Action Item)

Nate and Abby will have information to share regarding our recommendation to hire Greg Marten to serve as the District Instructional Technology Coach. Nate, Abby, and I recommend the Board approve the hire of Greg as Instructional Technology Coach.

2. Hiring of High School Teacher Rachel Wallace (Action Item)

Kristin will have information to share regarding our recommendation to hire Rachel Wallace to the instructional staff here at Madison. Kristin and I recommend the Board approve the hire of Rachel as a Madison High School teacher.

3. Hiring of District Health Care Professional (Action Item)

A committee reviewed the qualifications of 10 individuals who applied for the District Health Care Professional position. Five candidates were then interviewed. One candidate, Brigitte Cameron, was offered the position and accepted the offer to serve in this capacity, per approval by the Board of Education.

Ms. Cameron holds a Master of Science degree in Athletic Training and Bachelor of Science degree in Exercise Science/Pre-Athletic Training from Adrian College (AC). She is a Certified Athletic Trainer, a Nationally Registered Emergency Medical Technician (EMT), and certified in First Aid & CPR. Ms. Cameron's thesis "Knowledge of coaches and parents regarding recognition and pre-hospital care of potentially catastrophic injuries in youth sports" was completed as part of her studies at AC.

Ms. Cameron has served young children at Camp Ak-O-Mak where she offered programs intended to enhance the ability and physical capabilities of children and young adults. Various clinical rotations provided the opportunity for Ms. Cameron to work with institutions and organizations including, the Madison Township Fire Department, Promedica Health Systems, Siena Heights University, Adrian College, Madison Youth Athletic Council, and Athletico Physical Therapy. She is currently participating with an internship through the Detroit Lions Football Organization. Kristin, Abby, Kris, and I recommend the Board approve the hire of Brigitte Cameron as District Health Care Professional.

4. Approval of Athletico PRN Agreement (Action Item)

Kris and I recommend that Madison School District enter into a PRN agreement with Athletico for 2017-18. PRN stands for "pro re nata" or as needed. Through this agreement, Athletico would provide an athletic trainer, if necessary, on an as-needed basis, and billed per hour. This is an opportunity to provide additional assistance if/when Ms. Cameron requests an athletic trainer as an additional resource for a large athletic event, an occurrence where there is numerous sporting events on the same day, or if she is not able to be present on a given day.

5. Student Accident Medical Insurance Program (Action Item)

Each year, the District purchases a supplemental insurance policy for students to cover payment for medical care once the parent/guardian's insurance is utilized. This insurance is available to students if they are injured while participating in activities sponsored by Madison School District. I recommend the Board to approve purchase of 1st Agency Student Accident Medical Insurance for this upcoming school year to take effect August 1, 2017.

6. MHSAA Annual Membership Resolution (Action Item)

I recommend the Board approve the MHSAA Annual Membership Resolution.

7. Paid Lunch Equity (PLE) Program (Action Item)

The United States Department of Agriculture (USDA) establishes a formula by which Districts must adhere to regarding average meal prices. A District is required to maintain an average price that is at least the difference between the free and paid Federal reimbursement rates. All local education agencies (LEA), regardless of current lunch prices, must annually review their paid lunch prices to ensure compliance with the paid lunch equity requirement using the USDA PLE Tool. The completed tool must be kept on file as it is required for Administrative Reviews. If the weighted average paid lunch price is less than \$2.86, a District must make a modification to the meal price. To maintain compliancy, Madison School District must raise meal prices by \$.10 for the 2017-18 school year. This action allows the District to be compliant and, at the same time, have the least financial impact on those paying for their child's meal. I recommend the Board approve an increase of \$.10, from \$2.40 to \$2.50 per meal, to remain compliant with the USDA guidelines.

8. Teacher Evaluations (Action Item)

A majority of the faculty were rated highly effective for the 2016-17 school year. On behalf of the entire Madison family I thank the faculty for their effort throughout the 2016-17 school year. I recommend the Board approve the teacher evaluations as presented for 2016-17.

9. Administrative Evaluations (Action Item)

Administrators were rated highly effective for the 2016-17 school year. I recommend the Board approve the administrative evaluations as presented for 2016-17.

10. Administrative and Non-Unionized Professional Support Staff Contracts (Action Item)

After reviewing administrative evaluations, it is past practice to extend the contracts of administrators and other non-unionized professional support staff deemed to be effective or highly effective for an additional year. That list includes the building principals and assistant principals, the Director of Guidance, Technology Director, Director of Maintenance & Transportation, Literacy Coach, Student Success Coach, Stars Director, Special Education Coordinator, Business Manager, Administrative Services Coordinator, and Food Services Director. I recommend the Board approve a one-year contract extension to individuals rated effective or highly effective serving in the above mentioned positions.

11. 2016-17 Final Budget Revisions and 2017-18 Budget Adoption (Action Items)

As always, Jennifer Morin has put significant work into the final adjustments of the 2016-17 budget and preparation of the initial 2017-18 budget. Jennifer and I will make a detailed budget presentation at the meeting and take as much time as necessary to communicate details and answer any questions you may have about the proposed budget. I recommend the Board approve the 2016-17 revised budget and approve the proposed 2017-18 budget.

12. 2017-2018 Millage Rates (Action Item)

Once the budget hearing has been completed, we can establish the 2017-18 millage rates. In order to meet tax bill publication timelines established by both the county and the City of Adrian we actually had to provide our proposed millage rates to those entities about two weeks ago. If, for some reason, the Board does not agree with what is being recommended, the rates would be adjusted for the winter billing. My recommendation is that we levy (1) the 18.0 operational mills required to receive our full State funding, (2) the 1.5 mills for the Building & Site Sinking Fund, and (3) 1.94 mills for Debt to pay the interest and principal that is due on the Performing Arts Center during 2017-18. The 18 mill operational and 1.50 mill Building & Site levy are straightforward to calculate. The debt levy is somewhat of an uncertainty because of ever-changing taxable values in the District. There are several very significant tax appeals that have already occurred and are currently pending. Legislative action to help in this regard is currently taking place. I will speak to this at Monday's meeting. I recommend the Board approve the proposed millage rates as presented.

13. FMLA/Disability/Maternity Leave – Jackie Cebulski (Action Item)

Jackie has requested FMLA/Disability/Maternity leave beginning with the start of the 2017-18 school year September 5th through October 27th. She will return October 30th. This FMLA/Disability/Maternity leave request will require use of accumulated sick days. I recommend the Board approve this FMLA/Disability leave request.

14. School Board and Stakeholder Fall Workshop (Information Item)

I would like to determine a date and time to facilitate the annual School Board & Stakeholder Workshop. Traditionally this workshop occurs on a Saturday in October, however, last year the Workshop occurred in August on a weekday evening where the focus was to review and prioritize aspects of Madison's "2020 Vision".

15. Wage Adjustment for Secretarial and Paraprofessional Staff (Action Item)

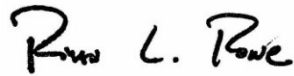
Currently there are six (6) secretaries and forty-six (46) paraprofessionals employed at Madison. I recommend the Board approve a 1% wage adjustment for secretarial employees and a .40 – .50 cent per hour adjustment for paraprofessionals depending on the respective step. The adjustment will be made July 1, 2017 to be consistent with the end (June 30) and beginning (July 1) of each respective fiscal year.

16. Second Reading – NEOLA Policies (Action Item)

Last month you had an opportunity to conduct a first reading of modifications and updates to the NEOLA policies. This month you have an opportunity to again consider the proposed changes and updates to policies. Unless you have questions I can help clarify, I recommend the Board adopt the policies as presented.

17. Superintendent Evaluation (Action Item)

I recommend the Board meet in Closed Session under Section 8(a) to conduct the Superintendent's evaluation. The Madison School District Board of Education has the opportunity to rate Madison Superintendent Ryan Rowe as; ineffective, minimally effective, effective, or highly effective.

A handwritten signature in black ink that reads "Ryan L. Rowe". The signature is written in a cursive, flowing style.

Ryan Rowe
Superintendent

- I. Graduation – 82 Seniors walked across the stage on Sunday, June 4th and received diplomas. It is a privilege to watch the tremendous growth of our graduates between 9th grade to 12th grade and I am excited to watch them continue that growth as they begin the next phase of their life and hopefully pursue the plan/direction that was formulated here at Madison.
- II. Summer School – Summer School will begin July 10th and run through August 18th. Ms. Lora Fisher will be supervising Summer School this year and we are expecting a large number of students to take advantage of this opportunity.
- III. Ms. Deborah Tabarez – Congratulations to Deb Tabarez, HS Spanish Teacher, on her retirement! I know that Deb had a special gift for developing relationships with students and was always willing to listen – our students will miss her. In case you missed it, the staff and student body had quite the sendoff for Ms. T! Deb always said she wanted to ride out in style when she retired, so her colleagues rented a limo for her. Even more special was the sendoff from our students – students lined the hallways to cheer & congratulate Deb as she walked/danced down the main hallway 😊.
- IV. New Hire – With the retirement of Deb Tabarez, I am recommending the hiring of Mrs. Rachel Wallace. Rachel is a graduate of Siena Heights University. Rachel has a Master's Degree in Spanish and has lived/studied abroad while a student. Rachel began her teaching career at Perrysburg Middle School where she taught middle school Spanish for two years before moving to Adrian and teaching at Adrian High School. Over the past 4 years, Rachel has taught a variety of Spanish courses at the high school and has served as an adjunct professor at Adrian College. I am thrilled that Rachel has a desire to become a part of the Madison Family and I look forward to watching her work with our students.
- V. Celebrations – Our High School Athletic Programs finished on another high note this past spring. Our Boys Golf Team advanced through Regionals and finished 14th in the State as a team. Both our Girls and Boys Track Teams were league champions AGAIN and continued their tradition of success at the State Level. Our boys ran very well at the State Meet and our girls were State Champions! We also had individual state championships brought home by Megan Rosales (400m, 300 hurdles, 4x4 relay and 4x2 relay), Delaney Stersic (4x4 relay, 4x2 relay), Sierra Hernandez (4x4 relay, 4x2 relay), Chelsea Short (4x4 relay, 4x2 relay). We also had several other State Finalists in Isiah Wyatt-Young, Kiarah Horn, Anne Wong, Kaiya Wall, and Chelsea Short. The success of our athletes is, in part, a result of our outstanding staff of Coaches. Congratulations to Mr. Thompson and Coach Powers and his assistant coaches on another fantastic year. Go Trojans!

- I. Our annual Honors Assembly was held at 1:15 p.m. on June 2nd in the HS gymnasium. We utilized the stage set up for graduation as a formal setting for the program. The Honors Assembly is a good balance of elegance with efficiency. Each student is properly recognized, yet, the event is organized so well it moves along at a fair pace. Mrs. Jodi Swinehart is the reason things run so smoothly. She organizes the program, which, in turn, matches with the awards presented to each student. Each student has a folder with all of his or her awards tucked inside. To organize this and pull the event off with no errors is a tribute to Jodi. The Faculty Award winner was Malachi Howard. Malachi is deemed to have improved the most, from an academic and maturity standpoint, since the first day he entered Madison Middle School. Malachi has the gift to make your day better by just being in his presence.
- II. Summer School for secondary students will start on July 10th and run through August 18th. Middle level students needing to earn one-half or a whole credit for promotion will be notified by the end of June. Furthermore, we encourage students unable to earn a full promotion to work towards a partial promotion to the next grade level. These students will be placed on academic contracts for the next school year which outline a path to “catch up” with their original graduation class. Overall, 42 middle level students were extended the invitation to attend summer school. The cost for summer school will be \$70. At this price we believe the program will be cost neutral. It is also important to keep the cost down to an affordable price range.

Middle School 2016-17 Summary			
Grade	Summer School	Retained	Placed on->
6th	7	4	3
7th	10	6	3
8th	15	7	4

- III. Eight students signed up for the PLTW Bio-med camp. Mrs. Bonnie Dietrich and Mrs. Katie McGormley facilitate the instruction for this camp. Students learn anatomy including, but not limited to, the function of internal organs, the urinary tract system, and the layers of the skin. Among other activities, the inquiry based learning approach requires students to dissect a fetal pig, draw a mock-up of all three degrees of a burn on their arms, and invent a new surgical instrument. Another sixteen students signed up with Mrs. Brandeberry for the PLTW Code Camp. These students are collaborating to expand their coding skills, programming robots, designing obstacle courses for their robots, and they are 3D printing.

IV. The tables below indicate trend data regarding students meeting their annual target growth rates.

2016 - 2017 Overall Data

This data represents students who met their target growth or achieved above the 65%

6th grade Reading	94/122	77.0%
7th grade Reading	79/120	65.8%
8th grade Reading	77/119	64.7%
	250/361	69.3%

6th grade Math	94/120	78.3%
7th grade Math	85/117	72.6%
8th grade Math	76/117	65.0%
	255/354	72.00%

6th grade Science	92/118	78.0%
7th grade Science	106/117	90.6%
8th grade Science	74/116	63.8%
	272/351	77.5%

Overall: 777/1066 72.90%

2015 - 2016 Overall Data

This data represents students who met their target growth or achieved above the 65%

6th grade Reading	88/128	69%
7th grade Reading	70/120	58%
8th grade Reading	88/113	78%
	246/361	68%

6th grade Math	92/126	73%
7th grade Math	65/117	56%
8th grade Math	74/115	64%
	231/358	64.50%

6th grade Science	101/127	80%
7th grade Science	108/120	90%
8th grade Science	68/108	63%
	277/355	78%

Overall:	754/1074	70.20%
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2014 - 2015 Overall Data

2014-15 NO MEAP DATA just NWEA

This data represents students who met their target growth or achieved above the 65%

6th grade Reading	76/118	64.00%
7th grade Reading	100/130	77%
8th grade Reading	84/110	76%
	260/358	72.60%

6th grade Math	59/116	51.00%
7th grade Math	69/125	55.00%
8th grade Math	47/112	42.00%
	175/353	49.50%

6th grade Science	86/114	75.00%
7th grade Science	102/120	85%
8th grade Science	73/112	65%
	261/346	75.40%

Overall:	696/1057	65.80%
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2013 - 2014 Overall Data

6th grade Reading	102/131	77.90%
7th grade Reading	90/120	75%
8th grade Reading	92/101	91%
	284/352	80.70%

6th grade Math	77/132	58.30%
7th grade Math	80/120	66.70%
8th grade Math	65/106	61.30%
	222/358	62.00%

6th grade Science	102/131	77.90%
7th grade Science	96/120	80%
8th grade Science	66/97	68%
	264/348	75.90%

Overall:	770/1058	72.30%
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6th grade reading and science scores are exactly the same

2012 - 2013 Overall Data

6th grade Reading	105/124	85%
7th grade Reading	75/104	72%
8th grade Reading	83/117	71%
	263/345	76%

6th grade Math	77/121	64%
7th grade Math	89/108	82%
8th grade Math	74/118	63%
	240/347	69%

6th grade Science	94/120	76%
7th grade Science	80/103	78%
8th grade Science	63/119	53%
	237/342	69.30%

Overall:	740/1034	71.50%
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June Board Report

June 26, 2017

Nate Pechaitis, Upper Elementary Principal

Abby Miller, Early Elementary Principal

1. **Faculty Updates:** We have recently moved 29 classrooms. Everyone, including teachers, assistants, children, maintenance and custodial staff, and other personnel made it a speedy process. Thanks to all who put forth such a great effort.

Ms. Daina Failing and Mr. Shawn Ellison have both resigned their positions with Madison School District. Daina is moving to Colorado to pursue new adventures. Shawn has accepted a position at the Hillsdale ISD as a Regional Special Education Supervisor. We wish both of them luck. These two positions in addition to a sixth section of 5th grade, leave the elementary building with three vacancies. We have begun the interviewing process, and have some very impressive candidates. We anticipate bringing recommendations for hire to the next board meeting.

Speaking of recommendations for hire, we recommend you approve the hiring of Mr. Greg Marten as an elementary STREAM teacher and Instructional Technology Coach. Greg is certified as an elementary teacher, but also has a master's degree Instructional Technology. For the past 15 years Greg has served in that capacity for the LISD. Greg has been influential in our county to advance the use of instructional technology. Our expectation is that Greg will have an immediate impact on our students and faculty. Pending your approval, Greg will begin planning with Jeanelle Wonders, who will be shifting her role as a teacher. She will no longer be the technology teacher. Although she will continue to use technology as a key component of her instruction, her main focus will be science and engineering. She and Greg together will help facilitate the experiential component of science and engineering instruction. Classroom teachers will focus on the literacy component of science instruction. In addition, the two will help launch the implementation of Canvas, our learning management system in the elementary.

2. **Title I Interventions:** We recently concluded the Title I Program Evaluation Tool to evaluate the impact of our Title I intervention program (Team Time). Our findings showed a need to build/grow capacity among all personnel; improve continuity from classroom to classroom, as well as grade level to grade level; establish a strong sense of connectivity between all programming; and develop the mindset that we all have a collective responsibility to educate all children.
3. **Embedded Professional Growth:** In the 2017-18 school year, Abby and Nate, along with Heidi and Eric (and others) will be leading a coaching model, whereby one or more of us will teach/provide a specific strategy/practice to teachers. Teachers will implement the strategy/practice in their classrooms, while one or more of us observe, coach, and provide feedback. The focus will be on high leverage best practices, including the GELN Early Literacy Taskforce's Essential Practices in Literacy. The idea is that we build capacity and continuity and a sense of collective efficacy in every classroom.

2016/17	July &Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Revenue										
Breakfast	\$0.00	\$646.90	\$912.50	\$821.90	\$459.00	\$782.10	\$932.00	\$1,039.70	\$758.10	\$1,234.40
Lunch & Ala Cart	\$122.05	\$15,565.99	\$12,717.69	\$11,167.17	\$8,435.55	\$12,697.89	\$12,666.36	\$12,587.91	\$9,496.22	\$13,679.10
Juice Machine	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Matching Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest & Rebates	\$0.00	CACFP 655.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lunch & Breakfast Reimb	\$16,103.93	\$64,328.15	\$71,253.57	\$67,153.74	\$40,876.22	\$64,255.65	\$65,882.49	\$74,216.37	\$49,004.04	\$80,706.10
Total	\$16,225.98	\$80,541.04	\$84,883.76	\$79,142.81	\$49,770.77	\$77,735.64	\$79,480.85	\$87,843.98	\$59,258.36	\$95,619.60
Expenses										
Payroll	\$6,260.89	\$11,281.03	\$17,603.29	\$16,856.12	\$23,469.71	\$12,380.03	\$16,602.66	\$16,726.91	\$13,914.08	\$18,491.49
Retirement	\$1,342.09	\$2,570.02	\$3,545.14	\$4,014.44	\$5,577.83	\$2,919.59	\$3,952.44	\$3,982.83	\$3,294.82	\$4,414.45
F.I.C.A.	\$478.96	\$863.00	\$1,346.65	\$1,289.49	\$1,795.43	\$947.07	\$1,270.10	\$1,279.61	\$1,276.61	\$1,414.60
Aids	\$0.00	\$4,290.00	\$4,290.00	\$4,290.00	\$2,290.00	\$4,290.00	\$4,290.00	\$4,290.00	\$4,290.00	\$4,290.00
Food	\$4,298.93	\$31,832.93	\$46,018.11	\$40,310.68	\$39,541.08	\$30,258.92	\$4,245.16	\$31,107.72	\$33,113.14	\$40,921.37
Uniforms	\$4,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment/ Capital outlay	\$0.00	\$11,597.75	\$679.27	\$8,198.48	\$843.75	\$66.54	\$30.93	\$409.45	\$220.37	\$3,703.84
Supplies	\$810.63	\$5,399.51	\$4,555.46	\$3,526.99	\$2,911.47	\$2,684.75	\$3,875.00	\$2,651.85	\$2,951.71	\$1,458.64
Sales Tax	\$0.00	\$41.15	\$0.00	\$44.54	\$28.60	\$68.45	\$54.16	\$0.00	\$59.00	\$39.80
Repairs	\$0.00	\$0.00	\$0.00	\$470.00	\$979.00	\$159.20	\$335.36	\$0.00	\$47.30	\$437.00
Misc./Dues/Fees/Indrect	\$1,560.00	\$5,168.44	\$221.91	\$155.85	\$157.52	\$1,991.01	\$209.49	\$178.32	\$1,011.15	\$158.07
Juice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$18,871.50	\$73,043.83	\$78,259.83	\$79,156.59	\$77,594.39	\$55,765.56	\$34,865.30	\$60,626.69	\$60,178.18	\$75,329.26
Monthly Loss/ Gain	(\$2,645.52)	\$7,497.21	\$6,623.93	(\$13.78)	(\$27,823.62)	\$21,970.08	\$44,615.55	\$27,217.29	(\$919.82)	\$20,290.34
Year To Date	(\$2,645.52)	\$4,851.69	\$11,475.62	\$11,461.84	(\$16,361.78)	\$5,608.30	\$50,223.85	\$77,441.14	\$76,521.32	\$96,811.66
		\$11,500.00 for lights		\$6,653.10 Dishwasher	3 pay periods \$4500.00 pd early to Praie Farms 2 VIP & 3 honor role breakfasts \$843.00 Signage		\$1,756.44			

Athletic Board Report for Spring 2017

Congratulations to our girl's and boy's track teams for winning the TCC title. Congratulations to the girls for winning the Regional Title and going on to win the MHSAA track and field state title! This is the first State Title since our wrestling teams in the 1970's. What a great accomplishment for these girls and Coach Powers and the rest of the coaching staff.

I want to thank all the spring athletes and coaches for their hard work and dedication. It was a very good season!

I also want to thank Eric and Kelly Ehinger for letting us use their property that meets up to the school property. We were able to use it for parking during our District softball/baseball tournament. We supplied a dumpster and they cleaned it up and mowed so we would have enough parking.

Finical Report for the spring:

Financial Input:

1. Gate Receipts for track, baseball and softball	\$3,629.00
2. Junior High Track Invitational Profit (1 less team than 2016)	\$910.00
3. TCC Varsity Track Meet	\$1,005.00
4. Baseball and Softball District Profit	\$1,000.00
5. Flower Sale	\$2,300.00
6. Booster donation	\$7,500.00
7. Physicals	\$300.00
8. Spirit wear	\$70.00
9. Fun Night Profit	\$2,000.00
<u>Total Income</u>	<u>\$18,714.00</u>

Expenses:

1. Softball/Baseball Umpires and Track Starters	\$3,500.00
2. Workers (tickets and timers)	\$1,184.00
3. Awards	\$675.00
4. Coaches Clinics	\$60.00
5. Spring Sports Equipment	\$3,200.00
6. State Track Meet	\$200.00
7. Tournament Entry fees	\$3,200.00
8. Misc. Expenses	\$1,500.00
Total Expenses	<u>\$13,519.00</u>

<u>Net Profit for Spring</u>	<u>\$5,195.00😊</u>
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Lenawee's Child, June 2017
Tricia Fowler
Parent Educator/Family Resource Room

We ended school year with a blast at drive in movie in our cardboard box cars. Thanks to all that helped: 5th graders from Mrs. Pawson's room, 1st graders of Mrs. Zaszczurynski, Mr. Rowe, Mr. Pechatitis, Nurse Ellen, Mrs. Abby Miller, Letty Alvarez, playgroup parents, grandparents and students. We had a great time.

Now getting ready for Summer camp July 19-Aug. 10th, Tuesdays at Madison only, but other locations rest of the week.

Also getting ready for playgroup summer schedule and school year 2017-18.

The Family Resource Room works to connect parents with educational, medical and housing needs, as well as school supplies, clothes and food. Thanks for all your support as the Board of Education, community partners, administration and staff that help make my programs a success.

GUARANTEE TRUST LIFE INSURANCE COMPANY
Glenview, Illinois

Application for: CATASTROPHIC STUDENT AND INTERSCHOLASTIC ATHLETIC ACCIDENT INSURANCE

NAME OF POLICYHOLDER: Madison School District POLICY #: 214-156-256-A
ADDRESS: 3498 Treat Hwy TELEPHONE: ()
CITY: Adrian STATE: MI ZIP: 49221

ACCIDENT MEDICAL EXPENSE BENEFITS

Maximum Benefit Amount	\$1,000,000
Disappearing Deductible	\$25,000
Deductible Period	24 Months
Initial Treatment Period	60 Days
Benefit Period	Lifetime
Accidental Death & Dismemberment up to	\$10,000

COVERED ACTIVITIES

☒ **INTERSCHOLASTIC ATHLETIC ACTIVITIES ONLY**

Coverage for student athletics and school authorized, non-playing student team personnel

<u>Number of</u> <u>Athletes</u>	<u>Rate per</u> <u>Athlete</u>			<u>Grades</u>
<u>300</u>	x <u>\$3.35</u>	=	Interscholastic Athletic Accident Medical Premium	<u>\$ 1,005⁰⁰</u> <u>GSRP-12</u>
<u>300</u>	x <u>\$0.15</u>	=	Heart/Circulatory Coverage Premium	<u>\$ 45⁰⁰</u> <u>GSRP-12</u>

☐ **STUDENT ACCIDENT COVERAGE**

School-sponsored activities coverage for all student accidents other than interscholastic athletic activities

<u>Number of</u> <u>Students</u>	<u>Rate per</u> <u>Student</u>			<u>Grades</u>
_____	x <u>\$1.15</u>	=	Student Accident Medical Premium	<u>\$</u> _____
_____	x <u>\$0.15</u>	=	Heart/Circulatory Coverage Premium	<u>\$</u> _____
			TOTAL PREMIUM	<u>\$ 1,050⁰⁰</u>

It is hereby understood that the effective dates of coverage under the Policy are 08/01/2017 to 08/01/2018 or the date the application and required premium are received the home office of Guarantee Trust Life Insurance Company or its general agent, whichever date is later. In no event will coverage come effective prior to payment of premium.

All documents that form our insurance relationship will be provided to you in electronic format, unless otherwise requested.

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2017 — through July 31, 2018

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2017-18 must be listed on the back of this form)

Madison School District City of Adrian

County of Lenawee, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2017 and shall remain effective until July 31, 2018, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Madison School(s), on the _____ day of _____, 2017,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Madison School District
(Governing Body Name)
3498 Treat Hwy
(Address)
Adrian MI 49221
(City & Zip Code)

Board Secretary Signature
or Designee
☐ Check if Designee

Schools Which Are To Be MHSAA Members During 2017-18

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.
- C. *If the 6th-graders are in a separate building, and participating with the 7th- and 8th- graders, the 6th-grade school building must be listed as an MHSAA member school.

Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. Madison High School
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

1. Madison Middle School
 Name of Junior High/Middle School
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): 6-8
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2017-18 6th-Grade Enrollment: _____
☒ **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
 - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
 - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders
3. _____
 Name of Junior High/Middle School
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2017-18 6th-Grade Enrollment: _____
 - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
 - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
 - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders
3. _____
 Name of Junior High/Middle School
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: _____
 Provide anticipated 2017-18 6th-Grade Enrollment: _____
 - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
 - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
 - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

Cafeteria Budget
For Fiscal Year Ending June 30, 2017

	<u>Actual</u> <u>2015-2016</u>		<u>Estimated</u> <u>2016-17</u>		<u>Estimated</u> <u>2017-18</u>
Revenue					
Local	\$ 142,448.00	\$	120,281.00	\$	126,500.00
State	\$ 30,403.00	\$	28,473.00	\$	28,473.00
Federal	\$ 687,497.00	\$	677,026.00	\$	704,000.00
Miscellaneous	\$ -	\$	-	\$	530.00
Total Revenue	\$ 860,348.00	\$	825,780.00	\$	859,503.00
Incoming Transfers					
Total Revenues & Incoming Transfers	\$ 860,348.00	\$	825,780.00	\$	859,503.00
Expenses					
Salaries	\$ 204,111.00	\$	210,300.00	\$	212,403.00
Purchased Services	\$ -	\$	1,500.00	\$	2,000.00
Food, Supplies & Commodities	\$ 476,513.00	\$	450,000.00	\$	485,800.00
Employee Benefits	\$ 77,934.00	\$	\$74,419.20	\$	75,573.85
Capital Outlay	\$ 389.00	\$	24,500.00	\$	40,000.00
Other	\$ 7,018.00	\$	4,500.00	\$	5,000.00
Indirect costs	\$ 28,053.00	\$	24,000.00	\$	24,000.00
Total Expenditures	\$ 794,018.00	\$	789,219.20		\$844,776.85
Excess (Deficiency)	\$ 66,330.00	\$	36,560.80	\$	14,726.15
Fund Balance, July 1	\$ 309,251.00	\$	375,581.00	\$	412,141.80
Restricted Fund Balance, June 30	\$ 375,581.00	\$	412,141.80	\$	426,867.96

MADISON DEBT ACCT
ACTUAL 2015 -2016

	2011 Issue Auditorium Debt Retirement	SINKING FUND	TOTAL
	1.5	1.25	
REVENUES			
Local:			
Bond Proceeds			
Sinking Fund Contribution	\$0		\$0
General Fund Contribution			
Property Taxes	\$269,988	\$224,667	\$494,655
Investment earnings	\$147		\$0
Seat Donations			
State:			
State and categorical - restricted	\$0	\$0	\$0
TOTAL REVENUES	<u>\$270,135</u>	<u>\$224,667</u>	<u>\$494,655</u>
EXPENDITURES			
Building & Site Improvements		\$190,878	\$190,878
Principle repayments	\$140,000		\$140,000
Interest charges	\$131,575		\$131,575
Other	<u>\$400</u>	<u>\$0</u>	<u>\$400</u>
TOTAL EXPENDITURES	<u>\$271,975</u>	<u>\$190,878</u>	<u>\$462,853</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>-\$1,840</u>	<u>\$33,789</u>	<u>\$31,949</u>
Other Financing Sources:			
Fund Modification	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>-\$1,840</u>	<u>\$33,789</u>	<u>\$31,949</u>
Fund Balance July 1, 2015	<u>\$15,798</u>	<u>\$196,767</u>	<u>\$212,565</u>
Restricted Fund Balance June 30, 2016	<u>\$13,958</u>	<u>\$230,556</u>	<u>\$244,514</u>

MADISON DEBT ACCT
ESTIMATED 2016 -2017

	2011 Issue Auditorium Debt Retirement	SINKING FUND	TOTAL
	1.94	1.5	
REVENUES			
Local:			
Bond Proceeds			
Sinking Fund Contribution	\$0		\$0
General Fund Contribution			
Property Taxes	\$332,316	\$257,421	\$589,737
Investment earnings	\$471	\$0	\$0
Seat Donations			
State:			
State and categorical - restricted	\$0	\$0	\$0
TOTAL REVENUES	<u>\$332,787</u>	<u>\$257,421</u>	<u>\$589,737</u>
EXPENDITURES			
Building & Site Improvements		\$486,896	\$486,896
Principle repayments	\$150,000		\$150,000
Interest charges	\$128,075		\$128,075
Other		\$0	\$0
TOTAL EXPENDITURES	<u>\$278,075</u>	<u>\$486,896</u>	<u>\$764,971</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>\$54,712</u>	<u>-\$229,475</u>	<u>-\$174,763</u>
Other Financing Sources:			
Fund Modification	\$0		\$0
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>\$54,712</u>	<u>-\$229,475</u>	<u>-\$174,763</u>
Fund Balance July 1, 2016	<u>\$13,958</u>	<u>\$230,556</u>	<u>\$244,514</u>
Restricted Fund Balance June 30, 2017	<u>\$68,670</u>	<u>\$1,081</u>	<u>\$69,751</u>

MADISON DEBT ACCT
ESTIMATED 2017 -2018

	2011 Issue Auditorium Debt Retirement	SINKING FUND	TOTAL
	1.94	1.5	
REVENUES			
Local:			
Bond Proceeds			
Sinking Fund Contribution	\$0		\$0
General Fund Contribution			
Property Taxes	\$326,638	\$252,555	\$579,193
Investment earnings	\$2	\$0	\$0
Seat Donations			
State:			
State and categorical - restricted	\$0	\$0	\$0
TOTAL REVENUES	<u>\$326,640</u>	<u>\$252,555</u>	<u>\$579,193</u>
EXPENDITURES			
Building & Site Improvements		\$250,000	\$250,000
Principle repayments	\$155,000		\$155,000
Interest charges	\$123,950		\$123,950
Other	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$278,950</u>	<u>\$250,000</u>	<u>\$528,950</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>\$47,690</u>	<u>\$2,555</u>	<u>\$50,245</u>
Other Financing Sources:			
Fund Modification	\$0		\$0
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>\$47,690</u>	<u>\$2,555</u>	<u>\$50,245</u>
Fund Balance July 1, 2017	<u>\$68,670</u>	<u>\$1,081</u>	<u>\$69,751</u>
Restricted Fund Balance June 30, 2018	<u>\$116,360</u>	<u>\$3,636</u>	<u>\$119,996</u>



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

BYLAWS
0160/page 14 of 17

REVISED BYLAW 0168.1 - VOL. 31, NO. 2

0168 **Minutes**

0168.1 **Open Meeting**

The Secretary, or a temporary secretary appointed by the presiding officer, shall designate a person to keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is called. These minutes must be approved by the Board and endorsed by the Secretary at the next meeting. The minutes shall include all roll-call votes taken at the meeting. Proposed minutes shall be available for public inspection not later than eight (8) business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved. The minutes shall be available for inspection at the Superintendent's office and shall be available for purchase at a fee estimated by the business office to cover the cost of printing and copying.

The Board Secretary shall not include in or with its minutes any personally identifiable information on any student of the District which if released, would prevent the public body from complying with the Family Educational Rights and Privacy Act of 1974.

The official minutes shall be bound together by years and kept in the office of the Board of Education.

Minutes of the preceding meetings shall be approved by the Board as its first order of business at its next ~~regular~~ meeting.

The minutes shall show only action taken.

- () and if requested, remarks of
- () Board members
- () administration.
- () citizens present.

M.C.L. 15.269, 380.1201



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REVISED POLICY - VOL. 31, NO. 2

MANDATORY COURSES

In compliance with the Michigan School Code, the Board of Education directs the Superintendent to prepare, implement, and supervise courses of instruction in the following areas:

- A. the Constitution of the United States and Michigan, and in the history and present form of government of the United States, and Michigan and its political subdivisions
- B. the principle modes by which communicable disease is spread and the best methods for the restriction and prevention of these diseases
- C. instruction in physiology and hygiene with special emphasis on drug abuse prevention
- D. **[OPTIONAL] Age and grade appropriate instruction in grades 8 through 12 about genocide, including, but not limited to, the Holocaust and the Armenian Genocide**

The Superintendent shall prepare appropriate guidelines relative to the planning, teaching, and evaluation of these courses.

| M.C.L. 380.1166, **1168**, 1169, 1170



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NEW POLICY - VOL. 31, NO. 2

RECORDING OF DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS

[SELECT OPTION # 1 OR OPTION # 2]

[OPTION #1]

Recording of IEP Team and 504 Meetings

- []** In order to facilitate parents' ability to fully participate in the IEP and/or 504 process, parents of students with disabilities are ordinarily permitted to audio record IEP Team meetings and 504 Team meetings in accordance with the following procedures:
- A. Parents wishing to audio record an IEP Team meeting or 504 Team meeting must utilize their own recording device and provide notice to the District prior to the date of the scheduled IEP Team or 504 Team meeting.
 - B. If parent(s) elects to audio record an IEP Team meeting, the District will also record the meeting.



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[OPTION #2]

Recording of IEP Team and 504 Team Meetings

☒ The recording of IEP Team meetings and 504 Team meetings is prohibited unless it is necessary in order for a parent to understand the IEP process or 504 process and/or his/her child's IEP or 504 Plan, or otherwise necessary to implement other parental rights under the IDEIA, Section 504 of the Rehabilitation Act of 1973, as amended, and/or the Americans with Disabilities Act, as amended.

- A. If a parent believes that audio recording an IEP Team or 504 Team meeting is necessary, s/he should notify Principal ~~or Director of Pupil Services or Director of Special Education~~ in writing, preferably at least two (2) school days before the IEP Team or 504 Team meeting, of his/her desire to audio record the meeting and the reason the recording is required. ~~Coordinator of Special Education~~ will notify the parent at least one (1) school day before the meeting if s/he intends to deny the parent's request to record the meeting.
- B. If the District representative denies the request, s/he will state in writing the reasons for the denial. Authorized exceptions to the general prohibition against the audio recording of IEP Team meetings and 504 Team meetings will typically involve situations when a parent or other IEP Team or 504 Team member has a disability recognized under Section 504/ADA or a language barrier that would preclude the individual's ability to understand and/or meaningfully participate in the IEP process or 504 process. The District representative may ask for documentation of the existence of any such disability or language barrier. If a parent is permitted to audio record the meeting, s/he must use his/her own recording device and the District will similarly record the meeting.

[END OF OPTIONS]



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Recording of Other District Meetings Involving Students and/or Parents (e.g., Parent-Teacher Conferences)

[SELECT OPTION #3 or OPTION #4]

[OPTION #3]

- ☐ Parents are permitted to audio record meetings with the District provided they notify the District prior to the date of the scheduled meeting of their intent to record the meeting. If a parent provides the requisite notice and is permitted to audio record the meeting, s/he must use his/her own recording device and the District will similarly record the meeting.

[OPTION #4]

- ☒ Parents are prohibited from audio recording meetings with the District unless a parent or District staff member has a disability recognized under Section 504/ADA or a language barrier that would preclude the individual's ability to understand and/or participate in the meeting. The District representative may ask for documentation of the existence of any such disability or language barrier. If a parent is permitted to audio record the meeting, s/he must use his/her own recording device and the District will similarly record the meeting.

[END OF OPTIONS]

Video recording any District meeting is strictly prohibited, with the exception of meetings open to the public under the Open Meetings Act.



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Parents and students are expressly prohibited from using covert means to listen-in or make a recording (audio or video) of any meeting or activity at school. This includes placing recording devices, or other devices with one- or two-way audio communication technology (i.e., technology that allows a person off-site to listen to live conversations and sounds taking place in the location where the device is located), within a student's book bag, on the student's person or otherwise in an area capable of listening in or recording without express written consent of the Superintendent. Any requests to place a recording device or other device with one- or two-way audio communication technology within a student's book bag or on a student's person shall be submitted, in writing, to the _____ [e.g. Principal or Director of Pupil Services]. The District representative shall notify the parent(s), in writing, whether such request is denied or granted within five (5) days.

If the District audio records any meeting, the resulting recording shall become a part of the student's educational record and will be maintained in accordance with State and Federal law.

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REVISED POLICY - VOL. 31, NO. 2

STUDENT ASSESSMENT

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon his/her entrance into the District and annually **or more frequently, as required by law**, thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs **and/or diagnostic reading assessment systems**, student portfolios, and physical examinations.

The Superintendent shall develop

~~() and present to the Board annually~~

~~() and the Board shall approve~~

a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP), the Michigan Merit Examination ("MME") (or other readiness assessment program approved by the State Superintendent) () the PSAT **[END OF OPTION]** and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades 3-8, science in grades 4 and 7, and social studies in grades 5 and 8. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science, and social studies.



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B. A valid and reliable screening, formative, and diagnostic third grade reading assessment system from the assessment systems approved by the Michigan Department of Education.

B.C. criteria-based written and oral examinations which include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;

C.D. selection of assessment instrument, data, and other District criteria that will be used to assess educational achievement of each student in grades 1 - 5;

[] Third grade students who do not meet the District's and State's established assessment criteria may be offered the opportunity to attend summer school.

- () assessment tests;
- () aptitude tests;
- () achievement tests;
- () vocational inventories;
- () tests of mental ability.



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The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:
 - 1. political affiliations;
 - 2. mental and psychological problems potentially embarrassing to the student or his/her family;
 - 3. sexual behavior and attitude;
 - 4. illegal, anti-social, self-incriminating, and demeaning behavior;
 - 5. critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. legally-recognized, privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
 - 7. income without the prior consent of the adult student or without the prior written consent of the parent;
- B. any personality testing complies with Department of Education guidelines.



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The Board also requires that:

- () tests be administered by persons who are qualified under State law and regulation;
- () parents be informed of the testing program of the schools and of the special tests that are to be administered to their children;
- () students who have not attained satisfactory scores on the fourth grade or seventh grade test should be provided special assistance that will enable them to bring reading skills up to grade level within a twelve (12) month period;
- () data regarding individual test scores be entered on the student's cumulative record, where it will be subject to the policy of this Board regarding student records;
- () the results of each school-wide, program-wide, and District-wide test be made part of the public record.

All eleventh grade students shall participate in the Michigan Merit Examination, unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.



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The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade 11, the District shall administer the complete Michigan Merit Examination to the student in grade 12. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider



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[] In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.

| M.C.L. 380.1278a, 380.1279, 380.1279g, 390.1451 et seq., 380.1280b, **380.1280f**
A.C. Rule 340.1101 et seq.

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REVISED POLICY - VOL. 31, NO. 2

EMPLOYMENT OF SUBSTITUTES

The Board of Education recognizes the need to procure the services of substitutes in order to continue the operation of the schools as a result of the absence of regular personnel.

Substitute personnel are subject to a criminal history record check. See Policy 3121.

The Superintendent shall employ substitutes for assignment as services are required to replace temporarily-absent regular staff members and fill new positions. Such assignment of substitutes may be terminated when their services are no longer required. Any substitute, however, who is employed **directly by the District** for 150 days or more during a school year of not less than 180 days, **except under circumstances identified in statute**, shall be given, during the balance of that year as well as during the succeeding school year, the first opportunity to accept or reject a contract for which the person is certified and qualified, provided that all other District teachers have been reemployed in accordance with the negotiated, collectively-bargained agreement.

Substitutes must possess a valid Michigan professional certificate and a permit, if substitute teaching in a subject for which s/he is not certified, except under the following circumstances:

- A. The Superintendent may employ noncertificated, nonendorsed substitutes to teach, in grades 9-12, a course in computer science, foreign language, mathematics, biology, chemistry, engineering, physics, robotics, or any other course approved by the State Board, providing they meet all of the conditions established by law and by the Superintendent.
- B. The Superintendent may also employ a substitute without a valid teaching certificate if the person has at least ninety (90) semester hours of college credit from a college or university.

In order to retain well-qualified substitutes for service in this District, the Board will offer competitive compensation at a rate set annually by the Board.



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A substitute, employed **directly by the District** in one (1) specific teaching position, shall, after sixty (60) consecutive days in that assignment, be paid a salary not less than the minimum salary on the current salary schedule and granted the privileges provided regular staff.

A substitute shall be paid:

- () actual hours worked.
- () a minimum of _____ hours once the substitute is called.

[] The Board may enter into a contract with a person or entity (a partnership, nonprofit or business corporation, labor organization, limited liability company, or any other association, corporation, trust, or other legal entity) to furnish substitute teachers to the District as necessary to carry out the operations of the District. A contract entered into under this section shall include the following provisions:

- A. Assurance that the person or entity will furnish the School District with qualified teachers in accordance with the School Code and any implementing rules and regulations.
- B. Assurance that the person or entity will not furnish to the School District any teacher who, if employed directly by the School District, would be ineligible for employment by the District as a substitute teacher under the School Code.
- C. A description of the level of compensation and fringe benefits to be provided for the employees of the person or entity who are to be assigned to the District as substitute teachers.
- D. A description of the type and amounts of insurance coverage to be secured and maintained by the person or entity and the School District.



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E. Assurance that the person or entity, before assigning an individual to serve as a substitute teacher in the District, will comply with and provide to the Board the criminal history record information obtained under section 1230 and with the results of the criminal record check under section 1230a of the School Code.

[] A school district that contracts with a person or entity to furnish substitute teachers under this section may purchase liability insurance to indemnify and protect the school district and the person or entity against losses or liabilities incurred by the district and person or entity arising out of any claim for personal injury or property damage caused by the district, its officers, employees, or agents. A district may pay premiums for the insurance out of its operating funds.

| M.C.L. ~~380.1229A~~, 380.1230, 380.1230a, 380.1230g, 380.1233, 380.1531
| M.C.L. 380.1236, 380.1236a
| A.C. Rule 390.1105(1), 390.1141(2). **390.1146**

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REVISED POLICY - VOL. 31, NO. 2

CRIMINAL HISTORY RECORD CHECK

Before the District hires any employee (full or part-time) or allows any individual under contract to continuously and regularly work in the schools, a criminal history records check shall be conducted in accordance with State law.

"Under contract" shall apply to individuals, as well as owners and employees of entities, who contract directly with the District or with a third party vendor, management company, or similar contracting entity to provide food, custodial, transportation, counseling or administrative services on more than an intermittent or sporadic basis. It shall also apply to individuals or entities providing instructional services to students or related auxiliary services to special education students.

Prior to allowing an individual, who is subject to the criminal history record check requirement, to work in the District, the District shall submit a fingerprint-based check on the individual, using Michigan State Police (MSP) Form RI-030 (7/2012), regardless of whether the individual will work directly for the District or be contracted through a third-party vendor, management company or similar contracting entity ("Private Contractors"). Except as provided below, the report from the MSP must be received, reviewed and approved by the District prior to the individual commencing work.



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Such Private Contractors cannot receive or retain criminal history record information ("CHRI").¹ Where the District will contract with a Private Contractor for the services of an individual, the District will notify the Private Contractor(s), after review of the MSP report, whether the individual has been approved to work within the District. The District may not give any details, including the fact that a criminal history check was run. Notice for approval to work in the District should use the Affidavit of Assignment or similar "red light/green light" procedure.

Should it be necessary to employ a person or contract for a person to maintain continuity of the program prior to receipt of the criminal history report, the Superintendent may contract on a provisional basis until the report is received. Any such provisional hire requires that:

- A. the record check has been requested;
- B. the applicant has signed a disclosure of all convictions and acknowledges that employment may be terminated if there are discrepancies; and
- C. the hiring occurs during the school year or not more than thirty (30) days before the beginning of the school year.

For substitute teachers or substitute bus drivers currently working in another district, public school academy or non-public school in the State, the Superintendent may use a report received from the State Police by such school to confirm the individual has no criminal history. Absent such confirmation, a criminal history record check shall be performed.

¹ ~~Individuals who act on behalf of the District, work on a regular or continuous basis in the District, are involved in the hiring process of District employees, and have successfully undergone a fingerprint-based criminal history record check by the District, may continue to submit and receive such criminal history record checks on behalf of the District~~ **must be direct**, regardless of their status as employees of the District. **Notwithstanding this, Information Technology contractors and vendors may be granted access to CHRI subject to successful completion of a national fingerprint-based criminal history record check as detailed in Policy 8321.** ~~contractors, vendors or similar classification.~~



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Individuals working in multiple districts may authorize the release of a prior criminal history records check with another district in lieu of an additional check for either direct employment or working regularly and consistently under contract in the schools.

Individuals who previously received a statutorily required criminal background check and who have been continuously employed by a school district, intermediate school district, public school academy or non-public school within the State, with no separation, may have their previous record check sent to the District in lieu of submitting to a new criminal background check. If this method is used, the Superintendent must confirm that the record belongs to that individual and whether there have been any additional convictions by processing the individual's name, sex and date of birth through the Internet Criminal History Access Tool (ICHAT).

"No separation," for purposes of the preceding paragraph, means a lay off or leave of absence of less than twelve (12) months with the same employer; or the employee transfers without a break in service to another school district, intermediate school district, public school academy or non-public school within the State.

All criminal history record check reports received from the State Police or produced by the State Police and received by the District from another proper source, will be maintained in the individual's personnel record.

When the District receives a report that shows an individual has been convicted of a listed offense under State statutes or any felony, the Superintendent shall take steps to verify that information using public records, in accordance with the procedures provided by the State Department of Education.

Verified convictions may result in termination of employment or rejection of an application. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of a "listed" offense as defined in M.C.L. 28.722. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of any felony unless both the Superintendent and the Board provide written approval.



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The District must report as directed by and to the State Department of Education the verified information regarding conviction for any listed offense or conviction for any felony and the action taken by the District with regard to such conviction. Such report shall be filed within sixty (60) days of receipt of the original report of the conviction.

The Superintendent shall establish the necessary procedures for obtaining from the Criminal Records Division of the State Police any criminal history on the applicant maintained by the State Police. In addition, the Superintendent shall request the State Police to obtain a criminal history records check from the Federal Bureau of Investigation.

An applicant must

() submit, at no expense to the District,

or

() provide, at the District's expense,

a set of fingerprints, prepared by an entity approved by the Michigan State Police, as part of his/her employment application or as required by State law for continued employment.



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Confidentiality

All information and records obtained from such criminal background inquiries and disclosures are to be considered confidential and shall not be released or disseminated to those **who have not been given access to CHRI by the Superintendent** ~~not directly involved in evaluating the applicant's qualifications. Records involving misdemeanor convictions for sexual or physical abuse or any felony are not subject to these restrictions.~~ Violation of confidentiality is considered a misdemeanor punishable by a fine up to \$10,000.

Any notification received from the Michigan Department of Education or Michigan State Police regarding District employees with criminal convictions shall be exempt from disclosure under the Freedom of Information Act (FOIA) for the first fifteen (15) days until the accuracy of the information can be verified. Thereafter, only information about felony convictions or misdemeanor convictions involving physical or sexual abuse may be disclosed in reference to a FOIA request.

Criminal history reports may be released with the written authorization of the individual.

Records may also be released, in accordance with statute, upon the request of a school district, intermediate school district, public school academy or non-public school when the individual is an applicant for employment at such school and there has been no separation from service, as defined in this policy and by statute.

M.C.L. 380.1230 et. seq., 380.1535, 380.1535a, 380.1809, 28.722

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REVISED POLICY - VOL. 31, NO. 2

CRIMINAL HISTORY RECORD CHECK

Before the District hires any employee (full or part-time) or allows any individual under contract to continuously and regularly work in the schools, a criminal history records check shall be conducted in accordance with State law.

"Under contract" shall apply to individuals, as well as owners and employees of entities, who contract directly with the District or with a third-party vendor, management company, or similar contracting entity, to provide food, custodial, transportation, counseling or administrative services on more than an intermittent or sporadic basis. It shall also apply to individuals or entities providing instructional services to students or related auxiliary services to special education students.

Prior to allowing an individual, who is subject to the criminal history record check requirement, to work in the District, the District shall submit a fingerprint-based check on the individual, using Michigan State Police (MSP) Form RI-030 (7/2012), regardless of whether the individual will work directly for the District or be contracted through a third-party vendor, management company or similar contracting entity ("Private Contractors"). Except as provided below, the report from the MSP must be received, reviewed and approved by the District prior the individual commencing work.



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Such Private Contractor(s) cannot receive or retain criminal history record information ("CHRI").¹ Where the District will contract with a Private Contractor for the services of an individual, the District will notify the Private Contractor(s), after review of the MSP report, whether the individual has been approved to work within the District. The District may not give any details, including the fact that a criminal history check was run. Notice for approval to work in the District should use the Affidavit of Assignment or similar "red light/green light" procedure.

Should it be necessary to employ a person or contract for a person to maintain continuity of the program prior to receipt of the criminal history report, the Superintendent may contract on a provisional basis until the report is received. Any such provisional hire requires that:

- A. the record check has been requested;
- B. the applicant has signed a disclosure of all convictions and acknowledges that employment may be terminated if there are discrepancies; and
- C. the hiring occurs during the school year or not more than thirty (30) days before the beginning of the school year.

¹ ~~Individuals who act on behalf of the District, work on a regular or continuous basis in the District, are involved in the hiring process of District employees, and have successfully undergone a fingerprint-based criminal history record check by the District, may continue to submit and receive such criminal history record checks on behalf of the District~~ **must be direct**, regardless of their status as employees of the District. **Notwithstanding this, Information Technology, contractors, and vendors may be granted access to CHRI subject to successful completion of a national fingerprint-based criminal history record check as detailed in Policy 8321 or similar classification**



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Such an inquiry shall also be made for regular substitutes who may be employed by the District. A substitute support staff person shall be required to submit to a criminal history records check if they work more than _____ **hours** per week in the schools, on a regular and consistent basis, even if such work is only as needed.

Individuals working in multiple districts may authorize the release of a prior criminal history records check with another district in lieu of an additional check for either direct employment or working regularly and consistently under contract in the schools.

Individuals who previously received a statutorily required criminal background check and who have been continuously employed by a school district, intermediate school district, public school academy or non-public school within the State, with no separation, may have their previous record check sent to the District in lieu of submitting to a new criminal background check. If this method is used, the Superintendent must confirm that the record belongs to that individual and whether there have been any additional convictions by processing the individual's name, sex and date of birth through the Internet Criminal History Access Tool (ICHAT).

"No separation," for purposes of the preceding paragraph, means a lay off or leave of absence of less than twelve (12) months with the same employer; or the employee transfers without a break in service to another school district, intermediate school district, public school academy or non-public school within the State.

All criminal history record check reports received from the State Police or produced by the State Police and received by the District from another proper source, will be maintained in the individual's personnel record.

When the District receives a report that shows an individual has been convicted of a listed offense under State statutes or any felony, the Superintendent shall take steps to verify that information using public records, in accordance with the procedures provided by the State Department of Education.



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Verified convictions may result in termination of employment or rejection of an application. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of a "listed" offense as defined in M.C.L. 28.722. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of any felony unless both the Superintendent and the Board provide written approval.

The District must report as directed by and to the State Department of Education the verified information regarding conviction for any listed offense or conviction for any felony and the action taken by the District with regard to such conviction. Such report shall be filed within sixty (60) days of receipt of the original report of the conviction.

The Superintendent shall establish the necessary procedures for obtaining from the Criminal Records Division of the State Police any criminal history on the applicant maintained by the State Police. In addition, the Superintendent shall request the State Police to obtain a criminal history records check from the Federal Bureau of Investigation.

An applicant must

() submit, at no expense to the District,

or

() provide, at the District's expense,

a set of fingerprints, prepared by an entity approved by the Michigan State Police, as part of his/her employment application or as required by State law for continued employment.



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Confidentiality

All information and records obtained from such inquiries and disclosures are to be considered confidential and shall not be released or disseminated to those **who have not been given access to CHRI by the Superintendent.** ~~not directly involved in evaluating the applicant's qualifications. Records involving misdemeanor convictions for sexual or physical abuse or any felony are not subject to these restrictions.~~ Violation of confidentiality is considered a misdemeanor punishable by a fine up to \$10,000.

Any notification received from the Michigan Department of Education or Michigan State Police regarding District employees with criminal convictions shall be exempt from disclosure under the Freedom of Information Act (FOIA) for the first fifteen (15) days until the accuracy of the information can be verified. Thereafter, only information about felony convictions or misdemeanor convictions involving physical or sexual abuse may be disclosed in reference to a FOIA request.

Criminal history reports may be released with the written authorization of the individual.

Records may also be released, in accordance with statute, upon the request of a school district, intermediate school district, public school academy or non-public school when the individual is an applicant for employment at such school and there has been no separation from service, as defined in this policy and by statute.

M.C.L. 380.1230 et seq., 380.1535, 380.1535a, 380.1809, 28.722



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NEW POLICY - VOL. 31, NO. 2 [OPTIONAL]

OPIOID ANTAGONISTS

The Board has determined that it is in the best interests of its students and employees to have opioid antagonists available to be administered, if necessary, by appropriately trained personnel.¹ Therefore, the Board adopts this policy to govern the handling and administration of opioid antagonists consistent with the following processes, procedures and limitations.

Beginning with the 2017/2018 school year, each school in the District shall have at least two employees who have been trained in the appropriate use and administration of an opioid antagonist. The training shall be done in a manner that has been approved by a licensed registered professional nurse. Only a nurse employed or contracted by the District or an appropriately trained school employee may possess and administer an opioid antagonist.

Each school in the District shall possess at least one package of an opioid antagonist on site. The opioid antagonist may be administered by a school nurse or a trained school employee to a student or other individual on school grounds who is believed to be having an opioid-related overdose. An opioid-related overdose is a condition, including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death, that results from the consumption or use of an opioid or another substance with which an opioid was combined or that an individual who has received training approved by a licensed professional nurse in the administration of an opioid antagonist would believe to be an opioid-related overdose that requires medical assistance.

Any school personnel who have reason to believe that a student is having an opioid-related overdose must call 911.

¹ An opioid antagonist is naloxone hydrochloride or any other similarly acting and equally safe drug approved by the U.S. Food and Drug Administration for the treatment of drug overdose.



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Any person who administers an opioid antagonist to a student shall promptly notify

- () the student's parent/guardian.
- () _____, who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.

The person who notifies the student's parent/guardian must encourage the parent or guardian to seek treatment for the student from a substance use disorder services program.

It shall be the responsibility of _____ **[insert person or position]** to be sure that the supply of opioid antagonists is maintained at the appropriate level and they have not expired. The _____ shall also be responsible for coordinating the training of District employees to administer the opioid antagonists and to maintain the list of employees authorized to administer the antagonists.

The District's training regarding, administration of, and the maintenance and storage of opioid antagonists shall be consistent with PO 5330, AG 5330 and the Michigan Department of Education's medication administration guidelines, as amended.

At least annually, the _____ will report all instances in which an opioid antagonist was administered to a student using the school's stock of opioid antagonists to the Michigan Department of Education, using the form and in the manner required by the MDE.

M.C.L. 380.1179b

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REVISED POLICY - VOL. 31, NO. 2

BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD **STUDENTS**

It is the policy of the District to provide a safe and nurturing educational environment for all of its students.

This policy protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior.

Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior.

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property, if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

Notification

Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.



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Parents or legal guardians of the alleged victim(s), as well as of the alleged aggressor(s), shall be promptly notified of any complaint or investigation as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of the time and form of notice or attempts at notice shall be kept in the investigation file.

To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. Further, the appropriate authorities may be notified, depending on the nature of the complaint and/or the results of the investigation.

Reporting

No later than May 30, 2015, the District shall submit to the Department of Education a copy of this Policy.

The District shall report incidents of bullying to the Department of Education on an annual basis according to the form and procedures established by the Department of Education.

Should this Policy be amended or otherwise modified, the District shall submit a copy of the amended or modified Policy to the Department of Education no later than thirty (30) days after adopting the modification.

Implementation

The Superintendent is responsible to implement this policy, and may develop further guidelines, not inconsistent with this policy.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.



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Procedure

Any student who believes s/he has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to the Principal or assistant principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

A student may also submit a report or complaint to any of the above designated individuals through email, voicemail, regular mail or by leaving a sealed note addressed to the individual at that person's office or desk. The student may submit a report or complaint anonymously, but this may affect the ability to fully investigate the matter, when the complaining student is not available to provide additional information during the course of the investigation.

The identity of a student who reports bullying, hazing or aggressive behavior, as well as those students who provide information during an investigation will remain confidential to the extent possible and to the extent allowable by law. Only school personnel directly involved in the investigation of the complaint or responsible for remedying any violations will be provided access to the identity of the complaining student(s) and student witnesses, and then only to the extent necessary to effectively deal with the situation.

The identity of the student who files the report or complaint will not be voluntarily shared with the alleged perpetrator(s) or the witnesses unless the student (and his/her parent/guardian) give written permission to do so. Any investigation report will likewise not be voluntarily produced with the names of the reporting student(s) or witnesses. However, under certain circumstances, the District may be required by law to disclose the report and/or the student(s) names. Also, under certain circumstances, the identity of the reporting student may become obvious even without disclosure by school personnel.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports shall be made to those identified above. While reports may be made anonymously, formal disciplinary action may not be taken solely on the basis of an anonymous report without other corroborating evidence.



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The Principal (or other designated administrator) shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit

() and should be completed within three (3) school days

after a report or complaint is made.

If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyberbullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the Principal will report the act of bullying and/or harassment to one of the Anti-Harassment Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment.

The individual responsible for conducting the investigation shall document all reported incidents and report all verified incidents of bullying, aggressive or other prohibited behavior, as well as any remedial action taken, including disciplinary actions and referrals, to the Superintendent. The Superintendent shall submit a compiled report to the Board on an annual basis.

Non-Retaliation/False Reports

Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated. Suspected retaliation should be reported in the same manner as bullying/aggressive behavior.



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Making intentionally false reports about bullying/aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

Prevention/Training/Restorative Practices [OPTIONAL]

[] The Superintendent shall establish

() a Bullying Prevention Task Force.

() a program or other initiatives involving school staff, students, clubs or other student groups, administrators, volunteers, parents, law enforcement, community members, and other stakeholders, aimed at the prevention of bullying or other aggressive behavior.

[] The District shall provide, and all administrators, school employees, contracted employees and volunteers who have significant contact with students shall undertake

() annual

OR

() _____ **[insert frequency]**

training on preventing, identifying, responding to, and reporting incidents of bullying and other aggressive behavior.

[] The District shall provide, and all students shall undertake, annual training on preventing, identifying, responding to, and reporting incidents of bullying, cyber bullying and other aggressive behavior.



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[] The District shall provide and all parents or legal guardians

() shall

OR

() shall be offered the opportunity to

undertake annual training on preventing, identifying, responding to, and reporting incidents of bullying, cyber bullying and other aggressive behavior.

[] **The District will utilize restorative practices that emphasize repairing the harm to the victim and school community in the correction of bullying behavior, which may include victim-offender conferences that:**

A. are initiated by the victim;

B. are approved by the victim's parent or legal guardian or, if the victim is at least 15, by the victim;

C. are attended voluntarily by the victim, a victim advocate, the offender, members of the school community, and supporters of the victim and the offender (the "restorative practices team");

D. would provide an opportunity for the offender to accept responsibility for the harm caused to those affected, and to participate in setting consequences to repair the harm, such as requiring the student to apologize; participate in community service, restoration of emotional or material losses, or counseling; pay restitution; or any combination of these. The selected consequences and time limits for their completion will be incorporated into an agreement to be signed by all participants.

[END OF OPTIONS]



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Definitions

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, hazing, harassment or other aggressive behavior, regardless of whether it fits a particular definition, s/he should report it immediately and allow the administration to determine the appropriate course of action.

"Aggressive behavior" is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. Such behavior includes, for example, bullying, hazing, stalking, intimidation, menacing, coercion, name-calling, taunting, making threats, and hitting/pushing/shoving.

"At School" is defined as in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises. It also includes conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if either owned by or under the control of the District.

"Bullying" is defined as any written, verbal, or physical acts, including cyber bullying (i.e. any electronic communication, including, but not limited to electronically transmitted acts, such as internet, telephone or cell phone, personal digital assistant (PDA), or wireless hand held device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

- A. substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;
- B. adversely affecting the ability of a student to participate in or benefit from the school district's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
- C. having an actual and substantial detrimental effect on a student's physical or mental health; and/or



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- D. causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Bullying can be physical, verbal, psychological, or a combination of all three. Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation. This may occur in a number of different ways, including but not limited to notes, emails, social media postings, and graffiti.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature, often on the basis of age, race, religion, color, national origin, marital status or disability, but may also include sexual orientation, physical characteristics (e.g., height, weight, complexion), cultural background, socioeconomic status, or geographic location (e.g., from rival school, different state, rural area, city, etc.).

"Intimidation/Menacing" includes, but is not limited to, any threat or act intended to: place a person in fear of physical injury or offensive physical contact; to substantially damage or interfere with person's property; or to intentionally interfere with or block a person's movement without good reason.

"Staff" includes all school employees and Board members.



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"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For further definition and instances that could possibly be construed as:

Harassment, see Policy 5517;

Hazing, see Policy 5516.

| M.C.L. 380.1310**Bb** (Matt's Safe School Law, PA 241 of 2011), PA 478 of 2014

Policies on Bullying, Michigan State Board of Education

Model Anti-Bullying Policy, Michigan State Board of Education

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REVISED POLICY - VOL. 31, NO. 2

EMERGENCY REMOVAL, SUSPENSION, AND EXPULSION OF NONDISABLED STUDENTS

A student may be removed from the classroom, suspended or expelled for persistent disobedience or gross misconduct. ~~A student may not be expelled or excluded from the regular school program based on pregnancy status.~~ **If suspension or expulsion for persistent disobedience or gross misconduct is considered, the Board (Superintendent) shall consider the following factors:**

- A. the student's age
- B. the student's disciplinary history
- C. whether the student has a disability
- D. the seriousness of the violation or behavior
- E. whether the violation or behavior committed by the student threatened the safety of any student or staff member
- F. whether restorative practices will be used to address the violation or behavior
- G. whether a lesser intervention would properly address the violation or behavior

The Board (Superintendent) will exercise discretion over whether or not to suspend or expel a student for persistent disobedience or gross misconduct. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Board (Superintendent) can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Board (Superintendent) will still consider the factors.

A student may not be expelled or excluded from the regular school program based on pregnancy status.



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- [] In recognition of the negative impact on a student's education, the Board encourages the District's administrators to view suspensions, particularly those over ten (10) days, and permanent expulsions as discipline of last resort, except where these disciplines are required by law (Policy 5610.01). Alternatives to avoid or to improve undesirable behaviors should be explored when possible prior to implementing or requesting a suspension or expulsion.

If the District determines that it will utilize restorative practices in addition to or as an alternative to suspension or expulsion of a student, it will engage in restorative practices which emphasize repairing the harm to the victim and school community caused by the student's misconduct.

- [] **Restorative practices may include victim offender-conferences that:**

- A. are initiated by the victim;**
- B. are approved by the victim's parent or legal guardian or, if the victim is at least fifteen (15), by the victim;**
- C. are attended voluntarily by the victim, a victim advocate, the offender, members of the school community, and supporters of the victim and the offender (the "restorative practices team");**
- D. would provide an opportunity for the offender to accept responsibility for the harm caused to those affected, and to participate in setting consequences to repair the harm, such as requiring the student to apologize; participate in community service, restoration of emotional or material losses, or counseling; pay restitution; or any combination of these.**

The selected consequences and time limits for their completion will be incorporated into an agreement to be signed by all participants.



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The Board of Education recognizes that exclusion from the educational programs of the District, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student in this District and one that cannot be imposed without due process since exclusion deprives a child of the right to an education. The Board also recognizes that it may be necessary for a teacher to remove a student from class for conduct which is disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided said removal is for a period of less than twenty-four (24) hours. However, if an emergency removal may result in a suspension, then due process must be ensured.

For purposes of this policy, "suspension" shall be either short-term (not more than ten (10) days) or long-term suspension () (for more than ten (10) days but less than permanent expulsion) of a student from a regular District program.

For purposes of this policy, unless otherwise defined in Federal and/or State law and Policy 5610.01, "expulsion" shall be the permanent exclusion of a student from the schools of this District. Students who are expelled permanently may petition for reinstatement under the provisions stipulated in Policy 5610.01.

[CHOOSE OPTION #1, OPTION #2, OR OPTION #3]

[] OPTION #1 [Probably current policy]

The Superintendent may recommend to the Board a long-term suspension or that a student be expelled.

OR

[] OPTION #2

The Superintendent may act as the hearing officer. The Board may suspend a student for a period longer than ten (10) days or expel a student. An appeal may be made to () the Board () the appropriate court of law if there is a claimed violation of substantive or procedural due process rights.



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OR

[] OPTION #3

The Superintendent may suspend a student for a period longer than ten (10) days or expel a student. The Board shall act on any appeal to the decision.

[END OF OPTIONS]

In all cases resulting in short-term suspension, long-term suspension, or expulsion, appropriate due process rights described in Policy 5611 must be observed. The _____ shall check to make sure the student is not classified as disabled under Section 504.

No student, otherwise eligible for attendance, shall be excluded from a District program unless that student has substantially interfered with the maintenance of good order and/or the educational environment, or unless it is necessary to protect that student's or other students' physical or emotional safety and well-being.

A student may be removed from a class, subject, or activity for one (1) day by his/her teacher for certain conduct as specified in the Code of Conduct, or the student may be given a short-term suspension by the Superintendent or the _____. A student so removed () **will** () **will not** be allowed to attend other classes taught by other teachers during the term of the one (1) day removal. A student removed from the same class for ten (10) days will receive a due process hearing for each suspension beyond ten (10) days, consistent with required due process for long-term suspensions. The Board designates the Superintendent as its representative at any hearings regarding the appeal of a suspension.



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The Superintendent shall develop administrative guidelines to implement this policy which shall include:

- () strategies for providing special assistance to students who are in danger of being expelled and are not achieving the academic outcomes of the District's core curriculum;
- () promulgation of standards of behavior to all students in accordance with Board policy on student discipline;
- () procedures that ensure due process;
- () provision for make-up work at home, when appropriate.

| M.C.L. 380.1301, 380.1309, **380.1310d**, 380.1311
20 U.S.C. 3351

State Board of Education, Resolution to Address School Discipline Issues
Impacting Student Outcomes, Adopted June 12, 2012

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REVISED POLICY - VOL. 31, NO. 2

EXPULSIONS/SUSPENSIONS - REQUIRED BY STATUTE

The Board of Education is continually concerned about the safety and welfare of District students and staff and, therefore, will not tolerate behavior that creates an unsafe environment, a threat to safety or undue disruption of the educational environment.

Weapons, Arson, Criminal Sexual Conduct

In compliance with State and Federal law, the Board (**Superintendent**) shall expel any student who possesses a dangerous weapon in a weapon-free school zone in violation of State law or commits either arson or criminal sexual conduct in a District building or on District property, including school buses and other school transportation.

For purposes of this policy, a dangerous weapon is defined as "a firearm, dagger, dirk, stiletto, knife with a blade over three (3) inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles" or other devices designed to or likely to inflict bodily harm, including, but not limited to, air guns and explosive devices. The term "firearm" is defined as: a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of the explosive; b) the frame or receiver of any such weapon; c) any firearm muffler or firearm silencer; or d) any destructive device. Such term does not include an antique firearm.



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The Board (**Superintendent**) need not expel for possession of a dangerous weapon if the student can establish **in a clear and convincing manner** to the satisfaction of the Board (**Superintendent**) that:

- A. the object or instrument was not possessed for use as a weapon, or for direct or indirect delivery to another person for use as a weapon;
- B. the weapon was not knowingly possessed;
- C. the student did not know or have reason to know that the object or instrument possessed constituted a dangerous weapon; **or**
- D. the weapon was possessed at the suggestion, request, or direction of, or with the express permission of a District administrator or the police.

There is a rebuttable presumption that expulsion for possessing the weapon is not justified if the Board (Superintendent) determines in writing that the student has established that he or she fits under one of the exceptions above by clear and convincing evidence, and that the student has no previous history of suspension or expulsion.

The above exceptions will not apply to student misconduct involving sexual conduct or arson.

Physical and Verbal Assault

The Board shall permanently expel a student in grade six or above if that student commits physical assault at school against a District employee, volunteer, or contractor.

The Board shall suspend or expel a student in grade six or above for up to 180 school days if the student commits physical assault at school against another student.



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Physical assault is defined as "intentionally causing or attempting to cause physical harm to another through force or violence."

The Board shall suspend or expel a student in grade six or above and may discipline, suspend or expel a student in grade five and below for a period of time as determined at the Board's discretion if the student commits verbal assault at school against a District employee, volunteer, or contractor or makes a bomb threat or similar threat directed at school building, property, or at a school-related activity.

Verbal assault is a communicated intent to inflict physical or other harm on another person, with a present intent and ability to act on the threat.

"At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises.

Factors To Be Considered Before Suspending or Expelling a Student

Prior to suspending or expelling a student for any of the above statutorily mandated reasons, except as noted below, the Board (Superintendent) shall consider the following factors:

- A. the student's age**
- B. the student's disciplinary history**
- C. whether the student has a disability**
- D. the seriousness of the violation or behavior**
- E. whether the violation or behavior committed by the student threatened the safety of any student or staff member**
- F. whether restorative practices will be used to address the violation or behavior**
- G. whether a lesser intervention would properly address the violation or behavior**



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The Board (Superintendent) will exercise discretion over whether or not to suspend or expel a student for the statutorily mandated reasons. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Board (Superintendent) can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Board (Superintendent) will still consider the factors.

Exception: If a student possesses a firearm in a weapon free school zone, the student will be permanently expelled without considering the above factors, unless the student can establish mitigating factors by clear and convincing evidence.

If the District determines that it will utilize restorative practices in addition to or as an alternative to suspension or expulsion of a student, it will engage in restorative practices which emphasize repairing the harm to the victim and school community caused by the student's misconduct.

- [] Restorative practices may include victim-offender conferences that:
- A. are initiated by the victim;
 - B. are approved by the victim's parent or legal guardian or, if the victim is at least fifteen (15), by the victim;
 - C. are attended voluntarily by the victim, a victim advocate, the offender, members of the school community, and supporters of the victim and the offender (the "restorative practices team");



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- D. would provide an opportunity for the offender to accept responsibility for the harm caused to those affected, and to participate in setting consequences to repair the harm, such as requiring the student to apologize; participate in community service, restoration of emotional or material losses, or counseling; pay restitution; or any combination of these.**

The selected consequences and time limits for their completion will be incorporated into an agreement to be signed by all participants.

Alternative Services

An expelled or suspended student may be enrolled in the () District's Alternative Education Program () or Evening High School upon the Superintendent's recommendation () and Board approval. Students who are expelled for dangerous weapons, arson, criminal sexual conduct or assault upon an employee, volunteer or contractor and are enrolled in a program operated for expelled students shall be physically separated at all times during the school day from the general student population.

The District may provide appropriate instructional services at home for an expelled student who is not placed in an Alternative Education Program. The type of instructional services provided shall be similar to that provided to homebound or hospitalized students and shall be contracted for in the same manner.

Disabled students under IDEA or Section 504 shall be expelled only in accordance with Board Policy 5605 and Federal due process rights appropriate to these students.



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For expulsions for dangerous weapons, arson, criminal sexual conduct or assault upon an employee, volunteer or contractor, the Superintendent shall provide that the expulsion is duly noted in the student's record and that the student has been referred to the Department of Human Services or Mental Health Department within three (3) school days after the expulsion and the parents have been informed of the referral. Furthermore, the Superintendent shall ensure that, if a student who is expelled is below the age of sixteen (16), then notification of the expulsion shall be given to the Juvenile Division of the Probate Court. In compliance with Federal law, the Superintendent shall also refer any student, regardless of age, expelled for possession of a dangerous weapon to the criminal justice or juvenile delinquency system serving the District. In addition, the Superintendent shall ensure that a copy of this policy and Policy 5610 is sent to the State Department of Education as well as a description of the circumstances surrounding the expulsion of a student for possessing a () **firearm** () **weapon** in a weapon-free school zone together with the name of the school, the number of students so expelled, and the types of () **firearms** () **weapons** that were brought into the weapon-free school zone and other reasons listed in Policy 8400.

A student who has been expelled under this policy for dangerous weapons, arson, criminal sexual conduct or assault upon an employee, volunteer or contractor may apply for reinstatement in accordance with the following guidelines:

- A. If the student is in grade 5 or below at the time of the expulsion and was expelled for possessing a firearm or threatening another person with a dangerous weapon, the parents, legal guardian, the adult student, or the emancipated minor may submit a request for reinstatement after sixty (60) school days from the date of expulsion, but the student may not be reinstated before ninety (90) school days from the expulsion date.
- B. If the student is in grade 5 or below at the time of the expulsion and was expelled for a reason other than possessing a firearm or threatening another person with a dangerous weapon, the parents, legal guardian, the adult student, or the emancipated minor may submit a request for reinstatement at any time, but the student may not be reinstated before ten (10) school days from the expulsion date.



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- C. If the student is in grade 6 or above at the time of the expulsion, the parents, legal guardian, the adult student, or the emancipated minor may submit a request for reinstatement after 150 school days from the date of the expulsion, but the student may not be reinstated before 180 school days from the expulsion date.
- D. The parent, adult student, or emancipated minor shall submit the request for reinstatement to the Superintendent on District Form 5610.01 F1.
- E. The Superintendent shall, within ten (10) school days after receiving the form, submit the request, together with any other information s/he deems pertinent to the requested reinstatement, to a Board-appointed committee consisting of two (2) Board members, a District administrator, a teacher, and a parent of a District student.
- F. The committee shall, within ten (10) school days after being appointed, review all pertinent information, and submit its recommendation to the Board. The recommendation may be for unconditional reinstatement, conditional reinstatement, or non-reinstatement, based on the committee's consideration of:
 - 1. the extent to which reinstatement would create a risk of harm to students or school personnel;
 - 2. the extent to which reinstatement would create a risk of District or individual liability for the Board or District personnel;
 - 3. the age and maturity of the student;
 - 4. the student's school record before the expulsion incident;
 - 5. the student's attitude concerning the expulsion incident;
 - 6. the student's behavior since the expulsion and the prospects for remediation;



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7. if the request was filed by a parent, the degree of cooperation and support the parent has provided and will provide if the student is reinstated, including, but not limited to the parent's receptiveness toward possible conditions placed on the reinstatement. Such conditions may, as an example, include a written agreement by the student and/or a parent who filed the reinstatement request to:
 - a. abide by a behavior contract which may involve the student, his/her parents, and an outside agency;
 - b. participate in an anger management program or other counseling activities;
 - c. cooperate in processing and discussing periodic progress reviews;
 - d. meet other conditions deemed appropriate by the committee;
 - e. accept the consequences for not fulfilling the agreed-upon conditions.

The committee may also allow the parent, adult student, or emancipated minor to propose conditions as part of the request for reinstatement.

The Board shall make its decision no later than the next regular Board meeting following the committee's submission of its recommendations. The Board's decision shall be final and not subject to appeal.

In the event a student who has been permanently expelled from another school district requests admission to this District, the Board shall, in making its decision,

- () follow the same procedure it has established in paragraph A-F above for the reinstatement of a District student.
- () rely upon the recommendation of the Superintendent.



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Students expelled for reasons other than dangerous weapons, arson, criminal sexual conduct or assault upon an employee, volunteer or contractor may also petition the Board for reinstatement. The Board may, at its discretion, consider the petition in accordance with:

() the procedures set forth above.

OR

() the standards and the procedures it determines to be appropriate under the circumstances.

The Superintendent shall ensure that Board policies and District guidelines regarding a student's rights to due process are adhered to when dealing with a possible suspension or expulsion under this policy.

| M.C.L. 380.1310, 380.1311, **280.1310d**, 380.1311a

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REVISED POLICY - VOL. 31, NO. 2

WEB CONTENT, SERVICES AND APPS

Creating Web Pages/Sites/Services and Apps

The Board of Education authorizes staff members

() and students

to create web content, services and apps that will be hosted by the Board on its servers or District-affiliated servers and published on the Internet. For purposes of this policy, an app is defined as a self-contained program or piece of software that enables the user to perform a specific task.

The web content, services and apps must comply with State and Federal law (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), **Student Online Personal Protection Act (SOPPA)** and Children's Online Privacy Protection Act (COPPA)), and reflect the professional image/brand of the District, its employees, and students. Web content, series and apps must be consistent with the Board's Mission Statement and staff-created web content, services and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or utilized with students.

- [] Student-created web content, services and apps are subject to Policy 5722-- School-Sponsored Student Publications and Productions.
- [] The creation of web content, services and apps by students must be done under the supervision of a professional staff member.



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The purpose of web content, services and apps hosted by the Board on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such web content, services and apps:

A. Educate

Content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

B. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

C. Communicate

Content may communicate information about the plans, policies and operations of the District to members of the public and other persons who may be affected by District matters.

The information contained on the Board's website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.



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All links included on the Board's website(s) or web services and apps must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, **SOPPA** and COPPA). Nothing in this paragraph shall prevent the District from linking the Board's website(s) to 1) recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites) or 2) to websites, services and/or apps that are developed and hosted by outside commercial vendors pursuant to a contract with the Board. The Board recognizes that such third party websites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

Under no circumstances is District-created web content, services or apps to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's website may: (1 include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue; (2 link to a website of another organization if the other website includes such a message; or (3 communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

- [] Under no circumstances is a staff member-created web content, services or apps, including personal web pages/sites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the Board-specified website, service or app (e.g., _____ **[Progressbook]**) for the purpose of conveying information to students and/or parents.
- [] Staff members are prohibited from requiring students to go to the staff member's personal web pages/sites (including, but not limited to, their Facebook, Instagram, Pinterest pages) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.
- [] If a staff member creates web content, services or apps related to his/her class, it must be hosted on the Board's server or a District-affiliated server.



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- [] Unless the web content, service or app contains student personally identifiable information, Board websites, services and apps that are created by students and/or staff members that are posted on the Internet should not be password protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), services and apps.

Web content, services and apps should reflect an understanding that both internal and external audiences will be viewing the information.

School website(s), services and apps must be located on Board-owned or District-affiliated servers.

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, services and apps by staff () and students.

The Board retains all proprietary rights related to the design of web content, services and apps that are hosted on Board-owned or District-affiliated servers, absent written agreement to the contrary.

Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.

Prior written parental permission is necessary for a student to be identified by name on the Board's website.

Instructional Use of Web Services and Apps

The Board authorizes the use of web services and/or apps to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.



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[SELECT OPTION #1 or OPTION #2]

☐ **[OPTION #1]**

- ☐ The Board requires the () Superintendent () _____ pre-approve each web service and/or app that a teacher intends to use to supplement and enhance student learning. To be approved, the web service or app must have a FERPA-compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA), **the Student Online Personal Protection Act (SOPPA)** and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #1]

☒ **[OPTION #2]**

- ☐ A teacher who elects to supplement and enhance student learning through the use of web services and/or apps is responsible for verifying/certifying to the ~~() Superintendent~~ ☒ DIRECTOR OF IT that the web service or app has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA), **the Student Online Protection Act (SOPPA)** and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #2]

The Board further requires

- () the use of a Board-issued e-mail address in the login process.
- () prior written parental permission to use a student's personal e-mail address in the login process.



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REVISED POLICY - VOL. 31, NO. 2

STUDENT RECORDS

In order to provide appropriate educational services and programming, the Board of Education must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard student's privacy and restrict access to student's personally identifiable information.

Student "personally identifiable information" ("PII") includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

The Board of Education is responsible for maintaining records of all students attending schools in this District. Only records mandated by the State or Federal government and/or necessary and relevant to the function of the School District or specifically permitted by this Board will be compiled by Board employees. The Board hereby authorizes collection of the following student records, in addition to the membership record required by law:

- () observations and ratings of individual students by professional staff members acting within their sphere of competency
- () samples of student work



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- () information obtained from professionally acceptable standard instruments of measurement such as:
 - () interest inventories and aptitude tests,
 - () vocational preference inventories,
 - () achievement tests,
 - () standardized intelligence tests,
 - () _____
- () authenticated information provided by a parent or eligible student concerning achievements and other school activities which the parent or student wants to make a part of the record
- () verified reports of serious or recurrent behavior patterns
- () rank in class and academic honors earned
- () psychological tests
- () attendance records
- () health records
- () custodial arrangements

In all cases, permitted, narrative information in student records shall be objectively-based on the personal observation or knowledge of the originator.

Student records shall be available only to students and their parents, eligible students, and designated school officials who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law. The term "parents" includes legal guardians or other persons standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child). The term "eligible student" refers to a student who is eighteen (18) years of age or older or a student of any age who is enrolled in a postsecondary institution.



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In situations in which a student has both a custodial and a noncustodial parent, both shall have access to the student's educational records unless stipulated otherwise by court order. In the case of eligible students, parents will be allowed access to the records without the student's consent, provided the student is considered a dependent under section 152 of the Internal Revenue Code.

A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); and a person serving on the Board. The Board further designates the following individuals and entities as "school officials" for the purpose of FERPA:

- A. persons or companies with whom the Board has contracted to perform a specific task (such as an attorney, auditor, insurance representative, or medical consultant);
- B. contractors, consultants, volunteers or other parties to whom the Board has outsourced a service or function otherwise performed by the Board employees (e.g. a therapist, authorized information technology (IT) staff, and approved online educational service providers).

The above-identified outside parties must (a) perform institutional services or functions for which the Board would otherwise use its employees, (b) be under the direct control of the Board with respect to the use and maintenance of education records, and (c) be subject to the requirements of 34 C.F.R. 99.33(a) governing the use and re-disclosure of PII from education records.

Finally, a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers) is also considered a "school official" for purposes of FERPA provided s/he meets the above-referenced criteria applicable to other outside parties.



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"Legitimate educational interest" shall be defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for the school official to perform an administrative, supervisory or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

The Board authorizes the administration to:

- A. forward student records, including any suspension and expulsion action against the student, on request to a school or school district in which a student of this District seeks or intends to enroll upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record;
- B. forward student records, including disciplinary records with respect to suspensions and expulsions, upon request to a public school or school district in which a student in foster care is enrolled. Such records shall be transferred within one (1) school day of the enrolling school's request;**
- ~~B.C.~~ provide "personally-identifiable" information to appropriate parties, including parents of an eligible student, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals, if there is an articulable and significant threat to the health or safety of a student or other individuals, considering the totality of the circumstances;
- ~~C.D.~~ report a crime committed by a child with or without a disability to appropriate authorities and, with respect to reporting a crime committed by a student with a disability, to transmit copies of the student's special education records and disciplinary records including any suspension and expulsion action against the student to the authorities and school officials for their consideration;



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- | **D.E.** release de-identified records and information in accordance with Federal regulations;
- | **E.F.** disclose personally identifiable information from education records, without consent, to organizations conducting studies "for, or on behalf of" the District for purposes of developing, validating or administering predictive tests, administering student aid programs, or improving instruction;

Information disclosed under this exception must be protected so that students and parents cannot be personally identified by anyone other than representative of the organization conducting the study, and must be destroyed when no longer needed for the study. In order to release information under this provision, the District will enter into a written agreement with the recipient organization that specifies the purpose of the study. (See Form 8330 F14.) Further, the following personally identifiable information will not be disclosed to any entity: a student or his/her family member's social security number(s); religion; political party affiliation; voting history; or biometric information.

[NOTE: Districts without AGs should include the following paragraph] This written agreement must include: (1) specification of the purpose, scope, duration of the study, and the information to be disclosed; (2) a statement requiring the organization to use the personally identifiable information only to meet the purpose of the study; (3) a statement requiring the organization to prohibit personal identification of parents and students by anyone other than a representative of the organization with legitimate interests; and (4) a requirement that the organization destroy all personally identifiable information when it is no longer needed for the study, along with a specific time period in which the information must be destroyed.
[END OF OPTION]



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While the disclosure of personally identifiable information (other than social security numbers, religion, political party affiliation, voting record, or biometric information) is allowed under this exception, it is recommended that de-identified information be used whenever possible. This reduces the risk of unauthorized disclosure.

- F.G.** disclose personally identifiable information from education records without consent, to authorized representatives of the Comptroller General, the Attorney General, and the Secretary of Education, as well as State and local educational authorities;

The disclosed records must be used to audit or evaluate a Federal or State supported education program, or to enforce or comply with Federal requirements related to those education programs. A written agreement between the parties is required under this exception. (See Form 8330 F16)

[NOTE: the following sentence should be selected by districts with AGs] The District will verify that the authorized representative complies with FERPA regulations.

- G.H.** request each person or party requesting access to a student's record to abide by the Federal regulations concerning the disclosure of information.

The Board will comply with a legitimate request for access to a student's records within a reasonable period of time but not more than forty-five (45) days after receiving the request or within such shorter period as may be applicable to students with disabilities. Upon the request of the viewer, a record shall be reproduced, unless said record is copyrighted, and the viewer may be charged a fee equivalent to the cost of handling and reproduction. Based upon reasonable requests, viewers of education records will receive explanation and interpretation of the records.

The Board shall maintain a record of those persons to whom information about a student has been disclosed. Such disclosure records will indicate the student, person viewing the record, information disclosed, date of disclosure, and date parental/eligible student consent was obtained (if required).



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Upon written request by a student's parent or legal guardian, the District shall disclose to the parent or legal guardian any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records.

If the District provides any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records to any person, agency, or organization, then the District shall disclose to the student's parent or legal guardian upon his or her written request:

- A. the specific information that was disclosed;
- B. the name and contact information of each person, agency, or organization to which the information has been disclosed;
- C. the legitimate reason that the person, agency, or organization had in obtaining the information.

This information shall be provided without charge within thirty (30) days after the District receives the written request and without charge to the parent or legal guardian.

The District is not required to disclose to the parent or legal guardian, even upon written request, any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records and is provided to any person, agency, or organization in any of the following situations:

- A. provision of such information to the Michigan Department of Education or CEPI
- B. provision of such information to the student's parent or legal guardian
- C. provision of such information to its authorizing body or to an educational management organization with which it has a management agreement



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- D. provision of such information to or from its intermediate school district or to another intermediate school district providing services to the District or its students pursuant to a written agreement**
- E. provision of such information to a person, agency, or organization with written consent from the student's parent or legal guardian or, if the student is at least age eighteen (18), the student**
- F. provision of such information to a person, agency, or organization seeking or receiving records in accordance with an order, subpoena, or ex parte order issued by a court of competent jurisdiction**
- G. provision of such information as necessary for standardized testing that measures the student's academic progress and achievement**
- H. provision of such information that is covered by the opt-out form described above, unless the student's parent or legal guardian or, if the student is at least age eighteen (18) or is an emancipated minor, the student has signed and submitted the opt-out form referenced below**

Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent; or, if the student is an eligible student, the written consent of the student, except those persons or parties stipulated by the Board policy and administrative guidelines and/or those specified in the law.

The Board shall exempt from disclosure directory information, as requested for the purpose of surveys, marketing, or solicitation, unless the Board determines that the use is consistent with the educational mission of the Board and beneficial to the affected students. The Board may take steps to ensure that directory information disclosed shall not be used, rented, or sold for the purpose of surveys, marketing, or solicitations. Before disclosing the directory information, the Board may require the requester to execute an affidavit stating that directory information provided shall not be used, rented, or sold for the purpose of surveys, marketing, or solicitation.



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DIRECTORY INFORMATION

Each year the Superintendent shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information":

- () a student's name;
- () address;
- () telephone number;
- () date and place of birth;
- () major field of study;
- () participation in officially recognized activities and sports;
- () height and weight, if member of an athletic team;
- () height if member of an athletic team;
- () weight, if member of an athletic team which requires disclosure to participate;
- () dates of attendance;
- () date of graduation;
- () awards received;
- () honor rolls;
- () scholarships;
- () telephone numbers for inclusion in school or PTO directories;



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() school photographs or videos of students participating in school activities, events or programs;

() _____.

[The following option should be selected if the Board assigns school email accounts to students per Policy 7540.03. *This option is provided to address potential confidentiality issues presented by Policy 7540.03 and is supported by Federal FERPA regulation 34 C.F.R. 99.37(d).]

☒ The Board designates school-assigned e-mail accounts as "directory information" for the limited purpose of facilitating students' registration for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes ☒ and for inclusion in internal e-mail address books. School-assigned e-mail accounts shall not be released as directory information beyond this/these limited purpose(s) and to any person or entity but the specific online educational service provider and internal users of the District's Education Technology.

The DISTRICT will also develop a list of uses for which the District commonly would disclose a student's directory information and develop an opt-out form that lists all of the uses or instances and allows a parent or legal guardian to elect not to have his or her child's directory information disclosed for one (1) or more of these uses.

Each student's parent or legal guardian will be provided with the opt-out form within the first thirty (30) days of the school year. The form shall also be provided to a parent or legal guardian at other times upon request.

If an opt-out form is signed and submitted to the District by a student's parent or legal guardian, the District shall not include the student's directory information in any of the uses that have been opted out of in the opt-out form. A student who is at least age eighteen (18) or is an emancipated minor may act on his or her own behalf with respect to the opt-out form.

Parents and eligible students may **also** refuse to allow the District to disclose any or all of such "directory information" upon written notification to the District within _____ days after receipt of the District's public notice.



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Armed Forces Recruiting

The Board shall provide United States Armed Forces recruiters with at least the same access to the high school campus and to student directory information (names, addresses, and telephone listings of secondary students) as is provided to other entities offering educational or employment opportunities to those students. "Armed forces of the United States" means the armed forces of the United States and their reserve components and the United States Coast Guard.

If a student or the parent or legal guardian of a student submits a signed, written request to the Board that indicates that the student or the parent or legal guardian does not want the student's directory information to be accessible to official recruiting representatives, then the officials of the school shall not allow that access to the student's directory information. The Board shall ensure that students and parents and guardians are notified of the provisions of the opportunity to deny release of directory information.

Public notice shall be given regarding the right to refuse disclosure of any or all "directory information" including to the armed forces of the United States and the service academies of the armed forces of the United States.

A fee, not to exceed the actual costs incurred by the high school, for copying and mailing student directory information under this section, may be charged an official recruiting representative.

Directory information received under armed services authorization request shall be used only to provide information to students concerning educational and career opportunities available in the armed forces of the United States or the service academies of the armed forces of the United States. An official recruiting representative who receives student directory information under this section shall not release that information to a person who is not involved in recruiting students for the armed forces of the United States or the service academies of the armed forces of the United States.

Annually the Board will notify male students age eighteen (18) or older that they are required to register for the selective service.



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Requests to the District records officer shall be presented on a standardized form developed by the armed forces of the United States requesting access to a high school campus and a time for the access. Requests should bear the signature of the ranking recruiting officer of the armed service making the request.

Whenever consent of the parent(s)/eligible student is required for the inspection and/or release of a student's education records or for the release of "directory information", either parent may provide such consent unless stipulated otherwise by court order. If the student is under the guardianship of an institution, the Superintendent shall appoint a person who has no conflicting interest to provide such written consent.

The Board may disclose "directory information" on former students without student or parental consent, unless the parent or eligible student previously submitted a request that such information not be disclosed without their prior written consent.

~~CHOOSE OPTION #1 OR OPTION #2 (Be sure the choice here is the same choice made on AG 8330 and Policy 2416)~~

Option #1

The Board shall not **sell or otherwise provide to a for-profit business entity any personally identifiable information that is part of a student's education records. This does not apply to any of the following situations:** ~~permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).~~

- A. **providing the information as necessary for standardized testing that measures the student's academic progress and achievement**
- B. **providing the information as necessary to a person that is providing educational or educational support services to the student under a contract with the District**



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Option #2

~~The Board shall permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).~~

~~[If the Board allows such collection, etc. this policy must include arrangements to protect student privacy in the event of such collection, etc.]~~

The parent of a student or an eligible student has the right to inspect upon request any instrument used in the collection of personal information before the instrument is administered or distributed to a student. Personal information for this section is defined as individually identifiable information including a student or parent's first and last name, a home or other physical address (including street name and the name of the city or town), a telephone number, or a Social Security identification number. In order to review the instrument, the parent or eligible students, must submit a written request to the building principal at least _____ work days before the scheduled date of the activity. The instrument will be provided to the parent within _____ business days of the principal receiving the request.

The Superintendent shall directly notify the parent(s) of a student and eligible students, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

This section does not apply to the collection, disclosure or use of personal information collected from students from the exclusive purpose of developing, evaluating, or providing educational products or service for, or to, students or educational institutions, such as the following:

- A. college or other postsecondary education recruitment, or military recruitment;
- B. book clubs, magazines, and programs providing access to low-cost literary products;
- C. curriculum and instructional materials used by elementary and secondary schools;



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- D. tests and assessments used by elementary and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
- E. the sale by students of products or services to raise funds for school-related or education-related activities; and
- F. student recognition programs.

[NOTE: END OF OPTION #2]

The Board may establish online access for the parents or the eligible student to the student's confidential academic and attendance record. To authorize such access, the parents or the eligible student must sign a release (see Form 8330 F10). This release shall remind the parents or eligible student that the account and confidential information about the student is only as secure as they keep their account information. Neither the District nor its employees will be held responsible for any breach of this policy by the parent/eligible student or any unauthorized party.

The Superintendent shall prepare administrative guidelines to ensure that students and parents are adequately informed each year regarding their rights to:

- A. inspect and review the student's education records;
- B. request amendments if the record is inaccurate, misleading, or otherwise in violation of the student's rights;
- C. consent to disclosures of personally-identifiable information contained in the student's education records, except to unauthorized disclosures allowed by the law;
- D. challenge the Board's noncompliance with a parent's request to amend the records through a hearing;



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- E. file a complaint with the United States Department of Education;
- F. obtain a copy of the Board's policy and administrative guidelines on student records.

The Superintendent shall also develop procedural guidelines for:

- () the proper storage and retention of records including a list of the type and location of records;
- () informing Board employees of the Federal and State laws concerning student records.

The Board authorizes the use of the microfilm process or electromagnetic processes of reproduction for the recording, filing, maintaining, and preserving of records.

No liability shall attach to any member, officer, or employee of this District specifically as a consequence of permitting access or furnishing student records in accordance with this policy and regulations.



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Any entity receiving personally identifiable information pursuant to a study, audit, evaluation or enforcement/compliance activity must comply with all FERPA regulations. Further, such an entity must enter into a written contract with the Board of Education delineating its responsibilities in safeguarding the disclosed information. Specifically, the entity must demonstrate the existence of a sound data security plan or data stewardship program, and must also provide assurances that the personally identifiable information will not be redisclosed without prior authorization from the Board. Further, the entity conducting the study, audit, evaluation or enforcement/compliance activity is required to destroy the disclosed information once it is no longer needed or when the timeframe for the activity has ended, as specified in its written agreement with the Board of Education. See Form 8330 F14 and Form 8330 F16 for additional contract requirements.

| M.C.L. 380.1135, **380.1136**

Letter, April 6, 2004 Jeremy Hughes, Deputy Supt. Department of Education

34 C.F.R. Part 99, 2002

Section 444 of subpart of part C of the General Education Provisions Act

Title IV of Public Law 90-247

20 U.S.C., Section 1232f through 1232i (FERPA)

20 U.S.C. 1400 et seq., Individuals with Disabilities Education Improvement Act

20 U.S.C. 7165(b)

26 U.S.C. 152

20 U.S.C. 7908

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REVISED POLICY - VOL. 31, NO. 2

SCHOOL SAFETY INFORMATION

The Board of Education is committed to maintaining a safe school environment. The Board believes that school crime and violence are multifaceted problems which need to be addressed in a manner that utilizes the best resources and coordinated efforts of School District personnel, law enforcement agencies, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-sponsored activity or while enroute to or from school, or a school-sponsored activity. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.

[NOTE: Include this paragraph if adopting optional revisions of Policy 7217 only.]

In furtherance of its commitment to a safe school environment, the Board has prohibited weapons on school property and at school sponsored events, except in very limited circumstances. See Board Policy 3217, Policy 4217, and Policy 5772. This prohibition is reasonably related to legitimate educational concerns, including the ability to provide a safe and secure learning and social environment for its students and controlling and minimizing disruptions to the educational process. The presence of dangerous weapons on school property or at school sponsored events, except under very controlled circumstances, creates a potentially dangerous situation for students, staff and visitors, and may trigger precautionary safety responses which disrupt the educational process and learning environment for students.

Federal law establishes a "Student Safety Zone" that extends 1,000 feet from the boundary of any school property in relation to weapons, drugs and registered sex offenders. Individuals are prohibited from engaging in these activities at any time on District property, within the Student Safety Zone, or at any District-related event.



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The District will work with local officials in arranging signage defining the 1,000 foot boundary.

- [] The Superintendent shall take the necessary steps so that an individual eighteen (18) years of age or older who is a registered sex offender, and resides, works, or loiters in violation of the Student Safety Zone, is prosecuted to the fullest extent of the law.

Annually, the _____ shall convene a meeting for the purpose of reviewing the provisions of the *School Safety Information Policy Agreement*, and making modifications as deemed necessary and proper; discussing additional training that might be needed; and, discussing any other such related matters as may be deemed to be necessary by the participants. Participants in this meeting shall include the Superintendent, members of the Board, the County Prosecutor or his/her designee, and representatives from the local law enforcement () **agency** () **agencies**. The following may also be invited to participate in the meeting:

- () Chief Judge of Circuit and/or District Courts or his/her designee, including a representative of the family division;
- () representative from the Intermediate School District (ISD);
- () representative(s) from the local child protection agency;
- () building administrators;
- () teachers;
- () parents;
- | () students () **in grades** ____ **through** ____;
- () Fire Marshall or his/her designee;
- () representative(s) from emergency medical services;



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- () representative(s) from county emergency management service agency;
- () School Resource Officer;
- () representatives from other school districts within _____ **[county/ISD]**;
- () _____ **[other]**.

The Superintendent shall make a report to the Board about this annual review and recommend the approval and adoption of any proposed revisions or additions.

District Contact Person

Furthermore, in accordance with State law, the Board hereby designates the _____ as the District contact person who shall receive information from law enforcement officials, prosecutors and the court officials. The District contact person shall notify the principal of the school of attendance of a student about whom information is received from law enforcement officials, prosecutors, or court officials within twenty-four (24) hours of the receipt of that information. The principal shall, in turn, notify the building staff members who s/he determines have a need to know the information that has been received within twenty-four (24) hours of receipt of that information.

The District contact person shall notify the appropriate law enforcement officials when an adult or a student commits any offense listed as a reportable incident in the *School Safety Information Policy Agreement* **and shall report all information that is required to be reported to State or local law enforcement agencies and prosecutors.** Reporting such information is subject to Section 444 of subpart 4 of part C of the General Education Provisions Act, Title IV of Public Law 90-247, 20 U.S.C. 1232g., commonly referred to as the Family Educational Rights and Privacy Act of 1974.

If a student is involved in an incident that is reported to law enforcement officials pursuant to the District's *School Safety Information Policy Agreement*, then, upon request by school officials, the student's parent or legal guardian shall execute any waivers or consents necessary to allow school officials access to school, court, or other pertinent records of the student concerning the incident and action taken as a result of the incident.



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Required Reporting

The Superintendent shall submit a report at least annually to the Superintendent of Public Instruction, in the form prescribed by the Superintendent of Public Instruction, stating the number of students expelled from the District during the preceding school year and the reason for the expulsion.

The Superintendent shall submit a report at least annually to the Superintendent of Public Instruction, in the form prescribed by the Superintendent of Public Instruction, stating the incidents of crime occurring at school. At least annually, a copy of the most recent report of incidents of crime shall be made available to the parent or legal guardian of each student enrolled in the District. This report will include at least crimes involving:

- A. physical violence;
- B. gang related acts;
- C. illegal possession of a controlled substance, controlled substance analogue or other intoxicant;
- D. trespassing;
- E. property crimes, including but not limited to theft and vandalism, including an estimate of the cost to the District resulting from the property crime.

Each school building shall collect and keep current on a weekly basis the information required from the report of incidents of crime, and must provide that information, within seven (7) days, upon request.

Law Enforcement Information Network (LEIN)

The Board authorizes the () **Superintendent** () **principal** () **assistant principal(s)** to request vehicle registration information for suspicious vehicles within 1,000 feet of school property through the Law Enforcement Information Network (LEIN).



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[] Threat Assessment

The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. This policy is designed to be consistent with the process for identifying, assessing, and managing students who may pose a threat as set forth in the joint U.S. Secret Service and U.S. Department of Education publication, *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.

The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Board of Education authorizes the Superintendent to create building-level, trained threat assessment teams. Each Team shall be headed by the Principal and include a school counselor, school psychologist, instructional personnel, and, where appropriate, the School Resource Officer. At the discretion of the Superintendent, a threat assessment team may serve more than one (1) school when logistics and staff assignments make it feasible.

The Team will meet when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.



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The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of violence to a target. If an inquiry indicates that there is a risk of violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat posed by the student in that situation.

The Board authorizes the Superintendent to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment;
- D. defining that types of information that may be gathered during the assessment;
- E. stating when and how parents/guardians of the student making the threat shall be notified and involved;
- F. designating the individuals (by position) who would be responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the Superintendent or Principal any expression of intent to harm another person or other statements or behaviors that suggest a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.



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Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 – Student Records, and State and Federal law.

[END OF OPTION]

Persistently Dangerous Schools

The Board recognizes that State and Federal law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the State Department of Education will then use this data to determine whether or not a school is considered “persistently dangerous” as defined by State policy.

Pursuant to the Board’s stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceed the threshold number established in State policy, the Superintendent shall

- () discuss this at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.
- () convene a meeting of the building administrator, representative(s) of the local law enforcement () **agency** () **agencies**, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.



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The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 and AG 5113.02.

In addition, the Superintendent shall

- () discuss the school's designation as a persistently dangerous school at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.
- () convene a meeting of the building administrator, representative(s) of the local law enforcement () **agency** () **agencies**, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.
- [] If a school in a neighboring district is identified as persistently dangerous and there is not another school in that district, the District will admit students from that school in accordance with Board Policy 5113.02.



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Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

Title IX, Section 9532 of the No Child Left Behind Act of 2001
M.C.L. 380.1308 and 380.1310a, 771.2a

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FOOD SERVICES

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students.

- [] The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education.
- [] The Board shall provide a public hearing annually for all parents prior to determining whether or not it will provide a breakfast program for all students. If it chooses not to provide such a program, the Board shall make available the reasons for its decision.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.



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Substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a healthcare provider who has prescriptive authority in the State of Michigan has provided medical certification that the student has a disability which restricts his/her diet, in accordance with the criteria set forth in 7 CFR 15(b). To qualify for such substitutions the medical certification must identify:

- A. the student's disability and the major life activity affected by the disability;
- B. an explanation of why the disability affects the students diet; and
- C. the food(s) to be omitted from the student's diet, and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

[] On a case by case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who are not "disabled persons", but have a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

- A. the medical or dietary need that restricts the student's diet; and
- B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

For non-disabled students who need a nutritional equivalent milk substitute, only a signed request by a parent or guardian is required.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the administrative guidelines established by the Superintendent.



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The operation and supervision of the food-service program shall be the responsibility of the _____ and the _____. Food services shall be operated on a self-supporting basis with revenue from students, staff, Federal reimbursement, and surplus food. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the food-service accounts shall be made by the _____. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods purchased using funds from the nonprofit food service account must accrue to the nonprofit food service account. ~~Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection costs, including legal cost, arising from such bad debts after they have been determined to be uncollectable are also unallowable.~~

Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.

- [] **Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable by the end of the school year in which the debt was incurred. If the uncollectable/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSA for the total amount of the bad debt. The funds may come from the district general fund, State or local funding, school or community organizations such as the PTA, or any other non-federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 CFR 210.9(b) (17) and 7 CFR 210.15(b).**



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The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;
- B. the preparation of food that complies with Federal food safety regulations;
- C. the planning and execution of menus in compliance with USDA requirements;
- D. the purchase of foods and supplies in accordance with State and Federal law, USDA regulations, and Board policy (See Policy 1130, Policy 3110, and Policy 4110);
- E. complying with food holds and recalls in accordance with USDA regulations;
- F. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;



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- G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;
- H. the regular maintenance and replacement of equipment;
- I. all District employees whose salaries are paid for with USDA funds or non-federal funds used to meet a match or cost share requirement must comply with the District's time and effort record-keeping policy (See Policy 6116).

The District shall serve only nutritious food as determined by the Food Service Department in compliance with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages unassociated with the food-service program must comply with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines, and may be vended in accordance with Board Policy 8540.

The Superintendent will require that the food service program serve foods in District schools that are wholesome and nutritious and reinforce the concepts taught in the classroom.

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.
Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.
M.C.L. 380.1272, 1272a, 1272d et seq.
7 C.F.R. Parts 15b, 127, 210, 215, 220, 225, 226, 240, 245, 3015
42 U.S.C. 1758, 1760
OMB Circular No. A-87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)
SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs



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REVISED POLICY - VOL. 31, NO. 2

WELLNESS

[DRAFTING NOTE: THE FINAL RULE DOES NOT CHANGE THE PROVISIONS ALLOWING "INFREQUENT" SCHOOL SPONSORED FUND RAISERS. THE OPTIONS SELECTED IN PO 9211 AND 5830 ARE, THEREFORE, NOT AFFECTED BY THESE FINAL RULES]

As required by law, the Board of Education establishes the following wellness policy for the _____ School District.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research concludes that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

The Board, however, believes this effort to support the students' development of healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.



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The Board sets the following goals in an effort to enable students to establish good health and nutrition habits:

A. With regard to nutrition education, the District shall:

[Select one or more of the following:]

- () Nutrition education shall be included in the Health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.
- () Nutrition education shall be included in the sequential, comprehensive Health curriculum in accordance with the curriculum standards and benchmarks established by the State.
- () Nutrition education shall be integrated into other subject areas of the curriculum, when appropriate, to complement, but not replace, the standards and benchmarks for health education.
- () Nutrition education standards and benchmarks shall be age-appropriate and culturally relevant.
- () The standards and benchmarks for nutrition education shall be behavior focused.
- () Nutrition education shall include enjoyable, developmentally appropriate and culturally relevant participatory activities, such as contests, promotions, taste testing, and others.
- () Nutrition education shall include opportunities for appropriate student projects related to nutrition, involving, when possible, community agencies and organizations.
- () Nutrition education shall extend beyond the classroom by engaging and involving the school's food service staff.



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- () Nutrition education posters, such as the Food Pyramid Guide, will be displayed in the cafeteria.
- () The school cafeteria shall serve as a learning lab by allowing students to apply the knowledge, attitudes, and skills taught in the classroom when making choices at mealtime.
- () Nutrition education shall extend beyond the school by engaging and involving families and the community.
- () Nutrition education shall reinforce lifelong balance by emphasizing the link between caloric intake (eating) and exercise in ways that are age-appropriate.
- () Nutrition education benchmarks and standards include a focus on media literacy as it relates to food marketing strategies.
- () Nutrition education standards and benchmarks promote the benefits of a balanced diet that includes fruits, vegetables, whole grain products, and low-fat and fat-free dairy products.
- () Staff responsible for providing instruction in nutrition education shall regularly participate in professional development activities designed to better enable them to teach the benchmarks and standards.
- () Instruction related to the standards and benchmarks for nutrition education shall be provided by highly qualified teachers.



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() The District shall provide information to parents that is designed to encourage them to reinforce at home the standards and benchmarks being taught in the classroom.

() other: _____

_____.

() other: _____

_____.

() other: _____

_____.

() other: _____

_____.



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B. With regard to physical activity, the District shall:

[It is recommended that one (1) or more of the following be selected from both categories:]

1. Physical Education

- () A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the standards and benchmarks established by the State.
- () All students in grades ____ - ____, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive instruction in physical education for _____ (____) minutes () **daily** () _____ **days per week** for the entire school year.
- () All students, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive instruction in physical education for _____ (____) minutes () **per day** () _____ **days per week** for at least _____ semesters in grades ____ - 12.
- () All students in grades K-12, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive daily physical education for the entire school year, for 150 minutes per week for K- ____ students and 225 minutes per week for students in grades ____ - 12.
- () The physical education curriculum shall provide sequential instruction related to the knowledge, attitudes, and skills necessary to participate in lifelong, health-enhancing physical activity.



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- () Physical education classes shall provide students with opportunities to learn, practice, and be assessed on developmentally appropriate knowledge, attitudes and skills necessary to engage in lifelong, health-enhancing physical activity.
- () The sequential, comprehensive physical education curriculum shall stress the importance of remaining physically active for life.
- () The sequential, comprehensive physical education curriculum shall provide students with opportunities to learn, practice, and be assessed on developmentally appropriate knowledge, attitudes, and skills necessary to engage in lifelong, health-enhancing physical activity.
- () Planned instruction in physical education shall be sufficient for students to achieve a proficient level with regard to the standards and benchmarks established by the State.
- () The K-12 program shall include instruction in physical education as well as opportunities to participate in competitive and non-competitive team sports to encourage lifelong physical activity.
- () Planned instruction in physical education shall require students to be engaged in moderate to vigorous physical activity for at least fifty percent (50%) of scheduled class time.
- () Properly certificated, highly qualified teachers shall provide all instruction in physical education.
- () All physical education classes shall have a student/teacher ratio comparable to the student/teacher ratio in other curricular areas.



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- () Planned instruction in physical education shall teach cooperation, fair play, and responsible participation.
- () Planned instruction in physical education shall meet the needs of all students, including those who are not athletically gifted.
- () Planned instruction in physical education shall be presented in an environment free of embarrassment, humiliation, shaming, taunting, or harassment of any kind.
- () Planned instruction in physical education shall include cooperative as well as competitive games.
- () Planned instruction in physical education shall take into account gender and cultural differences.
- () Planned instruction in physical education shall promote participation in physical activity outside the regular school day.
- () other: _____

_____.
- () other: _____

_____.
- () other: _____

_____.



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2. Physical Activity

- () Physical activity () **shall** () **should** not be employed as a form of discipline or punishment.
- () Physical activity and movement shall be integrated, when possible, across the curricula and throughout the school day.
- () Schools shall encourage families to provide physical activity outside the regular school day, such as outdoor play at home, participation in sports sponsored by community agencies or organizations, and in lifelong physical activities like bowling, swimming, or tennis.
- () All students in grades K- ____ shall be provided with a daily recess period at least _____ (____) minutes in duration. Recess shall not be used as a reward or punishment.
- () The school shall provide information to families to encourage and assist them in their efforts to incorporate physical activity into their children's daily lives.
- () The school shall encourage families and community organizations to institute programs that support physical activity of all sorts.
- () The school shall provide students in grades ____ - ____ with the opportunity to use physical activity in which they participate outside the regular school day (other than organized interscholastic athletics) to satisfy curricular requirements.



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- () All students in grades ____ - ____ shall have the opportunity to participate in extracurricular activities and intramural programs that emphasize physical activity.
- () All students in grades ____ -12 shall have the opportunity to participate in interscholastic sports programs.
- () Schools shall offer a wide range of physical activities outside the regular school day that meet the needs, interests, and abilities of all students, including males, females, students with disabilities, and students with special healthcare needs.
- () In addition to planned physical education, the school shall provide age-appropriate physical activities (e.g., recess during the school day, intramurals and clubs before and after school, and interscholastic sports) that meet the needs of all students, including males, females, students with disabilities, and students with special healthcare needs.
- () All after-school programs shall provide developmentally appropriate physical activity for the students who participate.
- () Schools shall discourage extended periods of student inactivity, defined as two (2) hours or more without some physical activity.
- () other: _____



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() other: _____

_____.

() other: _____

_____.

C. With regard to other school-based activities the District shall:

[Select one or more of the following:]

- () The schools shall provide at least ____ (____) minutes daily for students to eat.
- () The schools shall schedule mealtimes so there is minimum disruption by bus schedules, recess, and other special programs or events.
- () The school shall provide attractive, clean environments in which the students eat.
- () Students at _____ **[insert name(s) of building(s)]** are not permitted to have drinks in the classroom.
- () Students at _____ **[insert name(s) of building(s)]** are permitted to have bottled water only in the classroom.
- () Activities, such as tutoring or club meetings, shall not be scheduled during mealtimes, unless students may eat during those meetings.



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- () Schools () **may** () **shall** limit the number of celebrations involving serving food during the school day to no more than _____ () party(ies) per class per month.
- () Students, parents, and other community members shall have access to, and be encouraged to use, the school's outdoor physical activity facilities outside the normal school day.
- () An organized wellness program shall be available to all staff.
- () The schools () **shall** () **may** use environmentally friendly practices, such as the use of locally grown foods and non-disposable tableware and dishes.
- () The schools () **shall** () **may** provide opportunities for staff, parents, and other community members to model healthy eating habits by dining with students in the school dining areas.
- () The schools () **shall** () **may** demonstrate support for the health of all students by hosting health clinics and screenings and encouraging parents to enroll their eligible children in Medicaid or in other children's health insurance programs for which they may qualify.
- () Schools in our system utilize electronic identification and payment systems, therefore, eliminating any stigma or identification of students eligible to receive free and/or reduced meals.
- () Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.



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() other: _____

() other: _____

- D. With regard to nutrition promotion, ~~the District shall:~~ **any foods and beverages marketed or promoted to students on the school campus, during the school day, will meet or exceed the USDA Smart Snacks in School nutrition standards.**

Additionally, the District shall:

- () encourage students to increase their consumption of healthful foods during the school day;
- () create an environment that reinforces the development of healthy eating habits, including offering the following healthy foods that comply with the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards:
 - () a variety of fresh produce to include those prepared without added fats, sugars, refined sugars, and sodium
 - () a variety of vegetables daily to include specific subgroups as defined by dark green, red/orange, legumes, and starchy
 - () whole grain products - half of all grains need to be whole grain-rich upon initial implementation and all grains must be whole grain-rich within two (2) years of implementation
 - () fluid milk that is fat-free (unflavored and flavored) and low-fat (unflavored)



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- () meals designed to meet specific calorie ranges for age/grade groups
 - () eliminate trans-fat from school meals
 - () require students to select a fruit or vegetable as part of a complete reimbursable meal
 - () designate wellness champions at each school that will promote resources through the District's website for wellness for students, families, and the community
 - () provide opportunities for students to develop the knowledge and skills for consuming healthful foods
- () The District nutrition department will promote and encourage Farm to School efforts in order to provide the healthy foods identified above.
- () All foods and beverages sold to students as fund raisers outside of the school meals program during the regular and extended school day for consumption on the school campus shall meet the USDA Competitive Food regulations, the Alliance for A Healthier Generation's Competitive Foods and Beverages Guidelines, and the USDA Smart Snacks in School nutrition standards.
- () Rewarding children in the classroom should not involve candy and other foods that can undermine children's diets and health and reinforce unhealthy eating habits. A wide variety of alternative rewards can be used to provide positive reinforcement for children's behavior and academic performance.



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() Promotions/Partnerships:

() Through partnership with _____ **[insert local running organization]** each school has the opportunity to earn _____ mileage or running club.

() Through USTA partnerships, each K-12 school has the opportunity to receive more than _____ **[insert dollar amount]** worth of equipment to teach and implement tennis appropriate to grade level in the curriculum.

() Through community partnerships, the elementary schools will receive training and equipment to implement _____ **[insert name of a golf program; e.g., First Tee Golf]** into the curriculum.

() Through grants from _____ **[insert source of grants]** and local businesses, each elementary school has the opportunity to implement _____ **[insert name of local bike safety program]**.

() _____

() _____



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Furthermore, with the objectives of enhancing student health and well being, and reducing childhood obesity, the following guidelines are established:

- A. In accordance with Policy 8500, entitled Food Service, the food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.
- B. As set forth in Policy 8531, entitled Free and Reduced Price Meals, the guidelines for reimbursable school meals are not less restrictive than the guidelines issued by the U.S. Department of Agriculture (USDA).

The sale of foods of minimal nutritional value in the food service area during the lunch period is prohibited.

- C. The sale of foods and beverages to students that do not meet the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards to be consumed on the school campus during the school day is prohibited.
- D. All food items and beverages available for sale to students for consumption on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) between midnight and thirty (30) minutes after the close of the regular school day shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, including, but not limited to, competitive foods that are available to students a la carte or as entrees in the dining area (except entree items that were offered on the National School Lunch Program (NSLP) or School Breakfast Program (SBP) menu on the day of and the day after they are offered on the NSLP or SBP menu), as well as food items and beverages from vending machines, from school stores, or as fund-raisers, including those operated by student clubs and organizations, parent groups, or boosters clubs.



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- E. All foods offered on the school campus during the school day shall comply with the current USDA Dietary Guidelines for Americans, including competitive foods that are available to students a la carte in the dining area, as classroom snacks, or from vending machines.**

[DRAFTING NOTE: THE FINAL RULES STATE THAT A POLICY MUST HAVE STANDARDS FOR FOOD AND BEVERAGES "PROVIDED" AT SCHOOL, SUCH AS PROVIDED FOR A CLASS PARTY OR AS A REWARD TO STUDENTS. THESE STANDARDS DO NOT HAVE TO MEET THE REQUIREMENTS IMPOSED ON FOOD SOLD AT SCHOOL. A DISTRICT CAN ADOPT THE SAME STANDARD AS FOR SOLD FOOD OR ESTABLISH ITS OWN STANDARDS AS LONG AS IT HAS SOMETHING IN PLACE FOR FOOD PROVIDED IN SCHOOL OTHER THAN THROUGH SALE. THIS DOES NOT APPLY TO FOOD BROUGHT IN FOR INDIVIDUAL CONSUMPTION, I.E., A SACK LUNCH.]

- F. All food and beverages that are provided, other than through sale, on the school campus during the school day (which may include classroom snacks, for classroom parties, and at holiday celebrations) shall comply with the**

() current USDA Dietary Guidelines for Americans.

OR

[] food and beverage standards approved by the () Superintendent () _____.

OR

() the following standards:



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[It is recommended that one (1) or more of the following be selected:

- () The food service program will strive to be financially self-supporting; however, if it is necessary to subsidize the operation, it will not be through the sale of foods with minimal nutritious value.
- () The food service program will provide all students affordable access to the varied and nutritious foods they need to be healthy and to learn well.
- ~~() All foods available on campus during the school day shall comply with the current USDA Dietary Guidelines for Americans, including competitive foods that are available to students a la carte in the dining area, as classroom snacks, from vending machines, for classroom parties, or at holiday celebrations.~~
- () All foods available on campus at any time shall comply with the current USDA Dietary Guidelines for Americans, including competitive foods that are available to students a la carte in the dining area, as well as foods that are served as classroom snacks, from vending machines, for fund raisers, for classroom parties, at holiday celebrations, at concession stands, or at any school-related event.
- () The school food service program () **may** () **shall** involve
 - () students,
 - () parents,
 - () staff,
 - () school officialsin the selection of competitive food items to be sold in the schools.
- () Nutrition information for competitive foods available during the school day shall be readily available near the point of purchase.



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- () All foods available to students in District programs, other than the food service program, shall be served with consideration for promoting student health and well-being.
- () The school shall prepare and distribute to staff, parents, and after-school program personnel a list of snack items that comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.
- ~~(+) Each classroom party held during the school day may include no more than one (1) food or beverage that does not meet the current USDA Dietary Guidelines for Americans.~~
- () The food service program shall be administered by a qualified nutrition professional.
- () The food service program shall be administered by a director who is properly qualified, certificated, licensed, or credentialed, according to current professional standards.
- () All food service personnel shall receive pre-service training in food service operations.
- () Continuing professional development shall be provided for all staff of the food service program.
- () other: _____
_____.
- () other: _____
_____.

The Board designates the () Superintendent () _____ as the individual(s) charged with operational responsibility for verifying that the District meets the goals established in this policy.



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The Superintendent shall appoint a District wellness committee that ~~() meets at least four (4) times per year and~~ includes parents, students, representatives of the school food authority, educational staff (including **health and** physical education teachers), **mental health and social services staff**, school health professionals, members of the public and school administrators to oversee development, implementation, evaluation and periodic update of the wellness policy. The Wellness Committee shall be an ad hoc committee with members recruited and chosen annually.

The Wellness Committee shall be responsible for:

- A. assessment of the current school environment;
- B. review of the District's wellness policy;
- C. presentation of the wellness policy to the school board for approval;
- D. measurement of the implementation of the policy;
- E. recommendation for the revision of the policy, as necessary.

Before the end of each school year the Wellness Committee shall recommend to the Superintendent any revisions to the policy it deems necessary **and/or appropriate**. **In its review, the Wellness Committee shall consider evidence-based strategies in determining its recommendations.**

The Superintendent shall report annually to the Board on the progress of the Wellness Committee and on its evaluation of policy implementation and areas for improvement, including status of compliance by individual schools and progress made in attaining goals of policy.



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The Superintendent is also responsible for informing the public, including parents, students and community members, on the content and implementation of this policy. In order to inform the public, the Superintendent shall:

- () distribute information at the beginning of the school year to families of school children;
- () include information in the student handbook;
- () **[include other methods of informing the public]** _____;

and post the policy on the District's website, including the Wellness Committee's assessment of the implementation of the policy.

The District shall assess the Wellness Policy at least once every three (3) years on the extent to which schools in the District are in compliance with the District policy, the extent to which the District policy compares to model wellness policies, and the progress made in attaining the goals of the District Wellness Policy. The assessment shall be made available to the public

- ~~() in the parent and staff handbooks.~~
- ~~() in the School District Annual Report to the public.~~
- () ✓ on the School District's web site.
- ~~() on each individual school's web site.~~
- ~~() in the School District's calendar.~~
- () _____.

42 U.S.C. 1751, Sec. 204
42 U.S.C. 1771
7 C.F.R. Parts 210 and 220