MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2012
6:00 PM - Board Room
** TABLE OF CONTENTS **

2 MINUTES FROM THE NOVEMBER 19, 2012 REGULAR MEETING

7 MIDDLE SCHOOL PRINCIPAL'S REPORT

10 CAFETERIA REPORT
11 STRATEGIC PLAN
12 BOARD POLICIES

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
517-263-0741
REGULAR MEETING
DECEMBER 17, 2012
6:00 PM - Board Room

> ** AGENDA **
I. CONSENT AGENDA
A. APPROVAL OF MINUTES
B. ACCEPTANCE OF REPORTS
C. APPROVAL OF BILLS/REIMBURSEMENT OF EXPENSES
D. ABOVE AND BEYOND POINTS
II. HIRING OF VARSITY CHEERLEADING COACH
III. HIRING OF ROBERT HINDERER
IV. STRATEGIC PLAN
V. POLICY REVISIONS
A. 1422 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (ADMINISTRATIONS)
B. 2260- NONDISCRIMINATION AND ACCES TO EQUAL EDUCATIONAL OPPORTUNITY (PROGRAM)
C. 2271 - POSTSECONDARY (DUAL) ENROLLMENT OPTION PROGRAM
D. 2623 - STUDENT ASSESSMENT (PROGRAM)
E. 3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (PROFESSIONAL STAFF)
F. 4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNTIY (SUPPORT STAFF)
G. 6110 - GRANT FUNDS (FINANCES)
H. 6146 - POST-ISSUANCE COMPLIANCE FOR TAX - EXEMPT AND TAX-ADVANTAGED OBLIGATIONS (FINANCES)
I. 6320 - PURCHASING
J. 7542 - NETWORK ACCESS FROM PERSONALLY-OWNED COMPUTERS AND/OR OTHER WEB-ENABLED DEVICES (PROPERTY)
K. 8321 - CRIMINAL JUSTICE INFORMATION SECURITY (OPERATIONS)

Madison School District
Board of Education
Regular Meeting - Board Room
November 19, 2012 - 6:00 pm

Members Present: Kyle Ehinger, Julie Ramos, Nancy Roback, Mark Swinehart, Ruben Villegas

Members Absent: Dawn Bales, Dana Pink
Other Guests: Jim Hartley, Ryan Rowe, Kristin Thomas, Brad Anschuetz, Nate Pechaitis, Linda Kaufman, Natasha Manchester, Justice Manchester, Kris Isom, Jill Hogle, Mary Radant, Renee Forche, Ann Harzman, Jill Myers, Rebecca Schwan

Re-elected Board member Julie Ramos and newly elected Board member Natasha Manchester took their Constitutional Oaths of Office.

Superintendent Hartley informed the Board that the Michigan Department of Education has selected Madison Middle School as one of the two State of Michigan "National Title I Distinguished Schools", and that this honor is based on Madison Middle School closing the achievement gap for its students.

Board President, Julie Ramos, appointed Mark Swinehart as Acting Secretary for the evening.

A motion was made by Nancy Roback, and supported by Mark Swinehart, that the minutes of the October 15, 2012 regular meeting be approved; that the monthly statements totaling $\$ 78,607.88$ for the General Fund, $\$ 125.00$ for the Sinking Fund and $\$ 337,823.12$ for the Building \& Site Fund be approved for payment; that the Fall Sports Financial Report be accepted with a Net Income of \$11,441.35; that a FMLA/disability/maternity leave be approved for Administrative Services Coordinator Dawn Opsal and that she be allowed to use accumulated sick leave for the period of time that her doctor verifies she is disabled; and that the following resolution be adopted recognizing ISDs and RESAs as valued educational partners:

WHEREAS, the Madison School District Board of Education recognizes the State of Michigan, including students, parents, local districts, and educators, rely on ISDs and RESAs to accomplish the work of public education; and

WHEREAS, the Madison School District Board of Education acknowledges ISDs/RESAs are driven by research and data; and

WHEREAS, the Madison School District Board of Education believes ISDs/RESAs are essential components of a strong educational network; and

WHEREAS, the Madison School District Board of Education recognizes ISDs/RESAs are important change agents, helping advance educational progress for students and communities; and

WHEREAS, the Madison School District Board of Education believes ISDs/RESAs provide regional programming and learning opportunities for students of all ages; and

WHEREAS, the Madison School District Board of Education recognizes ISDs/RESAs perform vital oversight and accountability activities on behalf of all stakeholders; and

WHEREAS, ISDs/RESAs provide strategic leadership to regional education efforts and initiatives.

NOW THEREFORE LET IT BE RESOLVED that the Madison School District Board of Education recognizes ISDs and RESAs as valued partners in the education of students
locally and throughout the state, and congratulates them on 50 years of dedicated service.

Ayes: Ehinger, Ramos, Roback, Swinehart, Villegas
Nays: None
Motion declared adopted.

Acting Secretary, Board of Education

A motion was made by Mark Swinehart, and supported by Nancy Roback, that Renee Forche be hired as a Middle School language arts teacher for the balance of the 20122013 school year.

Ayes 5 Nays 0 Motion Carried
A motion was made by Kyle Ehinger, and supported by Ruben Villegas, that Rebecca Schwan be hired as the HS/MS media director for the balance of the 2012-13 school year.
Ayes 5
Nays 0
Motion Carried

A motion was made by Mark Swinehart, and supported by Ruben Villegas, that the proposed fifth grade camp trip be approved for January 29 - February 1, 2013 and that high school students be allowed to participate again this year as cabin leaders/counselors.

Ayes 5
Nays 0
Motion Carried

The following preamble and resolution were offered by Member Nancy Roback and supported by Member Mark Swinehart:

## Summer Tax Resolution

## WHEREAS:

1. This Board of Education previously adopted a resolution to impose a summer property tax levy to collect one-half of school property taxes, including debt services, upon property located within the school district and continuing from year to year until specifically revoked by this Board of Education; and
2. The Revised School Code, as amended, requires formal action of the Board of Education prior to January 1 every year to continue the summer tax levy.

## NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to the Revised School Code, as amended, hereby invokes for 2013 its previously adopted ongoing resolution imposing a summer tax levy of one-half of school property taxes, including debt service, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/ or township in which this district is located to collect those summer taxes.
2. The Superintendent, school business official, or his designee, is authorized and directed to forward to the governing body of each city and/ or township in which this district is located a copy of the Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/ or township agree to collect the summer tax levy for 2013 in the amount specified in this resolution. Said resolutions and the request to collect the summer tax levy shall be forwarded so that they are received by the appropriate governing bodies before January 1, 2013.
3. The Superintendent, school business official, or his designee, is authorized and directed to negotiate on behalf of this District with the governing body of each city and/ or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/ or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board of Education for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members- Ehinger, Ramos, Roback, Swinehart, Villegas
Nays: Members - none
Resolution declared adopted.

Acting Secretary, Board of Education
The undersigned, duly qualified and acting Secretary of the Board of Education of Madison School District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 19, 2012, the original of which is part of the Boards' minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (1976 PA 267, as amended).

Acting Secretary, Board of Education

The following preamble and resolution were offered by Member Kyle Ehinger and supported by Member Mark Swinehart:

## Congressional Sequestration Resolution

WHEREAS, a world class public education is essential for the future success of our nation and today's schoolchildren; and

WHEREAS, the Budget Control Act of 2011 includes a provision to impose $\$ 1.2$ trillion in across-the-board budget cuts to almost all federal programs including education that would become effective January 2, 2013; and

WHEREAS, these across-the-board budget cuts would impact school districts during the 2013-14 school year, with the exception of the Impact Aid program, with which a reduction would become effective this school year; and

WHEREAS, these across-the-board budget cuts, also known as sequestration, would impact education by a reduction in funds of 8.2 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would impact almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, $21^{\text {st }}$ Century Community Learning Centers, and more; and

WHEREAS, the Madison School District, as well as other public schools, would be impacted nationwide by an estimated $\$ 2.7$ billion loss from just three programs alone Title I grants, IDEA special education state grants and Head Start - that serve a combined 30.7 million children; and

WHEREAS, federal funding for K-12 programs was already reduced by more than $\$ 835$ million in Fiscal Year 2011, and state and local funding for education continues to be impacted by budget cuts and lower local property tax revenues; and

WHEREAS, states and local governments have very limited capacity to absorb further budget cuts from sequestration, as Madison School District has already implemented cuts commensurate to state and local budget conditions;

NOW THEREFORE, BE IT RESOLVED, that the Madison School District urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

Ayes: Members- Ehinger, Ramos, Roback, Swinehart, Villegas
Nays: Members - none
Resolution declared adopted.

Following discussion, a motion was made by Nancy Roback, and supported by Mark Swinehart, that, whereas, as an agreement on the 2012-13 school calendar has yet to be negotiated with the Madison Education Association; and whereas, as it is now necessary to inform students, parents, and staff of the days and times that school will be in session during the second trimester of the 2012-13 school year; now therefore, be it resolved, that the proposed school calendar presented by the Superintendent be implemented through the first day of the third trimester, Monday, March 4, 2013.

Ayes 5 Nays 0 Motion Carried
Following discussion, a motion was made by Mark Swinehart, and supported by Julie Ramos, that the low bid from of $\$ 17,255$ from Alcock Drilling to install an irrigation well for the athletic fields be accepted.

Ayes 5 Nays $0 \quad$ Motion Carried
A motion was made by Nancy Roback, and supported by Mark Swinehart, that the reproductive health curriculum be revised as recommended by the Reproductive Health Advisory Committee.

Ayes 5 Nays 0 Motion Carried
Following discussion, a motion was made by Nancy Roback, and supported by Mark Swinehart, that the Board extend the opportunity for interested community and staff members to donate a seat for the Performing Arts Center with seats located in the lower bowl priced at $\$ 250$ each or $\$ 1,000$ for five seats and seats located in the upper bowl be priced at $\$ 200$ each or $\$ 1,000$ for six seats.

Ayes 5 Nays 0 Motion Carried
Following discussion, a motion was made by Ruben Villegas, and supported by Nancy Roback, that the annual Reorganizational meeting be scheduled for Monday, January 14, 2013 at 6:00 pm and that the regular January meeting would be held immediately following the Reorganizational meeting.

Ayes 5 Nays 0 Motion Carried
A motion was made by Ruben Villegas, and supported by Nancy Roback, that the Board commend the Madison Middle School administration and staff for their selection as a National Title I Distinguished School.

A motion was made by Nancy Roback, and supported by Mark Swinehart, that the Board adjourn to closed session at 7:12 pm to discuss negotiations.

Ayes 5 Nays 0 Motion Carried

A motion was made by Nancy Roback, and supported by Mark Swinehart, that the Board return to open session at 7:54 pm.

Ayes 5 Nays 0 Motion Carried
A motion to adjourn the meeting was made by Nancy Roback, and supported by Mark Swinehart, at 7:55 pm.
Ayes 5
Nays 0
Motion Carried

Respectfully submitted,

Acting Secretary, Board of Education

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT, FUNCTION TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
ORGANIZATION / ACCOUNT / TITLE

11-0111-000-0000-00000-0001 0112 CURR TAX MADISON TW 11-0111-000-0000-00000-0001 0113 CURR TAX PALMYRA TW 11-0111-000-0000-00000-0001 0114 CURR TAX ADRIAN TWP 11-0111-000-0000-00000-0001 0116 CURR TAX OTHER TAXE 11-0111-000-0000-00000-0001 0111 CURR TAX ADRIAN CIT TOTAL DEPARTMENT - CURRENT TAX REVENUE

11-0119-000-0000-00000-0002 0119 INT ON DELINQUENT T 11-0131-000-0000-00000-0002 0131 TUITION PARENT PAY 11-0151-000-0000-00000-0002 0151 INTEREST ON INVESTM 11-0171-000-0000-00000-0002 0171 ADMISSIONS ADMISSIO 11-0173-000-0000-00000-0002 0173 EXTRA TRIP SURCHARG 11-0181-000-0000-00000-0002 0181 LATCH KEY PARENT PA 11-0191-000-0000-00000-0002 0191 RENTAL SCHOOL RENTA 11-0199-000-0000-00000-0002 0199 MISC - USF MISC TOTAL DEPARTMENT - OTHER LOCAL REVENUE

11-0311-000-0000-00000-0003 0207 STATE AID MEMBERSHI 11-0311-000-0000-00000-0003 0208 STATE AID MEMBERSHI 11-0311-000-0000-00000-0003 0010 STATE AID MEMBERSHI 11-0312-000-0000-00000-0003 0020 AR SEC 31A AT-RISK 11-0312-000-0000-00000-0003 0070 AR SEC 31A MIDDLE S 11-0312-000-0000-00000-0003 0100 AR SEC 31A STATE AI 11-0312-000-0000-00000-0003 0110 AR SEC 31A LUNCH 11-0312-000-0000-00000-0003 0120 AR SEC 31A SPEC ED 11-0312-000-0000-00000-0003 0313 AR SEC 31A STATE AI 11-0312-000-0000-00000-0003 0200 AR SEC 31A SUMMER S TOTAL DEPARTMENT - STATE REVENUE CATEGORICA

MADISON SCHOOL DISTRICT DETAIL REVENUE STATUS REPORT

BUDGET
1,078,262.00 50,421.00 $21,702.00$
795,726.00 1,946,111.00

| $3,000.00$ | 277.61 |
| ---: | ---: |
| $13,200.00$ | 35.00 |
| $18,000.00$ | $1,296.00$ |
| $90,000.00$ | .00 |
| $19,200.00$ | .00 |
| $13,400.00$ | $4,260.00$ |
| $33,500.00$ | .00 |
| $190,300.00$ | $7,966.84$ |
|  | $7,835.45$ |
| $80,905.00$ | .00 |
| $158,626.00$ | $29,726.36$ |
| $590,059.00$ | $996,328.21$ |
| $450,000.00$ | $48,089.09$ |
| .00 | .00 |
| .00 | .00 |
| .00 | $2,380.84$ |
| $338,000.00$ | $30,699.18$ |
| .00 | .00 |
| 00 | .00 |

$10,617,590.00$
1,107,223.68

| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| $47,591.00$ | .00 |
| .00 | .00 |
| .00 | .00 |
| $165,334.00$ | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| 29,00 | .00 |
| $2,800.00$ | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |

RECEIVABLES
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00 .00 .00

YEAR TO DATE REVENUE

## BALANCE

543,104.68
21,143.95
9,568.78
411,970.57
985,787.98
$-3,359.89$
$-8,974.00$
$11,359.33$
90, 000.00
10,068.25
13,400.00
$18,846.00$
$131,339.69$
80,905.00
128,899.64
1, 822,073.32 $96,492.84-353,507.16$
.00
4,761.68
61,398.35
.00
,014,452. 55
8,603,137.45

| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| .00 | $47,591.00$ |
| .00 | .00 |
| .00 | .00 |
| .00 | $165,334.00$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | $29,000.00$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | $2,800.00$ |
| .00 | .00 |
| 200.00 | -200.00 |
| .00 | .00 |
| .00 | .00 |
| 200.00 | $244,525.00$ |

SPI
DATE: 12/14/2012
TIME: 09:38:35
SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
ORGANIZATION / ACCOUNT / TITLE

11-0511-000-0000-00000-0005 0511 SPEC ED TUITION
11-0511-000-0000-00000-0005 0120 SPEC ED SPEC ED
11-0513-000-0000-00000-0005 0120 LISD SPEC ED SPEC E 11-0519-000-0000-00000-0005 0120 LISD SPEC ED SPEC E 11-0519-000-0000-00000-0005 0122 LISD SPEC ED LISD 11-0519-000-0000-00000-0005 0199 LISD SPEC ED MISC 11-0519-000-0000-00000-0005 0220 LISD SPEC ED PARENT 11-0519-000-0000-00000-0005 0416 LISD SPEC ED MEDICA 11-0519-000-0000-00000-0005 0303 LISD SPEC ED CAREER 11-0519-000-0000-00000-0005 0340 LISD SPEC ED MICHIG 11-0541-000-0000-00000-0005 0541 INSURANCE DIVIDENDS 11-0593-000-0000-00000-0005 0593 SALE SCHOOL PROPERT TOTAL DEPARTMENT - INCOMING TRANSFERS

TOTAL FUND - GENERAL FUND

TOTAL REPORT

MADISON SCHOOL DISTRICT DETAIL REVENUE STATUS REPORT

PERIOD RECEIPTS

| $21,500.00$ | .00 |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| $597,600.00$ | .00 |
| $34,500.00$ | .00 |
| $8,000.00$ | .00 |
| .00 | .00 |
| $9,400.00$ | .00 |
| $122,400.00$ | .00 |
| $15,000.00$ | .00 |
| $1,500.00$ | .00 |
| $809,900.00$ | .00 |
|  |  |
| $808,626.00$ | $1,129,817.05$ |

$13,808,626.00$

YEAR TO DATE
REVENUE
$-21,649.00$
.00
.00
.00
.00
$13,074.00$
500.00
.00
.00
.00
.00
$2,053.00$
$-6,022.00$
$3,027,913.88$

BALANCE

43,149.00
.00
.00
$597,600.00$
21,426.00
7,500.00
9,400.00
22,400.00
15,000.00
$-553.00$
815,922.00
$10,780,712.12$
$10,780,712.12$

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND
ORGANIZATION / ACCOUNT / TITLE
$11-2134-000-0000-00000-0000$
$11-2134-000-0000-00000-0000$
2820
CAFETERIA EMPLOYEE 11-2134-000-0000-00000-0000 2820 CAFETERIA EMPLOYEE 11-2134-000-0000-00000-0000 2830 CAFETERIA EMPLOYER TOTAL DEPARTMENT - INTERFUND


#### Abstract

11-1118-000-0340-02315-0010 2830 EL.PRE EMPLOYER SOC 11-1118-000-0340-02315-0010 2840 EL.PRE WORKMANS COM 11-1118-000-0340-02315-0010 3110 EL.PRE PURCHASED SE 11-1118-000-0340-02315-0010 2820 EL.PRE EMPLOYEE RET 11-1118-000-0340-02315-0010 2130 EL.PRE EMPLOYEE INS 11-1118-000-0340-02315-0010 1639 EL.PRE TRANS AIDE 11-1118-000-0340-02315-0010 1870 EL.PRE SALARY-SUBST 11-1118-000-0340-02315-0010 1240 EL.PRE SALARY TEACH 11-1118-000-0340-02315-0010 1630 EL.PRE SALARY AIDE 11-1118-000-0340-02315-0010 3220 EL.PRE WKSHOPS/CONF 11-1118-000-0340-02315-0010 4120 EL.PRE REPAIRS/MAIN 11-1118-000-0340-02315-0010 5110 EL.PRE TEACHING SUP 11-1118-000-0340-02315-0010 5140 EL.PRE TRANSPORTATI 11-1118-000-0340-02315-0010 5990 EL.PRE MISC. SUPPLI 11-1118-000-0340-02315-0010 6410 EL.PRE NEW EQUIP/FU 11-1213-000-0340-02315-0010 3130 EL.NURSE NURSING 11-1216-000-0340-02315-0010 2830 EL.SOCWRK EMPLOYER 11-1216-000-0340-02315-0010 1440 EL.SOCWRK SALARY PS 11-1216-000-0340-02315-0010 2820 EL.SOCWRK EMPLOYEE 11-1271-000-0340-02315-0010 1610 EL.TRANS SALARY VEH 11-1271-000-0340-02315-0010 2830 EL.TRANS EMPLOYER S 11-1271-000-0340-02315-0010 2820 EL.TRANS EMPLOYEE R


 TOTAL DEPARTMENT - PRE-SCHOOL INSTRUCTION11-1111-000-0000-02315-0011 2830 EL.REG EMPLOYER SOC 11-1111-000-0000-02315-0011 2840 EL.REG WORKMANS COM 11-1111-000-0000-02315-0011 2850 EL.REG UNEMPLOYMENT 11-1111-000-0000-02315-0011 2920 EL.REG CASH IN LIEU 11-1111-000-0000-02315-0011 3130 EL.REG NURSING 11-1111-000-0000-02315-0011 3112 EL.REG PURCH NWEA 11-1111-000-0000-02315-0011 2990 EL.REG SICK DAY REI 11-1111-000-0000-02315-0011 3110 EL. REG PURCHASED SE 11-1111-000-0000-02315-0011 1240 EL.REG SALARY TEACH 111111 11-1111-000-0000-02315-0011 2820 ET. REG EMPIOYFE RET 11-1111-000-0000-02315-0011 1870 D. REG SAIARY-SUBST 11-1111-000-0000-02315-0011 2130 L. REG EMPIOYEE TNS 11-1111-000-0000-02315-0011 6410 EL.REG NEW EOUIP/FU 11-1111-000-0000-02315-0011 7410 EL.REG DUES/CHAUFFE

PERIOD EXPENDITURES

BUDGET
.00
.00
.00
.00
.00

| $5,958.00$ | 453.69 |
| ---: | ---: |
| 50.00 | .00 |
| 200.00 | .00 |
| $21,127.00$ | $1,311.23$ |
| $15,274.00$ | 931.77 |
| .00 | .00 |
| .00 | .00 |
| $46,800.00$ | $3,603.10$ |
| $23,500.00$ | $2,895.40$ |
| 200.00 | .00 |
| .00 | .00 |
| 600.00 | .00 |
| 600.00 | .00 |
| 200.00 | .00 |
| 600.00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| $7,580.00$ | .00 |
| .00 | .00 |
| .00 | .00 |
| 589.00 | $9,195.19$ |


| $197,238.00$ | $14,032.23$ |
| ---: | ---: |
| $3,200.00$ | .00 |
| $7,000.00$ | .00 |
| .00 | .00 |
| $12,500.00$ | .00 |
| $3,000.00$ | .00 |
| $30,000.00$ | $6,222.21$ |
| $2,578,118.00$ | $193,887.20$ |
| .00 | .00 |
| $699,420.00$ | $48,290.07$ |
| 150.00 | .00 |
| $497,287.00$ | $44,652.86$ |
| $58,000.00$ | 124.50 |
| $1,050.00$ | .00 |

ENCUMBRANCES OUTSTANDING

YEAR TO DATE

| 154.95 | -154.95 |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |
| 154.95 | -154.95 |


| $1,302.75$ | $4,655.25$ |
| ---: | ---: |
| .00 | 50.00 |
| .00 | 200.00 |
| $4,285.43$ | $16,841.57$ |
| $3,721.54$ | $11,552.46$ |
| .00 | .00 |
| .00 | .00 |
| $14,027.21$ | $32,772.79$ |
| $5,889.50$ | $17,610.50$ |
| 50.00 | 150.00 |
| .00 | .00 |
| 363.12 | 236.88 |
| .00 | $6,500.00$ |
| .00 | 200.00 |
| 79.90 | 520.10 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | $7,580.00$ |
| .00 | .00 |
| .00 | .00 |
| .00 |  |

29,719.4

| $49,380.29$ | $147,857.71$ |
| ---: | ---: |
| .00 | $3,200.00$ |
| 257.99 | $6,742.01$ |
| .00 | .00 |
| .00 | .00 |
| .00 | $12,500.00$ |
| $4,410.00$ | $-1,410.00$ |
| $688,461.99$ | $17,538.01$ |
| $169,693.08$ | $1,889,794.72$ |
| $1,530.00$ | $529,726.94$ |
| $180,860.82$ | $-1,380.00$ |
| $51,877.10$ | $316,426.18$ |
| 360.00 | $3,424.90$ |
|  | 690.00 |

98,869.55
AVAILABLE
BALANCE
$-154.95$
.00
.00
.95

4,655.25
50.00

6,841.57
11,552.46
.00
.00
32,772.79
150.00
6.88
$6,500.00$
520.10
.10
.00
.00
.00
.00
.00

7,580.00
.00
.00
.55

147,857.71
3,200.00
.01
.00
$12,500.00$
$-1,410.00$
1,889,794.72
$3,424.90$
3,424
690.00

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1111-000-0000-02315-0011 8220 EL.REG PAYMT TO ANO 11-1111-000-0000-02315-0011 5990 EL.REG MISC. SUPPLI 11-1111-000-0000-02315-0011 5210 EL.REG TEXTBOOKS 11-1111-000-0000-02315-0011 5119 EL.REG MIBLSI 11-1111-000-0000-02315-0011 5110 EL.REG TEACHING SUP 11-1111-000-0000-02315-0011 4220 EL.REG CONTRACT SER 11-1111-000-0000-02315-0011 4120 EL.REG REPAIRS/MAIN 11-1111-000-0000-02315-0011 3220 EL.REG WKSHOPS/CONF 11-1111-000-6410-02315-0011 2820 EL REG ARRA EMPLOYE 11-1111-000-6410-02315-0011 1240 EL REG ARRA SALARY 11-1111-000-6410-02315-0011 2830 EL REG ARRA EMPLOYE 11-1111-000-6460-02315-0011 2830 EL REG EDUCATION JO 11-1111-000-6460-02315-0011 1240 EL REG EDUCATION JO 11-1111-000-6460-02315-0011 2820 EL REG EDUCATION JO 11-1213-000-0000-02315-0011 3130 EL.REG.NURSE NURSIN 11-1259-000-0000-02315-0011 3990 EL.BUS STUDENT INS TOTAL DEPARTMENT - ELEMENTARY INSTRUCTION

|  | PERIOD <br> BUDGET <br> EXPENDITURES |
| ---: | ---: |
| $9,000.00$ | .00 |
| $1,500.00$ | 323.75 |
| $40,000.00$ | 845.88 |
| .00 | .00 |
| $30,000.00$ | 33.31 |
| $7,600.00$ | 582.62 |
| 500.00 | .00 |
| $2,000.00$ | 75.00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| $22,712.00$ | .00 |
| $5,500.00$ | $3,652.01$ |
| $4,775.00$ | .00 |
| $212,721.64$ |  | ENCUMBRANCES

OUTSTANDING

| 300.00 | .00 |
| ---: | ---: |
| $5,200.00$ | 833.61 |
| $1,700.00$ | .00 |
| $18,000.00$ | .00 |
| $6,000.00$ | .00 |
| $9,000.00$ | .53 |
| $3,000.00$ | .00 |
| $17,000.00$ | .00 |
| $20,000.00$ | .00 |
| $2,000.00$ | .00 |
| $1,300.00$ | .00 |
| $71,000.00$ | .00 |
| $8,800.00$ | .00 |
| $1,700.00$ | 201.97 |
| $4,500.00$ | 165.00 |
| $22,000.00$ | .00 |
| $4,200.00$ | $4,303.76$ |
| $23,400.00$ | .00 |
| $6,000.00$ | .00 |
| $1,700.00$ | .00 |
| 100 | .00 |
| $102,659.00$ | .00 |

.00
.12
$1,025.92$
.00
708.87
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00

4,432.91
YEAR TO DATE
EXP

| $2,971.42$ | $6,028.58$ |
| ---: | ---: |
| $1,391.69$ | 108.19 |
| $27,967.66$ | $11,006.42$ |
| .00 | .00 |
| $31,824.62$ | $-2,533.49$ |
| $2,849.35$ | $4,750.65$ |
| 280.00 | 220.00 |
| $1,360.72$ | 639.28 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| $7,322.61$ | $15,389.39$ |
| $5,230.00$ | 270.00 |
| $240,352.60$ | $2,960,989.49$ |

.00
.00
.00
.00
.00
.00
.00
.00
.00
532.34
.00
.00
.00
.00
.00
599.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00

| 720.00 | -420.00 |
| ---: | ---: |
| $2,629.13$ | $2,570.87$ |
| 257.00 | $1,443.00$ |
| .00 | .00 |
| $3,842.00$ | $14,158.00$ |
| 53.53 | $5,946.47$ |
| .00 | $9,000.00$ |
| .00 | $3,000.00$ |
| $29,926.42$ | $-12,926.42$ |
| $14,326.76$ | $5,140.90$ |
| 236.47 | $1,763.53$ |
| 189.21 | $1,110.79$ |
| $1,893.65$ | $69,106.35$ |
| $2,971.40$ | $5,828.60$ |
| $1,213.81$ | 486.19 |
| $1,504.52$ | $2,396.48$ |
| $6,157.72$ | $15,842.28$ |
| .00 | $4,200.00$ |
| $17,696.84$ | $5,703.16$ |
| .00 | $6,000.00$ |
| .00 | $1,700.00$ |
| .00 | .00 |
| .00 | $76,274.24$ |
| $26,384.76$ | .00 |

11-1113-000-0000-02316-0012 4120 HS.REG REPAIRS/MAIN 11-1113-000-0000-02316-0012 4220 HS.REG CONTRACT SER 11-1113-000-0000-02316-0012 3220 HS.REG WKSHOPS/CONF 11-1113-000-0000-02316-0012 3710 HS.REG CAP
11-1113-000-0000-02316-0012 3711 HS.REG TUITION COLL 11-1113-000-0000-02316-0012 5121 HS.REG PLTW 11-1113-000-0000-02316-0012 5122 HS.REG CAREER PREP 11-1113-000-0000-02316-0012 5123 HS.REG ISSI 11-1113-000-0000-02316-0012 5210 HS.REG TEXTBOOKS 11-1113-000-0000-02316-0012 5110 HS.REG TEACHING SUP 11-1113-000-0000-02316-0012 5990 HS.REG MISC. SUPPLI 11-1113-000-0000-02316-0012 5130 HS.REG GRADUATION 11-1113-000-0000-02316-0012 8220 HS.REG PAYMT TO ANO 11-1113-000-0000-02316-0012 7410 HS.REG PAYMT TO ANO 11-1113-000-0000-02316-0012 7410 HS.REG DUES/CHAUFFE 11-1113-000-0000-02316-0012 6450 HS.REG MUSIC INST N 11-1113-000-0000-02316-0012 3112 HS.REG PURCH NWEA 11-1113-000-0000-02316-0012 3112 HS.REG PURCH NWEA 11-1113-000-000-02316-0012 2110 HS.REG PURCHASED SE 11-1113-000-0000-02316-0012 2840 HS .REG WORKMANS COM 11-1113-000-0000-02316-0012 2850 HS.REG UNEMPLOYMENT 11-1113-000 11-1113-000-0000-02316-0012 2830 HS REG EMPIOYER SOC 11-1113-000-0000-02316-0012 2210 HS REG EARIY RETIRE 11-1113-000-0000-02316-0012 2820 HS.REG EMPLOYEE RET 11-1113-000-0000-02316-0012 2130 HS.REG EMPLOYEE INS

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1113-000-0000-02316-0012 1870 HS.REG SALARY-SUBST 11-1113-000-0000-02316-0012 1240 HS.REG SALARY TEACH 11-1113-000-0000-02316-0012 1242 HS.REG ISSI
11-1113-000-0696-02316-0012 5990 HS.REG.DRUG MISC. S 11-1213-000-0000-02316-0012 3130 HS.NURSE NURSING TOTAL DEPARTMENT - H.S. BASIC INSTRUCT

MADISON SCHOOL DISTRICT DETAIL EXPENDITURE STATUS REPORT

11-1111-000-6460-07262-0013 2820 MS REG EDUCATION JO 11-1111-000-6460-07262-0013 2830 MS REG EDUCATION JO 11-1111-000-6460-07262-0013 1240 MS REG EDUCATION JO 11-1112-000-0000-07262-0013 1240 MS.REG SALARY TEACH 11-1112-000-0000-07262-0013 1242 MS.REG ISSI 11-1112-000-0000-07262-0013 1870 MS.REG SALARY-SUBST 11-1112-000-0000-07262-0013 2130 MS.REG EMPLOYEE INS 11-1112-000-0000-07262-0013 2830 MS.REG EMPLOYER SOC 11-1112-000-0000-07262-0013 2820 MS.REG EMPLOYEE RET 11-1112-000-0000-07262-0013 2990 MS.REG SICK DAY REI 11-1112-000-0000-07262-0013 3110 MS.REG PURCHASED SE 11-1112-000-0000-07262-0013 3112 MS.REG PURCH NWEA 11-1112-000-0000-07262-0013 2920 MS.REG CASH IN LIEU 11-1112-000-0000-07262-0013 2850 MS.REG UNEMPLOYMENT 11-1112-000-0000-07262-0013 2840 MS.REG WORKMANS COM 11-1112-000-0000-07262-0013 4120 MS.REG REPAIRS/MAIN 11-1112-000-0000-07262-0013 4220 MS.REG CONTRACT SER 11-1112-000-0000-07262-0013 5110 MS.REG TEACHING SUP 11-1112-000-0000-07262-0013 3228 MS.REG PLTW TRAVEL 11-1112-000-0000-07262-0013 3220 MS.REG WKSHOPS/CONF 11-1112-000-0000-07262-0013 5990 MS.REG MISC. SUPPLI 11-1112-000-0000-07262-0013 5210 MS.REG TEXTBOOKS 11-1112-000-0000-07262-0013 5123 MS.REG ISSI 11-1112-000-0000-07262-0013 5121 MS.REG PLTW 11-1112-000-0000-07262-0013 5119 MS.REG MIBLSI 11-1112-000-0000-07262-0013 6450 MS.REG MUSIC INST N 11-1112-000-0000-07262-0013 6410 MS.REG NEW EQUIP/FU 11-1112-000-0000-07262-0013 7410 MS.REG DUES/CHAUFFE 11-1112-000-0000-07262-0013 8220 MS.REG PAYMT TO ANO 11-1213-000-0000-07262-0013 3130 MS.NURSE NURSING 11-1259-000-0000-07262-0013 3990 MS. BUS STUDENT INS TOTAL DEPARTMENT - M.S. BASIC INSTRUCT

11-1113-000-0375-02316-0015 4120 HS.REG.DRIVER REPAI 11-1113-000-0375-02316-0015 5110 HS.REG.DRIVER TEACH 11-1113-000-0375-02316-0015 2820 HS.REG.DRIVER EMPLO

| BUDGET | PERIOD <br> EXPENDITURES | ENCUMBRANCES <br> OUTSTANDING |
| ---: | ---: | ---: |
| 200.00 |  |  |
| $1,341,748.00$ | $109,861.70$ | .00 |
| .00 | .00 | .00 |
| $4,425.00$ | .00 | .00 |
| $3,600.00$ | 608.67 | .00 |
| $2,317,311.00$ | .00 | .00 |
|  | $180,458.69$ | $1,131.34$ |


| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |
| $984,648.00$ | $80,356.01$ |
| 100.00 | .00 |
| $173,933.00$ | .00 |
| $75,333.00$ | $14,117.06$ |
| $267,138.00$ | $5,862.30$ |
| $3,600.00$ | $19,972.53$ |
| $20,000.00$ | .00 |
| $4,200.00$ | $1,953.83$ |
| .00 | .00 |
| .00 | .00 |
| $1,700.00$ | .00 |
| 200.00 | .00 |
| $4,400.00$ | .00 |
| $13,500.00$ | .00 |

267.00
400.00
200.00
$1,763.00$
.00
00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
41.88
.00
.00
.00
.00
.00
.00
319.20
.00
.00
.00
.00
YEAR TO DATE
EXP

$367,335.74$
$2,574.03$
.00
$1,487.25$
$3,419.00$
$673,497.79$
AVAILABLE
BALANCE

185.00
$974,412.26$
$-2,574.03$
.00
$2,937.75$
181.00
$, 642,681.87$
$1,642,681.87$

| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |
| $283,608.38$ | $701,039.62$ |
| .00 | .00 |
| .00 | 100.00 |
| $54,364.76$ | $119,568.24$ |
| $20,370.07$ | $54,962.93$ |
| $69,620.82$ | $197,517.18$ |
| .00 | $3,600.00$ |
| $3,106.75$ | $16,893.25$ |
| .00 | $4,200.00$ |
| .00 | .00 |

$-7,240.00$
$.00 \quad 1,700.00$
$\begin{array}{ll}2,631.99 & 1,768.01 \\ 8,973.12 & 4,485.00\end{array}$
4,485.00
861.00

21,654.45
316.05
145.00

3,900.00
$3,900.00$
$1,532.86$
$1,532.86$
$4,718.04$
934.18
934.18

6,028.62
$3,027.73$
217.00
1,143,697.46

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND
ORGANIZATION / ACCOUNT / TITLE
$11-1113-000-0375-02316-00152830$ HS.REG.DRIVER EMPLO
$11-1113-000-0375-02316-00151240$ HS.REG.DRIVER SALAR TOTAL DEPARTMENT - DRIVERS EDUCATION


#### Abstract

11-1122-000-6380-02315-0016 1240 EL ARRA IDEA SALARY 11-1122-000-6380-02315-0016 2130 EL ARRA IDEA EMPLOY 11-1122-000-6380-02315-0016 2820 EL ARRA IDEA EMPLOY 11-1122-000-6380-02315-0016 2830 EL ARRA IDEA EMPLOY 11-1122-000-6380-02315-0016 5110 EL ARRA IDEA TEACHI 11-1122-193-0202-02315-0016 2830 EL.SPEC.AI EMPLOYER 11-1122-193-0202-02315-0016 2820 EL.SPEC.AI EMPLOYEE 11-1122-193-0202-02315-0016 1632 EL.SPEC.AI AIDE - E 11-1122-110-0202-02315-0016 1634 EL.SPEC.EMI AIDE-MC 11-1122-110-0202-02315-0016 2820 EL.SPEC.EMI EMPLOYE 11-1122-110-0202-02315-0016 2830 EL.SPEC.EMI EMPLOYE 11-1122-110-0202-02315-0016 3224 EL.SPEC.EMI TRAVEL 11-1122-110-0202-02315-0016 5114 EL.SPEC.EMI SUPPLIE 11-1122-110-0202-02315-0016 5994 EL.SPEC.EMI MISC MC 11-1122-110-0202-02315-0016 6424 EL.SPEC.EMI FURN/EQ 11-1122-194-0202-02315-0016 6422 EL.SPEC.RES FURN/EQ 11-1122-194-0202-02315-0016 5992 EL.SPEC.RES MISC EI 11-1122-194-0202-02315-0016 5112 EL.SPEC.RES SUPPLIE 11-1122-194-0202-02315-0016 3222 EL.SPEC.RES TRAVEL 11-1122-194-0202-02315-0016 4220 EL.SPEC.RES CONTRAC 11-1122-194-0202-02315-0016 2830 EL.SPEC.RES EMPLOYE 11-1122-194-0202-02315-0016 2820 EL.SPEC.RES EMPLOYE 11-1122-194-0202-02315-0016 3110 EL.SPEC.RES PURCHAS 11-1122-194-0202-02315-0016 2990 EL.SPEC.RES SICK DA 11-1122-194-0202-02315-0016 2840 EL.SPEC.RES WORKMAN 11-1122-194-0202-02315-0016 2920 EL.SPEC.RES CASH IN 11-1122-194-0202-02315-0016 1632 EL.SPEC.RES AIDE -11-1122-194-0202-02315-0016 2130 EL.SPEC.RES EMPLOYF 11-1122-194-0202-02315-0016 1240 EL.SPEC.RES SALARY 11-1122-000-6380-02316-0016 1240 HS ARRA IDEA SALARY 11-1122-000-6380-02316-0016 2130 HS ARRA IDEA EMPLOY 11-1122-000-6380-02316-0016 2820 HS ARRA IDEA EMPLOY 11-1122-000-6380-02316-0016 2830 HS ARRA IDEA EMPLOY 11-1122-000-6380-02316-0016 5110 HS ARRA IDEA TEACHI 11-1122-110-0202-02316-0016 5116 HS.SPEC.EMI SUPPLIE 11-1122-110-0202-02316-0016 5996 HS.SPEC.EMI MISC SE 11-1122-110-0202-02316-0016 3226 HS.SPEC.EMI TRAVEL 11-1122-110-0202-02316-0016 2830 HS SPEC. EMI EMPIOYE 11-1122-110-0202-02316-0016 2820 HS.SPEC.EMI EMPLOYE 11-1122-110-0202-02316-0016 1636 HS.SPEC.EMI AIDE -


SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND, DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1122-196-0202-02316-0016 1638 HS.SPEC.LRE LRE AID 11-1122-196-0202-02316-0016 2830 HS.SPEC.LRE EMPLOYE 11-1122-196-0202-02316-0016 2820 HS.SPEC. LRE EMPLOYE 11-1122-194-0202-02316-0016 2820 HS.SPEC.RES EMPLOYE 11-1122-194-0202-02316-0016 2830 HS.SPEC.RES EMPLOYE 11-1122-194-0202-02316-0016 1240 HS.SPEC.RES SALARY 11-1122-194-0202-02316-0016 1631 HS.SPEC.RES AIDE -11-1122-194-0202-02316-0016 6421 HS.SPEC.RES FURN/EQ 11-1122-194-0202-02316-0016 3221 HS.SPEC.RES TRAVEL 11-1122-194-0202-02316-0016 5991 HS.SPEC.RES MISC HS 11-1122-194-0202-02316-0016 5111 HS.SPEC.RES SUPPLIE 11-1122-170-0202-07262-0016 5110 HS.SPEC.VI TEACHING 11-1122-000-6380-07262-0016 5110 MS ARRA IDEA TEACHI 11-1122-000-6380-07262-0016 3220 MS ARRA IDEA WKSHOP 11-1122-000-6380-07262-0016 1240 MS ARRA IDEA SALARY 11-1122-000-6380-07262-0016 2130 MS ARRA IDEA EMPLOY 11-1122-000-6380-07262-0016 2830 MS ARRA IDEA EMPLOY 11-1122-000-6380-07262-0016 2820 MS ARRA IDEA EMPLOY 11-1122-194-0202-07262-0016 2820 MS.SPEC.RES EMPLOYE 11-1122-194-0202-07262-0016 2830 MS.SPEC.RES EMPLOYE 11-1122-194-0202-07262-0016 1240 MS.SPEC.RES SALARY

TOTAL DEPARTMENT - SPECIAL EDUCATION

11-1125-000-0601-02315-0017 1240 EL.COMP.TTL 1 SALAR 11-1125-000-0601-02315-0017 1630 EL.COMP.TTL 1 SALAR 11-1125-000-0601-02315-0017 1241 EL.COMP. TTL 1 SALAR 11-1125-000-0601-02315-0017 2820 EL.COMP.TTL 1 EMPLO 11-1125-000-0601-02315-0017 2130 EL.COMP.TTL 1 EMPLO 11-1125-000-0601-02315-0017 2920 EL.COMP.TTL 1 CASH 11-1125-000-0601-02315-0017 2840 EL.COMP.TTL 1 WORKM 11-1125-000-0601-02315-0017 3220 EL.COMP.TTL 1 WKSHO 11-1125-000-0601-02315-0017 4220 EL.COMP.TTL 1 CONTR 11-1125-000-0601-02315-0017 5110 EL.COMP.TTL 1 TEACH 11-1125-000-0601-02315-0017 6410 EL.COMP. TTL 1 NEW E 11-1125-000-6370-07262-0017 3220 MS ARRA TITLE WKSHO 11-1125-000-6370-07262-0017 2830 MS ARRA TITLE TEACH 11-1125-000-6370-07262-0017 2820 MS ARRA TITLE EMPLO 11-1125-000-6370-07262-0017 1240 MS ARRA TITLE EMPLO 11-1212-000-0601-02315-0017 1220 FI COUN TTL SALAR 11-1212-000-0601-02315-0017 2130 EI. COUN. TTI 1 EMPIO 11-1212-000-0601-02315-0017 2820 EI. COUN. TTI 1 EMPIO 11-1212-000-0601-02315-0017 2830 EI. COUN TTI 1 EMPIO 11-1212-000-0601-02315-0017 2920 EL.COUN.TTL 1 CASH

BUDGET
$56,150.00$
.00
.00
.00
.00
.00
.00
800.00
$1,200.00$
500.00
4800.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00

1,510,405.00
$73,670.00$
$39,541.00$
.00
$39,041.00$
$7,400.00$
$11,010.00$
.00
.00
.00
.00
$4,500.00$
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00

PERIOD EXPENDITURES
$7,233.09$
553.35
$1,823.00$
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
$117,802.09$
$5,663.28$
$5,378.98$
.00
$2,716.90$
540.20
844.82
.00
.00
.00
.00
195.01
.00
.00
.00
.00
.00
.00
$1,324.58$
.00
310.56
92.14
.00

ENCUMBRANCES OUTSTANDING

YEAR TO DATE
EXP

| $19,983.68$ | $36,166.32$ |
| ---: | ---: |
| $1,528.78$ | $-1,528.78$ |
| $5,000.39$ | $-5,000.39$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| 175.31 | 624.69 |
| .00 | $1,200.00$ |
| $1,156.80$ | 402.20 |
| .00 | $3,643.61$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| 48 | .00 |
|  |  |

$1,119,338.77$

| $28,587.42$ | $45,082.58$ |
| ---: | ---: |
| $13,012.31$ | $26,528.69$ |
| .00 | .00 |
| $9,968.20$ | $29,072.80$ |
| $1,902.35$ | $5,497.65$ |
| $3,182.57$ | $7,827.43$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| 195.01 | $4,304.99$ |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| $4,586.03$ | $12,533.97$ |
| .00 | .00 |
| $1,070.44$ | $-1,070.44$ |
| 307.61 | -307.61 |
| .00 | .00 |

AVAILABLE
BALANCE
36,166.32 $-1,528.78$
$-5,000.39$
.00
.00
.00
624.69

1,200.00
402.20
$3,643.61$
.00
.
.00
.00
.00
.00
00
.00
4,304.99
.00
.00
.00
$2,533.97$
-307. 61
307.61
7.75

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT,FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND
ORGANIZATION / ACCOUNT / TITLE

11-1213-000-0601-02315-0017 3130 EL.NURSE.TTL 1 NURS 11-1226-000-0601-02315-0017 2920 EL.DIR.TTL 1 CASH I 11-1226-000-0601-02315-0017 2830 EL.DIR.TTL 1 EMPLOY 11-1226-000-0601-02315-0017 2130 EL.DIR.TTL 1 EMPLOY 11-1226-000-0601-02315-0017 2820 EL.DIR.TTL 1 EMPLOY 11-1226-000-0601-02315-0017 1160 EL.DIR.TTL 1 SALARY 11-1231-000-0601-02315-0017 3180 EL.BOE.TTL 1 AUDIT TOTAL DEPARTMENT - TITLE I

11-1125-000-0306-02315-0018 2840 EL.COMP.AR WORKMANS 11-1125-000-0306-02315-0018 2920 EL.COMP.AR CASH IN 11-1125-000-0306-02315-0018 2830 EL.COMP.AR EMPLOYER 11-1125-000-0306-02315-0018 1240 EL.COMP.AR SALARY T 11-1125-000-0306-02315-0018 1290 EL.COMP.AR OTHER PR 11-1125-000-0306-02315-0018 1630 EL.COMP.AR SALARY A 11-1125-000-0306-02315-0018 2820 EL.COMP.AR EMPLOYEE 11-1125-000-0306-02315-0018 2130 EL.COMP.AR EMPLOYEE 11-1125-000-0306-02315-0018 1637 EL.COMP.AR AIDE - S 11-1125-000-0306-02315-0018 1870 EL.COMP.AR SALARY-S 11-1125-000-0306-02315-0018 3220 EL.COMP.AR WKSHOPS/ 11-1125-000-0306-02315-0018 3227 EL.COMP.AR TRAVE \& 11-1125-000-0306-02315-0018 5110 EL.COMP.AR TEACHING 11-1125-000-0306-02315-0018 5117 EL.COMP.AR TEACHING 11-1125-000-0306-02315-0018 5118 EL.COMP.AR STUDENT 11-1125-000-0306-02315-0018 5990 EL.COMP.AR MISC. SU 11-1125-000-0306-02315-0018 6410 EL. COMP. AR NEW EQUI 11-1125-000-0306-02315-0018 6417 EL.COMP.AR EQUIP/FU 11-1125-000-0306-02316-0018 1290 HS.COMP.AR OTHER PR 11-1125-000-0306-02316-0018 1240 HS.COMP.AR SALARY T 11-1125-000-0306-02316-0018 2830 HS.COMP.AR EMPLOYER 11-1125-000-0306-02316-0018 2820 HS.COMP.AR EMPLOYEE 11-1125-000-0306-07262-0018 2820 MS.COMP.AR EMPLOYEE 11-1125-000-0306-07262-0018 2830 MS.COMP.AR EMPLOYER 11-1125-000-0306-07262-0018 1637 MS.COMP.AR AIDE - S 11-1213-000-0306-02315-0018 3130 EL.NURSE.AR NURSING TOTAL DEPARTMENT - AT RISK

11-1221-000-0764-02315-0019 3120 EL.TITLE II A EMPLO 11-1221-000-0764-02315-0019 2830 EL.TITLE II A EMPLO 11-1221-000-0764-02315-0019 2820 EL.TITLE II A EMPLO 11-1221-000-0764-02315-0019 1240 EL.TITLE II A SALAR 11-1221-000-0764-02315-0019 6410 EL.TITLE II A NEW E 11-1221-000-0764-02315-0019 5110 EL.TITLE II A TEACH 11-1221-000-0764-02316-0019 5990 HS.TITLE II A MISC.

MADISON SCHOOL DISTRICT DETAIL EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND, DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND
ORGANIZATION / ACCOUNT / TITLE

11-1221-000-0764-02316-0019 1240 HS.TITLE II A SALAR 11-1221-000-0764-02316-0019 2820 HS.TITLE II A EMPLO 11-1221-000-0764-02316-0019 2830 HS.TITLE II A EMPLO 11-1221-000-0764-02316-0019 3120 HS.TITLE II A EMPLO 11-1221-000-0764-07262-0019 3120 MS.TITLE II A EMPLO

TOTAL DEPARTMENT - TITLE II TEACHER TRAININ

11-1125-000-0341-02315-0020 2840 EL.COMP.SS WORKMANS 11-1125-000-0341-02315-0020 2830 EL.COMP.SS EMPLOYER 11-1125-000-0341-02315-0020 1240 EL.COMP.SS SALARY T 11-1125-000-0341-02315-0020 1630 EL.COMP.SS SALARY A 11-1125-000-0341-02315-0020 2130 EL.COMP.SS EMPLOYEE 11-1125-000-0341-02315-0020 2820 EL.COMP.SS EMPLOYEE 11-1125-000-0341-02315-0020 5110 EL.COMP.SS TEACHING 11-1125-000-0341-02315-0020 3220 EL.COMP.SS WKSHOPS 11-1125-000-0341-02315-0020 6410 EL.COMP.SS NEW EQUI 11-1226-000-0341-02315-0020 2820 EL.DIR.SS EMPLOYEE 11-1226-000-0341-02315-0020 1160 EL.DIR.SS SALARY SC 11-1226-000-0341-02315-0020 2830 EL.DIR.SS EMPLOYER 11-1261-000-0341-02315-0020 5790 EL.OPER.SS TRANSPOR 11-1271-000-0341-02315-0020 2830 EL.TRANS.SS EMPLOYE 11-1271-000-0341-02315-0020 2820 EL.TRANS.SS EMPLOYE 11-1271-000-0341-02315-0020 1610 EL.TRANS.SS SALARY

TOTAL DEPARTMENT - SUMMER SCHOOL

11-1125-000-0307-02315-0021 1630 EL.COMP.BILING SALA 11-1125-000-0307-02315-0021 2820 EL.COMP.BILING EMPL 11-1125-000-0307-02315-0021 2130 EL.COMP.BILING EMPL 11-1125-000-0307-02315-0021 2830 EL.COMP.BILING EMPL 11-1125-000-0307-02315-0021 3220 EL.COMP.BILING WKSH 11-1125-000-0307-02315-0021 5110 EL.COMP.BILING TEAC 11-1125-000-0307-07262-0021 2830 MS . COMP. BILING EMPI 11-1125-000-0307-07262-0021 2820 MS.COMP.BILING EMPL 11-1125-000-0307-07262-0021 1630 MS.COMP.BILING SALA TOTAL DEPARTMENT - BILINGUAL

[^0] TOTAL DEPARTMENT - TITLE VI RURAL

MADISON SCHOOL DISTRICT DETAIL EXPENDITURE STATUS REPORT

|  | PERIOD |
| :---: | :---: |
| BUDGET EXPENDITURES |  |

ENCUMBRANCES
OUTSTANDING OUTSTANDING
.00
325.00
$3,000.00$
.00
.00
$1,153.00$
.00
.00
.00
.00
.00
.00
400.00
.00
.00
$1,250.00$
$6,128.00$ $11,300.00$
$2,728.00$ 864.00
 .00
.00
.00
.00
.00
.00
.00
$14,892.00$

19,615.00
.00
$10,330.00$
29,945.00

| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | $1,285.50$ |
| $35,000.00$ | $4,710.50$ |

## .00

## .00

.00
.00

.00
.00
.00
.00
.00
.00
.00
930.59
235.99
.00
71.19
.19
.00
.00
8.30
257.23
257.23
$1,023.58$

2,596.88

1,508.68
.00
382.60
115.42

2,006.70
.00
.00
.00
.00
160.00
320.00

.00

.00

.00
.00

.00
.00
.00
.00

## .00

## .00 .00

.00

.00

.00

.00

## .00

.00
.00

.00

.00
.00

.00

.00
.00
.00

YEAR TO DATE
AVAILABLE
BALANCE

537.42
159.90
$\begin{array}{r}758.72 \\ \hline\end{array}$
50,498.74
$-2,197.08$
$-537.42$
$-159.90$
$-758.72$
$-15,100.70$
$-15,818.74$

| .00 | .00 |
| ---: | ---: |
| 185.39 | 139.61 |
| 223.25 | 576.75 |
| .00 | .00 |
| .00 | .00 |
| 592.73 | 560.27 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| .00 | .00 |
| 96.72 | 400.00 |
| 308.30 | -96.72 |
| $1,64.49$ | -308.30 |
| $4,870.88$ | -14.49 |
|  | $1,257.12$ |
| $2,535.31$ | $8,764.69$ |
| 637.28 | $2,090.72$ |
| .00 | .00 |
| 193.93 | 670.07 |
| .00 | .00 |
| .00 | .00 |
| 158.36 | -158.36 |
| 520.25 | -520.25 |
| $2,070.24$ | $-2,070.24$ |
| $6,115.37$ | $8,776.63$ |
|  |  |
| $8,297.74$ | $11,317.26$ |
| .00 | .00 |
| $2,056.77$ | $8,273.23$ |

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND, DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1212-000-0000-02315-0025 2830 EL. COUN EMPLOYER SO 11-1212-000-0000-02315-0025 2920 EL. COUN CASH IN LIE 11-1212-000-0000-02315-0025 2820 EL. COUN EMPLOYEE RE 11-1212-000-0000-02315-0025 2130 EL. COUN EMPLOYEE IN 11-1212-000-0000-02315-0025 1220 EL. COUN SALARY COUN 11-1212-000-0000-02315-0025 3220 EL. COUN WKSHOPS/CON 11-1212-000-0000-02315-0025 5120 EL.COUN TESTING SUP 11-1212-000-0000-02316-0025 5120 HS.COUN TESTING SUP 11-1212-000-0000-02316-0025 5910 HS.COUN OFFICE SUPP 11-1212-000-0000-02316-0025 3220 HS.COUN WKSHOPS/CON 11-1212-000-0000-02316-0025 6410 HS.COUN NEW EQUIP/F 11-1212-000-0000-02316-0025 1220 HS.COUN SALARY COUN 11-1212-000-0000-02316-0025 1620 HS.COUN SALARY-SECR 11-1212-000-0000-02316-0025 2130 HS.COUN EMPLOYEE IN 11-1212-000-0000-02316-0025 2920 HS.COUN CASH IN LIE 11-1212-000-0000-02316-0025 2990 HS.COUN SICK DAY RE 11-1212-000-0000-02316-0025 2830 HS.COUN EMPLOYER SO 11-1212-000-0000-02316-0025 2820 HS.COUN EMPLOYEE RE 11-1212-000-0000-07262-0025 2820 MS.COUN EMPLOYEE RE 11-1212-000-0000-07262-0025 2830 MS.COUN EMPLOYER SO 11-1212-000-0000-07262-0025 2130 MS.COUN EMPLOYEE IN 11-1212-000-0000-07262-0025 1220 MS.COUN SALARY COUN 11-1219-000-0000-02315-0025 1660 EL.NOON SAL SUPVR-I 11-1219-000-0000-02315-0025 2820 EL.NOON EMPLOYEE RE 11-1219-000-0000-02315-0025 2830 EL.NOON EMPLOYER SO 11-1219-000-0000-02316-0025 2830 HS.NOON EMPLOYER SO 11-1219-000-0000-02316-0025 2820 HS.NOON EMPLOYEE RE 11-1219-000-0000-02316-0025 1660 HS.NOON SAL SUPVR-I 11-1221-000-0000-02315-0025 5110 EL.INSER TEACHING S 11-1221-000-0000-02316-0025 5110 HS.INSER TEACHING S

TOTAL DEPARTMENT - SUPPORT SERVICES PUPII

11-1222-000-0000-02315-0026 5310 EL.LIB LIBRARY BOOK 11-1222-000-0000-02315-0026 5990 EL.LIB MISC. SUPPLI 11-1222-000-0000-02315-0026 3220 EL.LIB WKSHOPS/CONF 11-1222-000-0000-02315-0026 4120 EL.LIB REPAIRS/MAIN 11-1222-000-0000-02315-0026 6410 EL.LIB NEW EQUIP/FU 11-1222-000-0000-02315-0026 2130 EL.LIB EMPLOYEE INS 11-1222-000-0000-02315-0026 2820 EL.LIB EMPLOYEE RET 11-1222-000-0000-02315-0026 1630 EL.LIB SALARY AIDE 11-1222-000-0000-02315-0026 2830 EL.LIB EMPLOYER SOC 11-1222-000-0000-02316-0026 2920 HS.LIB CASH IN 11-1222-000-0000-02316-0026 2820 HS. IB EMPIOYER SOC 11-1222-000-0000-02316-0026 1630 HS.LIB SALARY AIDE

BUDGET

| $2,357.00$ | 165.86 |
| ---: | ---: |
| .00 | .00 |
| $8,359.00$ | 558.98 |
| $2,877.00$ | 141.02 |
| $30,815.00$ | $2,384.22$ |
| 300.00 | .00 |
| 400.00 | .00 |
| 350.00 | .00 |
| 200.00 | .00 |
| 250.00 | .00 |
| .00 | .00 |
| $75,267.00$ | $5,296.00$ |
| $32,085.00$ | $2,832.20$ |
| $11,530.00$ | 904.51 |
| .00 | .00 |
| .00 | 582.59 |
| $8,212.00$ | $1,746.35$ |
| $29,122.00$ | 133.02 |
| .00 | 36.32 |
| .00 | .00 |
| .00 | 524.56 |
| .00 | $1,167.61$ |
| $21,800.00$ | 395.00 |
| $5,914.00$ | 71.70 |
| $1,668.00$ | 247.95 |
| 238.00 | 978.50 |
| 845.00 | .00 |
| $3,115.00$ | .00 |
| .00 | .00 |

235,704.00
$23,475.66$
$\qquad$
2,000.00
$2,000.00$
450.0
450.00
.00
200.00
200.00
400.00
400.00
.00

7,815.00
28,808.00
2,204.00
9,440.00
2,662.00
.00

PERIOD EXPENDITURES

## ENCUMBRANCES OUTSTANDING

YEAR TO DATE

| 553.82 | $1,803.18$ |
| ---: | ---: |
| .00 | .00 |
| $1,926.65$ | $6,432.35$ |
| 564.08 | $2,312.92$ |
| $8,254.74$ | $22,560.26$ |
| .00 | 300.00 |
| .00 | 400.00 |
| $17,662.50$ | $-17,512.50$ |
| 255.51 | -55.51 |
| 111.00 | 139.00 |
| .00 | .00 |
| $28,928.00$ | $46,339.00$ |
| $10,979.16$ | $21,105.84$ |
| $3,371.63$ | $8,158.37$ |
| .00 | .00 |
| $2,892.06$ | .00 |
| $8,801.46$ | $20,320.54$ |
| 458.48 | -458.48 |
| 121.48 | -121.48 |
| .00 | .00 |
| $1,835.97$ | $-1,835.97$ |
| $13,775.01$ | $8,024.99$ |
| $3,332.64$ | $2,581.36$ |
| $1,053.72$ | 614.28 |
| 204.40 | 33.60 |
| 698.04 | 146.96 |
| $2,783.50$ | 331.50 |
| .00 | .00 |
| .00 | .00 |
| $108,563.85$ | $126,940.15$ |

$126,940.15$

1,641.24
-76.99
200.00
380.04

5,512.62
18,850.77
$18,850.75$
$1,495.75$
7,305.97
7,305.97
1,917.04
AVAILABLE
BALANCE
1,803.18
6,432.35
2,312.92
$2,560.26$
300.00
400.00
$7,512.50$
-55.51
139.00

6,339.00
$1,105.84$
$8,158.37$
.00
.00
5,319.94
$0,320.54$
$-121.48$
$-1,835.97$
2,581.36
614.28
33.60
146.96
331.50
.00
108,563.85

### 358.76

526.99
.00
19.96

190
.02
302
2,302.38
,957.23
.00
2,134.03
744.96
.00

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT,FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1222-000-0000-02316-0026 1230 HS.LIB SALARY LIBRA 11-1222-000-0000-02316-0026 2210 HS.LIB EARLY RETIRE 11-1222-000-0000-02316-0026 2130 HS.LIB EMPLOYEE INS 11-1222-000-0000-02316-0026 6410 HS.LIB NEW EQUIP/FU 11-1222-000-0000-02316-0026 8220 HS.LIB PAYMT TO ANO 11-1222-000-0000-02316-0026 4120 HS.LIB REPAIRS/MAIN 11-1222-000-0000-02316-0026 3220 HS.LIB WKSHOPS/CONF 11-1222-000-0000-02316-0026 5990 HS.LIB MISC. SUPPLI 11-1222-000-0000-02316-0026 5310 HS.LIB LIBRARY BOOK TOTAL DEPARTMENT - LIBRARY

11-1293-000-0000-02316-0027 5990 ATHLETIC MISC. SUPP 11-1293-000-0000-02316-0027 5110 ATHLETIC TEACHING S 11-1293-000-0000-02316-0027 6410 ATHLETIC NEW EQUIP/ 11-1293-000-0000-02316-0027 2820 ATHLETIC EMPLOYEE R 11-1293-000-0000-02316-0027 1560 ATHLETIC COACH SALA 11-1293-000-0000-02316-0027 2830 ATHLETIC EMPLOYER S 11-1293-000-0000-02316-0027 3110 ATHLETIC PURCHASED TOTAL DEPARTMENT - ATHLETIC

11-1231-000-0000-00000-0028 3180 BUSINESS OFFICE AUD 11-1232-000-0000-00000-0028 3220 SUPER WKSHOPS/CONF 11-1232-000-0000-00000-0028 3170 SUPER LEGAL SERVICE 11-1232-000-0000-00000-0028 4220 SUPER CONTRACT SERV 11-1232-000-0000-00000-0028 4910 SUPER SALARY ELECTI 11-1232-000-0000-00000-0028 5990 SUPER MISC. SUPPLIE 11-1232-000-0000-00000-0028 5910 SUPER OFFICE SUPPLI 11-1232-000-0000-00000-0028 6410 SUPER NEW EQUIP/FUR 11-1232-000-0000-00000-0028 7410 SUPER DUES/CHAUFFEU 11-1232-000-0000-00000-0028 8220 SUPER PAYMT TO ANOT 11-1232-000-0000-00000-0028 2920 SUPER CASH IN LIEU 11-1232-000-0000-00000-0028 2990 SUPER SICK DAY REIM 11-1232-000-0000-00000-0028 2990 SUPER SICK DAY REIM 11-1232-000-0000-00000-0028 3191 SUPER BOARD EXPENSE 11-1232-000-0000-00000-0028 3191 SUPER BOARD EXPENSE 11-1232-000-0000-00000-0028 2830 SUPER EMPLOYER SOCI 11-1232-000-0000-00000-0028 2820 SUPER EMPLOYEE REI 11-1232-000-0000-00000-0028 1390 SUPER SALARY-SECR 11-1232-000-0000-00000-0028 1110 SUPER SALARY-ADMIN SUP 11-1232-000-0000-00000-0028 2130 SUPER EMPLOYEE INSU 11-1252-000-0000-00000-0028 2820 ACCT EMPLOYFE RETIR 11-1252-000-0000-00000-0028 1310 ACCT SALARY-ACCOUNT 11-1252-000-0000-00000-0028 2830 ACCT EMPIOYER SOCI 11-1257-000-0000-00000-0028 3610 PRINT PRINTING/BIND

BUDGET

$34,800.00$

PERIOD
EXPENDITURES

ENCUMBRANCES OUTSTANDING

14,850.00
3,900.00
27,000.00
2,000.00
1,600.00
2,100.00
2,100.00
2, 500.00
9, 000.00
2,300.00
$\begin{array}{r}.00 \\ \hline, 00.00\end{array}$
600.00 2,900.00 21,900.00 21,148.00 $62,908.00$
$29,945.00$ $29,945.00$
$37,394.00$ 37,394.00 40,326.00 10.2100
$10,219.00$
$10,000.00$
$3,168.59$
.00
.00
.00
.00
77.51
.00
72.60
.00
$7,315.66$
.00
.00
.00
$1,686.02$
$6,648.40$
484.21
.00
$8,818.63$

YEAR TO DATE

## EXP

9,737.84
.00
.00
589.63
$1,850.57$
245.5
$\begin{array}{r}.00 \\ \hline 81.62\end{array}$
$1,055.93$
30,513.69

| .00 | .00 |
| ---: | ---: |
| .00 | $56,000.00$ |
| .00 | .00 |
| $7,433.27$ | $24,441.73$ |
| $29,800.90$ | $63,149.10$ |
| $2,156.03$ | $-2,156.03$ |
| $25,286.42$ | $72,713.58$ |
| $64,676.62$ | $214,148.38$ |

AVAILABLE

# -189.63 

6,849.43
204.46
150.00
718.38
944.07

70,965.31
$56,000.00$
$24,441.73$
$63,149.10$
$-2,156.03$
$214,148.38$

2,955.96
8,079.77
9,547.72
2,984.92
555.25
468.00

3,356.56
2,192.50
.00
$1,680.00$
6,042. 50
5,592.38 15,592. 38 $15,820.53$ 15, 50.061 .03 64, 601.53 64, 746.20 46, 630.98
3,541. 62
$3,541.62$
$1,301.34$
.00 18,920.23 -7,547.72
$1,600.00$
-884.92
$1,422.91$
$1,032.00$
5,643. 44
107.50
.00
600.00
$1,220.00$
$2,900.00$ $2,900.00$
$15,105.50$ 47,315.62 15,962.40 $15,962.40$
$21,573.47$ -9,735.03 -9,735.03 -9,746.20 63,588. 02 $-3,541.62$
$8,698.66$

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT,FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1259-000-0000-00000-0028 7610 BUSINESS TAXES ABAT 11-1259-000-0000-00000-0028 7210 BUSINESS INTEREST S 11-1289-000-0000-00000-0028 2820 TECH EMPLOYEE RETIR 11-1289-000-0000-00000-0028 2830 TECH EMPLOYER SOCIA 11-1289-000-0000-00000-0028 1590 TECH SALARY OTHER T TOTAL DEPARTMENT - GENERAL ADMIN/BUSINESS

11-1241-000-0000-02315-0029 1620 EL.PRIN SALARY-SECR 11-1241-000-0000-02315-0029 1150 EL.PRIN SALARY SCH. 11-1241-000-0000-02315-0029 2210 EL.PRIN EARLY RETIR 11-1241-000-0000-02315-0029 2820 EL.PRIN EMPLOYEE RE 11-1241-000-0000-02315-0029 2130 EL.PRIN EMPLOYEE IN 11-1241-000-0000-02315-0029 2990 EL.PRIN SICK DAY RE 11-1241-000-0000-02315-0029 2920 EL.PRIN CASH IN LIE 11-1241-000-0000-02315-0029 2830 EL.PRIN EMPLOYER SO 11-1241-000-0000-02315-0029 7410 EL.PRIN DUES/CHAUFF 11-1241-000-0000-02315-0029 6410 EL.PRIN NEW EQUIP/F 11-1241-000-0000-02315-0029 3220 EL.PRIN WKSHOPS/CON 11-1241-000-0000-02315-0029 4120 EL.PRIN REPAIRS/MAI 11-1241-000-0000-02315-0029 5910 EL.PRIN OFFICE SUPP 11-1241-000-0000-02315-0029 5990 EL.PRIN MISC. SUPPI 11-1241-000-0000-02316-0029 5990 HS.PRIN MISC. SUPPI 11-1241-000-0000-02316-0029 5910 HS.PRIN OFFICE SUPP 11-1241-000-0000-02316-0029 4120 HS.PRIN REPAIRS/MAI 11-1241-000-0000-02316-0029 3220 HS.PRIN WKSHOPS/CON 11-1241-000-0000-02316-0029 6410 HS.PRIN NEW EQUIP/F 11-1241-000-0000-02316-0029 7410 HS.PRIN DUES/CHAUFF 11-1241-000-0000-02316-0029 2920 HS.PRIN CASH IN LIE 11-1241-000-0000-02316-0029 2990 HS.PRIN SICK DAY RE 11-1241-000-0000-02316-0029 2820 HS.PRIN EMPLOYEE RE 11-1241-000-0000-02316-0029 2830 HS.PRIN EMPLOYER SO 11-1241-000-0000-02316-0029 2130 HS.PRIN EMPLOYEE IN 11-1241-000-0000-02316-0029 2210 HS.PRIN EARLY RETIR 11-1241-000-0000-02316-0029 1150 HS.PRIN SALARY SCH. 11-1241-000-0000-02316-0029 1620 HS.PRIN SALARY-SECR 11-1241-000-0000-07262-0029 1620 MS.PRIN SALARY-SECR 11-1241-000-0000-07262-0029 1620 MS.PRIN SALARY-SECR 11-1241-000-0000-07262-0029 2130 MS.PRIN EMPLOYEE IN 11-1241-000-0000-07262-0029 2830 MS.PRIN EMPLOYER SO 11-1241-0000 11-1241-000-0000-07262-0029 2990 MS.PRIN SICK DAY RE 11-1241-000-0000-07262-0029 2920 MS.PRIN CASH IN LIE 11-1241-000-0000-07262-0029 7410 MS PRIN DUES/CHAUFF 11-1241-000-0000-07262-0029 6410 MS.PRIN NEW EQUIP/F 11-1241-000-0000-07262-0029 3220 MS.PRIN WKSHOPS/CON

BUDGET
$30,000.00$
.00
.00
.00
$58,560.00$ 600,580.00

53,983.00 167,896.00 59,114.00 60,306.00 2,400.00
$16,974.00$
1,500.00
500.00
500.00
400.00

4,000.00
350.00
350.00

2,000.00
400.00
500.00
500.00
$1,300.00$
.00
37,422.00
13, 040.00 14,753.00
$125,635.00$ $25,635.00$
$44,827.00$ $44,827.00$
$32,853.00$ $32,853.00$
$148,496.00$ $148,496.00$
$34,306.00$ $34,306.00$
$13,873.00$ 13, 813.00 $\begin{array}{r}.00 \\ .016 .00 \\ \hline\end{array}$
.00
750.00
500.00
500.00

PERIOD EXPENDITURES
$37,741.71$
.00
$1,093.60$
329.26
4.312 .30
329.26
312.30

85,138.82

4,371.02
13,103.42
4,324.42
5, 428.37
. 0
$1,331.89$
.89
.00
.00
.00
.80
.00
107.90
.00
.00
.00
.00
.00
369.24

2,638.04
987.82

1,563.42
9,664.24
$9,664.24$
$3,045.84$
$3,045.84$
$2,292.86$
$2,292.86$
$11,422.80$
$11,422.80$
$2,910.50$
$2,910.50$
$1,053.03$
$1,053.03$
$3,478.28$
$3,478.28$
.00
369.24
.00
.00

ENCUMBRANCES OUTSTANDING

.00

.00
.00
$\begin{array}{r}.00 \\ \hline 84\end{array}$
281.8


YEAR TO DATE
EXP

| $57,737.13$ | $-27,737.13$ |
| ---: | ---: |
| .00 | .00 |
| $5,840.67$ | $-5,840.67$ |
| $1,875.23$ | $-1,875.23$ |
| $24,554.05$ | $34,005.95$ |
| $363,998.47$ | $236,299.69$ |

$$
71,903.81
$$

37,478.07

95,992.19

$$
21,209.5
$$

$$
24,259.86
$$

.00
6,744.72
1,171.00
.00
834.00
.00
-84.31
. 00
252.91
829.14
.00
804.10
804.10
.00
$1,292.34$
$12,691.5$
4,948.96
6,805.78
$53,153.3$
$53,153.32$
$10,660.44$
$10,660.44$
$8,829.68$
$8,829.68$
$62,825.40$
$14,339.32$
$14,339.32$
$5,456.20$
17,755.84
7.755 .84
.00
$1,292.34$
.00
.00
.00

AVAILABLE
BALANCE
$-27,737.13$
$-5,840.67$
34,005.95
36,299.69

37,904.46
$36,046.14$
$2,400.00$
10,229.28
329.00
500.00
$-334.00$
400.00
, 049.57
450.00
97.09

1,170.86
500.00
-304.10
1,300.00
1,292
.00
24,730.49
$8,091.04$
$7,947.22$
$72,481.68$
$72,481.68$
$34,166.56$
24,023.32
85,670.60
85,670.60
19,966.68
30,560.16
$-1,292.34$
750.00
500.00
500.00

SELECTION CRITERIA: orgn.fund=' 11
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND, DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND
ORGANIZATION / ACCOUNT / TITLE

11-1241-000-0000-07262-0029 4120 MS.PRIN REPAIRS/MAI
$11-1241-000-0000-07262-00295910 ~ M S . P R I N ~ O F F I C E ~ S U P P ~$ 11-1241-000-0000-07262-0029 5990 MS.PRIN MISC. SUPP

TOTAL DEPARTMENT - SCHOOL ADMIN - PRINCIPAL

|  |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  | EL |  |
| 030 | 2820 | EL.LATCH | EE |
| 15-0030 | 1630 | L | ALARY AID |
| 91-000-0822-02315-0030 | 1160 | EL.PARED | AI |
| 391-000-0822-02315-0030 | 2820 | EL.PARED | OYEE |
| 391-000-0822-02315-0030 | 2830 | EL.PARED | MPLOYER |
| 391-000-0822-02315-0030 | 5110 | AR | EACHING |
| -0030 | 3220 | ARE | SSHO |
|  |  |  |  | TOTAL DEPARTMENT - COMMUNITY SERVICES

11-1261-000-0000-00000-0031 3220 OPER WKSHOPS/CONF I 11-1261-000-0000-00000-0031 3410 OPER TELEPHONE 11-1261-000-0000-00000-0031 3830 OPER WATER AND SEWA 11-1261-000-0000-00000-0031 3840 OPER WASTE AND TRAS 11-1261-000-0000-00000-0031 3910 OPER INSURANCE LIAB 11-1261-000-0000-00000-0031 3911 OPER BOILER INSURAN 11-1261-000-0000-00000-0031 4220 OPER CONTRACT SERV 11-1261-000-0000-00000-0031 4110 OPER FURN EQPT REPA 11-1261-000-0000-00000-0031 4120 OPER REPAIRS/MAINT 11-1261-000-0000-00000-0031 5520 OPER ELECTRICITY 11-1261-000-0000-00000-0031 5910 OPER OFFICE SUPPLIE 11-1261-000-0000-00000-0031 5980 OPER MAINTENANCE SU 11-1261-000-0000-00000-0031 5981 OPER BOILER TREATME 11-1261-000-0000-00000-0031 5990 OPER MISC. SUPPLIES 11-1261-000-0000-00000-0031 5510 OPER HEATING GAS 11-1261-000-0000-00000-0031 2820 OPER EMPLOYEE RETIR 11-1261-000-0000-00000-0031 2820 OPER EMPLOYEE RETIR 11-1261-000-0000-00000-0031 2840 OPER WORKMANS COMPE 11-1261-000-0000-00000-0031 2850 OPER UNEMPLOYMENT C 11-1261-000-0000-00000-0031 2850 OPER UNEMPLOYMENT C 11-1261-000-0000-00000-0031 2990 OPER SICK DAY REIMB 11-1261-000-0000-00000-0031 1960 OPER SICK DAY REIMB 11-1261-000-0000-00000-0031 2130 OPER FMPIOYFE INSUR 11-1261-000-0000-00000-0031 1640 ORER SAI ARY CUSTODI 11-1261-000-0000-00000-0031 1170 OPER SALARY SUPVR-I 11-1261-000-0000-00000-0031 1550 OPER SAIARY 11-1455-000-0000-00000-0031 6220 AQUIS FURN/EQUIP BL

MADISON SCHOOL DISTRICT DETAIL EXPENDITURE STATUS REPORT

|  | PERIOD |
| ---: | ---: |
| BUDGET | EXPENDITURES |
| 400.00 | .00 |
| $2,000.00$ | .00 |
| 350.00 | 135.00 |
| $890,994.00$ | $66,984.46$ |

.00
.00
.00
66,984.46

| $1,000.00$ | 104.92 |
| ---: | ---: |
| $3,051.00$ | 134.13 |
| $10,820.00$ | 373.09 |
| $11,900.00$ | $1,752.98$ |
| $27,986.00$ | $2,433.60$ |
| .00 | 611.56 |
| .00 | 186.16 |
| 500.00 | .00 |
| 150.00 | .00 |
| .00 | .00 |
| $55,407.00$ | $5,596.44$ |


| 500.00 | .00 |
| ---: | ---: |
| $6,195.00$ | 391.61 |
| $14,532.00$ | $2,291.83$ |
| $1,647.00$ | $2,738.21$ |
| $54,535.00$ | $50,163.00$ |
| $4,110.00$ | $4,032.00$ |
| $4,000.00$ | $1,851.50$ |
| $21,000.00$ | .00 |
| $10,000.00$ | $2,264.88$ |
| $98,440.00$ | $10,779.85$ |
| 300.00 | .00 |
| $35,000.00$ | $4,051.01$ |
| 300.00 | .00 |
| $20,000.00$ | $2,800.45$ |
| $78,859.00$ | $5,637.58$ |
| $85,361.00$ | $6,659.84$ |
| $24,510.00$ | $2,039.67$ |
| $15,500.00$ | $6,939.00$ |
| .00 | .00 |
| $2,700.00$ | .00 |
| $2,100.00$ | 85.00 |
| $110,500.00$ | $5,703.83$ |
| $230,166.00$ | $18,650.06$ |
| $31,000.00$ | $2,584.62$ |
| $57,127.00$ | $5,859.20$ |
| $17,000.00$ | $1,500.00$ |

ENCUMBRANCES
OUTSTANDING
.00
.00
34.74
1.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
1.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
257.26

YEAR TO DATE
AVAILABLE
BALANCE
400.00
707.82
$-129.45$
179.4

346,252.46
544,706.80
807.76

2,718.97
9, 861.38
7,559.76
19, 012.10
-2,215.37
$-686.45$
549.37
150.00
.00

37,757.52
500.00

4,036.02
6,590.41
$-1,662.44$
4,372.00
$-11,183.40$
10,152.41
6,298.59
$6,298.59$
$57,345.87$
95.89
$24,751.79$
10,646.71
53,150.28
$53,150.28$
$14,465.75$
-8,849.00
.00
.00
2,700.00
1,919.13
139, 332.03
16,884.59
, 208,442.34

SELECTION CRITERIA: orgn.fund='11'
ACCOUNTING PERIOD: 5/13

SORTED BY: FUND,DEPARTMENT, FUNCTION
TOTALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND
FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

11-1455-000-0000-00000-0031 6221 AQUIS FURN/EQUIP GR TOTAL DEPARTMENT - OPERATION-MAINTENANCE

11-1271-000-0000-00000-0033 5510 TRANS HEATING GAS 11-1271-000-0000-00000-00335910 TRANS OFFICE SUPPLI 11-1271-000-0000-00000-00335990 TRANS MISC. SUPPLIE 11-1271-000-0000-00000-00335710 TRANS GASOLINE, OIL 11-1271-000-0000-00000-0033 5720 TRANS TIRES,TUBES A 11-1271-000-0000-00000-0033 5730 TRANS VEHICLE REPAI 11-1271-000-0000-00000-0033 4130 TRANS BUS MECHANIC 11-1271-000-0000-00000-0033 4230 TRANS CONTRACTED SE 11-1271-000-0000-00000-0033 3930 TRANS TRANSPORTATIO 11-1271-000-0000-00000-0033 7410 TRANS DUES/CHAUFFEU 11-1271-000-0000-00000-0033 6510 TRANS NEW VEHICLES 11-1271-000-0000-00000-0033 6610 TRANS SCHOOL BUS PU 11-1271-000-0000-00000-0033 1550 TRANS SALARY - MAIN 11-1271-000-0000-00000-0033 1611 TRANS SALARY-EXTRA 11-1271-000-0000-00000-0033 1620 TRANS SALARY-SECR 11-1271-000-0000-00000-0033 1610 TRANS SALARY VEHICL 11-1271-000-0000-00000-0033 1630 TRANS SALARY AIDE 11-1271-000-0000-00000-0033 1170 TRANS SALARY SUPVR-11-1271-000-0000-00000-0033 2130 TRANS EMPLOYEE INSU 11-1271-000-0000-00000-0033 3192 TRANS PHYSICALS 11-1271-000-0000-00000-0033 3220 TRANS WKSHOPS/CONF 11-1271-000-0000-00000-0033 2990 TRANS SICK DAY REIM 11-1271-000-0000-00000-0033 2840 TRANS WORKMANS COMP 11-1271-000-0000-00000-0033 2820 TRANS EMPLOYEE RETI 11-1271-000-0000-00000-0033 2830 TRANS EMPLOYER SOCI TOTAL DEPARTMENT - TRANSPORTATION

11-1621-000-0000-00000-0040 8110 MODFUND ATHLETIC 11-1633-000-0000-00000-0040 8110 MODFUND DEBT ATHLET 11-1641-000-0000-00000-0040 8110 MODFUND B\&S ATHLET TOTAL DEPARTMENT - MODICATIONS

BUDGET
5,000.00 $2,130,382.00$

ENCUMBRANCES OUTSTANDING

$$
\begin{array}{r}
.00 \\
257.26
\end{array}
$$

.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00

## .00

.00
.00
7,027.92

YEAR TO DATE

32,857.76 433,146.02
204.8
176.3
249.4
179.36
249.46
$14,901.12$
779.04

4,237.78
2,952.00
749.65
$10,112.00$
135.00
135.00
$44,959.00$
.00
6.054 .49
$6,054.49$
.00
29,912. 17
1,748.82
14,115.41
264.91

1,183.00
.00
.00
.00
$12,685.53$
3,953. 67
149,374.24
.00
.00
.00
.00
.00
.00
.00
4,664,283.66

4,664,283,66
4,664,283.66
$10,634,178.42$

## Madison School District <br> 2012-2013 <br> DECEMBER

| Vendor | Check \# | Amount |  |
| :--- | :---: | ---: | :--- |
| Total Sinking Fund |  |  |  |
|  |  |  |  |
| Vendor | Check \# | Amount |  |
|  |  |  |  |
| ACP of Lenawee | 1035 | $20,520.00$ |  |
| Haynes Construction | 1036 | $32,146.00$ |  |
| Brescol Brothers | 1037 | $164,836.40$ |  |
| Henry Gurtzweiler | 1038 | $48,351.70$ |  |
| Maple City Glass | 1039 | $21,050.00$ |  |
| Adrian Mechanical | 1040 | $8,936.10$ |  |
| MB Electric | 1041 | $58,500.00$ |  |
| Total Building \& Site - Auditorium |  |  | $\mathbf{\$ 3 5 4 , 3 4 0 . 2 0}$ |

FUND - 11 - GENERAL FUND


| ---DESCRIPTION------- | AMOUNT |
| :---: | :---: |
| 2013 DUES | 240.00 |
| BUS RADIOS SERVICED | 450.00 |
| CHECK BOILER | 1,086.06 |
| RTU \#32 SERVICED | 653.82 |
|  | 1,739.88 |
| ARCHED GATE | 2,137.26 |
| MADISON ARCH | 1,595.00 |
|  | 3,732.26 |
| C1851 HS COPIER | 50.93 |
| CELL PHONES - ADMIN | 220.72 |
| ADAPTER HOSE | 3.32 |
| BATTERIES | 539.15 |
| BUS BATTERIES X 2 | 228.98 |
| 6VOLT SCRUBBER BATT | 465.42 |
|  | 1,233.55 |
| PORTABLE TOILET | 81.50 |
| 2228738 COBY HEADPHONES | 78.00 |
| 1733617 STARTECH 6IN 3.5 | 85.50 |
| 2228738 COBY HEADPHONES | 264.00 |
| 2313381 BELKIN FLIPBLADE | 540.00 |
| 1828008 HP OFFICEJET 7000 | 120.00 |
| 1192712 EPSON PROJECTOR L | 165.00 |
| 2228738 COBY HEADPHONES | 18.00 |
| 1192712 EPSON PROJECTOR L | 165.00 |
|  | 1,435.50 |
| ITEM \#127214 | 1,090.00 |
| ITEM \#127214 | 1,090.00 |
|  | 2,180.00 |
| ELECTRICITY | 46.29 |
| ELECTRICITY | 139.19 |
|  | 185.48 |
| CENTRAL OFF. CHAIRS | 190.00 |
| MS CHAIRS | 305.00 |
|  | 495.00 |
| AD | 240.00 |
| PENCIL SHARPENERS | 185.62 |
| KEY ORDER | 30.70 |
|  | 216.32 |
| ESTIMATED SHIPPING/HANDLI | 6.63 |
| POTASSIUM CHLORIDE, REAGE | 5.05 |
|  | 11.68 |

FUND - 11 - GENERAL FUND


| 16591 | 9101 | 12/17/12 | 35580 | FRAME'S PEST CONTROL, INC | 4220 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 16592 | 9101 | 12/17/12 | 35916 | FREDERICK PAUL \& ASSOC., | 3190 |
| 16593 | 9101 | 12/17/12 | 37753 | GBC | 5990 |
| 16594 | 9101 | 12/17/12 | 39297 | GO KNOW MOBILE SOLUTIONS | 5990 |
| 16594 | 9101 | 12/17/12 | 39297 | GO KNOW MOBILE SOLUTIONS | 5990 |
| TOTAL CHECK |  |  |  |  |  |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 3120 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 6450 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 5990 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 3220 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 6450 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 6450 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 6450 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 3610 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 3120 |
| 16595 | 9101 | 12/17/12 | 47396 | IMPREST FUND | 3220 |
| TOTAL CHECK |  |  |  |  |  |
| 16596 | 9101 | 12/17/12 | 51501 | KEVIN FARSON | 5980 |
| 16597 | 9101 | 12/17/12 | 55432 | LENAWEE INTERMEDIATE SCHO | 3220 |
| 16597 | 9101 | 12/17/12 | 55432 | LENAWEE INTERMEDIATE SCHO | 3220 |
| 16597 | 9101 | 12/17/12 | 55432 | LENAWEE INTERMEDIATE SCHO | 3220 |
| 16597 | 9101 | 12/17/12 | 55432 | LENAWEE INTERMEDIATE SCHO | 3220 |
| 16597 | 9101 | 12/17/12 | 55432 | LENAWEE INTERMEDIATE SCHO | 5910 |
| TOTAL CHECK |  |  |  |  |  |
| 16598 | 9101 | 12/17/12 | 59040 | MADISON TOWNSHIP TREASURE | 3830 |
| 16598 | 9101 | 12/17/12 | 59040 | MADISON TOWNSHIP TREASURE | 3830 |
| 16598 | TOTAL CHECK |  |  |  | 3830 |
| 16599 | 9101 | 12/17/12 | 62156 | MASA | 3220 |
| 16600 | 9101 | 12/17/12 | 81852 | MASB-SEG PROPERTY CASUALT | 3911 |
| 16600 | 9101 | 12/17/12 | 81852 | MASB-SEG PROPERTY CASUALT | 3930 |
| 16600 | 9101 | 12/17/12 | 81852 | MASB-SEG PROPERTY CASUALT | 3910 |
| TOTAL CHECK |  |  |  |  |  |
| 16601 | 9101 | 12/17/12 | 60751 | MELLOCRAFT | 5990 |
| 16601 | 9101 | 12/17/12 | 60751 | MELLOCRAFT | 5990 |
| 16601 | 9101 | 12/17/12 | 60751 | MELLOCRAFT | 5990 |
| TOTAL CHECK |  |  |  |  |  |
| 16602 | 9101 | 12/17/12 | 62321 | MERCY MEMORIAL HOSPITAL | 3192 |
| 16603 | 9101 | 12/17/12 | 65990 | MT BUSINESS TECHNOLOGIES, | 5990 |
| 16603 | 9101 | 12/17/12 | 65990 | MT BUSINESS TECHNOLOGIES, | 4220 |
| 16603 | 9101 | 12/17/12 | 65990 | MT BUSINESS TECHNOLOGIES, | 4220 |
| 16603 | 9101 | 12/17/12 | 65990 | MT BUSINESS TECHNOLOGIES, | 4220 |
| 16603 | 9101 | 12/17/12 | 65990 | MT BUSINESS TECHNOLOGIES, | 4220 |


| ------DESCRIPTION------- | AMOUNT |
| :---: | :---: |
| MONTHLY PEST CONTROL | 50.00 |
| MONTHLY UNEMPLOY | 240.00 |
| HOT LAMINATING FILM, 1-1/ | 72.60 |
| GO OBSERVE FOR IPAD AND A | 149.95 |
| GO OBSERVE FOR IPAD AND A | 149.95 |
|  | 299.90 |
| D DUSSEAU - PD | 300.00 |
| D RIPPER CHOIR SOCKS | 6.97 |
| EL LIBRARY SUPPLIES | 37.42 |
| K EHINGER MASB CONF. | 83.00 |
| L LANGLEY ACCOMPANY | 60.00 |
| MSBOA HS BAND | 135.00 |
| MSBOA MS BAND | 125.00 |
| NEWSLETTER | 31.21 |
| T HARGIS - PD | 500.00 |
| U/M PD - M ANSCHUETZ | 75.00 |
|  | 1,353.60 |
| BATHROOM SUPPLIES | 13.91 |
| LCASB EHINGER X 2 | 25.54 |
| LCASB HARTLEY | 12.77 |
| LCASB RAMOS X 2 | 25.54 |
| LCASB ROWE | 12.77 |
| 2012 TAX FORMS | 29.28 |
|  | 105.90 |
| WATER \& SEWER | 418.74 |
| WATER AND SEWAGE | 270.48 |
| WATER AND SEWAGE | 291.66 |
|  | 980.88 |
| 2012 FALL CONFERENCE | 275.00 |
| BOILER | 4,032.00 |
| FLEET | 10,112.00 |
| PROPERTY/LIABILITY | 50,163.00 |
|  | 64,307.00 |
| HAND CLEANER | 275.00 |
| TOILET TISSUE, CLEANE | 691.50 |
| LINERS | 416.70 |
|  | 1,383.20 |
| DRIVER PHYSICALS | 156.00 |
| STAPLES FOR COPIER | 80.00 |
| T6989 HS COPIER | 177.29 |
| L2170 K WING COPIER | 212.62 |
| L2171 HS COPIER | 605.39 |
| T3986 CO COPIER | 32.58 |

FUND - 11 - GENERAL FUND

--------DESCRIPTION--------

TOTAL CHECK

| 16604 | 9101 | 12/17/12 | 66913 | NATIONAL GEOGRAPHIC SCHOO | 5210 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 16604 | 9101 | 12/17/12 | 66913 | NATIONAL GEOGRAPHIC SCHOO | 5210 |
| 16604 | 9101 | 12/17/12 | 66913 | NATIONAL GEOGRAPHIC SCHOO | 5210 |
| TOTAL CHECK |  |  |  |  |  |
| 16605 | 9101 | 12/17/12 | 68780 | NEOLA, INC. | 4220 |
| 16606 | 9101 | 12/17/12 | 94650 | NICHOLS | 5980 |
| 16606 | TOTAL CHECK |  |  |  |  |
| 16607 | 9101 | 12/17/12 | 69403 | OCCUHEALTH | 3130 |
| 16607 | 9101 | 12/17/12 | 69403 | OCCUHEALTH | 3130 |
| 16607 | TOTAL CHECK |  |  |  |  |
| 16608 | 9101 | 12/17/12 | 72220 | PERFORMANCE AUTO OF ADRIA | 5720 |
| TOTAL CHECK |  |  |  |  |  |
| 16609 | 9101 | 12/17/12 | 72336 | PERRY PRO TECH | 4220 |
| 16609 | 9101 | 12/17/12 | 72336 | PERRY PRO TECH | 4220 |
| 16609 | 9101 | 12/17/12 | 72336 | PERRY PRO TECH | 4220 |
| 16609 | $\begin{gathered} 9101 \\ \text { TO } \end{gathered}$ | $\begin{aligned} & \text { 12/17/12 } \\ & \text { CHECK } \end{aligned}$ | 72336 | PERRY PRO TECH | 4120 |
| 16610 | 9101 | 12/17/12 | 74940 | QUILL CORPORATION | 5110 |
| 16610 | $\begin{gathered} 9101 \\ \text { TO } \end{gathered}$ | $\begin{aligned} & \text { 12/17/12 } \\ & \text { CHECK } \end{aligned}$ | 74940 | QUILL CORPORATION | 5110 |
| 16611 | 9101 | 12/17/12 | 78064 | SAFETY SYSTEMS INC | 4120 |
| 16612 | 9101 | 12/17/12 | 81851 | SEG WORKERS' COMPENSATION | 2840 |
| 16613 | 9101 | 12/17/12 | 82013 | SHAR PRODUCTS COMPANY | 6410 |
| 16614 | 9101 | 12/17/12 | 82601 | SHRADER TIRE \& OIL | 5720 |
| 16615 | 9101 | 12/17/12 | 86103 | STAFFORD BUILDING PRODUCT | 5980 |
| 16616 | 9101 | 12/17/12 | 85611 | STAPLES BUSINESS ADVANTAG | 5121 |
| 16616 | $\begin{gathered} 9101 \\ \text { TO } \end{gathered}$ | $\begin{aligned} & \text { 12/17/12 } \\ & \text { CHECK } \end{aligned}$ | 85611 | STAPLES BUSINESS ADVANTAG | 5910 |
| 16617 | 9101 | 12/17/12 | 87241 | SUNRISE SUPPLIES | 5990 |
| 16618 | 9101 | 12/17/12 | 89052 | THRUN LAW FIRM, P.C. | 3170 |
| 16618 | $\begin{gathered} 9101 \\ \text { TO } \end{gathered}$ | $\begin{aligned} & 12 / 17 / 12 \\ & \text { CHECK } \end{aligned}$ | 89052 | THRUN LAW FIRM, P.C. | 3170 |
| 16619 | 9101 | 12/17/12 | 89358 | TIM HARGIS | 5210 |
| 16620 | 9101 | 12/17/12 | 91183 | UNDERWOOD DISTRIBUTING | 5110 |
| 16620 | 9101 | 12/17/12 | 91183 | UNDERWOOD DISTRIBUTING | 5110 |

SPI
DATE: 12/13/2012
TIME: 15:03:01
FUND - 11 - GENERAL FUND

## MADISON SCHOOL DISTRICT

 CHECK REGISTERPAGE NUMBER:
VENCHK11
ACCOUNTING PERIOD:
6/13
 TOTAL CHECK

TOTAL FUND
TOTAL REPORT

AMOUNT
1,385.00
105,574.83
$105,574.83$

## Superintendent's Report

## December 17, 2012

I. Our AdvancED external review team will arrive at Madison on January $14^{\text {th }}$, the day of your next Board meeting. The team would like to meet with as many Board members as possible from 12:30-1:30 on that Monday afternoon. I know some of you will not be able to make it because of your work commitments, but I want to encourage as many of you as possible to be present. You are also invited to join us on Wednesday, the $16^{\text {th }}$, to listen to the exit report from the team. If you can only make one of the two meetings it would be best to be at the Monday session. If you can make both sessions that would be great.

I also want to commend Simonne Mildenstein for the tremendous leadership she has provided for this endeavor and for the multitude of hours that she has spent helping us all prepare. With the Board's blessing and support, we decided to enter the AdvanceEd District Accreditation process more than a year ago. We know this process will help us grow, improve, and better serve our students. While we certainly believe we are a good school district we are committed to becoming even better. The AdvancED process should help make that happen. Ryan is also now devoting a great deal of his time to helping Simonne with final preparations for our external review. Kristen Metevia was a member of an external review team in Novi this past week and brought back some helpful information. I deeply appreciate Kristen's willingness to extend herself in this matter. I know it was a lot of work, but also a great learning experience for Kristen.
II. Following my report is information that has been forwarded to our staff and many of the businesses in our community concerning the donation of seats for the new Performing Arts Center. In the next few days a similar letter will go out to all of the subcontractors on the project.
III. The administrative team is proposing one relatively minor change to the teacher evaluation instrument. A couple of teachers asked us to reconsider Above and Beyond points for chaperoning unpaid after school activities. Specifically, we are recommending that if the activity involves the teacher staying overnight, such as the $5^{\text {th }}$ grade camping trip, the points be increased to three instead of the two points earned for chaperoning an activity that does not require the teacher to be away from home for the entire night. Because this change involves an alteration in a document previously approved by the Board it is appropriate for the Board to approve this modification. I have placed this item on the Consent Agenda, but if any of you feel it warrants discussion please ask to have it
changed to a regular agenda item.
IV. This past Wednesday some information came to our attention concerning Varsity Competitive Cheerleading. The coach has resigned. As you well know, it is unheard of for Madison to change coaches part way through a season, but it was necessary to secure a new coach in a very, very, short time frame. One of the teachers we hired this past summer, Jamie Weible, had six years of prior experience coaching competitive cheer. Kris, Ryan, and I met with Jamie after school on Wednesday and discussed her taking over the position. Jamie was most gracious and accepted our offer to coach the team. Less than one hour later she was at her first practice. Because of Jamie's willingness to step forward and help the team will be able to continue with its season, including a meet on Saturday, December $15^{\text {th }}$. I am requesting that you approve our recommendation to hire Jamie Weible as our new Varsity Competitive Cheerleading Coach.
V. The Board committee that agreed to work on a Board Code of Conduct, or Board Operating Procedures, met recently to discuss the sample documents that were shared with each of you at the October $27^{\text {th }}$ Board workshop. You will find a summation of their work immediately following this report. They have recommended 10 items (the ones that are circled) for your consideration. However, I have included all of the original information that was shared with you at your workshop in this packet in case more discussion is desired.
VI. Robert Hinderer has been working since the start of the school year through a joint arrangement between Onsted and Madison teaching our high school PLTW classes. Robert is a certified and experienced teacher, but he is not yet vocationally certified. If he was vocationally certified the LISD would reimburse Onsted and Madison for Robert's wages and benefits. Therefore, when the previous instructor (who was an employee of the LISD) resigned about 10 days before the school year started Robert was employed as a substitute teacher through our normal substitute provider PESG. We informed Robert at that time that we intended to continue seeking someone who was both certified in PLTW and also vocationally certified. We also told him that if we were unable to find such a person by the end of the first trimester we would recommend Robert be hired as a regular teacher for the balance of the 2012-13 school year. We have been unable to find anyone with all of the certifications that we were seeking, and Robert did a very nice job during the first trimester, therefore, we are recommending that Robert be hired for the balance of this school year. The Onsted Superintendent and I have a written agreement stating that, while Madison is the employing district, Onsted and Madison will equally share in all of Robert's employment expenses. Thus, Onsted will be reimbursing us for one-half of all of the costs for this position. Ryan led the efforts to find Robert and has additional information in his report on

Robert's background.
VII. Included in this packet is a draft of a five year strategic plan based on the discussion that took place at your October workshop. As you will recall, Olga assigned Ryan the task of drafting this document. (Love that Olga!) Ryan then worked with the rest of the administrative team to further refine his first draft. The document in your packet is still certainly considered a draft that can be further revised following your input and direction at this meeting. It is our hope that, following discussion, the document can be approved at this meeting so it will be in place for the AdvancED external review team visit.
VIII. As I mentioned at the time we agreed to work with NEOLA to revise our Board policies, semi annually they will present proposed policy revisions based on legislative or legal developments that make such revisions advisable. Included in this packet is the first such set of proposed revisions. The new language is in bold, language to be eliminated is struck threw, and where there are options to be considered you will find an $X$ by the options that I am recommending for inclusion. I will review this further with you at the meeting. We can have the first reading at the December meeting and consider adoption of the proposed changes in January.
IX. Work on the MPAC is progressing very well. The roofers arrived this past Thursday. All of the exterior walls are in place (with the exception of the area in the south wall that is being left open for equipment access), as are most of the interior walls. The vast majority of the roof deck is in place. Temporary interior lighting is being installed and all of the interior concrete work is complete.
X. We met with the MEA negotiating team this past Monday. It was a productive meeting. I believe the two teams are now considering the same type of process to establish salaries in the future. We still have several issues to resolve, both economic and non economic, but we appear to be making progress. The Board team offered December 13, 18, and 19 as possible dates for our next negotiation session. Unfortunately, the MEA team is not available until January $9^{\text {th }}$ so that is our next meeting date.
XI. Unless an unexpected meeting becomes necessary between now and the end of the year, this meeting will mark the conclusion of Dawn's $81 / 2$ years of service on the Board. I know each of you join me in thanking Dawn for all of her work on behalf of the District and our students. Each of you on the Board fully understands the commitment and time required for a good Board member to fulfill his/her duties. We deeply appreciate Dawn's long standing commitment to Madison. I was also very pleased to receive an email from Dawn a few weeks ago where she expressed her continued
willingness to help out in any way possible. That offer is deeply appreciated. We wish you the very best Dawn and we thank you. You will be missed.
XII. I wish each of you and your families the very best at this special time of year. Each year at Christmas I reflect on the many wonderful blessings we have in our lives. It is also a time of year when I am especially conscious of the struggles that confront so many of our children

Jim Hartley
Superintendent

## adison School District

# James L. Hartley 

Superintendent
Ryan L. Rowe
Assistant Superintendent

Kristin E. Thomas<br>High School Principal

Connie J. Ries
Assistant High School Principal

Brad G. Anschuetz Middle School Principal

Nicholaus P. Whiteley
Middle School
Assistant
Principal

Nathan T.
Pechaitis Upper Elementary Principal

Linda J. Kaufman Early Elementary Principal

Eric M. Frederick<br>Elementary<br>Assistant<br>Principal

December 6, 2012
All Madison Staff,
We are contacting supporters of the Madison School District requesting their consideration of what I truly believe is a unique opportunity to support our students and the performing arts for decades to come. I also want to provide that same opportunity for any of you that might be interested in being part of this project

As you are all well aware, we are in the process of constructing a new $500+$ seat Performing Arts Center. The exterior walls are up, the roof deck is being installed, and it is our hope to have the facility under roof prior to Christmas. Construction will be completed this spring, or by summer at the latest.

Watching this building come out of the ground has truly been one of the most rewarding events of my career. I have visions of generations of Madison students showcasing their talents in this wonderful new facility, and I know it will truly make a difference in the lives of Madison kids for decades and decades to come. I also know it will be a tremendous resource for this entire community.

The primary source of funding for this project is a bond approved by our taxpayers in May 2011 that will be paid off over the next 18 years. Unfortunately, the bond will not cover all of the construction costs. We understood that reality when we made the bond request of our taxpayers and we were fully aware that other sources of funding would have to be secured to complete the project. Our Board of Education simply did not believe they could ask the taxpayers to dig any deeper. We deeply respect the financial challenges facing so many of our community members.

Thus far we have secured a $\$ 50,000$ donation from the Elizabeth Wilson Foundation, for which we are extremely grateful. We are hoping others in our community will also be willing to provide some support. Enclosed is information about one such opportunity. I would also be delighted to talk to anyone that might be interested in making a more substantial commitment, even a multiple year commitment.

I thank you for considering this request and encourage you to share information about this opportunity with friends and family members that you think might be interested.

Thanks!


Construction is underway on the new Madison Performing Arts Center.
When completed this summer, the 517-seat Center will host school plays, musicals, student programs, community gatherings and featured guest entertainment.

Madison families, community members and businesses have the opportunity to show their support for the new facility by donating a seat in honor of someone special, as a memorial, or in their business' name. Each seat will be hallmarked with an inscribed donor plate.


## LOWER BOWL

\$250 PER INDIVIDUAL SEAT \$1000 FOR FIVE SEATS

UPPER BOWL \$200 PER INDIVIDUAL SEAT \$1000 FOR SIX SEATS

For more information contact the Superintendent's Office: 517-265-1840
TO PURCHASE A SEAT PLEASE COMPLETE, DETACH AND RETURN THIS FORM. Please print all information and check spelling.

DONOR NAME: $\qquad$
ADDRESS: $\qquad$
Number of Seats Purchased: Lower bowl: $\qquad$ _

Phone Number: $\qquad$
Email Address: $\qquad$
Upper Bowl: $\qquad$

Engraving for Plaque: (suggested wording: In honor of..., In memory of..., Donated by..., Dedicated to...) Please Note: Engraving limited to 36 letters and spaces.

## Sample Code of Conduct

We do publicly commit ourselves collectively and individually to the following ten items:
(1.)

To abide by the code of ethics of the state school boards association.
2. To strive sincerely to build better relationships with one another and with the school superintendent.
3. To vote our individual convictions and do what we can to destroy factionalism on the board.
4. To refuse to become involved with micromanagement.
5. To emphasize planning, policy making, and public relations rather than becoming involved in management of schools.
6. To prepare ourselves carefully before each meeting, so that when we have the floor, we can make comments that are concise, organized, and clear.
7. To listen carefully and with courtesy when other people have the floor and are speaking during board meetings.
8. To set clear goals for the superintendent.
9.) To support the superintendent and to help him be as effectual as possible as long as he/rhe
is the superintendent.
10. To establish goals for our school district and to make sure the community is aware of these goals.

## Board of Education <br> Declaration of Commitment

We, the members of the 1998-99 Rockford Public Schools Board of Education, commit ourselves collectively and individually to do the following:

1. We will devote time, thought and study to our duties and responsibilities as board members.
2. We will build and maintain good relationships with each other and with the superintendent.
3. We will emphasize planning, policy-making, and public relations, leaving management to the superintendent.
4. We will prepare ourselves well for each board meeting; keep our comments concise, organized, and clear; and listen carefully to others who have the floor.
5. We will vote our individual convictions and avoid factionalism.

We will individually refrain from deliberations and decisions on matters in which one has a vested interest or a conflict of interest.
7. We will respect all confidential information received and refrain from disclosing opinions expressed in confidence by each other and the superintendent.
8. We will listen courteously to citizens, refer those with personal requests and criticisms to the superintendent, and keep the superintendent apprised of community concerns.
9. We will set clear goals for the superintendent, support him, and help him to be as effective as possible.
10. We will belong to organizations for board members and be active in these associations.
11. We will establish goals for our school district and make the community aware of these goals.
12. We will abide by the Code of Ethical Relationships for Board of Education Members and Educational Administrators.

## Code of Ethics A Guide for School Board Members

While serving as a member of my board of education, I will accept the responsibility to improve education. To that I will:

1. Remember that my first and greatest concern must be the educational welfare of all students attending the public schools;
2. Respect the confidentiality of privileged information;
3. Recognize that as an individual board member I have no authority to speak or act for the board;
4. Work with other members to establish effective board policies;
5. Delegate authority for the administration of the schools to the superintendent and staff;

Encourage ongoing communications among board members, the board, students, staff, and the community;
7. Render all decisions based on the available facts and my independent judgment rather than succumbing to the influence of individuals or special interest groups;
8. Make every effort to attend all board meetings;
9. Become informed concerning the issues to be considered at each meeting;
10. Improve my boardmanship by studying educational issues and by participating in inservice programs;
11. Support the employment of staff members based on qualifications and not as a result of influence;
12. Cooperate with other board members and administrators to establish a system of regular and impartial evaluations of all staff;
13. Avoid conflicts of interest or the appearance thereof;
14. Refrain from using my board position for benefit of myself; family members or business associates;
15. Express my personal opinions but, once the board has acted, accept the will of the majority.

## Code of Conduct for Members of School Boards

As a member of my local board of education, I shall do my utmost to represent the public interest in education by adhering to the following commitments:

- I shall represent all school district constituents honestly and equally, and refuse to
 surrender my responsibilities to special interest or partisan political groups. I shall avoid any conflict of interest or the appearance of impropriety which could result from my position, and shall not use my board membership for personal gain or publicity.
- I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting.
- I shall take no private action that might compromise the board or administration and shall respect the confidentiality of privileged information.
- I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
- I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board.
- I shall be involved in, and knowledgeable about, not only local educational concerns, but also state and national issues.

In addition, I shall encourage my board of education to pursue the following goals:

- The development of educational programs which meet the individual needs of every student, regardless of ability, race, sex, creed or social standing.
- The development of procedures for regular and systematic evaluation of programs, staff performance and board o-operations to ensure progress toward educational and fiscal goals.
- The development of effective school board policies which provide direction for the operation of the schools and delegate authority to the superintendent for their administration.
- The development of systematic communication which ensures that the school board, administration, staff, students and community are fully informed and that the staff understands the community's aspirations for its schools.
- The development of sound business practices which ensure that every dollar spent produces maximum benefits.

Ryan Rowe
Assistant Superintendent
December 17, 2012

## Robert Hinderer, Project Lead the Way (PLTW) instructor

Robert began teaching at Madison High School this school year. Robert was hired after the former PLTW instructor employed by Madison School District and Onsted Community Schools accepted employment at Chelsea Schools. Robert teaches PLTW courses at Madison for the first two periods in the morning and teaches PLTW courses at Onsted in the afternoon. Prior to this fall Robert taught Engineering and Design courses at Van Buren Public Schools. Robert earned a Bachelor of Science degree from Eastern Michigan University and a Masters in Teaching and Learning from NOVA South-Western Florida University. He is currently applying to post-secondary institutions to further his education with the opportunity to obtain vocational certification.

## AdvancED

Progress towards the upcoming AdvancED External Review continues to occur. An itinerary to illustrate specific aspects of the four day review is finalized. Individual stakeholders will receive invitations to participate with portions of the review. The building and district self-assessments for Standards I-V have been uploaded to the AdvancED site for the review team to view. An Executive Summary of Madison School District is available to the review team as well. Data obtained from each AdvancED survey, parent, staff, and student, has been disseminated and is being communicated to each building's School Improvement Team.

## Madison School District External Review Team Schedule J anuary 13-16, 2013

## SUNDAY, J anuary 13,2013

| Time | Event | Where | Who |
| :--- | :--- | :--- | :--- |
| Check in <br> 3:00 p.m. | External Review Team | Hotel | External Review Team |
| 4:00 p.m. $-6: 30$ p.m. | Evening Work Session <br> \#1/Prepare for Day 1 | Hotel Conference Room | External Review Team |
| 6:30 p.m. | Dinner | TBD | External Review Team |

MONDAY, J anuary 14, 2013 - Central Office (Breakfast at hotel)

| Time | Event | Where | Who |
| :---: | :---: | :---: | :---: |
| 7:30 a.m. | External Review Team Depart for System's Central Office | Hotel | External Review Team will car pool to system office or team picked up by system |
| $\begin{aligned} & \text { 8:15 a.m. - } \\ & \text { 9:00 a.m. } \end{aligned}$ | Superintendent's Overview | Board Room | Superintendent, Central Office Leadership External Review Team |
| $\begin{aligned} & \text { 9:00 a.m. - } \\ & \text { 9:45 a.m. } \end{aligned}$ | Superintendent’s Interview | Board Room | External Review Team |
| 9:45 a.m. - 10:00 a.m. | Break |  |  |
| 10:00 a.m. - 10:45 a.m. | Standards Overview | Media Center/Library | External Review Team Central Office, District Improvement Team, Administration |
| 10:45 a.m. - 11:45 a.m. | Standards Interviews | Media Center/Library- Divided by Standard | External Review Team (divided) Central Office, <br> District Improvement Team, Administration |
| $\begin{aligned} & \text { 11:45 a.m. - 12:30 } \\ & \text { p.m. } \end{aligned}$ | Lunch \& Team Debriefing | Board Room | External Review Team |
| 12:30 p.m. - 1:30 p.m. | School Board Interviews | Media Center/Library | External Review Team (divided) <br> School Board Members |
| 1:30 p.m. -2:30 p.m. | Support Staff Interviews | Media Center/Library | External Review Team (divided) <br> Support Staff |
| 2:30 p.m. - 2:45 p.m. | Break |  | External Review Team |
| 2:45 p.m. - 3:45 p.m. | Standard 3 Interview | Media Center/Library | External Review Team Central Office, District Improvement Team, Administration |
| 3: 45 p.m. - 4:00 p.m. 4:00 p.m. - return to hotel | Team Debriefing | Board Room | External Review Team |
| 4:00 p.m. | Team returns to hotel |  | External Review Team |
| $\begin{aligned} & \text { 5:00 p.m. - 7:00 p.m. } \\ & \text { 7:00 p.m. } \end{aligned}$ | Evening Work Session \#2 / Prepare for Day 2 Dinner | Hotel <br> TBD <br> (hotel, nearby restaurant, or dinner brought in for the team) | External Review Team |

## Tuesday, J anuary 15, 2013 - School Reviews (Breakfast at hotel)



## Wednesday, J anuary 16, 2013 - Central Office

| Time | Event | Where | Who |
| :--- | :--- | :--- | :--- |
| 8:00 a.m. - 11:00 a.m. | Final Team Work <br> Session | Hotel | External Review Team |
| 11:30 a.m. - 12:15 p.m. | Working Lunch | Board Room | External Review Team |
| 12:15 p.m. - 2:00 p.m. | Team work session <br> Finalize ratings, <br> discussions, <br> deliberations, final <br> decisions, completion <br> of Exit Report | Board Room | External Review Team |
| 2:00 p.m. - 2:30 p.m. | Final Meeting with <br> Superintendent | Board Room | Lead Evaluator, Co-Chair, <br> Superintendent |
| 2:30 p.m. - 3:00 p.m. | Exit Report during <br> called Board meeting | Media Center/Library | Lead Evaluator - Presents Exit Report <br> External Review Team <br> All District Administrators <br> School Board Members <br> Public |
| 3:00 p.m. | Departure of team |  |  |

Board Report
Kristin Thomas, Principal
December 17, 2012
I. New Trimester - We ended the $1^{\text {st }}$ Trimester on Wednesday. November $21^{\text {st }}$. Overall, exams went smoothly. Unfortunately, it seems we always have a handful of students who fail to earn credit in one or more of their trimester courses. After much discussion, we have decided to offer those students the opportunity to make up credit by completing an on-line program in addition to class time afterschool. The cost to students will be $\$ 25$ deposit. Students, who successfully complete a minimum of one course, will receive their full deposit back.
II. ACT Pilot Testing - Our $10^{\text {th }}, 11^{\text {th }}$, and $12^{\text {th }}$ grade students participated in an ACT Pilot test in the areas of Reading, Writing, and Math. We know that by 2014 , the ACT will look much different. Some of our students took a paper/pencil test and others took the test online. This experience provided our staff a very valuable "sneak peek" at the future of ACT and other state/national assessments.
III. Enrollment/SOC - Our enrollment has stayed the same since we started the $2^{\text {nd }}$ trimester. On count day we had 395 students at the high school. As of December $13^{\text {th }}$, we are at 386 students. Enrollment at the high school last year at this same time was 353.
IV. Sophomore Seminar -In the month of December our sophomores have visited the Tech Center and completed the ASVAB Test. Students enrolled in Sophomore Seminar will also be visiting at least one 2 year and 4 year college/university, as well as, meeting with representatives from numerous colleges, universities, and the military.
V. VIP Breakfast - 137 high school students (35\%) made the VIP Honor Roll for the first trimester. The cafeteria prepared a delicious breakfast for these students and their families on December $12^{\text {th }}$.
VI. Thanks for Being You - In an effort to recognize students who make Madison an enjoyable place, teachers selected one student in which they wanted to say, "Thanks for being you!" Teachers each wrote a thank you card to the student they selected and pizza was brought in for these students at lunch. I wish I could've videotaped the comments and the expressions on the faces of these students as they read their thank you card...what a neat experience! We originally planned to do this at the end of each trimester, but have since decided to do this every 6 weeks.

Upcoming Events...
December $14^{\text {th }}-16^{\text {th }}-$ MS/HS Musical, Godspell
December $17^{\text {th }}$ - Band/Choir Christmas Concert (Performance @ 7:00pm ~ HS Gym)
I. Sylvia Sotelo has taken the lead on establishing a giving tree for Christmas. The staff (K-12) identified twelve families to support for the holidays. Sylvia made contact with the parent(s) and had them complete a survey that identifies gifts for each member of the family. These gifts are written on tags to be found hanging on the tree located in the MS office. All members of the Madison community are welcome to support this project. Currently the Madison Fire Department with Walmart, Girl's Varsity Basketball team, and the "Girls on Track" program has committed to buy presents for an entire family.
II. The MS Music programs, both Band and Choir, performed a concert for the public this past week on Monday and Tuesday respectively. I was really impressed with the support each of these programs received. The stands were filled with family and friends. It is nice to see students supported like this.
III. Report cards were mailed home for the first trimester. Too many of our students do not give their final examinations the attention they deserve. To promote the importance of studying hard for exams and the idea of giving your best effort, these qualities were the focus of our latest Forum Friday. There were 225 out of 372 students that qualified for our last Forum Friday because they gave their best effort on all exams. This effort included the preparation leading up to the exam.
IV. There were 122 out of 372 students that earned VIP status for the first trimester. This represents $33 \%$ of the student body. This number consistently comes in year-after-year between 31\%-34\%.
V. Mr. Whiteley is in charge of our assessment program/schedule. During December all students will be assessed in reading, math, and science utilizing NWEA. These results are part of a balanced assessment program. The diagnostic information will tell us, as educators, where our students are in terms of growth. We can use the MAP and DesCartes tables to determine student strengths and weaknesses. The essential question for our organization remains, "How can we use this information to drive instruction?"

In addition to the NWEA assessments, the $8^{\text {th }}$ grade students participated in the ACT Field Study by Pearson. These assessments gave our students and teachers a perspective of what lies ahead for the spring of 2015 when the Common Core Balanced Assessment program begins. MMS students were assigned to take Writing, Mathematics, and Science assessments on-line.
VI. Mrs. Dani Matthews and Mrs. Emily Gafford are piloting a "Girls on Track" program. This program began early in September. The girls participated in a 5 K event this past Sunday at EMU. There is a significant need to mentor a number of our young ladies. Confident young ladies do not need to engage in
"girl drama". I am told there will be future rounds of the program for this year and hopefully beyond.
VII. I am really impressed with the rich conversations that are taking place at a number of our grade level and content team meetings. The discussions are centered on student writing artifacts and use of the Student Profile document to make a success plan for students.
VIII. Madison Middle School will send Mrs. Simonne Mildenstein, Mrs. Mindy Jordan, Mrs. Kathryn VanValkenburg, and myself as representatives to the National Title I conference in Nashville, TN. All expenses will be paid by the MDE for four representatives. An invitation was extended to all members of the SIT to attend the conference and accept the award on behalf of MMS acknowledging our distinguished accomplishments.
IX. As I perform formal and informal observations one of the most important aspects that I am looking for is found in indicator \#11on the teacher evaluation tool. Highly effective teaching practice, in this indicator, is defined as, "All students are cognitively engaged in the activities and assignments for their exploration of content." Two strategies we have emphasized over the past two years significantly impact cognitive engagement for students. These strategies include student discussion within a defined group structure (Kagan Structures) and academic writing strategies. Furthermore, these strategies lead to activities that increase depth of knowledge.
X. Mrs. Deanna Garno, Student Council Advisor, worked with the Student Council to determine the upcoming Merit Trip. The Student Council has always decided what we do for a Merit Trip. Madison Middle School will host a half day of movie magic with our own makeshift theaters. The students did not like the choices being offered at the local theater, plus they were concerned about keeping the cost down so everyone could participate. There will be three movies to choose from and a concession stand as well. A rousing 255 out of 372 students qualified for the first trimester Merit Trip.
XI. The eighth grade level team has undertaken the charge of writing course descriptions for a course catalogue/publication. Such a publication for the entire MMS curriculum course offerings has been long overdue. It will be nice to share with stakeholders a publication that highlights the coursework middle level students undertake here at Madison.
XII. MMS is looking to open an Internet Café after school. This is a recommendation that has come from members of the SIT and discussed at recent team meetings. Students will be allowed to complete homework requiring a computer and play appropriate games, preferably educational, but a balance of fun games has not been ruled out. The Café will be held in room 15 and help close the technological divide. Furthermore, it may have the added bonus of providing a healthy alternative to hanging out in the hallway after school.

## Elementary Board Report

Nate Pechaitis and Linda Kaufman
December 17, 2012
I. School Improvement and Accreditation - Our elementary school improvement team will be meeting on Monday, Dec. $17^{\text {th }}$ and will be looking at the parent, staff, and student survey data that has been recently gathered. We are using this data in preparation for our NCA external review visit and in the planning that we continuously do. We will also be reviewing the implementation of several school-wide initiatives and sharing the District strategic plan.
II. Merit Trips $-3^{\text {rd }}, 4^{\text {th }}$, and $5^{\text {th }}$ graders have begun a merit system similar to the middle school this year. The system is described in the student handbook as follows:

> Madison Elementary School strongly believes in positively supporting behaviors that are conducive to learning and student success. Because of this, students in grades 3-5 will participate in a merit plan. Each grade level, in conjunction with administration, will develop a systematic plan for positively acknowledging student behavior. This system will not be in isolation from our Trojan tickets, bucket filling, or life skills and lifelong guidelines. Instead, it will compliment them.
> We are all aware that student effort and motivation can be the biggest determining factor in student success - often more significant than their raw ability. To that end, we will have a merit plan aimed to motivate and entice students to exert more effort on being successful and responsible.

Students earned the privilege of participating in "Fun Fridays" for meeting the criteria set by each grade level. In the first trimester, those students who earned $7 / 12$ Fun Fridays earned the right to go on the merit trip. $3^{\text {rd }}$ and $4^{\text {th }}$ grade went roller skating. The $5^{\text {th }}$ grade went to the movies.

As a result, we have seen a significant improvement in work completion and behavior. We have been keeping more detailed data on these soft skills. The students who are struggling with behavior, tardiness, and work completion are more easily identified. Mrs. Brackelman, Mr. Frederick, and I are working on a program to develop specific plans with each of these individuals, along with their parents.
III. Holiday Events and Music Programs - The elementary building has been busy with many holiday events and programs! On Saturday, Dec. 8 we had many families attend our PATT Breakfast with Santa. There were activities, donuts, and photos with Santa. This is always a very well attended event and our families watching the children sitting with Santa and sharing their wish list.

As this is being written, we are anticipating both the kindergarten and second grade holiday music programs that are scheduled for Thursday, Dec. $13^{\text {th }}$. Mrs. Laura Langley and Mrs. Marcie Zeckner have filled their classrooms and our hallways with Christmas music. It is always a treat to watch our students shine at these events! Of course, we'll keep an eye out for Santa as he is rumored to be planning a special visit to the kindergarten performance.

On December $11^{\text {th }}$, the $5^{\text {th }}$ grade band performed their holiday concert and did a fantastic job. The $5^{\text {th }}$ grade non-band music program will be performed tonight at 7:00 if you would like to walk down the hall and check them out. Mrs. Langley and the $5^{\text {th }}$ graders have done a fantastic job getting ready.
IV. Parent/Teacher Conference Data - Conferences were well-attended by our elementary families. Overall, 93\% of our students had parents attend conferences. Thirteen teachers had 100\% participation.
V. Valorie Veld - Our Lenawee's Child Parent Educator and Playgroup Leader will be leaving us at the end of the month to accept a preschool position with Blissfield Schools. She has been a valuable support to our families and students this past year. We are thankful for the care and expertise that she has shared and wish her the very best in all her future endeavors!
VI. Elementary Student Council/Purpose Statement - Around our whole school building you will see our school mission and vision statements. We understand the importance of sharing this with our entire school community, especially our students. To help build understanding of these statements from our youngest students (four year olds) to our fifth graders, our elementary student council will be working to re-word these statements in kidfriendly language. Grade level teacher teams have taken time to provide ideas and suggestions for our student leaders. We are looking forward to sharing this work in our classrooms, on hallway signs, and on the morning announcements.

Madison Lenawee's Child/Family Resource Room<br>Board Report<br>December 2012

*Play Groups: Monday: 8:45-9:55 4 \& 5 year olds. Tuesday: 9:30-10:30 with weekly Library time 0-5 year olds. Wednesday: 8:45-9:55 4 \& 5 year olds. Thursday: 9:30-10:30 with monthly gym time, 0-5 year olds. Friday: 8:45-10:00 with weekly Library time $4 \& 5$ year olds. Several of our crafty moms made Christmas pinecone ornaments that they sold during parent/teacher conferences. To date they have earned approximately $\$ 36.00$ for the Lenawee's Child fund. Those funds will enhance the end of school year picnic celebration.

The focus for the 0-5 groups this month has been Christmas celebrations. The $4 \& 5$ year old groups have focused on Cubifix activities, Christmas celebrations, art/science projects, phonics dance, writing their names - first and last, and numeration.

## *Family Contacts:

Play Group families received the following information by email and/or fliers this month:
*Lenawee Community Mental Health Authority - a 10 week groups providing education about child development, active listening skills to enhance parent-child relationships. Mom Power is a research project from the University Of Michigan School Of Psychiatry located at the Head Start at Garfield.
*Irish Hills Holiday activity schedule.
*Lenawee's Heart and Soul winter music and art class schedule.
*Lenawee Great Start Parent Coalition Meeting - soup/cookies for November.
*Lenawee Great Start Newsletter, December community events.
*Clorox monthly newsletter and coupons
*Donuts with Santa info.
*Book Fair info.
*Santa Shoppe info.
*YMCA Youth Lock In - December 8.
*Donations: Three trash bags of children's clothing were donated to the clothing bank. Currently sorting and distributing to some needy families.
*Meetings: Monthly Lenawee's Child meeting at LISD.
*Resource Room: Several families have inquired about assistance for the holidays. They were directed to Associated Charities for toy/clothing/food needs.
*WLEN/The Daily Telegram: Weekly notices are sent to all staff for event information, press releases, photo opportunity requests, and actual photos I can send in for publication. Madison District events are emailed for submission weekly on Wednesday afternoons. Photographers from the Telegram are sent
weekly requests to attend the various district events to include photos in the hard copy of the Telegram or at lenconnect.com.
*Trojan Talk and Monthly Newsletter: Articles for the two publications are regularly submitted regarding Play Group scheduled events and information regarding the Resource Room.

Valorie Veld
Parent Educator
Madison Elementary

## Revenue

| Breakfast | $\$ 403.80$ | $\$ 741.55$ | $\$ 634.55$ |
| :--- | ---: | ---: | ---: |
| Lunch \& Ala Cart | $\$ 16,958.34$ | $\$ 17,213.37$ | $\$ 12,003.66$ |
| Juice Machine | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ |
| State Matching Funds | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ |
| Interest \& Rebates | $\$ 150.11$ | $\$ 39.58$ | $\$ 0.00$ |
| Lunch \& Breakfast Reimb | $\$ 66,544.73$ | $\$ 83,085.37$ | $\$ 69,628.06$ |
| Total | $\underline{\$ 84,056.98}$ | $\underline{\$ 101,079.87}$ | $\mathbf{\$ 8 2 , 2 6 6 . 2 7}$ |

## Expenses

| Payroll |  | $\$ 19,013.33$ | $\$ 22,255.72$ |
| :--- | ---: | ---: | ---: |
| Retirement | $\$ 3,401.22$ | $\$ 4,563.19$ | $\$ 4,314.46$ |
| F.I.C.A. | $\$ 1,283.16$ | $\$ 1,457.76$ | $\$ 1,385.38$ |
| Health Ins. | $\$ 823.99$ | $\$ 545.95$ | $\$ 554.95$ |
| Food | $\$ 37,890.88$ | $\$ 44,910.34$ | $\$ 37,619.12$ |
| Uniforms | $\$ 1,240.00$ | $\$ 0.00$ | $\$ 0.00$ |
| Utilities | $\$ 1,174.03$ | $\$ 449.96$ | $\$ 466.50$ |
| Equipment | $\$ 4,313.60$ | $\$ 2,819.21$ | $\$ 1,946.64$ |
| Supplies | $\$ 2,476.03$ | $\$ 4,198.52$ | $\$ 3,575.83$ |
| Sales Tax | $\$ 30.36$ | $\$ 32.40$ | $\$ 76.37$ |
| Repairs | $\$ 302.91$ | $\$ 0.00$ | $\$ 0.00$ |
| Misc./Dues/Fees/Indrect | $\$ 204.70$ | $\$ 7,916.04$ | $\$ 2,138.19$ |
| Juice | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ |
| Total | $\underline{\$ 2,154.21}$ | $\$ 89,149.09$ | $\underline{\$ 70,116.26}$ |
|  |  |  |  |
| Monthly Loss/ Gain | $\$ 11,902.77$ | $\$ 11,930.78$ | $\$ 12,150.01$ |
|  |  |  |  |
| Year To Date | $11,902.77$ | $23,833.55$ | $35,983.56$ |

# Madison School District <br> STRATEGIC PLAN, 2012-17 

## Overview

Madison School District has adopted a district strategic plan to guide the decisionmaking process regarding student achievement, facilities/maintenance, educational opportunities, fiscal responsibility, community and stakeholder engagement, student leadership and involvement, and enrollment management.

The strategic plan is discussed and developed at the annual school board retreat. The retreat provides an opportunity for stakeholders to discuss various aspects of the school's mission, vision, and strategic plan. The Madison Board of Education and administration utilizes this opportunity for collaboration with parents, students, district school improvement team members, alumni, and staff. The strategic plan, mission, and vision is reviewed and revised annually to assure the purpose and direction of the district aligns with the strategic plan. Adoption of the strategic plan occurs following the school board retreat and subsequent feedback. The final plan is the product of collaboration with stakeholders, meaningful dialogue, and research. The strategic plan represents the community's desire to provide a stable, yet progressive, learning opportunity for all students.

## Madison School District Mission (Purpose) Statement

Madison School, in cooperation with our community, will enable each student develop his or her full potential to be successful in an ever-changing world.

## Madison School District Vision (Direction) Statement

Developing individual excellence through rigorous academics, innovative technology, and personal attention.

## Madison School District Belief Statements

## We Believe -

Everyone can learn and has the right to learn in a safe, respectful, supportive, and stimulating environment

Motivation, a positive attitude, and acceptance of responsibility are imperative to success in learning

Students' learning, attendance, and behavior improve when they are actively engaged in rigorous, relevant, and meaningful work

Students need to have adults and peers in their lives that model a strong work ethic, integrity, compassion, commitment, and pride

The foundation of education is a partnership that includes two-way communication between family, school, and community - the Madison Family

Madison School District will continuously measure progress towards outcomes related to student achievement, facilities/maintenance, educational opportunities and fiscal responsibility, community and stakeholder engagement, student leadership and involvement, and enrollment management.

## Madison School District Strategic Planning Goals

I. Student Achievement

Madison School District will ensure that all students achieve at a high level.

1. Each student will make no less than one year's growth in one year's time; a formal system will be developed to identify and provide appropriate support for students in danger of not achieving this standard.
2. $85 \%$ of students will read at or above grade level.
3. Madison School District will explore offering middle school and $9^{\text {th }}$ and $10^{\text {th }}$ grade students Pre AP classes.
4. Relevant real-life learning experiences will occur in every class.
5. Data regarding progress of Madison graduates towards the completion of a post-secondary certificate or degree will be monitored. Information will be communicated to stakeholders.

## II. Facilities/Maintenance

Madison School District will create a five-year facility maintenance plan to address infrastructure/maintenance issues to include:
a. Heating/Cooling
b. Repurposing the old elementary school gymnasium
c. Elementary classroom water problems
d. Narrow high school hallways
e. Football facilities
f. Middle School facilities
g. Restrooms and locker rooms
h. Crowded busses
i. First/Second grade classrooms

## III. Educational Opportunities and Fiscal Responsibility

Madison School District will evaluate and enhance opportunities for students while maintaining a responsible fund balance.
a. Technology

1. Explore options to deliver one-to-one technology and/or mobile learning labs including required infrastructure, apps, and maintenance
2. Explore the opportunity to secure a millage to fund technology
3. Provide professional development for teachers
4. Provide opportunities for community members to utilize district resources to access the Internet
5. Budget to maintain innovative technology and infrastructure
6. Develop additional high school class options related to science, technology, engineering, and mathematics (i.e. Project Lead the Way)
b. Financial
7. Continue to fairly compensate our employees.
c. Societal Challenges and Concerns
8. Student and parent use of technological resources at home while being cognizant of limited access for many who attend Madison
9. Emphasize character development
10. Continue to communicate positive classroom behaviors and expectations

## IV. Community and Stakeholder Engagement

Madison School District will improve community and stakeholder engagement. This will be accomplished by:
a. Enhanced two-way communication via the district website
b. Employ an individual to maintain communication (publicist)

## V. Student Leadership and Involvement

Madison School District will improve student leadership and involvement. This will be accomplished by:
a. Providing incentives for students to attend events (presale or reward ideas)
b. Developing and encouraging student leadership opportunities
c. Empower students to lead select portions of the New Student Orientation
VI. Enrollment Management

Madison School District will appoint a focus group to implement a growth strategy, including:
a. Sustain a healthy high school population - manage attrition
b. Remain a large class "C" school (approximately 120 students per grade)
c. Plan for "bubble classes" (grade levels larger than others)

EOLA of MICHIGAN
LOCAL TEMPLATES

## BOARD OF EDUCATION <br> SCHOOL DISTRICT

ADMINISTRATION
1422/page 1 of 1

## NEW POLICY - VOL. 27, NO. 1 - ADDENDUM


#### Abstract

NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY


The Board of Education does not discriminate on the basis of race, color, national origin, sex, ( ${ }^{(i n c l u d i n g ~ s e x u a l ~ o r i e n t a t i o n ~ o r ~ t r a n s g e n d e r ~ i d e n t i t y), ~ d i s a b i l i t y, ~ a g e, ~}$ religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.

The Superintendent shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officer(s) shall also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), and the Age Discrimination in Employment Act is provided to staff members and the general public. Any sections of the Distriet: collectively bargained, hegotiated agreemento dealing with hiling, promotion, and tenure need to contain a statement of nomdiscrimination similar to that in the Board's statement above. In addilion, any gender opeeific terms should be eliminated fiem such contracto.
M.C.L. 37.2101 et seq., 37.1101 et seq.

42 U.S.C. 2000 ff et seq., The Genetic Information Nondiscrimination Act
42 U.S.C. 2000e et seq., Civil Rights Act of 1964
42 U.S.C. 12112, Americans with Disabilities Act Amendment Act of 1990, as amended
29 U.S.C. 701 et seq., Rehabilitation Act of 1973 as amended
20 U.S.C. 1681 et seq., Title IX
29 C.F.R. Part 1635
© NEOLA 2012

REVISED POLICY - VOL. 27, NO. 1
NONDISCRIMINATION AND
ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

Any form of discrimination or harassment can be devastating to an individual's academic progress, social relationship and/or personal sense of self-worth.
The Board of Education does not-discriminate on the basis of religion, race, color, national origin, sex, disability, age, or genetic information in its programs, activities or-employment.

As such, the Board of Education does not discriminate on the basis of the Protected Classes of race, color, national origin, sex ( $\times$ (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or any other statutorily protected category (collectively, "Protected Classes") in its educational programs or activities.

Further, it is the policy of this District to provide an equal opportunity for all students, regardless of gender, religion, race, color, national origin or ancestry, age, disability, marital status, place of residence with the boundaries of the District, or social or economic status, and/or any other legally protected characteristic, to learn through the curriculum offered in this District:

The Board also does not discriminate on the basis of Protected Classes in its employment policies and practices as they relate to students, and does not tolerate harassment of any kind.

Equal educational opportunities shall be available to all students, without regard to the Protected Classes, race, color, national origin, sex, disability, age (unless age is a factor necessary to the normal operation or the achievement of any legitimate objective of the program/activity), place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District. Educational programs shall be designed to meet the varying needs of all students.

LOCAL TEMPLATES

## BOARD OF EDUCATION

PROGRAM
SCHOOL DISTRICT

In order to achieve the aforesaid goal, the Beard-directs the Superintendent shallte:
A. Curriculum Content
review current and proposed courses of study and textbooks to detect any bias based on-any legally protected interest;-upon Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both genders, various races, ethnic groups, etc. toward the development of human society;
B. Staff Training
develop an ongoing program of in-service training for school personnel designed to identify and solve problems of any legally protected interest of other bias-bias based upon Protected Classes in all aspects of the program;
C. Student Access

1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;
2. verify that facilities are made available, in accordance with Board Policy 7510 - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society;

This language does not prohibit the District from establishing and maintaining a single-gender school, class, or program within a school if a comparable school, class, or program is made available to students of each gender.

## LOCAL TEMPLATES

## BOARD OF EDUCATION <br> SCHOOL DISTRICT

PROGRAM

## D. District Support

ensure-verify that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters;

## E. Student Evaluation

ensure-verify that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of Protected Classes.any legally protected interest.

The District will accommodate the use of certified service animals when there is an established need for such supportive aid in the school environment. Certain restrictions may be applied when necessary due to allergies, health, safety, disability or other issues of those in the classroom or school environment. The goal shall be to provide all students with the same access and participation opportunities provided to other students in school. Confirmation of disability, need for a service animal to access the school programming, and current certification/training of the service animal may be required.

## BOARD OF EDUCATION

SCHOOL DISTRICT

PROGRAM
$2260 /$ page 4 of 5

The Superintendent shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officer(s) shall also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), and the Age Discrimination Act of 1975 is provided to students, their parents, staff members, and the general public.

The Superintendent shall appoint and publicize the compliance officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any inquiries or complaints regarding discrimination or equal access are dealt with promptly in accordance with law. S/He shall also ensure that proper notice of nondiscrimination for Title II, Title VI, and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, and Section 504 of the Rehabilitation Act of 1973 is provided to students, their parents, staff members, and the general public.

The Superintendent shall attempt annually to identify children with disabilities, ages $0-25$, who reside in the District but do not receive public education.

In addition, s/he shall establish procedures to identify students who are Limited English Proficient (LEP), including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis (also see Policy 2225).

The District will endeavor to assist the student and/or his/her parents in their access to District programs by providing notices to the parents and students in a language and format that they are likely to understand.

LOCAL TEMPLATES

## BOARD OF EDUCATION

PROGRAM
SCHOOL DISTRICT


#### Abstract

Materials approved by the State Department of Education describing the benefits of instruction in Braille reading and writing shall be provided to each blind student's individualized planning committee. The District shall not deny a student the opportunity for instruction in Braille, reading, and writing solely because the student has some remaining vision.

The Superintendent shall develop-administrative guidelines as needed for the proper implementation of this policy.


M.C.L.A. 380.1146, 380.1704, 37.1101 et seq., 37.2402, 37.1402, 37.2101-37.2804 Fourteenth Amendment, U.S. Constitution
20 U.S.C. Section 1681, Title IX of Education Amendments Act
20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974
29 U.S.C. Section 794, Rehabilitation Act of 1973, as amended
29 C.F.R. Part 1635
| 42 U.S.C. Section 2000d et seq., Civil Rights Act of 1964
42 U.S.C. Section 2000ff et seq., The Genetic Information Nondiscrimination Act
| 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975
34 C.F.R. Part 110 ( $7 / 27 / 93$ )
Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, March 1979
42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990, as amended Title III of the No Child Left Behind Act of 2001
© Neola 2012

REVISED POLICY - VOL. 27, NO. 1

POSTSECONDARY (DUAL) ENROLLMENT OPTION PROGRAM

The Board of Education recognizes the value to students and to the District for students to participate in courses offered by accredited and degree-granting colleges and universities in Michigan. Eligible postsecondary institutions shall include state universities, community colleges, and independent nonprofit degree-granting colleges or universities located in Michigan and that choose to comply with the Postseconday Enrollment Options Act.

The Board will allow eligible high school students who meet the criteria established in the Superintendent's guidelines to enroll in eligible postsecondary courses while in attendance in the District. The Superintendent shall allow a tenth grade-student, upon written request of his/her parent to take Me-Miehigan Merit Exam or-approved readiness assessment(s) in order to establish eligibility for postsecondary enrollment. Any such-tests are to be administered free of charge in accordance with the District's testing schedule. for the Michigan Merit Exam. Students will be eligible to receive appropriate credit for completing any of these courses providing they meet all requirements for the type of credit they wish to earn.

The Superintendent shall establish the necessary administrative guidelines to ensure that such courses are in accord with State law and are properly communicated to both the students and their parents. The Superintendent shall also establish guidelines and procedures for the awarding of credit and the proper entry on a student's transcript and other records of his/her participation in a postsecondary program.

Upon receipt of a bill from the postsecondary institution itemizing the charges for a student's participation in a particular course, the District shall either pay the bill or the prorated percentage of the State portion of the foundation allowance for that student, whichever is lower. If charges exceed such payment,
() the District shall make an additional payment to the institution from the General Fund,
() if funds are available.
() if the student is receiving high school credit for the course.


## BOARD OF EDUCATION

PROGRAM
2271 page 2 of 2

Such an additional payment may include charges for tuition, mandatory course fees, and any late fees caused by the District's failure to make the required payment on time. The student and his/her parents will be responsible for the student's transportation costs, parking fees, or any activity fees.
(4) the student and his/her parents are responsible for the remaining charges.

If a student participating in the postsecondary (dual) enrollment program fails to successfully complete an eligible course, the student and his/her parents are responsible for reimbursing the District for such charges incurred by the District for such enrollment. In the event reimbursement is not made in a reasonable period of time, the Superintendent is authorized to file claim against the student and/or his/her parents in Small Claims Court for collection.

The Superintendent is to submit annually to the Intermediate School District the following information:
A. the amount of money paid to postsecondary institutions for this program
B. the number of students in the high school and the number who participated in at least one (1) postsecondary program and received payment for all or part of the eligible charges under this program both in the aggregate and by grade level
C. the percentage of the District's enrollment represented by eligible students both in the aggregate and by grade level
D. the total number of postsecondary courses for which the District made payment, the number of courses for which postsecondary credit was granted, the number of courses for which high school credit was granted, and the number of courses that were not completed by eligible students
M.C.L. $380.1279 \mathrm{~g}, 380.1473$, 380.1481 , 388.513 , 388.513a, 388.514, 388.1930a, M.C. L. 388.1621 (b)
(C) Neola 2012
© Neola 2012

LOCAL TEMPLATES

## BOARD OF EDUCATION

SCHOOL DISTRICT

PROGRAM
2623 /page 1 of 5

REVISED POLICY - SPECIAL UPDATE - NOVEMBER 2012

## STUDENT ASSESSMENT

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon his/her entrance into the District and annually thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs, student portfolios, and physical examinations.

Additionally, the District shall monitor student academic growth in each subject area at least twice during the school year using competency based online assessments. The resuits of these assessments shall be shared with the student and his/her parent(s) or guardian.
[NOTE: This option is provided to address Best Practice Incentive for Fiscal Year 2012-13.]

The Superintendent shall develop
() and the Board shall approve
() and present to the Board annually
a program of testing and assessment that includes:
A. the Michigan Education Assessment Program (for grades 3-9) and the Michigan Merit Examination (or other readiness assessment program approved by the State Superintendent) administered each year in accordance with the schedule established by statute and the State Department of Education;

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

PROGRAM
2623／page 2 of 5

The purpose of the Michigan Education Assessment Program and the Michigan Merit Examination（MME）is to assess student performance in mathematics，science，social studies，reading，and English language arts for the purpose of improving academic achievement and establishing a Statewide standard of competency． The MME will include the American College Test（ACT）provided at State expense for all students in Grade 11．ACT scores are used during the college admission process to assess high school students＇ general educational development and their ability to complete college－level work．

B．criteria－based written and oral examinations which include use of alternative questions，demonstrations，writing exercises，individual and group projects，performances，portfolios，and samples of best work；

C．selection of assessment instrument，data，and other District criteria that will be used to assess educational achievement of each student in grades 1－5；
［］Third grade students who do not meet the District＇s and State＇s established assessment criteria may be offered the oppoitunity to attend summer school．
（）
（）aptitude tests；
（）achievement tests；
（）
vocational inventories；
tests of mental ability．

## EOLA of MICHIGAN

# LOCAL TEMPLATES 

The Board requires that:
A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or his/her family;
3. sexual behavior and attitude;
4. illegal, anti-social, self-incriminating, and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally-recognized, privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
7. income without the prior consent of the adult student or without the prior written consent of the parent;
B. any personality testing complies with Department of Education guidelines.

## AEOLA of MICHIGAN

## LOCAL TEMPLATES

The Board also requires that:
(7) tests be administered by persons who are qualified under State law and regulation;

All eleventh grade students shall participate in the Michigan Merit Examination, unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State approved readiness assessment (other than the Michigan Merit Examination and any ACT component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

## BOARD OF EDUCATION

PROGRAM
SCHOOL DISTRICT
2623/page 5 of 5

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once. If a student does not take the complete Michigan Merit Examination in grade 11, the District shall administer the complete Michigan Merit Examination to the student in grade 12. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:
A. the student has taken the complete Michigan Merit Examination
B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit. Examination
C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk
D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied
E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider
[] In gddition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.
M.C.L. $380.1279,380.1279 \mathrm{~g}, 390.1451$ et seq., $380.1280 \mathrm{~b}, 380.1282 \mathrm{a}$
A.C. Rule 340.1101 et seq.

MEAP Test Administration Manuals

## LOCAL TEMPLATES

REVISED POLICY - VOL. 27, NO. 1 - ADDENDUM
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

The Board of Education does not discriminate on the basis of race, color, national origin, sex, (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

PROFESSIONAL STAFF
3122 /page 2 of 2

The Superintendent shall appoint a compliance officer whose responsibility it will be to ensure that Federal and State-regulations are complied with and that any inquiries-or eomplaints are dealt with-promptly in accordance with law. S/He shall also ensure-The Superintendent shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officer(s) shall also verify that proper notice of nondiscrimination for Title II, of the Americans with Disabilities Act (as amended), Title VI; and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, and Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public. Any sections of the Pistriet's collectively bargained, hegotiated agreements dealing with hiring, promotion, and tenure need to contain a statement of nondiscrimination similar to that in the Board's statement above. In addition, any gender specific terms should be eliminated from such contracts.
M.C.L. 37.2101 et seq., 37.1101 et seq.

42 U.S.C., 1981 ete.
42 U.S.C. 2000 ff et seq., The Genetic Information Nondiscrimination Act
42 U.S.C. 2000e et seq., Civil Rights Act of 1964
42 U.S.C. 12112, Americans with Disabilities Act Amendment of 1990, as amended
29 U.S.C. 701 et seq., Rehabilitation Act of 1973 as amended- 29 U.S.C. 701 et seq.
20 U.S.C. 1681 et seq., Title IX
Americans with Disabilities Act of 1990, 42 U.S.C. 12101 et seq.
Givil Rights Act of 1964, 42 U.S.C. 2000 et seq.
Age Diserimination in Employment Act of 1967,29 U.S.G. 623 et seq.
U.S. Constitution, XIV Amendment

29 C.F.R. Part 1635
© Neola 2012
© Neola 2012

LOCAL TEMPLATES

BOARD OF EDUCATION<br>SCHOOL DISTRICT

SUPPORT STAFF

REVISED POLICY - VOL. 27, NO. 1
NONDISCRIMINATION AND
EQUAL EMPLOYMENT OPPORTUNITY

The Board of Education does not discriminate on the basis of race, color, religion, national origin, sex, $(X)$ (inclulding sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected characteristie category, (collectively, "Protected Classes") in its programs and activities, including employment opportunities.

LOCAL TEMPLATES

BOARD OF EDUCATION<br>INTERMEDIATE SCHOOL DISTRICT

SUPPORT STAFF
4122 /page 2 of 2

The Superintendent shall appoint a compliance officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any inquiries or-complaints are-dealt with promptly in accordance with law. S/He shall also ensure The Superintendent shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officer(s) shall also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI, and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, and Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public. Ainy sectionssof the
 Hromotion aeed to contan a statement of nondiscrimination similar to that in the Boands statenent above, It addition, any sender specifie terms should be eliminated fiom such comtracts
M.C.L. 37.2101 et seq., 37.1101 et seq.

42 U.S.C., 1981 ete.
42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
42 U.S.C. 2000e et seq., Civil Rights Act of 1964
42 U.S.C. 12112, Americans with Disabilities Act Amendment Act of 1990, as amended
29 U.S.C. 701 et seq., Rehabilitation Act of 1973 as amended,-29 U.S.C. 701 et seq.
Amerieans with Disabilities Act of 1990, 42 U.S.C. 12101 et seq.
Givil Rights Act of 1964, 42 U.S.C. 2000 et seq.
Age Diserimination in Employment Act of 1967,29 U.S.C. 623 et seq.
U.S. Gonstitution, XIV Amendment

29 C.F.R. Part 1635
© NeOLA 2012

## BOARD OF EDUCATION

SCHOOL DISTRICT

FINANCES
$6110 /$ page 1 of 4

## REVISED POLICY - VOL. 27, NO. 1

## FEDERAL GRANT FUNDS

It is the objective of the Board of Education to provide equal educational opportunities for all students within the District. Government agencies, as well as foundations, businesses, and individuals, periodically offer both human and material resources to the District that would benefit students and the educational program. Therefore, it is the intent of the Board to consider grant proposals and applications for their potential study Federal legistation-to enhance educational opportunities, the educational environment, and the physical and mental growth for each student.

The Superintendent shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The Superintendent shall approve each such proposal prior to its submission, and the Board shall approve all grants resulting from such proposals.

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal law. The Superintendent shall require that each draw of Federal monies is as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to-supplant-or replace existing programming of current funding.

No Federal funds received by the District shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in schools.
$\qquad$ SCHOOL DISTRICT

## Grant Proposal Development

A. All grant proposals must support at least one (1) District goal or priority.
B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

## Grant Proposal Internal Review

A. Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source, and tik
() The Superintendent shall present the following proposals to the Board for approval:
( ) Government-funded proposals, regardless of the amount;
() Proposals with budgets exceeding $\$$ $\qquad$ .00; or
() MyIti-school or District-wide proposals.

## Grant Administration

A. The administration of grants will adhere to all applicable Federal, State, and grantor rules and regulations as well as District policies and administrative guidelines.
B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
C. The Superintendent is responsible for administering grant funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the grant award.

LOCAL TEMPLATES

SCHOOL DISTRICT
D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ the organizational and management strategies necessary to assure proper and efficient administration of grant awards.
E. All Federal funds received by the District will be used in accordance with the applicable Federal law. The Superintendent shall require that each draw of Federal monies is as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.
() Written amendments requiring signature shall be presented to the Board for approval.

Employee positions established through the use of grant funding shall terminate if and when the related grant funding ceases.

Program reports including but not limited to audit, site visits and final reports shall be submitted to the Superintendent for review and distribution to appropriate parties.

## Fiscal Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The Superintendent shall provide for the following:
A. Accurate, current, and complete disclosure of the financial results of each Federally-sponsored project in accordance with the reporting requirements of the grant.
B. Effective control over and accountability for all funds, property, and other assets in their use solely for authorized purposes.

## d <br> EOLA of MICHIGAN

LOCAL TEMPLATES
$\qquad$
SCHOOL DISTRICT
C. Recordkeeping and written procedures as may be required by Federal, State, and grantor rules and regulations pertaining to the grant award and accountability, including such provisions as may be applicable as cost sharing and matching requirements, budget revisions, audit requirements, reasonableness, allocability, and allowability of costs, procurement, property management and disposition, and payment/repayment requirements.
D. Insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District.

Compliance Supplement for Single Audits of State and Local Governments 20 U.S.C. 7906
© Neola 2012

## NEW POLICY - SPECLAL UPDATE JUNE 2012

## POST-ISSUANCE COMPLIANCE FOR TAX-EXEMPT AND TAX-ADVANTAGED OBLIGATIONS

The Board of Education may, from time to time, finance its capital improvements and operations through the issuance of debt obligations that are eligible for tax benefits under the Internal Revenue Code of 1986, as amended (the "Code"), and regulations promulgated thereunder ("Treasury Regulations"). Such obligations may include tax exempt obligations and/or obligations eligible for tax credits (direct subsidies to the School District or tax credits to bond owners). All such tax-exempt obligations or tax advantaged obligations are referred to herein as "Obligations," whether in the form of general obligation bonds, revenue bonds, bond anticipation notes, tax anticipation notes, lease-purchase obligations, installment-purchase obligations or otherwise.

The Board recognizes that compliance with applicable provisions of the Code and Treasury Regulations is an on-going process, necessary during the entire term of the Obligations, and is an integral component of the District's debt management. Accordingly, the analysis of those facts and implementation of this Policy and Administrative Guidelines will require on-going monitoring and consultation with an attorney experienced in legal work relating to the issuance of tax-exempt obligations or tax advantaged obligations ("Bond Counsel") and the District's accountants.

## A. Investment and Expenditure of Proceeds

The District's system of internal controls and accounting will be capable of tracking the investment and expenditure of proceeds of Obligations and other amounts subject to special requirements, and the allocation of such proceeds and other amounts to District facilities. Appropriate coding will be developed to identify District facilities (or portions thereof) financed or refinanced by Obligations. Such Administrative Guidelines will ensure that such proceeds are expended only for the purposes authorized by the resolution and, as applicable, referendum, pursuant to which such Obligations were issued and in compliance with the Tax Certificate relating to the Obligations or other instructions of Bond Counsel.

## B. Financed Facilities

The District will track the use of facilities (or portions thereof) financed or refinanced by Obligations in the private trades or businesses of non-governmental persons. Arrangements for the sale, disposition, lease, sublease, management or other use of more than $1 \%$ of facilities financed or refinanced by Obligations with a term of (i) less than 200 days will be subject to prior review and approval by the Superintendent, and (ii) equal to or greater than 200 days will be subject to prior review and approval by the Superintendent and Bond Counsel. The Superintendent will track the aggregate annual private use (if any) of facilities financed or refinanced by Obligations.

## C. Periodic Review

The District will periodically review compliance with the requirements of the Code and Treasury Regulations necessary to preserve the tax advantages of such Obligations. Such reviews will include final allocations of proceeds not later than 18 months after completion of facilities financed or refinanced with proceeds of Obligations and annual reviews to ensure private business use of such facilities does not exceed allowable levels. Such annual review will be conducted in connection with the preparation of the District's audited financial statements.

## D. Potential Non-Compliance

If the Superintendent, upon any annual review or otherwise, discovers non-compliance with any requirements of the Code or Treasury Regulations necessary to preserve the tax advantages of such Obligations, the Superintendent will, after consultation with the District's attorney and Bond Counsel, take necessary actions to remedy any such non-compliance.

## E. Retention of Professionals; Rebate Analyst

The District will engage such professionals or consultants as are necessary, in the judgment of the Superintendent, to ensure that the requirements of the Code and Treasury Regulations necessary to preserve the tax advantages of such Obligations are timely met, including, without limitation, the requirement to compute and pay rebatable arbitrage to the United States government or to confirm an exception thereto. The Superintendent will ensure that all information reports or other returns or filings with the United States Department of Treasury or Internal Revenue Service timely will be filed on behalf of the District.

## F. Purchase of Investments

All investments of the proceeds of Obligations will be purchased at fair market value, as defined in the Code and Treasury Regulations, and will comply with the requirements of the Code and Treasury Regulations relating to yield restriction as advised by Bond Counsel.
G. Credit Enhancement Transactions

The Superintendent will consult with Bond Counsel prior to engaging in any post-issuance credit enhancement transactions (i.e., bond insurance or letters of credit) or hedging transactions (i.e., interest rate swaps, caps, etc.) relating to any Obligation.

## H. Subsidy Payments

The Superintendent will implement proper Administrative Guidelines to ensure that any federal subsidy payable in respect of any direct-pay tax credit bonds is timely transmitted to the appropriate account of the District including the timely filing of any required return or other documentation.

## I. Post-Issuance Modifications

The Superintendent will consult with Bond Counsel prior to any modification of the interest rate, maturity date, or other material terms of any Obligation.

LOCAL TEMPLATES

## BOARD OF EDUCATION

FINANCES
SCHOOL DISTRICT

## J. Records Retention

The District will retain records sufficient to demonstrate compliance with the requirements of the Code and Treasury Regulations necessary to preserve the tax advantages of such Obligations for the period required by law, presently understood to be the life of the Obligations or any succeeding refunding Obligation plus three (3) years.
K. Continuing Disclosure

The Superintendent will implement proper Administrative Guidelines to ensure that the District complies with any undertakings to provide continuing disclosure in accordance with the Rule, including annual filing of operating and financial information and notices of listed "material events."

## L. Training and Education

The Board authorizes the Superintendent and any other person assigned responsibilities under this Policy and the Administrative Guidelines to attend educational seminars and conferences providing training and education on post-issuance compliance issues at least once a year and will pay the authorized expenses of such person.

Internal Revenue Code of 1986, as amended
Treasury Regulations
SEC Rule 15c2-12
© Neola 2012

## Madison School District <br> Bylaws \& Policies

## 6320 - PURCHASING

Each year the State of Michigan informs the School of the legal amount for purchases which require a formal bidding process of a single item.

It is the policy of the Board that the Superintendent adhere to the following:
A. Seek informal price quotations on purchases that are under fifty percent ( $50 \%$ ) of the amount allowed by State statute for a single item, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the School.
B. When the purchase of, and contract for, single items of supplies, materials, or equipment is in excess of fifty percent (50\%) but less than the amount allowed by State statute the Superintendent shall whenever possible, require three (3) competitive price quotations.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

Competitive bids are not required for items purchased through the cooperative bulk purchasing program operated by the Michigan Department of Management and Budget pursuant to M.C.L. 18.1263.

Competitive bids are not required for food purchases, unless food purchased in a single transaction costs $\$ 100,000$ or more.

Bids shall be sealed and shall be opened by the Superintendent in the presence of at least one (1) witness. All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:
A. the quality of the item(s) to be supplied;
B. its conformity with specifications;
C. suitability to the requirements of the school;
D. delivery terms;
E. past performance of vendor.

In addition to the factors above, the Board may consider and provide a preference to bidders which use a Michigan-based business as the primary contractor or which use one (1) or more Michiganmbased business as subcontractors.

For purposes of this preference a Michigan-based business means a business that would qualify for a Michigan preference for procurement contracts under M.C.L. 18.1268, which requires that the businesses certify that since inception or during the last twelve (12) months it has done one of the following:
A. have filed a Michigan business tax return showing an allocation of income tax base to Michigan
B. have filed a Michigan income tax return showing income generated in or attributed to Michigan
C. withheld Michigan income tax from compensation paid to the bidder's owners and remitted the tax to the Michigan Department of Treasury

This preference shall not apply to any procurement or project using Federal funds, nor shall it be used if it would violate any Federal law or requirements.

The Board reserves the right to reject any and all bids.
The Superintendent is authonized to purchase all items within budget allocations.
The Superintendent is authorized to make emergency purchases, without prior approval, of those goods and/or services needed to keep the school in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

In order to promote efficiency and economy in the operation of the school, the Board requires that the Superintendent periodically estimate requirements for standard items or classes of items and make quantity purchases on a bid basis to procure the lowest cost consistent with good quality.

Whenever storage facilities or other conditions make it impractical to receive total delivery at any one time, the total quantity to be shipped but with staggered delivery dates, shall be made a part of the bid specifications.

Before placing a purchase order, the Superintendent shall check as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the school. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that upon the placement of a purchase order, the Superintendent shall commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

The Superintendent shall determine the amount of purchase which shall be allowed without a properly signed purchase order. Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The Board may acquire office equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

## Purchased Through the District

Board members and employees shall not make any purchase through the District for personal use. The name of the District or school, or an employee's position, shall not be used in such manner that discounts or cost preferences are given to such person.

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 CFR 80.36) for the administration and management of Federal grants and federally-funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320).

## M.C.L. $380.1267,380.1274$ et seq.

[NOTE: The intent of the purchasing policy is to establish several levels at which purchasing can occur and to determine at what level Board involvement is required, when it is necessary to get a simple "quote" and when the "competitive bid" procedure required.]
© Neola 2012
© Neola 2012

## OPTION \#2

The Board permits
M employees,
(X) students,
(A) Board members,

to use their personal communication devices ("PCDs") to wirelessly access the District's technology resources (guest or business networks, servers, projectors, printers, etc.) while they are on-site at any District facility. Access to the business/guest network shall require authentication.

For purposes of this policy, "personal communication device" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g., Kindles and similar devices), cell phone (e.g., mobile/cellular telephones, smartphones (e.g., BlackBerry, iPhone, etc.) (t) and/or other-web-enabled-devices of any-type-


If the user wants to access the District's technology resources through a hard-wired connection, the user's PCD must first be checked by the Techmology Divecon to verify it meets the established standards for equipment used to access the network.

Teehategy Devectre is charged with developing (or, is directed to develop) the necessary standards for connecting PCDs to the District's technology resources. The standards shall be available upon request.

The standards shall be designed and enforced to minimize the Board's exposure to damages, including, but not limited to, the loss of sensitive District data, illegal access to confidential data, damage to the District's intellectual property, damage to the District's public image, and damage to the District's critical internal systems, from unauthorized use.

The use of PCDs must be consistent with the established standards for appropriate use as defined in Policy 7540.03 and AG 7540.03 - Student Network and Internet Acceptable Use and Safety, Policy 7540.04 and AG 7540.04 - Staff Network and Internet Acceptable Use and Safety, Policy 5136 and AG 5136 - Personal Communication Device, Policy 7530.02 - Staff Use of Communication Devices. When an individual connects to and uses the District's technology resources, s/he must agree to abide by all applicable policies, administrative guidelines and laws (e.g., the user will be presented with a "splash screen" that will set forth the terms and conditions under which $s /$ he will be able to access the District's technology resource(s); the user will need to accept the stated terms and conditions before being provided with access to the specified technology resource(s)).

In order to comply with the Children's Internet Protection Act ("CIPA"), the Board has implemented technology protection measures that protect against (e.g., filter or block") access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors. The Board also utilizes software and/or hardware to monitor online activity to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors.

Any user who violates the established standards and/or the Board's Acceptable Use policy, or who accesses the District's technology resources without authorization may be prospectively denied access to the District's technology resources. If the violation is committed by a contractor, vendor or agent of the District, the contract may be subject to cancellation. Further disciplinary action may be taken if the violation is committed by a student or employee.

The owner of a PCD bears all responsibility and assumes all risk of theft, loss, or damage to, or misuse or unauthorized use of the device while it is on Board property. This provision applies to everyone, regardless of their affiliation or connection to the District.

## [END OF OPTION \#2]

(c) NEOLA 2012
(c) Neola 2012

LOCAL TEMPLATES

BOARD OF EDUCATION
OPERATIONS
SCHOOL DISTRICT
NEW POLICY - VOL. 27, NO. 1

## CRIMINAL JUSTICE INFORMATION SECURITY <br> (NON-CRIMINAL JUSTICE AGENCY)

The District is required by State law to have the Michigan State Police (MSP) obtain both a State and a Federal Bureau of Investigation (FBI) criminal history record information (CHRI) background check report for all employees of the District and those contractors who work on a regular and continuous basis in the District. To assure the security, confidentiality, and integrity of the CHRI background check information received from the MSP/FBI the following standards are established.

## Sanctions for Non-Compliance

Employees who fail to comply with this policy and any guidelines issued to implement this policy will be subject to discipline for such violations. Discipline will range from counseling and retraining to discharge, based on the nature and severity of the violation. All violations will be recorded in writing, with the corrective action taken. The Superintendent shall review, approve, sign and date all such corrective actions.

## Local Agency Security Officer (LASO)

The [Abintant Seypantininsert designated administrator] shall be designated as the District's Security Officer and shall be responsible for overall implementation of this policy and for data and system security. This shall include:
A. ensuring that personnel security screening procedures are being followed as set forth in this policy;
B. ensuring that approved and appropriate security measures are in place and working as expected;
C. supporting policy compliance and institute the CSA incident response reporting procedures;
D. ensure the CSA ISO is promptly informed of any security incidents involving the abuse or breach of the system and/or access to criminal justice information;

## 1 <br> EOLA of MICHIGAN

## LOCAL TEMPLATES

E. to the extent applicable, identifying and documenting how District equipment is connected to the Michigan State Police system;
F. to the extent applicable, identify who is using the Michigan State Police approved hardware, software and firmware, and ensuring that no unauthorized individuals have access to these items.

The District's LASO shall be designated on the appropriate form as prescribed and maintained by the Michigan State Police.

## Agency User Agreements

The District shall enter into any User Agreement required, and future amendments, by the Michigan State Police necessary to access the statutorily required CHRI on applicants, volunteers and contractors. The LASO shall be responsible for assuring the District's compliance with the terms of any such User Agreement.

## Personnel Security

All individuals that have access to any criminal justice information shall be subject to the following standards.
A. Background Checks - A Michigan (or state of residency if other than Michigan) and a national fingerprint-based criminal history record check shall be conducted within thirty (30) days of assignment to a position with direct access to criminal justice information or with direct responsibility to configure and maintain computer systems and networks with direct access to criminal justice information.

1. A felony conviction of any kind will disqualify an individual for access to criminal justice information.

LOCAL TEMPLATES
2. If any other results/records are returned, the individual shall not be granted access until the LASO reviews and determines access is appropriate. This includes, but is not limited to, any record which indicates the individual may be a fugitive or shows arrests without convictions. Such approval shall be recorded in writing, signed, dated and maintained with the individual's file.
3. Support personnel, contractors and custodial workers with access to physically secure locations or controlled areas (during criminal justice information processing) are subject to the same clearance standards as other individuals with access, unless they are escorted by authorized personnel at all times when in these locations or areas.
B. Subsequent Arrest/Conviction - If an individual granted access to criminal justice information is subsequently arrested and/or convicted, access shall be suspended immediately until the matter is reviewed by the LASO to determine if continued access is appropriate. Such determination shall be recorded in writing, signed, dated and maintained with the individual's file. In the event that the LASO has the arrest/conviction, the Superintendent (if not the designated LASO) shall make the determination.
C. Public Interest Denial - If the LASO determines that access to criminal justice information by any individual would not be in the public interest, access shall be denied whether that person is seeking access or has previously been granted access. Such decision and reasons shall be in writing, signed, dated and maintained in the individual's file.
D. Approval for Access - All requests for access to criminal justice information shall be as specified and approved by the LASO. Any such designee must be an employee of the District.

## BOARD OF EDUCATION

OPERATIONS
SCHOOL DISTRICT
E. Termination of Employment/Access - Upon termination of employment, all access to criminal justice information shall be terminated for that individual, and steps taken to assure security of such information and any systems at the District to access such information.
F. Transfer/Re-assignment - When an individual who has been granted access to criminal justice information has been transferred or re-assigned to other duties, the LASO determine whether continued access is necessary and appropriate. If not, s/he shall take such steps as necessary to block further access to such information.

## Media Protection

Access to electronic and physical media in all forms, which contains criminal history background information provided by the Michigan State Police through the statutory record check process, is restricted to authorized individuals only.
A. Media Storage and Access - All electronic and physical media shall be stored in a physically secure location or controlled area, such as locked office, locked cabinet or other similarly secure area(s) which can only be accessed by authorized individuals. If such security cannot be reasonably provided, then all electronic CHRI background data shall be encrypted.
B. Media Transport -Electronic and physical media shall be protected when being transported outside of a controlled area. Only authorized individuals shall transport the media. It shall be directly delivered to the intended person or destination and shall remain in the physical control and custody of the authorized individual at all times during transport. Access shall only be allowed to an authorized individual. To the extent possible, electronic media (e.g., hard drives and removable storage devices such as disks, tapes, flash drives and memory cards) shall be either encrypted and/or be password protected during the transport process.

LOCAL TEMPLATES
C. Media Disposal/Sanitization - When the CHRI background check is no longer needed, the media upon which it is stored shall either be destroyed or sanitized. The LASO and the Superintendent shall approve in writing the media to be affected. This record shall be maintained by the LASO for a period of at least five (5) years. [Note: the regulations do not specify a specific period for maintaining this information. This time period is suggested as it will likely cover most all statutes of limitation and can be retained in electronic format.]

1. Electronic Media - Sanitization of the media and deletion of the data shall be accomplished by either overwriting at least three (3) times or by degaussing, prior to disposal or reuse of the media. If the media is inoperable or will not be reused, it shall be destroyed by shredding, cutting, or other suitable method to assure that any data will not be retrievable.
2. Physical Media - Disposal of documents, images or other type of physical record of the criminal history information shall be cross-cut shredded or incinerated. Physical security of the documents and their information shall be maintained during the process by authorized individuals. Documents may not be placed in a waste basket or burn bag for unauthorized individuals to later collect and dispose of.

All disposal/sanitization shall be either conducted or witnessed by authorized personnel to assure that there is no misappropriation of or unauthorized access to the data to be deleted. Written documentation of the steps taken to sanitize or destroy the media shall be maintained for ten (10) years, and must include the date as well as the signatures of the person(s) performing and/or witnessing the process. (See also, AG 8321.)

LOCAL TEMPLATES

BOARD OF EDUCATION<br>SCHOOL DISTRICT

OPERATIONS

## Controlled Area

All CHRI obtained from the Michigan State Police pursuant to the statutorily required background checks shall be maintained in a controlled area, which shall be a designated office, room, area or lockable storage container. The following security precautions will apply to the controlled area:
A. Limited unauthorized personnel access to the area during times that criminal justice information is being processed or viewed.
B. The controlled area shall be locked at all times when not in use or attended by an authorized individual.
C. Information systems devices (e.g., computer screens) and physical documents, when in use, shall be positioned to prevent unauthorized individuals from being able to access or view them.
D. Encryption shall be used for electronic storage of criminal justice information. (See AG 8321.)

## Passwords (Standard Authentication)

All authorized individuals with access to computer or systems where processing is conducted or containing criminal justice information must have a unique password to gain access. This password shall not be used for any other account to which the individual has access and shall comply with the following attributes and standards.
A. at least eight (8) characters long on all systems
B. not be a proper name or a word found in the dictionary
C. not be the same as the user identification
D. not be displayed when entered into the system (must use feature to hide password as typed)
E. not be transmitted in the clear outside of the secure location used for criminal justice information storage and retrieval

## EOLA of MICHIGAN

LOCAL TEMPLATES

## BOARD OF EDUCATION

OPERATIONS
SCHOOL DISTRICT
F. must expire and be changed every ninety (90) days
G. renewed password cannot be the same as any prior ten (10) passwords used (See also, AG 8321.)

## Security Awareness Training

All individuals who are authorized by the District to have access to criminal justice information or to systems which store criminal justice information shall have basic security awareness training within six (6) months of initial assignment/authorization and every two (2) years thereafter. The training shall, to the extent possible, be received through the Michigan State Police or a program approved by the Michigan State Police. At a minimum, the training shall comply with the standards established by U.S. Department of Justice and Federal Bureau of Investigation for Criminal Justice Information Services. (See AG 8321.)

## Secondary Dissemination of Information

If criminal history background information received from the Michigan State Police is released to another authorized agency under the sharing provision designated by The Revised School Code, a log of such releases shall be maintained and kept current indicating:
A. the date of release;
B. record disseminated;
C. method of sharing;
D. agency personnel that shared the CHRI;
E. the agency to which the information was released;
F. whether an authorization was obtained.

A log entry need not be kept if the receiving agency/entity is part of the primary information exchange agreements between the District and the Michigan State Police.

LOCAL TEMPLATES

BOARD OF EDUCATION<br>SCHOOL DISTRICT

OPERATIONS

## Audit Retention

The District shall retain audit records (Position description, consent, and CHRI for both applicants that are hired and those that are not) for at least. 365 days. Audit records must continue to be maintained until it is determined they are no longer needed for administrative, legal, audit, or other operational purposes. This includes, for example, retention and availability of audit records subject to Freedom of Information Act (FOIA) requests, subpoena, litigation hold and law enforcement actions.

Ref: Criminal Justice Information Services - Security Policy (Version 5.0, 2011), U.S. Dept. of Justice and Federal Bureau of Investigation Noncriminal Justice Agency Compliance Audit Review, Michigan State Police, Criminal Justice Information, Center, Audit and Training Section


[^0]:    11-1125-000-0768-02315-0022 1290 EL.TITLE.VI OTHER P 11-1125-000-0768-02315-0022 2130 EL.TITLE.VI EMPLOYE 11-1125-000-0768-02315-0022 2820 EL.TITLE.VI EMPLOYE 11-1125-000-0768-02315-0022 2830 EL.TITLE.VI EMPLOYE

