

MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
JUNE 29, 2015
6:00 PM – Board Room

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MADISON SCHOOL DISTRICT
BOARD OF EDUCATION
517-263-0741
SPECIAL MEETING
JUNE 29, 2015
6:00 PM – Board Room

**** AGENDA ****

- I. CONSENT AGENDA
 - A. APPROVAL OF MINUTES JUNE 15, 2015 REGULAR & CLOSED
SESSION MEETINGS
 - B. APPROVAL OF BILLS/REIMBURSEMENT OF EXPENSES
- II. RATIFICATION OF MADISON EA CONTRACT
- III. RATIFICATION OF MADISON CUSTODIAL & MAINTENANCE CONTRACT
- IV. 2014-15 FINAL BUDGET REVISIONS

Madison School District
Board of Education
Regular Meeting – Board Room
June 15, 2015 – 6:00 p.m.

Members Present: Kyle Ehinger, Natasha Manchester, Julie Ramos, Nancy Roback,
Mark Swinehart (7:45 p.m.), Ruben Villegas

Members Absent: Dana Pink

Other Guests: Ryan Rowe, Kristin Thomas, Brad Anschuetz, Nate Pechaitis (6:05p.m.),
Linda Kaufman, Jill Myers, Jill Hogle, Lee Skarha, Tanya Rahman,
Kelsey Hall, Jen Morin, Dan Cherry (Daily Telegram staff writer)

A motion was made by Julie Ramos, and supported by Natasha Manchester that the minutes of the May 18, 2015 special and regular meetings be approved; and that the list of monthly statements totaling \$200,787.70 for the General Fund be approved for payment.

Ayes 5 Nays 0 Motion Carried

Following discussion, a motion was made by Ruben Villegas, and supported by Julie Ramos, that the Board approve the hiring of elementary teacher Kelsey Hall for the 2015-16 school year.

Ayes 5 Nays 0 Motion Carried

Following discussion, a motion was made by Nancy Roback, and supported by Kyle Ehinger, that the contracts of the administrative and non-unionized professional support staff rated effective or highly effective be extended: High School Principal Kristin Thomas; High School Assistant Principal, Nick Whiteley; Middle School Principal, Brad Anschuetz; Assistant Middle School Principal, Mindy Jordan; Upper Elementary Principal, Nate Pechaitis; Early Elementary Principal, Linda Kaufman; Assistant Elementary Principal, Eric Frederick; Director of Guidance, Jennifer Stelzer; Student Success Coach, Taz Wallace; and Director of Technology, Lee Skarha be extended through June 30, 2017; and that the contracts of Special Education Coordinator, Chris Lobkovich; Literacy Coach, Heidi Miller; Director of Maintenance & Transportation, Jerry Isom; Business Manager, Jen Morin; Administrative Services Coordinator, Dawn Opsal; Food Services Director, Julie Taylor; HS/MS Media Director, Rebecca Schwan; and STARS Director, Brenda Betz be extended through June 30, 2016.

Ayes 5 Nays 0 Motion Carried

Business Manager Jen Morin presented the final revision of the 2014-15 budgets and the initial 2015-16 budgets for the Boards review.

Following discussion, a motion was made by Nancy Roback, and supported by Kyle Ehinger, that the 2014-15 budgets be amended as follows:

**Cafeteria Budget
For Fiscal Year Ending June 30, 2015**

	<u>Actual 2013-2014</u>	<u>Estimated 2014-2015</u>	<u>Estimated 2015-2016</u>
Revenue			
Local	\$ 129,605.00	\$ 125,839.00	\$ 126,000.00
State	\$ 25,588.00	\$ 29,000.00	\$ 30,000.00
Federal	\$ 641,602.00	\$ 620,000.00	\$ 620,000.00
Miscellaneous	\$ 570.00	\$ 530.00	\$ 530.00
Total Revenue	\$ 797,365.00	\$ 775,369.00	\$ 776,530.00
Incoming Transfers			

Total Revenues & Incoming Transfers	\$ 797,365.00	\$ 775,369.00	\$ 776,530.00
Expenses			
Salaries	\$ 189,529.00	\$ 206,968.00	\$ 209,037.68
Purchased Services	\$ 14,738.00	\$ 1,400.00	\$ 3,000.00
Food, Supplies & Commodities	\$ 433,872.00	\$ 449,300.00	\$ 450,000.00
Employee Benefits	\$ 62,126.00	\$ 68,112.66	\$ 67,699.82
Capital Outlay	\$ 79,683.00	\$ 151,100.00	\$ 25,000.00
Other	\$ 5,126.00	\$ 5,200.00	\$ 5,200.00
Indirect costs	\$ 23,978.00	\$ 23,400.00	\$ 23,400.00
Total Expenditures	\$ 809,052.00	\$ 905,480.66	\$ 783,337.50
Excess (Deficiency)	\$ (11,687.00)	\$ (130,111.66)	\$ (6,807.50)
Fund Balance, July 1	\$ 320,938.00	\$ 309,251.00	\$ 179,139.34
Restricted Fund Balance, June 30	\$ 309,251.00	\$ 179,139.34	\$ 172,331.84

MADISON DEBT ACCT
ACTUAL 2013 -2014

	2011 Cap Projects Auditorium	2011 ISSUE Auditorium	SINKING FUND	TOTAL
		1.65	1.25	
REVENUES				
Local:				
Bond Proceeds				
Sinking Fund Contribution		\$0		\$0
General Fund Contribution				
Property Taxes		\$293,336	\$219,645	\$512,981
Investment earnings	\$84	\$6	\$505	\$37,390
Seat Donations	\$37,390			
State:				
State and categorical - restricted	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$37,474	\$293,342	\$220,150	\$550,371
EXPENDITURES				
Building & Site Improvements	\$56,593		\$123,646	\$180,239
Principle repayments		\$130,000		\$130,000
Interest charges		\$138,200		\$138,200
Other	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$56,593	\$268,200	\$123,646	\$448,439
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>-\$19,119</u>	<u>\$25,142</u>	<u>\$96,504</u>	<u>\$102,527</u>
Other Financing Sources:				
Fund Modification	\$0	\$0	\$0	\$0
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>-\$19,119</u>	<u>\$25,142</u>	<u>\$96,504</u>	<u>\$102,527</u>
Fund Balance July 1, 2013	<u>\$19,119</u>	<u>\$2,879</u>	<u>\$29,737</u>	<u>\$51,735</u>
Restricted Fund Balance June 30, 2014	<u>\$0</u>	<u>\$28,021</u>	<u>\$126,241</u>	<u>\$154,262</u>

MADISON DEBT ACCT
ESTIMATED 2014 -2015

	2011 Issue Auditorium Debt Retirement	SINKING FUND	TOTAL
	1.5	1.25	
REVENUES			
Local:			
Bond Proceeds			
Sinking Fund Contribution	\$0		\$0
General Fund Contribution			
Property Taxes	\$258,194	\$214,832	\$473,026
Investment earnings	\$2	\$235	\$0
Seat Donations			
State:			
State and categorical - restricted	\$0	\$0	\$0
TOTAL REVENUES	<u>\$258,196</u>	<u>\$215,067</u>	<u>\$473,026</u>
EXPENDITURES			
Building & Site Improvements		\$145,000	\$145,000
Principle repayments	\$135,000		\$135,000
Interest charges	\$134,950		\$134,950
Other	\$500	\$0	\$500
TOTAL EXPENDITURES	<u>\$270,450</u>	<u>\$145,000</u>	<u>\$415,450</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>-\$12,254</u>	<u>\$70,067</u>	<u>\$57,813</u>
Other Financing Sources:			
Fund Modification	\$0		\$0
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>-\$12,254</u>	<u>\$70,067</u>	<u>\$57,813</u>
Fund Balance July 1, 2014	<u>\$28,021</u>	<u>\$126,241</u>	<u>\$154,262</u>
Restricted Fund Balance June 30, 2015	<u>\$15,767</u>	<u>\$196,308</u>	<u>\$212,075</u>

**MADISON SCHOOL DISTRICT
GENERAL FUND BUDGET**

	ACTUAL 2013-14	ESTIMATED 2014-15	ESTIMATED 2015-16
REVENUES			
LOCAL SOURCES	2,112,684	2,094,186	2,008,616
INTERMEDIATE REVENUE	710,647	610,569	610,569
STATE REVENUE	11,305,813	11,971,537	11,602,923
FEDERAL REVENUE	301,716	388,358	331,542
INCOMING TRANSFERS	415,453	500,913	474,689
TOTAL REVENUES & TRANS	14,846,313	15,565,563	15,028,339
EXPENSES			
BASIC PROGRAMS	8,719,280	8,928,117	8,755,957
ADDED NEEDS	2,346,769	2,312,852	2,435,197
COMMUNITY SERVICES	102,450	114,242	113,050
PUPIL SERVICES	236,759	269,837	248,694
INSTRUCT STAFF	82,284	92,255	96,431
ATHLETICS	358,044	353,785	355,885
GENERAL ADMIN	696,071	678,170	679,759
SCHOOL ADMIN	987,619	1,018,441	1,025,487
BUSINESS	123,574	87,200	102,200
OPERATION & MAINT	1,325,733	1,163,813	1,049,177

PUPIL TRANSPORTATION	447,674	386,087	462,790
OUTGOING TRANSFERS:	0	0	0
TOTAL APPROPRIATED	15,426,257	15,404,799	15,324,628
REV EXCESS (DEFICIT)	(579,944)	160,764	(296,288)
FUND BAL, JULY 1	4,171,624	3,591,680	3,752,444
FUND BAL, JUNE 30	3,591,680	3,752,444	3,456,156

Ayes 5

Nays 0

Motion Carried

A motion was made by Nancy Roback, and supported by Julie Ramos, that the 2015-2016 budgets be adopted as follows:

MADISON DEBT ACCT
ESTIMATED 2015 -2016

	2011 Issue Auditorium Debt Retirement	SINKING FUND	TOTAL
	1.5	1.25	
REVENUES			
Local:			
Bond Proceeds			
Sinking Fund Contribution	\$0		\$0
General Fund Contribution			
Property Taxes	\$261,249	\$217,708	\$478,957
Investment earnings	\$2	\$0	\$0
Seat Donations			
State:			
State and categorical - restricted	\$0	\$0	\$0
TOTAL REVENUES	<u>\$261,251</u>	<u>\$217,708</u>	<u>\$478,957</u>
EXPENDITURES			
Building & Site Improvements		\$350,000	\$350,000
Principle repayments	\$140,000		\$140,000
Interest charges	\$131,575		\$131,575
Other	\$150	\$0	\$150
TOTAL EXPENDITURES	<u>\$271,725</u>	<u>\$350,000</u>	<u>\$621,725</u>
Excess(Deficiency) of Revenues Over(Under) Expenditures	<u>-\$10,474</u>	<u>-\$132,292</u>	<u>-\$142,766</u>
Other Financing Sources:			
Fund Modification	\$0		\$0
Excess(Deficiency) of Revenues Over(Under) Expenditures Other Financing Sources	<u>-\$10,474</u>	<u>-\$132,292</u>	<u>-\$142,766</u>
Fund Balance July 1, 2015	<u>\$15,767</u>	<u>\$196,308</u>	<u>\$212,075</u>
Restricted Fund Balance June 30, 2016	<u>\$5,293</u>	<u>\$64,016</u>	<u>\$69,309</u>

Ayes 5

Nays 0

Motion Carried

Following discussion, a motion was made by Nancy Roback, and supported by Julie Ramos, that the 2015-16 tax levies be established as follows:

Non Homestead 18.0 mills

Debt 1.50 mills (a reduction of .15 mill)

Building & Site 1.25 mills

Ayes 5

Nays 0

Motion Carried

A motion was made by Kyle Ehinger, and supported by Julie Ramos, that an FMLA/Disability/Maternity leave be approved for elementary school teacher Melissa Bryant following the birth of her child and that she be allowed to use her accumulated sick time for the duration of time in which her doctor verifies that she is disabled; and that a voluntary unpaid leave be approved for Melissa for 12 days of the 2015-2016 school year.

Ayes 5

Nays 0

Motion Carried

Following discussion, a motion was made by Kyle Ehinger, and supported by Natasha Manchester, that the Board approve the low bid of \$15,300 from OHM Advisors to facilitate a Strategic 5-10 Year Facilities Maintenance Plan.

Ayes 5

Nays 0

Motion Carried

Following discussion, a motion was made by Nancy Roback, and supported by Julie Ramos, that the Board approve the low bid of \$19,557 from Slusarski Excavating for asphaltting the main HS/MS entrance of the school parking lot.

Ayes 5

Nays 0

Motion Carried

A motion was made by Nancy Roback, and supported by Kyle Ehinger, that Erik Frederick and Mary Lesko be hired as co-coaches of the varsity girl's Varsity golf team and that Erik Thompson be hired as the girl's Junior Varsity basketball coach.

Ayes 5

Nays 0

Motion Carried

A motion was made by Kyle Ehinger, and supported by Ruben Villegas, that the Board renew their membership with the Michigan High School Athletic Association for the 2015-16 school year.

Ayes 5

Nays 0

Motion Carried

A motion was made by Nancy Roback, and supported by Kyle Ehinger, that the following NEOLA Board policies be adopted: **1240** Evaluation of Superintendent (Administration), **1420** School Administrator Evaluation (Administration), **2260.01** Section 504/ADA Prohibition against Discrimination Based on Disability (Program), **3120** Employment of Professional Staff (Professional Staff), **3139** Staff Discipline (Professional Staff), **3220** Professional Staff Evaluation (Professional Staff), **4120** Employment of Support Staff (Support Staff), **5112** Entrance Age (Students), **5114** Foreign and Foreign-Exchange Students (Students), **5320** Immunization (Students), **5350** Student Suicide (Students), **5460** Graduation Requirements (Students), **5517.01** Bullying and Other Aggressive Behavior Towards Students (Students), **8390** Animals on District Property (Operations), **8400** School Safety Information (Operations).

Ayes 5

Nays 0

Motion Carried

A motion was made by Julie Ramos, and supported by Natasha Manchester, that the Board adjourn to closed session at 7:17 p.m. to discuss contract negotiations updates with the Madison EA and the Madison Custodial and Maintenance employees in addition to year end performance evaluations for teachers, administration, and the Superintendent.

Ayes 5

Nays 0

Motion Carried

Member Nancy Roback left at 7:38 p.m.

Member Mark Swinehart arrived at 7:45 p.m.

A motion was made by Julie Ramos, and supported by Kyle Ehinger, that the Board return to open session at 8:12 p.m.

Ayes 5 Nays 0 Motion Carried

A motion was made by Ruben Villegas, and supported by Natasha Manchester, that the teacher evaluations be approved.

Ayes 5 Nays 0 Motion Carried

A motion was made by Julie Ramos, and supported by Mark Swinehart, that the administration evaluations be approved.

Ayes 5 Nays 0 Motion Carried

A motion was made by Kyle Ehinger, and supported by Ruben Villegas, that Superintendent Ryan Rowe be rated highly effective for his 2015 performance evaluation.

Ayes 5 Nays 0 Motion Carried

Following discussion, a motion was made by Julie Ramos, and supported by Mark Swinehart, that a special meeting be scheduled for Monday, June 29, 2015 at 6:00 p.m. to potentially ratify the Madison EA contract and the Madison Custodial and Maintenance contract.

Ayes 5 Nays 0 Motion Carried

A motion to adjourn the meeting was made by Mark Swinehart, and supported by Natasha Manchester, at 8:16 p.m.

Ayes 5 Nays 0 Motion Carried

Respectfully submitted,

Secretary, Board of Education

SPI
 DATE: 06/25/2015
 TIME: 16:23:31

MADISON SCHOOL DISTRICT
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 12/15

FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
20038	9101	06/29/15	AIRGAS GREAT LAKES	5110	NITROGEN DEWAR REFILL	13.10
20039	9101	06/29/15	AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	50.02
20039	9101	06/29/15	AMERICAN OFFICE SOLUTIONS	4220	C1851 HS COPIER	1.02
			TOTAL CHECK			51.04
20040	9101	06/29/15	AMERICAN TIME & SIGNAL CO	5980	MOTOR VAC	260.45
20041	9101	06/29/15	ARCHBOLD EQUIPMENT COMPAN	5980	BLADE, OIL, CARTRIDGE	173.47
20042	9101	06/29/15	BONNIE DIETRICH	5121	PLTW CAMP	43.75
20042	9101	06/29/15	BONNIE DIETRICH	5121	PLTW CAMP	43.75
			TOTAL CHECK			87.50
20043	9101	06/29/15	CITIZENS GAS FUEL CO	5510	HEATING FUEL	511.13
20044	9101	06/29/15	CONSUMERS ENERGY	5520	ELECTRICITY 6711422	11,289.64
20045	9101	06/29/15	FRAME'S PEST CONTROL, INC	4220	PEST CONTROL	51.00
20046	9101	06/29/15	LOWE'S BUSINESS ACCOUNT	5980	PAINT MRS. HALL	16.35
20046	9101	06/29/15	LOWE'S BUSINESS ACCOUNT	5980	T8 LIGHTS	94.96
			TOTAL CHECK			111.31
20047	9101	06/29/15	MERCY MEMORIAL HOSPITAL	3192	DRIVER PHYSICAL	82.00
20048	9101	06/29/15	NASCO	5121	SB31298M=MICROBE SCAVENGE	67.58
20048	9101	06/29/15	NASCO	5121	SB39907M=DIABETES TESTING	55.21
20048	9101	06/29/15	NASCO	5121	SB47396M=SIMULATED URINAL	63.41
20048	9101	06/29/15	NASCO	5121	Z46029M = THE MYSTERY OF	95.75
			TOTAL CHECK			281.95
20049	9101	06/29/15	NICHOLS	5990	LINER, TISSUE, CLEANER	2,428.81
20049	9101	06/29/15	NICHOLS	5990	FLOOR FINISH, SOAP	488.86
20049	9101	06/29/15	NICHOLS	5990	CLIP BEARING, BRUSH	64.44
			TOTAL CHECK			2,982.11
20050	9101	06/29/15	OCCUHEALTH	3130	EL NURSE	128.16
20050	9101	06/29/15	OCCUHEALTH	3130	HS NURSE	21.36
20050	9101	06/29/15	OCCUHEALTH	3130	MS NURSE	21.36
			TOTAL CHECK			170.88
20051	9101	06/29/15	RYAN ROWE	3220	MILEAGE 4TH Q	76.50
20052	9101	06/29/15	SANDY LINDQUIST	5121	PLTW CAMP SHIRTS	119.00
20052	9101	06/29/15	SANDY LINDQUIST	5121	PLTW CAMP SHIRTS	119.00
			TOTAL CHECK			238.00
20053	9101	06/29/15	SECREST WARDLE	3170	LEGAL AID ADAIR VS. M	96.73
20054	9101	06/29/15	SHERWIN-WILLIAMS	5980	PAINT	65.82
20054	9101	06/29/15	SHERWIN-WILLIAMS	5980	PAINT FOR TRACK/FIELD	835.00
			TOTAL CHECK			900.82
20055	9101	06/29/15	WAL-MART COMMUNITY	5121	PLTW CAMP	22.73
20055	9101	06/29/15	WAL-MART COMMUNITY	5121	PLTW CAMP	22.73

SPI
DATE: 06/25/2015
TIME: 16:23:31

MADISON SCHOOL DISTRICT
CHECK REGISTER

PAGE NUMBER: 2
VENCHK11
ACCOUNTING PERIOD: 12/15

FUND - 11 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
					TOTAL CHECK	45.46
					TOTAL FUND	17,423.09
					TOTAL REPORT	17,423.09